



# Memorandum

**To:** Honorable Mayor and City Council

**Date:** May 20, 2022

**From:** Hernan M. Organvidez, Acting City Manager

**Subject:** **Weekly Council Update/ May 15 - May 21, 2022**

## City Manager's Office

Acting City Manager along with Deputy City Manager, City Clerk Diaz and, City Attorney Figueredo held weekly Staff Meeting with Department Directors. The following items were discussed:

### **POLICE**

Patrol units responded to a call where a 4-year-old, non-communicative autistic child was found wandering. DCF responded and took custody of the child. When the mother showed up a couple of hours later, she was arrested.

Patrol units responded to a hotel regarding a disturbance. Once there they discovered several firearms. A man was arrested.

### **INFORMATION TECHNOLOGY**

The wiring of the Cultural Arts Center will begin this week.

The installation of cameras in the parking garage of Doral Government Center will continue this week.

### **HUMAN RESOURCES**

COVID cases among employees are increasing.

### **PLANNING AND ZONING**

A work order was submitted to EILER regarding reviewing the ordinances governing signs and driveways.

### **PUBLIC WORKS**

The City recognizes all Public Works employees in honor of National Public Works Week.

### **PARKS AND RECREATION**

Arts in the Dark event will take place this week.

### **CODE COMPLIANCE**

The Hurricane Fair was well attended.

### **PROCUREMENT**

There are currently nine active solicitations under the Cone of Silence.

## Capital Improvement Project Manager

### **Doral Cultural Arts Center:**

- General Construction Activities:
  - o Sloped landscaped area
    - Hauling activities continue in the sloped landscape area.
    - o Final layer (topsoil) will be installed by the landscaper. On-going

- o Rooftop terrace insulation and flooring.
  - KVC continues rooftop terrace insulation installation.
- o Ongoing activities:
  - Elastophene (Soprema) roofing system for the sloped roof area.
    - Flashing installation ongoing.
  - Painting of administration, and main art space areas continues.
  - Light fixtures installed on main art space, multipurpose room, storage rooms.
  - Metal pan stairs: Steps concrete infill completed.
    - Handrails installation pending.
  - BOH roll-up grills installation completed.
  - Handrails for steps leading to rooftop terrace arrived on site.
  - Water heaters brackets installation were coordinated with architect.
  - Subcontractor met with architect and interior designers for restrooms tile color coordination on May 18<sup>th</sup>.
  - Downtown Doral Park playground lighting poles installation completed.
    - A recessed outlet box is to be installed in the center of the oval. On- going, conduit affected by park event.
    - Pending repairs to park affected landscaped areas.
  - Stepped terrace (RCO 032):
    - Contractor was instructed to move ahead on time and materials.
    - Contractor will submit costs associated with terrace separately.
    - Rebar, PVC piping, and concrete stormwater structures released.
- o KVC completed tree root pruning/tree protection in the park on August 6<sup>th</sup>.
  - Four (4) Live Oaks will be relocated from the Downtown Doral Park area into the project site.
  - BOH drop off area. Pending asphalt surfacing after existing poles are removed.
- On-going construction submittals/RFI's.
  - o KVC was advised to start calling for building inspections.
  - o KVC was advised to provide status update on water meter and FPL meter.
- IT Department coordination is on-going.
  - o Finalized location, elevation, and section of Interactive Display.
  - o Agreement to install cameras on existing Codina park light poles received.
  - o Positioning of building interior speakers and interior cameras verified with City IT. Wiring for speakers completed.
    - Surveillance camera's location coordination with Doral IT continues.
    - Doral IT supplied lobby camera mounting bracket.
    - LPR camera pull box installed
- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
  - o Sculpture site selection – West of the main entrance drop -off.
  - o B&A will provide design calculations for sculpture slab on grade.
    - Pending submittal.
- AT&T pull box relocation on-going.
  - o KVC installed conduit for elevator emergency lines.
  - o PMT to follow up with AT&T for May installation.
    - AT&T confirmed the material was ordered, installation to begin as soon as they receive it. Pending
    - Elevator emergency lines pull boxes delivered on site.
- Art in Public Places:
  - o Plan Number: PZAD-2109-0120
  - o Completed. Resolution 22-52 executed.

- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
  - o Sign submittal approved and released. All building signage will use “Doral Cultural Arts Center”.
  - o Sign mockups will be required for Doral Parks review.

**White Course Park:**

- Punchlist corrections nearly complete.
- Permitting Process:
  - o Miami Dade WASD permit is nearing completion.
- Submittals
  - o RFI's Submittals are on-going.
- Construction activities:
  - o RFI#54 to block the east side gates is pending a response.
  - o Water fountain skirt on order.
  - o Site flat work:
    - Field meeting to discuss implementation RFI#57 for east side ponding took place Monday morning,
    - Wednesday's field meeting with the sub-contractor led to the designers need to review the correction plan.
    - Directional and informational signage installed, pending final inspection. Typo to be corrected shortly.

General activities:

- o IT Department
  - IT Department received P.Os.
  - IT room RFI#55 (add additional conduit and swap out two pull boxes) is under review and anticipating a response shortly.

**Doral Central Park:**

- Authorities having Jurisdiction (AHJ's)
  - o Doral Building Department - Permits
    - Previous Updates: Phase I drawings have been permitted through the City of Doral and fees have been paid.
    - 5/19/2022: City review in process for Phase II/III and Phase IV Rec Center permit revision.
    - 5/19/2022: MOT for 92<sup>nd</sup> Street tie-in permit fees to be paid by Contractor. Work to begin next week.
  - o FEMA CLOMR
    - 4/8/22: CLOMR will not be needed due to hardening of rec center being removed from scope of project. LOMR process can begin once the final grading has been completed, and as-builts are provided. BCC will still be required to provide modeling once as-builts of grading work are provided.
- Construction Activities:
  - o Civil Work (Phase I)
    - Previous Updates: All drainage work has been installed that is confirmed by design will not be revised. Water & sewer main material has been delivered to the site in anticipation of starting this work.
    - 1/20/21: Water and sewer work to commence following pre-con meeting with WASD, which will take place following public works issuance of sub permit to subcontractor Central Civil by the end of this week.
    - 5/12/2022: Water main on the northside is 100% complete, backfill continues. Concurrently west water main in progress. Sewer main install to follow, from east to west of the project boundaries.
    - 5/13/2022: Fence for Parks' connex storage installed.

- 5/19/2022: Westside water main work continuing, 1<sup>st</sup> lift complete, compacting, and density testing each 100LF. Work moving southwest and heading east.
  - Skate Park / Amphitheater (Phase II/III)
    - Phase II/III GMP to be split into 2 packages and projected to be released July and August 2022
  - Recreation Center / Aquatics Facility (Phase IV)
    - Phase IV Rec Center GMP to be split into 2 packages and projected to be released August and September 2022
    - Phase IV Aquatics Facility GMP to be split into 2 packages and projected to be released September and October 2022
- General Activities
  - Weekly Meetings
    - OAC meetings are being held weekly on Wednesdays.
    - Site coordination meetings with contractor, subcontractor, and design teams to commence the week before civil water and sewer work starts.
    - DCP design workshop is scheduled for every Thursday, with the next meeting being 1/27/22 to review ROMs on options prepared by BA on the Amphitheater, baseball fields, rec center, and aquatics facility.
    - 4/15/22: Site Coordination Meetings to begin next week, following the re-commencement of underground civil work. OAC meetings have also moved to Thursday mornings to accommodate schedules.
    - 5/19/2022: IT Coordination Meeting scheduled bi-weekly.
  - Art in Public Places
    - 5/19/2022 BA placing new proposal together for review.
  - FF&E
    - Pending final design completion
  - IT
    - AV vendor PO issued for renewed design services for all Phases.
  - Owner Direct Purchase (ODP)
    - 4/25/2022 Ferguson PO issued for underground materials for Central Civil scope of work.

**Doral Boulevard Pedestrian Bridge: (no updates)**

- General Activities
  - Pending final agreement execution

**Trails and Tails Park (Lighting Improvements):**

- Permitting:
  - Secondary building sub-permit application complications resolved.
- General Activities:
  - IT Department coordination is on-going.
    - IT room construction complete. Inspection scheduled for next week.
    - Conduit tie-in to the IT room complete.
    - Revised plans accounting for IT room changes and new conduits complete.
    - 10 pallets of sod have been placed as needed throughout the park.
    - A/C electrical outlet has been installed.

**Morgan Levy Park:**

- Project completed.
  - NTP for Grease Trap issued.
  - Waypoint commenced work on May 10<sup>th</sup>, 2022.
  - Anticipated completion/final inspection date of May 25<sup>th</sup>, 2022.

**Trail Network:**

- Project Complete

**Doral Meadow Park:**

- Project completed.

**Additional Items:**

- PMT weekly Status of Projects held every Thursday.

## **Planning and Zoning**

### **Occupational License**

- 6 Business Tax Receipt applications for new licenses have been received this week.
- 7 Business Tax Receipt applications for new businesses have been received this week.
- 40 Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 5 Business Tax Receipt renewal for FY 2020-2021 processed this week.

### **Planning and Zoning**

- Addresses issued: 4
- Building permits reviewed: 115
- Zoning inspections conducted: 25
- Site plans reviewed/approved: 4
- Zoning verification letters: 2
- The Planning and Zoning Director participated in the American Planning Association, APA, online conference during the week of May 16th.
- The Planning and Zoning Department submitted three items for the June 8, 2022, Council meeting and one RFQ award, as follows:
  - 22-4717 Memorandum of Understanding FIU ART
  - 22-4718 Approval of Sister Cities Agreement with Higüey, Santo Domingo
  - 22-4720 Award of Façade Grants FY22

### **Economic Development**

- Completed Façade Improvement Grant cycle, reviewed applications and informed applicants of missing components, coordinated and hosted Façade Improvement Grant Evaluation Committee meeting and prepared grant approval item for Council meeting.
- Visited CKO Kickboxing re: Spend Local program and ribbon cutting.
- Met with Bifarm urban farming company re: moving to Doral.
- Met with Biodiesel Las Americas and Public Works department re: emergency operations agreement and introduction to trolley provider.
- Met with Benny Benitez and Ettore Sabatella re: organizing meeting with aviation repair companies in Doral and surrounding area.
- Worked with Public Affairs on potential Sister Cities signing ceremony.
- Coordinated ribbon cuttings.
- Participated in Grow with Google workshop.
- Coordinated participation in Beacon Council Logistics Committee's on-site visit to new Fed Ex facility at Miami International Airport.
- Met with Placer.io.
- Processed PTSA, Façade and CBO Grant reimbursements.
- Worked on Q1-Q2 Economic Report.

## **Building Department**

- ADMIN: Admins continued NSU Leadership training. Director, BO, Asst Director and Budget Coordinator met with Finance team to discuss FY23 budget and Building Fund. Staff attended Bond meeting. Director attended as a panelist for UM's 5th Annual Smart Cities conference and the discussion on multimodal simulation and smart infrastructure.
- ENERGOV Update: Phase II Stabilization project follow-ups taking place this week.
- HUMAN RESOURCES ACTIVITIES: 6 vacancies remain (technical); Received resignation letter for electrical inspector

## **Code Compliance**

- Department coordinated Week 6 of the Mayor's Government Citizen Academy with presentations from Public Affairs and Parks & Recreation.

- Department held monthly Special Magistrate hearing for the month of May where 15 cases were successfully presented.
- Assistant Director assisted Economic Development as part of the Façade Grant Evaluation Committee.
- Assistant Director attended EOC Municipal Branch & WebEOC Training (DIVISIONAL DORAL).

