

WORK ORDER No. 11 FOR PROFESSIONAL SERVICES

TO: F.R. Aleman and Associates, Inc.
8550 NW 33 Street, Suite 202
Doral, Florida 33122
(305) 551-4608

DATE: November 19, 2019

The City of Doral authorizes the firm of F.R. Aleman and Associates, Inc. to provide professional design services for the development of design plans of the selected conceptual option and the Miami-Dade County NOA approval. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Final Agreement between F.R. Aleman and Associates, Inc. and the City of Doral dated February 26, 2018, and the attached Proposal dated January 2, 2019 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from F.R. Aleman and Associates, Inc. for the design and NOA approval of the selected option for the bus shelters along Doral Boulevard. The scope of work will include the design and NOA approval of the City's selected option, presentation to Council of roofing options, and NOA testing. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$74,558.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

This Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 26, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: F.R. Aleman and Associates, Inc.

BY: [Signature]
NAME: Amazia L Kiboko, P.E, PTOE
TITLE: Vice President

WITNESSES: SEAL:

1. [Signature]
2. [Signature]

OWNER: City of Doral
BY: [Signature]
NAME: Albert Childress
TITLE: City Manager

AUTHENTICATION:
BY: [Signature]
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM:
BY: [Signature]
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney



Julia E. Boyce
Commission # GG178904
Expires: February 12, 2022
Bonded thru Aaron Notary

State of: Florida County of: Miami-Dade
The foregoing instrument was acknowledged before me this 20th day of November, 2019, by Amazia L. Kiboko who is personally known OR produced the following identification: N/A - personally known.
[Signature]
Notary Signature

RESOLUTION No. 19-293

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A WORK ORDER BETWEEN THE CITY OF DORAL AND F.R. ALEMAN AND ASSOCIATES TO PROCEED WITH THE DESIGN OF THE DORAL BOULEVARD BUS SHELTER OPTION No. 2 AS APPROVED BY RESOLUTION 19-193 IN AN AMOUNT NOT EXCEED \$74,558.00; RECOGNIZING THAT F.R. ALEMAN AND ASSOCIATES IS A CITY OF DORAL PRE-QUALIFIED VENDOR; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK ORDER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in March 2017 the Mayor and City Council adopted the Doral Boulevard Beautification Master Plan serving as the vision and guidance for the future of Doral Boulevard; and

WHEREAS, the Master Plan recommends the installation of aesthetic bus shelters along Doral Boulevard that are in line with the vision of the corridor as the “Main Street” of the City being a vibrant, active, and pedestrian-oriented environment where residents and visitors can live, shop, and recreate; and

WHEREAS, the PWD in coordination with the Planning and Zoning Department requested that F.R. Aleman and Alleguez Architecture assist in the development of concepts for the proposed bus shelters along Doral Boulevard for Council approval; and

WHEREAS, at the August 2019 Council meeting, the Mayor and City Council members selected Options 2 & 3 as the preferred options for consideration to move forward for design; and

WHEREAS, the PWD requested a proposal for the design of the preferred option from F.R. Aleman since they produced the conceptual designs; and

WHEREAS, F.R. Aleman & Associated is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017; and

WHEREAS, Staff respectfully requests that the Mayor and City Council member approve the Work Order with F.R. Aleman & Associates to proceed with the design of the Doral Boulevard Bus Shelter recommended Option 2 (Resolution 19-193); in an amount not to exceed \$74,558.00; and

WHEREAS, Funding for this request is available in the Transportation Fund – “Construction in Progress”, Account No. 101.80005.500650, encumbered under Purchase Order 20192051.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. The Work Order between the City of Doral and F.R. Aleman & Associates to proceed with the design of the Doral Boulevard Bus Shelter recommended Option 2 (Resolution 19-193); in an amount not to exceed \$74,558.00, a copy which is attached hereto as Exhibit “A”, is hereby approved.

