



Memorandum.

To: Honorable Mayor and City Council

Date: February 12, 2021

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ February 7 - February 13, 2021**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz, and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) COVID -19 Cases - Testing
- 3) Garage Repairs Feb -15
- 4) Doral Central Park Message
- 5) Doral Yard - noise
- 6) Budget Adjustments
- 7) Strategic Planning – March 26-27
- 8) Closure of Business
- 9) Council Meeting
- 10) Holiday Monday - Presidents Day
- 11) Vaccine

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held weekly meeting with Acting Planning and Zoning Director, Mr. Javier Gonzalez.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager and Deputy City Manager along City Attorney, Luis Figueredo held meeting with Acting Planning and Zoning Director, Mr. Javier Gonzalez regarding temporary use request of 10688 NW 12th St - Bill Seidle Mitsubishi.
- City Manager and Deputy City Manager held individual Agenda Review meetings with Councilmembers for Council Meeting schedule on February 10th, 2021.
- Deputy City Manager attended Evergreen Compensation Study Employee Orientation Session.

- City Manager and Deputy City Manager along City Attorney, Luis Figueredo held meeting with Code Compliance Director, Mr. Edgard K. Estrada and Chief of Police, Mr. Hernan Organvidez regarding Business with Covid violations and closing.
- City Manager and Deputy City Manager along with City Attorney Figueredo and City Clerk Diaz held Agenda Briefing with Department Directors for the Council Meeting on January 13, 2021.
- City Manager and Deputy City Manager along City Attorney, Luis Figueredo and City Clerk Diaz attended Real Time Operation Center Ribbon Cutting Ceremony with Council Members and IT Director Gladys Gonzalez, Police Chief Organvidez, and Public Works Director, Mr. Carlos Arroyo.
- City Manager and Deputy City Manager attended Council Meeting held February 10, 2021.
- Deputy City Manager attended webinar regarding GMCVB's 2021 Tourism Recovery Overview: Doral Area.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- Deputy City Manager held weekly meeting with Acting Building Official/Director, Ms. Jane Decker.
- City Manager and Deputy City Manager held After Action meeting to discuss Council Meeting held February 10, 2021.
- City Manager and Deputy City Manager along with City Attorney, Luis Figueredo held meeting with Acting Planning and Zoning Director, Mr. Javier Gonzalez and Code Compliance Director, Mr. Edgard K. Estrada regarding Downtown Doral Live Bands and Downtown Doral Illuminating Lights.
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 71 people who were observed in public without masks.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going.
 - o MDC Fire/Grease about 95% complete.
 - o COD Building Department about 95% complete.
 - o Rework is currently under review with COD.

- o WASD Verification form sent – pending notification and fee payment. Site water availability is currently under review at WASD.
- Fence banners were installed February 8th; One on NW 53rd Street and the other one on the City Hall roundabout.
- Construction will start February 2021.

Morgan Levy Park:

- General Construction is on-going.
 - o Quartz countertops installation completed.
 - o Break room sink & faucet installed.
 - o Exterior paint completed.
 - o Cable tray from IT room to Electrical room completed.
 - o Cabling routing from exterior pull box to IT room completed.
 - o Camera pole installation is on-going.
- Substantial completion target for the second week of February.
- Community Center Lobby Stonework is in progress.
- Preliminary Walk Through schedule for February 18th.

White Course Park:

- Permitting process is on-going.
 - o MDC DERM is about 95% complete.
 - o COD Building is about 95% complete.
- Burke Playground Equipment presentation held February 11th.
- PMT and IT Department met on February 8th to coordinate required IT components.

Doral Meadow Park:

- Concrete pouring at the Flex Plaza scheduled for this week.
- PMT working on close out documents.
- Enclosures for CCTV installation is on-going.

Doral Central Park:

- Permitting Process for Phase I is on-going:
 - o COD Building Department about 30% complete.
 - o COD Planning and Zoning Department 90% complete.
 - o MDC DERM about 30% complete.
 - o MDC Fire about 30% complete.
- Phase IV Recreational Center/ Lake Wall Foundation permitting set in permitting review.
- Site Plan for Phase IV submitted to Planning and Zoning for review.
 - o Site Plan Fire submitted.
 - o Site Plan DERM submitted.
- CMR GMP I submission for City review due mid-March.
- RFQ Construction Materials Testing was advertised.
- Notice to Proceed for Construction to be issued for early April.
- Asbestos Survey Report received.
- FF&E meeting with consultants and Parks and Recreation Department February 9th.
- Groundbreaking Ceremony scheduled for March 1st.
- Fencing installation scheduled for March 5th.
- Weekly OAC meetings on-going.
- Weekly IT coordination meetings on-going.

Doral Boulevard Pedestrian Bridge:

- RFP No. 2020-36 is on-going
 - o PMT comments review due February 17th.
 - o Committee to review LOI's in March,

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC.
- Bike lanes 60% documents due February 15th.

Trails and Tails Park (Lighting Improvements):

- Permitting Review completed.
- Check to pay building fees requested.
- Bids received for ITB2020-35. Firm recommendation to be presented on March Council Meeting.
- Consultant coordination with FPL is on-going.

Additional Items:

- PMT Weekly Status of Projects is on-going.
- Artec Manufacturing plant tour February 9th and 11th.

Building Department

- EnerGov Go Live - USER TESTING and Training continued. Mark Hagerty is leading effort with DAILY trainings from 2 to 4 pm for all internal stakeholders.
- Interim Director attended Directors Call, EnerGov PM Call, After Action and Weekly Meeting with DCM.
- EnerGov team continues local unit testing and identifying issues with Production environment. Laserfiche system metadata fields resolved. GIS Layers not populating CD Plus d/b addresses with units.
- Project meetings this week: Jackson Health TCO Planning Meeting with MDC Building Official; T-Mobile Private Provider job progress; Landmark Phase II nearing TCO (May)
- Building Department Weekly Stats for week ending 2/5/2021
- PHONES: Data available: 367 Inbound call count for week; 3:00m average time per call; 19hr+ total time for week
- INSPECTIONS: 98 Average Daily Inspections, 488 total Inspections Completed (week)
- PLANS REVIEWS: 362 Plan Reviews (Quantity), 6% Expedite, 3% Walk-Thru, 28% Rework, 63% Drop-off/Electronic
- Average plan review time per plan per trade = 33 mins
- LOBBY DATA (DORALQ): 108 Total Building Dept Customers; 22 Lobby Daily Average, 7.6 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 12 mins

Code Compliance

- Director met with City Attorney, Police Chief, and County Attorney to discuss county wide curfew and business closure procedures moving forward.
- Director presented Code Compliance Department recap for past year at Council Meeting.
- Department recognized The Magaya Building at the February Council meeting for the Keep Doral Beautiful Business Award.
- Director met with City Manager's Office, City Attorney, and Acting Planning & Zoning Director to discuss noise and light concerns at Downtown Doral.
- Code Compliance Officer worked a night detail to document and address noise and light issues in Downtown Doral.

Finance Department

- Accounts Payable: Processed 228 invoices; 83 checks were issued for a total of \$792,424.00
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).

PROCUREMENT

Please see attached the Cone of Silence report for the week of 02/10/21.

I. A total of 22 PO's were created for a total value of \$133,869.50.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 02/10/2021

- Solicitation No. and Title: RFP No. 2020-26 – Investment Management Services
Dept: Finance
Broadcast Date: 09/08/2020
Due Date/ Bid Opening Date: 10/29/2020
Status: 4 Submittals received; bids are being reviewed; Evaluation committee phase II – scored and ranked.
- Solicitation No. and Title: RFP No. 2020-27 – Banking Services
Dept: Finance
Broadcast Date: 11/19/2020
Due Date/ Bid Opening Date: 01/29/2021
Status: 2 Submittals received; bids are being reviewed.
- Solicitation No. and Title: RFP No. 2020-28 - Collision Repair and Body Work Services
Dept: Police/ Public Works
Broadcast Date: 08/28/2020
Due Date/ Bid Opening Date: 09/29/2020
Status: 2 Submittals received; bids are being reviewed.
- Solicitation No. and Title: RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management
Dept: Parks and Recreation
Broadcast Date: 10/14/2020
Due Date/ Bid Opening Date: 11/13/2020
Status: Award Recommendation Made.

- Solicitation No. and Title: RFP No. 2020-32 - Replacement of Playground Surfacing
 Dept: Parks and Recreation
 Broadcast Date: 11/25/2020
 Due Date/ Bid Opening Date: 01/15/2021
 Status: Award Recommendation Made.
- Solicitation No. and Title: ITB No. 2020-35 – Trails and Tails Park Lighting Improvements
 Dept: Parks and Recreation / Public Works – Parks Bond
 Broadcast Date: 12/23/2020
 Due Date / Bid Opening Date: 01/26/2021
 Status: Award Recommendation Made.
- Solicitation No. and Title: RFP No. 2020-36 – Doral Pedestrian Bridge Design Build
 Dept: Parks and Recreation / Public Works – Parks Bond
 Broadcast Date: 12/18/2020
 Due Date / Bid Opening Date: 01/28/2021
 Status: 3 Letters of Interest Received being reviewed by Program Management Team.
- Solicitation No. and Title: RFP No. 2021-01 – Recreational Programming (Virtual and On-site)
 Dept: Parks and Recreation
 Broadcast Date: 01/21/2021
 Due Date / Bid Opening Date: 02/18/2021
 Status: 9 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFP No. 2021-02 – Adaptive Re-Use Design Build
 Dept: Public Works Department
 Broadcast Date: 02/09/2021
 Due Date / Bid Opening Date: 03/09/2021
 Status: Pre- Bid Meeting Scheduled for 02/23/2021.
- Solicitation No. and Title: RFQ No. 2021-03 – Construction Materials Testing and Inspection for Doral Central Park
 Dept: Parks and Recreation / Public Works – Parks Bond
 Broadcast Date: 02/05/2021
 Due Date / Bid Opening Date: 03/05/2021
 Status: Pre- Bid Meeting Scheduled for 02/16/2021.
- Solicitation No. and Title: RFP No. 2021-04 – Youth Soccer Program Management
 Dept: Parks and Recreation
 Broadcast Date: 01/27/2021
 Due Date / Bid Opening Date: 02/26/2021
 Status: 8 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: ITB No. 2021-05 – Telecommunications Wiring Services
 Dept: Information Technology
 Broadcast Date: 01/28/2021
 Due Date / Bid Opening Date: 03/02/2021
 Status: Pre- Bid Meeting Scheduled for 02/11/2021.

Human Resources

- COVID-19 TESTING FOR DORAL RESIDENTS

COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through December 4, 2020, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 2,708 City of Doral residents have been tested. The testing is being conducted from 9 a.m. to 1 p.m. on Mondays, Wednesdays, and Fridays, and will continue to operate on the same schedule through June 30, 2021.

- COVID-19 TESTING AT INTERLAB CORP

To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since January 1, 2021, InterLab has performed 116 PCR tests, which includes 5 tests from February 6 through February 12, 2021.

- COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:

In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, February 11, 2021, (33) essential personnel/first responders were tested at City Hall. To date, Human Resources has received and filed more than 1,672 COVID-19 PCR test results from employees. To date, 1,402 tests have been administered at City Hall. The Human Resources Department continues to closely follow updates from the CDC and the Police Department's Medical Director as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.

CURRENT JOB POSTINGS

- Building Inspector, Building Department, Open Continuous
- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Park Manager, Parks & Recreation Department, Closes on 02/17/2021
- Plans Reviewer (W), Public Works Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous

SPECIAL PROJECTS

- HR facilitated and participated in the interview process for the Development Review Coordinator, Planning and Zoning Department
- HR facilitated and participated in the interview process for the Assistant Community Center Manager position in Parks and Recreation
- HR facilitated and participated in the interview process for the Events Specialist, Parks and Recreation Department
- HR facilitated and participated in the interview process for the Planning and Zoning Director

NEW HIRES:

- Executive Intern - Marion Troitino, Vice Mayor Pete Cabrera's Office – February 1, 2021
- Information Technology Intern: Brian Lipiz - February 1, 2021

Information Technology

- Public Safety Support - This week, the PD IT team updated all the PD servers with the latest Windows updated. The PD IT team assisted in various areas this week like the Miami-Dade Police training at the Doral PD training center, where we assisted with the set up to be able to stream

the meeting via Microsoft Teams. We assisted in the RTOC ribbon cutting. A Meeting was held between Doral PD, Miami-Dade Police and Motorola to discuss the implementation of Motorola Premier One and Cry Wolf. The core programs for IA were upgraded this week to their latest version. Doral PD is welcoming 5 new officers, so the Doral PD IT team is prepping 5 new laptops for tier arrivals.

- Police Support:
- Completed 30 Support Tickets.
- Image workstations
- Setup community room for Training
- Set RTOC for grand opening

- Security Manager

This week, over 70 emails were reported by City users and were analyzed for malicious intent. Renewed IT Security certifications. Assisted Sr. Network Administrator in testing new wireless internet. Finally, assisted the City Clerk's Office in validating a vendor upgrade.

- Help Desk Support- This week:

- Resolved 93% of support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events
- Upgrade to Bluebeam 2020 all users with BlueBeam 2019
- Assisted in the preparation for the EnerGov Daily Training
- Setup and configure laptops for EnerGov IGinspect Trainings
- Troubleshooted card reader with vendor at Meadow Park
- Review Doral Central Park plans for access control equipment
- Attended Doral Central Park IT Coordination meeting
- In addition, we continue to work on projects as FY1920 Replacement desktops at CH, and reconciliation of physical inventory of IT equipment

- Systems Administration. This Week:

Review and Keep the backups if they are 100% operational.

Fixed a backup issue and removed virtual machine that is not in use from backup.

Removed big snapshots to clean space in the data storage.

changed the GPO to enabled Google Chrome update after new Kronos launch for City Hall and Police Department.

Virtual weekly team meeting.

Worked with consultant to fix the log issue in Veritas.

Worked with some alerts in the virtual environment.

Synchronized the WSUS Server to start the February Server Windows Update.

Increased space in the storage for the database server.

Generated backup reports for audit.

Meeting with consultant to do a health check to all servers. We also worked with some issues and I sent the reports to them.

- AV Team setup/supported/broadcasted Council Meeting
- AV Team provided AV support for Finance, PW, PD, PA, and HR Department
- Maintenance on Council Chambers AV system
- AV Team Provided pre-bid/bidding recordings to Finance Department
- AV Team is working with vendor to upgrade Council Chambers
- System Analyst - This week, Mark up software User Stamps Update
- Financial System GAS Services Auto Restart IN PROGRESS
- Timekeeping Clock LP RMA and Replacement COMPLETED

- Cashiering System Testing/Payment Processing
- IO's and IAA's QUERY Setup Modification
- DS SMTP Configuration Issues IN PROGRESS
- New DSSCHARGE CODES/FEES Configuration COMPLETED
- WSDL URL and Handler Module Updated DSS

- Network Administration - This week: participated in external and internal meetings, such as IT weekly meetings, Doral Central Park-IT Coordination Meeting, White Course Park- ISP Coordination Meeting, SHI-Doral Meeting, Evergreen Meeting, and ITB Wiring Meeting.
- Continued to work on the Doral Central Park Network Design. This week worked with the AV Analyst for AV needs and provided a list of equipment per MDF/IDF, and some other technical aspects as requested.
- Reviewed the Network Scope for Doral White Course Park.
- Configured the phone system to announce the Holiday recording on President's Day.
- Supported PD IT Techs during troubleshooting of the Guest Wi-Fi at the PD Training Center.
- Continue to work on the integration of the Guest Wi-Fi and the Network Identity Controller. Also fixed Backup and Certificate issues on the system.
- Configured the phone system as requested by PD techs to address a user's request.
- Installed Fiber Switch at Doral Meadows Park.

- Assistant IT Director

Met with Parks & Rec. leadership for DCP Access Control Review. Reviewed camera pole locations with staff. Attended the weekly DCP - IT Coordination meeting. Met with IT, AECOM, and PW for coordination of technology for WCP. Met with staff and vendor, SHI, regarding future initiatives. Attended the Evergreen Compensation Study Employee Orientation Session. Attended meeting for a demo of a product. Met with IT, AECOM, PW, and fiber vendor for logistics coordination of data line to WCP. Attended the integration meeting for Doral PD & MDPD. Attended the Mandatory Pre-Bid Meeting | ITB # 2021-05 Telecommunications Wiring Services.

- GIS Administration- This week:

- Continue to conduct EnerGov/CSS/Tyler 311, and communicate with EnerGov and IT team.
- IT Staff meeting
- Planning/Zoning dept requested aerial zoning map updated in PF by using ArcMap
- Troubleshoot 311 locator with Tyler team.
- Communicate to Miami Dade County/Property Appraiser about addresses.
- Resolved code case violation map issue. Re geocoding locations and re published to web map app.
- Weekly GIS maintenance

- Application Development- This week:

- Fixed City Clerk Public Record Request app issue after the CRM upgrade.
- Modified Tyler 311 tickets downloads to include lat and long for the dashboard.
- Updated HR Inquiries app.
- Started to set up Tyler 311 with EnerGov.
- Assisted PZ with properties.
- Assisted a constituent with a Case Violation map.
- Participated in EnerGov meetings.

- Database Administrator:

- Assisted the PW Assistant Director/Chief of Engineering in creating a report for PW permitting and inspections between 2018 and 2020.

