



# City of Doral Military Affairs Advisory Board Meeting Minutes

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Tuesday, October 4, 2022  
6:00 p.m.

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order**

Meeting was called to order at 6:07 p.m.

**2. Roll Call of Board Members**

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present
Christopher Flynn, Secretary	Present (absent)
Ricardo Bautista, Board Member	Present
Jason Juarez, Board Member	Present

**Staff present:**

Edgard Estrada, Director, Code Compliance

**3. Pledge of Allegiance**

**4. Public Comments**

No public comments.

**5. Approval of Minutes**

- August 2, 2022

**Motion to approve the August 2 meeting minutes** made by Member Bautista and seconded by Member Juarez. By consensus, motion passes unanimously.

**6. Discussion Items**

- a. Discussion:** Military Tribute Banners Updates.

Mr. Estrada informed the Board the last day to purchase banners would be October 4 or 5, then the order would be submitted to ensure the banners would be placed by Veteran's Day.

**b. Discussion: Veterans Day/Family Day Event Preliminaries.**

The Board is pushing to move the Family Day to the Saturday following Veteran's Day Friday. Chair Watts noted he has multiple of additional vendors, based upon the previous year, that would like to participate in the event. The intent is to move the event from Doral Glades Park to Doral Cultural Arts Center park area, as it is expected to be open. The request to have this venue on Saturday, November 12, will be made at the next City of Doral Commission meeting, Wednesday, October 5, at 10am. (*Memo to Mayor Bermudez and Councilmembers attached.*) Member Juarez noted that outreach to vendors should be immediately, get an idea of who can support November event. If poor vendor participation following Veteran's Day, move the family day event to first or second weekend in December.

**c. Discussion: VFW Doral Chapter Updates.**

Member Bautista noted he is still working on increasing membership, mainly through bringing in at large members to a specific post. A total of 35 members are required to open a new post. Chair Watts noted putting out advertisement to sign up for Doral chapter for those that are traveling for memberships or at large that aren't attending events. Member Juarez can reach out through social media but needs to advertise where interested members can sign up for the Doral chapter.

**d. Discussion: Adopt a Unit Updates.**

No updates.

**e. Open Discussion**

City elections in November, the new Mayor will choose to keep current Board members on or dismiss members and start over. Chair Watts noted the likelihood of this Advisory Board staying intact seems pretty good.

Interest is in obtaining polo shirts for multiple of veteran events that support and represent the City of Doral. This is an item of discussion at the next City of Doral Commission meeting.

Board members request a city calendar of events be presented at each meeting to be aware of events that the Board should be attending in support of the City.

**7. Discussion of special meeting agenda items (to be presented October 5<sup>th</sup> at City Commission Meeting)**

- Veterans Day/Family Day Event Preliminaries
- Polo shirts for the Military Affairs Advisory Board
- Memorial Additions to Veteran's Park
- Open Discussion

**8. Future Meeting Date**


- Scheduled: Tuesday, November 1, 2022 at 6:00 p.m.
- Special meeting: Friday, October 21, 2022 at 4:00 p.m.

The Board members request to hold a special meeting to review Family Day Event location and other items of discussion presented at the next City of Doral Commission meeting.

**9. Adjournment**

Meeting adjourns at 6:46 p.m.

Respectfully submitted,


  
Christopher Flynn, Secretary

Motion to approve the minutes of the October 4, 2022, Military Affairs Advisory Board Meeting made by Board Member Jason Juarez and seconded by Board Member Deborah Prather

William 'Bill' Watts, Chair  
Deborah Prather, Vice Chair  
Christopher Flynn, Secretary  
Ricardo 'Rich' Bautista, Board Member  
Jason Juarez, Board Member



APPROVED and ADOPTED this 21<sup>st</sup> day of October 2022.

  
William 'Bill' Watts, Chair



**City of Doral**  
**Military Affairs Advisory Board**  
**MEMO**

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Date: Wednesday, October 5, 2022

To: Mayor Bermudez and Councilmembers

Cc: Office of the City Clerk

From: Military Affairs Advisory Board

Subject: Doral Military Family Day, Veteran's Park Additions, City Sponsorship for the Military Affairs Advisory Board

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Of first subject matter, the Military Affairs Advisory Board requests the use of Doral Glades Park with all fees waived and support from park staff to hold Doral Military Family Day event, Saturday, November 12, 2022.

The MAAB will be present for the Veteran's Day events being held on Friday, including opening ceremonies that will be held the morning of at the Veteran's Park. The Board believes holding the family day event at this venue or even moving to a larger venue following the opening ceremonies, on the same day, with the intent to have sponsors present, will require in excess of event planning and coordination, and will limit the number of sponsors available due to other pressing events on this Friday. Holding this event separated by a day, and at a larger venue than the Veteran's Park, will provide a greater turnout of both veterans and family members, as well as sponsors in participation.

Similar to planning events in 2021, the City will be the main sponsor and the MAAB will be on hand to reach out to additional sponsors, request donations, help fund raising to offset the cost to the City.

Again, similar to 2021, the MAAB would like to request the Mayor and available Council Members to attend, make a brief appearance, say a few words, meet the troops that live in and support the City of Doral.

Of second subject matter, the MAAB is interested in expanding the memorials on display at the Veteran's Park, with a special interest in a memorial to Gulf War/Desert Storm veterans. With kind permission, if the City Council is interested in pursuing this avenue, the MAAB will conduct research on adding additional pieces to the park, with intent of one at a time, and will research the cost, designs, placement, work required for installation, and potential costs for continued upkeep of the memorial given time. When all information is available, the MAAB will present the research to the City Council, and at their discretion will continue forward or discontinue at that time.

Of the third subject matter, the MAAB requests City sponsorship of the Board, in the form of Board Member shirts. The Board's interest is in wearable polo shirts, Doral blue color. The City sponsorship applies to the use of the City of Doral logo, the logo best fit for use on a shirt, that will include the board name as designated, under the City logo. The general design should match that of wear by City employees.

The Board would like to use the City vendor for their shirts, as the logo should already be on file and various shirts should be available. The Board is flexible on the costs of the shirts, with each member understanding that they may need to pay for their own shirts.

Once produced and made available to the Board members, these shirts will be required wear for all events that the City of Doral is sponsoring in which MAAB members are required to be present, or events in which the MAAB will be sponsoring at the City Council's discretion.