

WORK ORDER No. 8 FOR PROFESSIONAL SERVICES

TO: Kimley-Horn and Associates, Inc.
1221 Brickell Avenue, Suite 400
Miami, Florida 33131
(305) 673-2025

DATE: November 20, 2017

The City of Doral authorizes the firm of Kimley-Horn and Associates, Inc. to proceed with the provision of the project close out and as-built revision process for the roadway construction project along NW 66 Street between NW 102 Avenue and NW 97 Avenue as of the date of this Work Order. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Kimley-Horn and Associates, Inc. and the City of Doral dated February 23, 2015, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Kimley-Horn and Associates, Inc. The schedule requires the work to be performed within 30 calendar days. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$1,140.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 23, 2015 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Kimley-Horn and Associates, Inc.

BY: [Signature]
NAME: Burt Baldo, PE
TITLE: Senior Vice President

WITNESSES:

- 1. [Signature]
- 2. [Signature]



OWNER: City of Doral
BY: [Signature]
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:

BY: [Signature]
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM:

BY: [Signature]
NAME: WEISS, SEROTA, HELFMAN, COLE,
& BIERMAN, PL
TITLE: City Attorney



November 16, 2017

Mr. Carlos Arroyo, CFM
Assistant Public Works Director/Chief of Construction
City of Doral
8300 NW 53rd Street – Suite 200
Doral, FL 33166

RE: *Proposal for Professional Engineering Consultant Project Close Out and As-Built Revision Process for NW 66th Street from NW 102nd Avenue to NW 97th Avenue City of Doral, Miami-Dade County, Florida*

Dear Mr. Arroyo:

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this letter agreement (“Agreement”) to the City of Doral (“Client”) for providing professional engineering consulting post design services for the above referenced project. All work under this scope will be in accordance with the terms and conditions of Professional Services Agreement (General Engineering/Architecture Services), between the City of Doral and Kimley-Horn, dated February 23, 2015. Our project understanding, scope of services, and fees follow:

PROJECT UNDERSTANDING

Our proposed scope of services and fee proposal is based on the Client’s request for Resident Project Representative services for roadway improvements to NW 66th Street from NW 102nd Avenue to NW 97th Avenue. Kimley-Horn will provide these services for the roadway improvements project. The roadway improvements are shown on the construction plans developed by Kimley-Horn during the Design phase.

SCOPE OF SERVICES

The scope of services for the post design phase of the project will be completed by Kimley-Horn and Associates, Inc. (Kimley-Horn) as outlined below:

TASK 01 – RESIDENT PROJECT REPRESENTATIVE (RPR)

The duties of Kimley-Horn under this task shall be limited to:

- Obtain and Review of Close Out Documents
- Review of Final Pay Application and Release of Liens
- Certification of As Built plans to be in conformance with the design and contract documents. The as built plans shall be generated, signed and sealed by the Contractor's Surveyor. The CONTRACTOR shall be responsible for survey work required for establishing proper layout, elevations and grades as noted on the plans.

The RPR shall compile all required documentation and submit to the Client for project closeout.

TASK 02–THE CLIENT'S ADDITIONAL SERVICES

Upon your authorization, we will provide any additional services that may be required beyond those described in Task 01. These services may include but are not limited to such items as the following:

- Post Design Services
- Public Involvement
- Preparation of right-of-way acquisition sketches or descriptions
- Contamination assessment and related services
- Any work related to grants of easement or right of way acquisition
- Services not specifically included within "Scope of Services"

FEE AND BILLING

Kimley-Horn will accomplish the services outlined in Task 01 on a labor fee plus expense basis with estimated labor fee shown below. Labor fee will be billed on an hourly basis according to the standard hourly rate agreed between Kimley-Horn and the Client. Direct expenses, if required, will be billed at 1.15 of the cost. Expenses are in addition to the labor amount. Fees and expenses will be invoiced monthly based upon actual services performed and expenses incurred as of the invoice date. Billing will be due and payable within twenty-five (25) days of receipt of invoice.

Estimated Hourly Fees

<u>Task</u>	<u>Description</u>	<u>Labor Fee</u>
01	Resident Project Representative	
	Project Engineer (8 hrs/ea @ \$142.50/hr).....	\$1,140.00
	Total Labor.....	\$1,140.00

Kimley-Horn will not exceed the total maximum labor fee shown above without authorization from the Client. Individual task amounts are informational only.

02 **Additional Services.....as Required**

Task 02 Required Authorization

Client Signature Required above

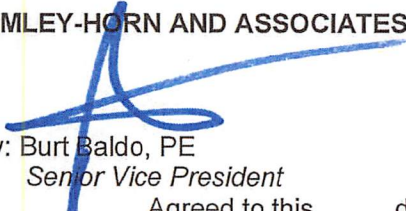
CLOSURE

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions of the Professional Services Agreement (General Engineering/Architecture Services), between the City of Doral and Kimley-Horn, dated February 23, 2015, which is hereby incorporated by reference. If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute both copies of this Agreement in the spaces provided below, retain one copy and return the other to us. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this letter.

We appreciate the opportunity to provide these services to you. Please don't hesitate to contact Mo Ansari or myself at (305) 673-2025 if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.


By: Burt Baldo, PE
Senior Vice President

Agreed to this _____ day of _____, 201__.

CITY OF DORAL (A Municipality)

By: _____

(Print or Type Name)

Title: _____

(As Authorized by Law)

(Email Address)

_____, Witness

(Print or Type Name)

Official Seal: