



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

Wednesday, August 18, 2021

6:00 p.m.

8401 NW 53 Terrace, Doral FL 33166

1st Floor Multipurpose Room

1. Call to Order / Roll Call of Foundation Members
Meeting was called to order at 6:08 p.m.

Elizabeth Canchola, Director	Present
Susie V. Castillo, Director	Present
Fernando Horruitiner, Director	Present
Edgar Martinez, Director	Present
Jodi Steinbauer, Director	Present

Also present were:

Erin Weislow, Parks & Recreation Director

Noel Feliciano, Police Officer

Victor Ten, Police Officer

Matilde Menendez, Finance Director

Connie Diaz, City Clerk

2. Pledge of Allegiance

3. Public Comments

There were no comments during public comments.

4. Approval of Minutes

a. May 6, 2021

Motion to approve made by member Canchola and seconded by member Castillo. By consensus, motion passes.

5. Financial Items:

A. Wells Fargo Bank Update

Matilde Menendez, Finance Director, addressed the Board and explained the addition of positive pay to the foundation's bank account to provide extra protection and avoid fraudulent charges. **Motion to approve the addition of positive pay** made by member Horruitiner and seconded by member Castillo. By consensus, motion passes unanimously.

B. Bank Reconciliation for May 2021

C. Bank Reconciliation for June 2021

D. Bank Reconciliation for July 2021

Motion to approve items 6B, 6C and 6D made by member Canchola and seconded by member Castillo. By consensus, motion passes unanimously.

E. Retroactive Approval of Invoices (Summer Camp Program)

- a. Bags in Bulk: \$6,324.00 (Bookbags)
- b. Digital Reprographics: \$65.00 (Flyers)
- c. Publix: \$633.31 (Meals)
- d. Papa Johns: \$168.00 (Meals)
- e. Permatex: \$457.16 (T-Shirts)

Motion to approve the items in section 6E made by member Horruitiner and seconded by member Castillo. By consensus, motion passes unanimously.

F. GEMRT Financial Statements

Motion to approve item 6F made by member Horruitiner and seconded by member Castillo. By consensus, motion passes unanimously.

6. Discussion Items:

A. Update: Miami Foundation Grant

Board member Castillo addressed the Board and notified them that the Miami Foundation approved the change of scope for the use of the grant funds received for the mobile park.

Officer Noel Feliciano gave a recap to the board as to the status of the previous request to purchase the equipment and trailer. In addition, they discussed the curriculum and activities that would take place with the mobile park, as well as the schedule.

By consensus, the Board agreed that Noel Feliciano work with board members Canchola and Martinez to plan the park as a subcommittee of the Parks and Police 4 Kids.

By consensus, the Board requested to have a draft of the agreement between PP4K and Doral PD by their next meeting for review.

B. Approval Donation of Basketball Hoop Walmart

By consensus, the Board approved the donation.

C. Walmart \$5,000 Grant for Holiday Gift Cards

Connie Diaz, City Clerk, addressed the Board and provided an update on the \$5,000 grant received from Walmart. The gift cards will be purchased for the shop with a cop event.

D. Recap: National Night Out/Back to School

Erin Weislow, Parks and Recreation Director addressed the Board and provided a recap of the event. She requested direction as to the backpacks that remained from the event. By consensus, the Board directed Doral PD to identify schools and kids to donate them to.

E. Doral 5K

Erin Weislow, Parks and Recreation Director addressed the Board and provided an update on the upcoming event. Motion to allow Parks and Recreation to purchase bags and/or promotional material as needed for the event from PP4K in a not-to-exceed amount of \$2,000 made by board member Horruitiner and seconded by board member Castillo. By consensus, motion passes.

F. Amazon Smile

Board member Castillo addressed the Board and informed them of the foundation's registration with Amazon Smile. AmazonSmile is a simple way for anyone to support an organization every time they shop.

7. New Business

Board member Steinbauer requested an update on the proposed new afterschool activities. Erin Weislow, Parks and Recreation Director addressed the Board and discussed the possibility of a Hybrid Monthly Program. She requested suggestions on topics from the board. Some suggestions were: bullying, cyberbullying, mental health, park events, self-improvement, nutrition, gun violence (violence), vaping, etc. The Board also suggested to involve the Police Explorers.

8. Next Meeting Items:

- Draft Agreement DPD and PP4K
- Quotes for Mobile Park

- Draft Programming for the Monthly Afterschool Program

9. **Next Meeting Date:** Tuesday, September 14, 2021 at 6:30 pm.

10. **Adjournment:** Meeting adjourns at 7:45 pm.

Respectfully submitted,



Connie Diaz, MMC City Clerk

Motion to approve the minutes of the August 18, 2021 Parks and Police 4 Kids Meeting made by Steinbauer and seconded by Canchola.

Susie V. Castillo, Chair	<u>Absent</u>
Edgar Martinez, Vice Chair	<u>Yes</u>
Fernando Horruitiner, Treasurer	<u>Absent</u>
Elizabeth Canchola, Director	<u>Yes</u>
Jodi Steinbauer, Director	<u>Yes</u>

APPROVED and ADOPTED this 14 of September, 2021.



Susie V. Castillo, Chair