Section 3. Authorization. The City Manager is hereby authorized to proceed with the design of the selected concept as depicted on Exhibit “A”.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was offered by Councilmember Cabrera who moved its adoption. The motion was seconded by Councilmember Mariaca and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Not Present at Time of Vote
Vice Mayor Christi Fraga	Yes
Councilwoman Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 19 day of November, 2019.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY

EXHIBIT "A"

Mr. Eugene Collings-Bonfill, PE
Chief of Engineering
City of Doral
Department of Public Works

8401 NW 53rd Terrace
Doral, FL 33166
T (305) 593-6740 Ext. 6017
F (305) 593-6617

CONSULTANT WORK ORDER
Bus Shelter Design, Engineering, and NOA Approval – City of Doral

Dear Mr. Collings-Bonfill,

F.R. Aleman and Associates, Inc (FRA) with appointed team sub consultant FRA/ALLEGUEZ ARCHITECTURE, INC./TY LIN proposes to provide the services identified below for the project entitled "Bus Shelter Design, Engineering, and NOA Approval"

I. GENERAL

Pursuant to the Scope of Work of the Professional Service Agreement, FRA/ALLEGUEZ ARCHITECTURE, INC./TY LIN shall provide professional services in support of the City's Department of Public Works for the above-mentioned project.

Brief Scope of Work:

1. Provide Project Administration services, to included attending meetings with Consultants, City of Doral, and Agencies having jurisdiction as may be necessary.
2. Finalize design and provide
 - Shelter elevations and plan view drawing(s) to finalize design of selected option
 - Stamped drawings and calculations for finalized option
 - Shelter drawings will be stamped to meet 140 MPH; Zone C conditions
 - Solar design elements:
 - Solar LED lighting with flexible panel or flat panel mounted directly to roof structure.
 - Lighting study/layout of lumens provided throughout shelter
 - Design study to include resin vs. glass glazing material assessment
 - Guidelines for cleaning and maintenance
 - Considerations for modular, dual-sided, LED back-lighted advertising display (industry standard- sized display area)
 - Preliminary manufacturing cost estimation
3. Electrical engineering assessments
4. Structural Calculations for Foundation design, engineering stamps
5. Coordination of the entire team

6. Oversight by AE team of the NOA process

7. Permit Expediting Services

NOTE: Time frames for permitting varies according to the scope of the project, departments reviewing the project, and if any further documents, revisions, or plans are requested. All jobs will be processed within the fastest time frame possible and updates will be provided throughout the permitting process.

Submitting all permit applications and plans within 48 hours of receipt.

- Coordinating with contractor, architect, and subs.
- Preparing zoning and building permit packages.
- Reviewing submission documents & plans for proper completion.
- Submission of Notice of Commencement.
- DERM submission and review. (if required)
- Resubmission of any revisions/amended plans.
- Permit expediting.
- Picking up permits upon request.
- Spreadsheet of project and status will be provided with permit processing updates upon request

LIMITATIONS & ADDITIONAL SERVICES:

Additional services shall include development of as-built drawings of existing facility, changes required once the Owner and Agencies have granted approvals through no contributing fault of our firm. Presentation(s) to County/City or agencies having jurisdiction or Board of Architects, permitting fees, permit application fees, permit expediting. Additional services shall include all architecture/engineering professional services not specifically indicated above. Renderings, reproductions, plotting, shipping/courier fees, long distance calls, fax charges, financial feasibility studies, environmental studies and testing, surveys, coordination of separate contractors or independent consultants, etc. Site visits during the construction phase, construction administration services beyond those stipulated. All travel, lodging, out-of-pocket expenses, and meals, inclusive of travel and meeting time. Such services will be completed on an hourly basis or on a negotiated sum. Also not included are:

- Multiple, stamped iterations for modifications to final shelter design selected.
- Testing, certifications(s) or UL listing for low voltage systems.
- Additional drawings, calculations, mock-ups, 3rd party testing and certification related to Miami- Dade Checklist #0405 items (NOA Application process attached).

These services are considered Lump Sum Fee based on the anticipated man-hours indicated on the spreadsheets that follow. If additional services are required or requested, we shall notify you and will not be performed without your prior knowledge and approval.



T 305.591.8777 AMAZIA.KIBOKO@FR-ALEMAN.COM
F 305.599.8749 W FR-ALEMAN.COM

II. COMPENSATION

FRA shall perform the Work detailed in this Proposal for an Hourly Rate, Not to Exceed fee of Seventy-Four Thousand Five Hundred and Fifty Eight (**\$74,558**). This Proposal is based exclusively on the staff outlined in Attachment and the Estimate of Work Effort Schedule.

III. DATA PROVIDED BY CITY

CITY shall provide FRA/ALLEGUEZ ARCHITECTURE, INC./TY LIN with any data information available to perform the scope of work. The CITY shall provide plans and specifications for the project for FRA/APCTE's use in the performance of services.

Submitted by: _____
Amazia L. Kiboko, P.E, PTOE
Vice President

10/11/2019
Date