## **Finance Department**

- Accounts Payable: Processed 187 invoices; 76 checks for a total of \$327,804.92.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- The City 2021 Popular Annual Financial Report is posted on the City's website.
- FY 2023 Proposed Budget progress: First Round of Departmental meetings with the City Manager took place throughout the week.

## **PROCUREMENT**

- A total of 14 PO's were created for a total value of \$68,197.28.
- A total of 1 Purchase Order Maintenance Increase were processed at a value of \$2,000.00.
- A total of 1 purchase order Maintenance Decrease/ Close were processed at a value of \$139,640.00.

## **PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/20/2022**

- Solicitation No. and Title: RFP No. 2022-02 – Towing and Wrecker Services

Dept: Police

Broadcast Date: 04/18/2022

Due Date / Bid Opening Date: 05/27/2022

Status: 8 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-09 – (CEI) and (PM) Services for Pedestrian Bridge Construction Project

Dept: Public Works

Broadcast Date: 05/12/2022

Due Date / Bid Opening Date: 06/21/2022

Status: Pre-Bid Meeting Scheduled for 05/23/22.

- Solicitation No. and Title: RFP No. 2022-10 – Red Light Cameras Enforcement System

Dept: Police

Broadcast Date: 05/10/2022

Due Date / Bid Opening Date: 06/30/2022

Status: Pre-Bid Meeting Scheduled for 06/07/22.

- Solicitation No. and Title: ITB No. 2022-11 – Citywide Sidewalk Improvement - Phase II

Dept: Public Works

Broadcast Date: 05/17/2022

Due Date / Bid Opening Date: 06/28/2022

Status: Pre-Bid Meeting Scheduled for 06/07/22.

- Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/25/2022

Status: 11 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-13 – Milling, Resurfacing, and Striping Construction Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 05/26/2022

Status: 7 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-14 – Storm Drain and Roadway Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 06/01/2022

Status: 6 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: ITB No. 2022-15 – Media Monitoring Services

Dept: Public Affairs

Broadcast Date: 05/02/2022

Due Date / Bid Opening Date: 06/17/2022

Status: Pre-Bid Meeting Scheduled for 05/31/22.

- Solicitation No. and Title: RFP No. 2022-16 – Instructional Tennis Programming at Doral Legacy Park

Dept: Parks & Recreation

Broadcast Date: 04/29/2022

Due Date / Bid Opening Date: 06/10/2022

Status: 4 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: ITB No. 2022-17 – Purchase of Citywide Uniform

Dept: Procurement

Broadcast Date: 05/09/2022

Due Date / Bid Opening Date: 06/10/2022

Status: Pre-Bid Meeting Scheduled for 05/24/22.

- Solicitation No. and Title: RFQ No. 2022-19 – Transportation Master Plan Update

Dept: Public Works

Broadcast Date: 05/09/2022

Due Date / Bid Opening Date: 06/13/2022

Status: 8 Firms attended the Pre-Bid Meeting.

## **Human Resources**

- There are currently 7 Full-time applicants, 2 Part Time applicants and 1 unpaid intern in the pre-employment process.
- Extended one offer of employment this week.
- The Human Resources Department continues to work with the Paycom team to train and ensure that all modules are set up properly.
- There will be 2 Unpaid Interns commencing next week for the Public Affairs and the Finance Department.
- This week the HR Department will be kicking off the call for the BrekGroup to commence data extraction of Kronos, ADP and Employee Navigator.
- Attended meeting with the Aetna representatives to review and discuss COD account utilization/usage.
- Attended CBA meeting on 05/18/2022, and will attend next meeting, to take place on 06/07/2022.
- The HR Department had their first-round budget meeting this week.

## **Information Technology**

Phase 2: EnerGov Stabilization Project

Meeting with Tyler Implementation Senior Team, Plante Moran, CIO and Building Director is scheduled for next Monday, May 23rd to align the project timeline:

- Project management practices review | 20 minutes
  - o Project agenda prep and distribution
  - o Meeting minutes documentation
  - o Action items management

- o Implementation site report detail and delivery timeliness
- o Risk mitigation
- o SharePoint management
- Review activities accomplished to date | 30 minutes
- o Evaluate strategy for addressing findings from assessment activities
- o Near-Term
- o Post 2021 Munis Upgrade (After August 31)
- o Longer-Term / Evolutionary – After September
- Determine transition point from assessment to configuration activities | 30 minutes
- o Configuration testing
- o Testing teams
- o Roles and responsibilities / security configuration review
- o Identification of performance measures to demonstrate incremental progress
- Review project schedule and allocate bank of implementation hours | 15 minutes
- o Determine resource commitments to fulfill SOW activities
- o Schedule these commitments on project plan
- o Determine key dependencies and outcomes for each activity as represented in SOW

#### Energov Weekly Support

- Tyler staff at their annual conference and this meeting with ACM, IT and Energov President to discuss EnerGov outages and issues. was cancelled.
- Tyler staff at their annual conference and this meeting with Darlene Graner, Energov Sr Director, to discuss resolution to outstanding support was cancelled.

#### Paycom Project

- Paycom system is operational, and all timeclocks are in accurately working properly.
- All Kronos clocks have been removed from the previous locations.
- HR is assisting with termination of Kronos agreement and shipment of old timeclocks
- First conference call was held with conversion consultant to plan the conversion of Kronos and ADT data.

#### Support Desk

- Resolved 90 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Setup iPads for the new Building Inspectors.
- Resolved Garage Gate issue with the ADT Technician.
- Continue to work on installing ARM 360.

#### Network:

- Participated in Walk Through with Quality Wiring and AECOM at Doral Cultural Art Center.
- Performed new network configuration on the ports of the Garage Switch.

#### AV Team

- City Hall Garage security cameras are installed and integrator will be onsite next week.
- Continue working on the City Hall security camera project.
- Quality Wiring onsite at the Cultural Center.

#### Security

- This week, over 81 emails were reported and analyzed for malicious intent.
- Security Manager completed Project Management Certification.

#### Dashboards

- Working on the Electric Stations meters metrics for the Public Works Internal Dashboards.

#### Training:



- NSU Leadership Training Week 7: Chief Information Officer and Assistant IT Director.

#### Public Safety Initiatives

- Continue working with City of Doral businesses to integrate security cameras.
- Built and tested the CH CRD with Satellite provider.
- Set up and assisted in WEB Divisional EOC training.

#### Intersection LPR and Traffic monitoring cameras:

- New LPR Intersections (Site 27&30): The vendor obtained Doral electrical permit approval, but structural review must be modified due to change in building code. Vendor has sent permits to engineer to address comments.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Cultural Center, White Course, Trails n Tails and Central Park.
- Worked with IT Security Manager on firewall issue of new Pepwave for Site I East.

#### **Smart City:**

- WCCD 37123- Sustainable Smart City Certification Project  
Dr. Patricia Mc Cartney will present the certification to Council during the June 8<sup>th</sup>, 2022, Council meeting.
- WCCD 37120- Yearly Smart City Certification Project this week:  
Dr. Patricia Mc Cartney will present the certification to Council during the June 8<sup>th</sup>, 2022, Council meeting.
- WCCD 37122-year2021- Yearly Smart City re-Certification Project  
We started inquiries to all companies, departments, and research for most of the 27 topics for over 70 indicators.
- We are also working on a new smart city graphics sheet with many smart solutions we have in place related to Iso37122.  
Project is 7% completed.

#### **Parks and Recreation**

- Parks & Recreation staff conducted interviews virtually for part-time positions on 5/16.
- Full Moon Yoga at Doral Glades Park on 5/16 with 40 participants.
- Parks Director and Assistant Director attended the Mayor's Citizen Government Academy on 5/17.
- Parks & Recreation staff conducted interviews for the Assistant Park Supervisor position on 5/18 and 5/19.
- Silver Club had a Defensive Driver course for mature drivers with AAA at Doral Legacy on 5/19 with 7 participants.
- Art After Dark Workshop at Doral Legacy Park on 5/19.
- Cristi's Dance rehearsal for their upcoming recital at the event hall in Doral Legacy on 5/19.
- Kids to Park Day Play Day at Doral Meadow Park on 5/21.

