

**WORK ORDER No. 10 FOR PROFESSIONAL SERVICES**

TO: Pevida Highway Designers, LLC  
8600 NW 17 Street, Suite 160  
Doral, Florida 33126  
(786) 228-5666

DATE: January 13, 2021

The City of Doral authorizes the firm of Pevida Highway Designers, LLC to provide professional engineering services for the geotechnical services for Doral Central Park. Where Pevida Highway Designers, LLC is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017 through Resolution 17-202. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Pevida Highway Designers, LLC and the City of Doral dated February 16, 2018, and the attached Proposal dated December 18, 2021 submitted by your firm for the above referenced project.

**SCOPE OF SERVICES AND SCHEDULE:**

The scope of the project will be as described in the attached proposal from PHD dated December 18, 2020. The scope includes the support of City staff during the procurement phase of the Pedestrian Bridge project. The schedule requires the work to be performed as the procurement process is on-going for the project. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$24,892.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

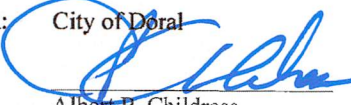
Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 16, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

This Work Order is not binding until the City of Doral agrees and approves this Work Order.

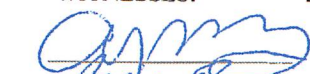
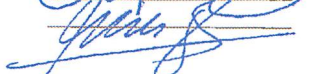
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

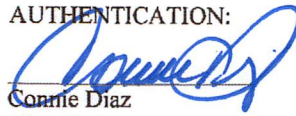
CONSULTANT: Pevida Highway Designers, LLC

BY:   
NAME: Walfrido J. Pevida  
TITLE: Manager


OWNER: City of Doral  
BY:   
NAME: Albert P. Childress  
TITLE: City Manager

WITNESSES: SEAL:

1.   
2. 

AUTHENTICATION:  
BY:   
NAME: Connie Diaz  
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY:   
NAME: Luis Figueredo, ESQ.  
TITLE: City Attorney



8600 NW 17TH ST., SUITE 200  
DORAL, FL 33126  
OFFICE (786) 228-5666 FAX (786) 558-2030  
WWW.PEVIDAHIGHWAYDESIGNERS.COM

December 18th, 2020

Eugene Collings-Bonfill, PE, PSM, CFM, PMP  
Chief Engineer  
City of Doral  
8401 NW 53 Terrace  
Doral, FL 33166

**Subject: TWO #10 Post RFP Advertisement Support Services for City of Doral Pedestrian Bridge over Doral Boulevard (NW 41st Street)**

Dear Mr. Collings:

Pevida Highway Designers, LLC is pleased to submit this scope of services and fee proposal to provide support during the post RFP advertisement phase of the Pedestrian Bridge over Doral Boulevard.

**Background and Introduction:**

Pevida Highway Designers, LLC (PHD) has completed the preparation of the RFP package for advertisement of the new Pedestrian Bridge over Doral Boulevard. This work order is being submitted to provide post RFP advertisement support services to assist the City in the following tasks.

**I. SCOPE OF SERVICES:**

**Task 1 – Post RFP Advertisement Support**

PHD will provide support services on an on-call basis during the project advertisement to assist the City with activities outlined in the RFP's Schedule of Events. These activities include:

- ATC Process
  - Alternative Concept Discussion Meetings (ATC Meetings 1, 2 and 3) – dependent on the three (3) shortlisted proposer(s) requesting participation for ATC one on one meetings
  - Review ATC questions/concepts and discuss with City prior to ATC meeting(s)
  - Review and prepare response to proposed ATC
  - Address follow-up questions

Tasks not included:

- Design Variations/Exceptions
- Permits
- A-17 – City of Doral Lighting Master Plan
- R-7 - Sample Standard Form of Agreement Between Owner and Design-Build Firm (Contract)

**Task 2 – RFP Updates (Addendum)**

This task is to update the RFP and issuance of Addendum(s) based on responses to proposer questions and answers, design exceptions and required revisions arising from the Alternative Technical Concept (ATC) process. Support for preparation of design exceptions will be performed through a separate work order.

RFP updates are inclusive of attachments, forms and reference documents with exception of the following which shall be revised as needed by the City of Doral:



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WWW.PEVIDAHIGHWAYDESIGNERS.COM

- A-17 – City of Doral Lighting Master Plan
- R-7 - Sample Standard Form of Agreement Between Owner and Design-Build Firm (Contract)

**Task 3 – Project Management and Coordination**

Project management for this task shall include the following meetings:

- Meetings with the City of Doral to review and discuss Schedule of Event activities and deliverables related to RFP revisions, design exceptions and Addendum(s).
- QA/QC of Deliverables

**II. FEE OF SERVICES**

These tasks shall be completed for a limiting amount (on-call services) of \$24,892.

Task 1 – Post RFP Advertisement Support (PHD)	= \$ 16,142
Task 2 – RFP Updates (Addendum) (PHD)	= \$ 4,526
Task 3 – Project Management and Coordination	= \$ 4,224
<b>Total</b>	<b>= \$ 24,892</b>

**III. SCHEDULE**

The post RPF support services are anticipated to be performed from approval of this work order through anticipated City of Doral Pedestrian Bridge Contract Execution Date.

We appreciate the opportunity to submit our proposal. Please contact me if you have any questions.

Regards,  
Pevida Highway Designers, LLC

Walfrido Pevida, P.E. – Chief Engineer

Enclosed: Fee Estimate

Doral Misc. Engineering Services

TWO# 10

Scope: Post RFP Advertisement Support Services for City of Doral Pedestrian Bridge

1-STAFFHOUR ESTIMATE

Task 1 - Post RFP Advertisement Support

	Units	Hours	Total	Notes
ATC Process	1	80	80	Based on three (3) shortlisted firms -three meetings with each proposer • Review and discuss ATC questions with City prior to meeting • Prepare responses to proposed ATC
ATC Meetings	9	3	27	• Nine meetings, three proposers - (2 People, 1.5 hours per meeting includes preparation)
			107	

Task 2 - RFP Updates (Addendum)

	Units	Hours	Total	Notes
Prepare RFP Addendum	1	30	30	Prepare addendum letters and RFP Package revisions as needed (RFP currently consists of 607 Pages - Estimated 30 hours)
			30	

Task 3 - Project Management

	Units	Hours	Total	Notes
Project Management Tasks	1	12	12	Meetings with City of Doral (Current Schedule for Procurement through Contract Execution is 12 months)
			12	

Total (Task 1+2+3)			149
QAQC			8
Supervision			8

**TOTAL 165**

2- FEE ESTIMATE

Task 1

Category	%	Hours	Rate	Total
Principal	2%	2	\$ 200	\$ 428
Project Manager	40%	43	\$ 160	\$ 6,848
Senior Engineer	56%	60	\$ 146	\$ 8,748
Project Engineer	0%	0	\$ 120	\$ -
CADD Tech	0%	0	\$ 63	\$ -
Clerical	2%	2	\$ 55	\$ 118
	100%	107		\$ 16,142

Task 2

Category	%	Hours	Rate	Total
Principal	2%	1	\$ 200	\$ 120
Project Manager	40%	12	\$ 160	\$ 1,920
Senior Engineer	56%	17	\$ 146	\$ 2,453
Project Engineer	0%	0	\$ 120	\$ -
CADD Tech	0%	0	\$ 63	\$ -
Clerical	2%	1	\$ 55	\$ 33
	100%	30		\$ 4,526

Task 3

Category	%	Hours	Rate	Total
Principal	2%	1	\$ 200	\$ 112
Project Manager	40%	11	\$ 160	\$ 1,792
Senior Engineer	56%	16	\$ 146	\$ 2,289
Project Engineer	0%	0	\$ 120	\$ -
CADD Tech	0%	0	\$ 63	\$ -
Clerical	2%	1	\$ 55	\$ 31
	100%	28		\$ 4,224

**TWO # 10 Fee: \$ 24,892**

**RESOLUTION No. 21-04**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A WORK ORDER WITH PEVIDA HIGHWAY DESIGNERS TO PROVIDE PROFESSIONAL SERVICES TO SUPPORT THE CITY DURING THE PROCUREMENT PHASE OF THE PEDESTRIAN BRIDGE PARK BOND PROJECT, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$24,892.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK ORDER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Public Works Department (PWD) presented conceptual designs to City Council at the June 22, 2016 Zoning Council meeting where the preferred option currently under design was selected; and

**WHEREAS**, in February 2017, the PWD applied for grant funding through the Florida Department of Transportation (FDOT) Transportation Alternative Program (TAP) Grant; and

**WHEREAS**, on June 22, 2017 the City was notified we were awarded \$1 million dollars towards the project and the funds were allocated in FDOT's FY 2023; and

**WHEREAS**, the City requested FDOT to bring the funding forward in order to procure the services of a design-build team and begin construction in FY 2020-21; and

**WHEREAS**, at the January 17, 2019 Parks Bond Workshop, City Council made suggestions that would alter the current approved concept; and

**WHEREAS**, the project was advertised on December 18, 2020; and

**WHEREAS**, Pevida Highway Designers, is a prequalified provider of professional engineering services selected via RFQ 2017-21 and in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017 through Resolution 17-202; and

**WHEREAS**, City staff respectfully requests that the Mayor and City Council members approve Work Order No. 10 for Pevida Highway Designer, a copy of which is attached hereto as Exhibit "A", for the provision of professional engineering services to provide support to the City during the procurement phase of the Pedestrian Bridge project, on a time and material basis in an amount not to exceed \$24,892.00, and

**WHEREAS**, funds for these services will be allocated from the Park Bond Fund in Fiscal Year 2020-21 in account number 303.9000572.500650.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Approval.** Work Order 10 between the City of Doral and Pevida Highway Designers for the provision to provide professional engineering services to provide support to the City during the procurement phase of the Pedestrian Bridge project, on a time and material basis in an amount not to exceed \$24,892.00, a copy which is attached as Exhibit "A", is hereby approved.

**Section 2. Authorization.** The City Manager is authorized to execute the Work Order and expend budgeted funds on behalf of the City in furtherance hereof.

**Section 3. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 4. Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.

The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes


PASSED AND ADOPTED this 13 day of January, 2021.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY