



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

**Wednesday, January 15, 2020
6:00 p.m.**

Doral Police Training & Community Center
Community Room
3719 N.W. 97th Avenue
Doral, FL 33178

1. Call to Order / Roll Call of Foundation Members
Meeting was called to order at 6:05 p.m.

Alberto Ruiz, Chair	Present
Edgar Martinez, Vice Chair	Present
Fernando Horroutines, Treasurer	Absent
Elizabeth Canchola, Director	Present
Jodi Steinbauer, Director	Present

Also present were:

Officer Noel Feliciano, Police Department
Erin Weislow, Parks & Recreation Department
Jonathan Lopez, Finance Department
Juanita Cruz, Office of the City Clerk

2. Pledge of Allegiance

3. Public Comments

- A. GEMRT representatives were present at the meeting to answer any questions that the board had regarding their account.

4. Approval of Minutes

A. November 6, 2019

Motion to approve the November 6, 2019 meeting minutes made by Director Steinbauer and seconded by Director Martinez. By consensus, motion passes unanimously.

5. Financial Items:

A. Bank Reconciliation for October 2019

Item was deferred to the next meeting.

B. Bank Reconciliation for December 2019

Item was deferred to the next meeting.

C. GEMRT Annual 2019 Financial Statement

Board stated that the statement had been previously approved. It was placed on the agenda in case the board had any questions for the GEMRT representatives.

D. GEMRT Engagement Letter

Board stated that the statement had been previously approved. It was placed on the agenda in case the board had any questions for the GEMRT representatives.

E. GEMRT 990 & 8879 Forms

Director Ruiz approved and signed the forms, which will be filed for fiscal year 2019.

F. Open Discussion

Johnathan brought up to the board a document that the Finance Department had received earlier in the day. He explained to the board about treasury management product enrollment. Director Ruiz approved and signed the document.

6. Discussion Items:

A. Discussion: Increase in Extra-Duty Hourly Rate

The board stated that they wanted more information on the increase in extra-duty hourly rate email that was sent to them in December 2019. Johnathan was asked by the board if it was possible to provide them with more information on the increase.

B. Update: 2019-2020 After-School Program

Officer Feliciano provided an update to board on the after-school program. There are currently 35-37 students in the program, and everyone has been doing good. They have one same teacher from last year's program and the police officers are rotating, so sergeants, police officers and school-resource officers are the majority that attend the program. They are trying to implement a 'no cellphone use policy' for the first hour of the program. The board discussed wanting to schedule a parent conference in February, possibly the second week of February. Officer Feliciano will check and get back to them.

C. Update: Sponsorship Appreciation Event

The board discussed the possibility of having a joint sponsorship appreciation event with the Parks & Recreation Department, but they don't host their event until late May. The board decided to do their own sponsorship appreciation event, possibly in late March. Juanita will send the board an email with the City's available dates for March. More will be discussed at the next meeting.

D. Open Discussion

The board asked for an update on the Doral 5K amount, Erin informed them that she will possibly have the total amount by the next meeting date. Erin also informed the board that they are looking into changing the date from January to possibly February, March or April. Director Canchola and Officer Feliciano discussed the mobile traffic park. She informed the board that their main target would be elementary schools. In regard to the supplies, Lieutenant Munecas was going to send the board an email on where they can buy the stop signs and traffic lights for the park. Also, the board was looking for more details on the trailer that was discussed at the November meeting but Director Horruitiner was not present at the meeting. More will be discussed at the next meeting.

7. New Business

A. Director Steinbauer informed the board that the 'Cigar Aficionado' event that Mayor Bermudez mentioned at the November Meeting went well. They raised over \$3000 and they will possibly bring the check to present to the board at one of the upcoming meeting dates.

B. Also, Director Steinbauer mentioned to the board to think of fundraising ideas.

8. Next Meeting Date: Wednesday, February 5, 2020 at 5:00 p.m.

9. Adjournment: Meeting adjourns at 6:46 p.m.

Respectfully submitted,

Juanita Cruz
Juanita Cruz, Office of the City Clerk

Motion to approve the minutes of the January 15, 2020 Parks and Police 4 Kids Meeting made by Director Canchola and seconded by Director Steinbauer.

Alberto Ruiz, Chair	<u>✓</u>
Edgar Martinez, Vice Chair	<u>N/A</u>
Fernando Horruitiner, Treasurer	<u>N/A</u>
Elizabeth Canchola, Director	<u>✓</u>
Jodi Steinbauer, Director	<u>✓</u>

APPROVED and ADOPTED this 5th day of February 2020.

[Signature]
Alberto Ruiz, Chair