#### **Police Department**

Arrests: 28

- Felonies: 9
- Misdemeanors: 8
- Traffic: 3
- Warrants: 8
- DUI: 2

- Crashes: 60
- Hit and Runs: 10

#### Traffic Citations

- Hazardous Moving Violations: 354
- Non-Hazardous Moving Violations: 323
- Disabled Parking Violations: 7
- Written Warnings: 151

#### Civil Citations

- Civil Citations: 5

Calls for Service: 560

#### Notable Arrests & Incidents

##### Organized Scheme to Defraud

Conspiracy to Commit Organized Scheme to Defraud

Theft from Person over 65 or Older

Doral Police Detectives were tasked to investigate a fraud involving an elderly victim. Detectives met with the victim's daughter who reported to them that her now deceased mother had been the victim of a fraud. During the investigation, detectives discovered that a female subject and her son, had befriended the victim and fraudulently obtained a Power of Attorney from her and exploited her for an amount in excess of \$400,000. The male subject has been arrested, and his mother is not yet in custody.

##### Burglary/Occupied Structure

Disorderly Conduct/Breach of Peace

Resisting Officer Without Violence to his Person

Doral Patrol Officers were dispatched to the area of NW 107 Avenue and 77th Street regarding a male subject locked inside the location. Upon arrival, officers met with the victim who told them that a male subject had entered the location and began asking illogical questions. The victim told officers that she asked the male subject to leave the location when he told her that she needed to leave because an unknown person was coming to kill her. The victim out of fear, ran out of the location. The male subject then barricaded himself inside the location and pulled the fire alarm. Responding Doral Police Officers were able to gain entry and arrest the subject.

#### Neighborhood Resource Unit

- Doral Greens – HOA meeting
- Landmark South/Doral Cay – Neighborhood meeting regarding vehicle vandalisms and developing a network and solutions
- Costa D'Oro, meeting to address issues with vehicles blocking road.
- Collaborated with the Rotary Club for Virtual Kidnapping for Ransom event.
- Doral Police Training & Community Center – Hurricane Safety Fair
- Doral Cay – Follow up on SafeCam and Trespass Affidavit
- The Gates Residential Community – Property manager Montero ref vandalism
- Juvenile follow up – Case # XXXX-XX8430

- Juvenile follow up – Case # XXXX - XXX8665
- Locos X Grill restaurant – follow up on SHIELD program and Virtual Kidnapping presentation
- Shelton Academy – Preparation for DARE graduation
- Citywide – Preparation for Elementary Field Day – Sam’s/Training Center/Renaissance Elementary/Academy of Math & Science/Divine Savior Academy
- Grand Bay – Coordinating for a meeting regarding speeding problems in their gated community
- Shelton Academy – DARE Graduation
- Millennia Atlantic University – Security Survey
- City Hall – Park & Police 4 Kids Meeting
- Updated HOA list/emailed Property Managers, Schools, HOAs for an update regarding the “Virtual Kidnapping for Ransom” presentation

#### H.O.A. Meetings

- Vesada, May 19, 2022, 7:00PM  
10540 NW 78 street, Attending: N. Feliciano
- Doral Lakes, May 19, 2022, 7:00PM  
5001 NW 104 Ave. Attending: N. Feliciano/ V. Ten
- Doral House III, May 19, 2022, 7:00PM  
5001 NW 104 Ave. Attending: N. Feliciano
- Doral Palms, May 26, 2022, 7:00PM  
5001 NW 104 Ave. Attending: N. Feliciano

#### Training Unit

The Training Section coordinated the following activities:

##### 1. Training Unit:

- Annual Training
- 05-17-22 Firearms & DT
- 05-18-22 Use of Force/Vehicle Pursuit & Taser
- 05-19-22-CPR & First Aid

##### 2. Phase II Academy: (Second Week for Officers Kelsey Lopez and Kevin Orellana)

- Physical Training, Gas Mask Fitting, Baker/Marchman Act/Autism, Photo Line ups, RPO
- Annual Firearms Training, Defensive Tactics
- Physical Training, Traffic Stops/Felony Traffic Stops
- Physical Training, AED/CPR/Tourniquets
- Physical Training, Employee Traffic Crash Procedure, Traffic Crash

##### 3. Community Room: IPTM DRE

- Monday, 05-16-2022 from 9:00AM – 7:00PM
- Tuesday, 05-17-2022 From 1:00PM – 11:00PM
- Wednesday, 05-18-2022 from 9:00 – 7:00PM
- Thursday, 05-19-2022 from 9:00AM – 7:00PM

#### Office of Emergency Management:

- Attended and assisted during the WebEOC training at Doral Divisional EOC with County Office of

Emergency Management, City of Doral Directors, Assistant Directors, DPD Command, DPD Officers and other EOC personnel including DPD I.T.

- Attended and assisted during City of Doral Hurricane Fair held on Saturday, May 14 at the Police Training and Community Center.
- Provided New Recruits Orientation on the Office of Emergency Management, and proctored IS-200.C: Basic Incident Command System for Initial Response, ICS-200 exam.
- Continued coordination of upcoming City of Doral Hurricane Exercise with Directors, Assistant Directors, and satellite cities.
- Continued coordination of Hurricane Exercise and Cybersecurity Exercise with Miami-Dade County.
- Began FEMA course on Introduction to Public-Private Partnerships
- On social media, continued Hurricane Preparedness for official start of hurricane season (June 1), and shared Cybersecurity measures to protect residents and businesses owners' networks.
- Created situation reports, and shared COVID-19, cybersecurity, and other relevant news with Directors, DPD command, and satellite cities. Information also included bi-weekly Covid reports provided by the Florida Department of Health (FDOH), County Covid-19 dashboard positivity rates, etc.

## **Public Affairs**

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 67,118 (Increase of 142 followers)

Twitter Profile visits increased by 40% (8.2); Twitter Impressions increased by 40% (30.3)

TOP POST: Instagram post with photos from Hurricane Safety Fair – 7.1k reach and engaged 275!

- Design/Web Projects –website streamlining revisions and page updates; certificates; Flyer for Co-designation ceremony; Flyer/Agreement for Sister Signing Ceremony
- Attended NSU - Supervisory Leadership Training
- Commission on the Status of Women Advisory Board Meeting
- Department presentation at Mayor's Citizens Academy
- Site visits and event planning:
  - o US SOUTHERN COMMAND for training
  - o Consulate of Guatemala for Mirador event
  - o Sister Cities Ceremony for Huey, DR
- Event execution and Doral TV coverage of Women of Legacy Event

Media Alert:

Doral Honors "Women of Legacy" in the Community  
Doral Honra a "Mujeres de Legado" en la Comunidad Aviso

Videos:

Published – Hurricane Fair Recap  
In production – Memorial Day Message  
In production – Best of Best – Shoma Bazaar

## **Public Works**

### **General Government:**

- Held the Mandatory Pre-Bid Meeting for RFQ No. 2022-14 “Storm Drain and Right-of-Way Repair Services”

**Transportation:**

- Conducted inspections of the two (2) trolley vehicles being offered by Sun Trolley
- Held the Mandatory Pre-Bid Meeting for RFQ No. 2022-19 “2022 Transportation Masterplan Update”
- Advertised RFQ No. 2022-19 “2022 Transportation Masterplan Update”
- Attended the Police & Traffic Advisory Board Meeting
- Landmark Community Traffic Calming study was submitted to Miami Dade County for approval with comments applied.
- Requested from Miami-Dade County the installation of no U-turn sign along NW 114 Ave and NW 60 St for the Eugenia B. Thomas K-8 Center.