- Creating a new Internal Tyler 311 Service Requests Internal Dashboard.
- Data Conversion EnerGov Project on:
- Updating the DSD(Data Source Document) to Map the legacy data with the EnerGov Custom fields for BTR's and Planning and Zoning.
- Working with the Building Interim Building Department Director and EnerGov Data Engineer to address the issues for the 2nd pass of the data conversion.
- The new Development Services Software (WeB – We Build Doral!) will solve challenges like communication across electronic records, the ability to audit and track performance, consistency in data entry, compliance with statutory requirements and most importantly, outward-facing citizen engagement that is easy-to-use and intuitive.
- Development Services Software (WeB – We Build Doral!)

Projected Go-Live Date: 2021

• 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

We continue ensuring each users system configuration is updated, we are daily Training/testing with users performing Test scripts and documenting new procedures. This week the Code department and the Inspectors from all departments had training and are performing tests scripts. We received from Tyler the second pass of Conversion and address each in detail with Tyler team, we have submitted all new changes, now waiting for the pass #3. We continue debugging, configuring IAA and IO triggers. We continue waiting on all users to finish users test to start with full system testing. We are updating and verifying forms and reports.

Project overall is 84% completed

• 2019-2020 Tyler 311

We are currently developing the dashboard while we are waiting for update of obtaining notification required. Tyler is performing modifications for new reporting requirements and dashboard data fields require for management.

Project overall is 97% completed

• 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

Helpdesk continues upgrading versions all users this month. We are documenting procedure for e-review. The Building team is creating a video to use for training other departments explaining how to ensure markup are showing in EnerGov and how to proceed within the reviewing stage.

Project overall is 100% completed

• 2019-2020 MyCivic

Post implementation meeting was achieved Mobile app is functioning adequately.

Project overall is 100% completed

• 2020-2021 IGinspect and IGenforce applications

We will be training and testing next week with inspectors from all departments ensuring the permits move from the EnerGov Core solution to the IG mobile applications and backwards with updates. Issues with timing of response has been informed, we are waiting new forms and reports development created by Tyler to finalize Unit testing.

Project overall is 87% completed

• 2020-2021 CSS Citizen Self Service

We continue Training and testing with many department users this week and waiting

Project overall is 91% completed

• 2020-2021 Accounts Receivable System

We are documenting process. Finance is updating accounts requirements. Many GL charge accounts have been coded and tested. We are updating GI Charge codes in EnerGov to use with Munis GL entries this week.

Project overall is 95% complete

• 2019-2020 EnerGov Integration/Laserfiche (Doc Retention Software) Project

We met to define field mappings and retention requirements for the plugin. Vendor is updating environment with the City requirements.

Project overall is 49% completed

- 2020-2021 EnerGov Cashiering Project

We are waiting to review forms/reports for Cashiering requirements. We are waiting the Munis upgrade completed 1/14 to update all department EG fees GL codes. We are updating Project plan/implementation plan with all requirements and dates for configuration.

Project overall is 84 % completed

- Smart City projects are underway:

- FPL 2 LPR Poles:

Site 26(NW 58 St & 79 Av) has been delayed for now because of a future roadway widening project from Palmetto Expressway to NW 97 Ave along NW 58 St. FPL assistance was coordinated this week with the location of the FPL pick-up-point of these LPR site. We are waiting for MDC to approve permits of site 26 and 30. City Management is contacting MDC management for support

Project is 45 % completed.

- WCCD 37122- New Smart City Certification Project

keep posting information required while Investigating some last answers to questionnaire related to all finance requirements and entering/updating some comments provided.

Project is 98% completed

- HRIS New System Project

We had meeting and we reviewed RFP with detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning , core HR and e-forms. Team will continue updating priorities of each requirement this week.

Project is 10% completed

- Upgrade Facility Dude Project

We are receiving updated proposal and after evaluating 3 vendors we decided to just upgrade current Facility Dude software which is beneficial for City. We are requesting some changes and then we will have meeting with Finance and PW to review needed funding upgrade. Analysis of benefits versus project amount increase for annual maintenance was evaluated. PO is on hold until decision then we can prepared to start planning mode for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 10% completed

- WCCD 37120- Yearly Smart City Certification Project

We are continue obtaining many data information from websites and external companies this week and will start entering data for Health indicator when worksheet is unlocked this month.

Project is 21% completed

- Intersection Technology System Analyst-Worked remotely in all the following:

- Intersection Technology System Support- performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.

- Continued working with Miami Dade PW, City of Doral, and HP Electrical engineer on the design/permit of Site 1, 13, 26 ,27 and 30 LPR camera installation.

- Continued working with AECOM and SCS in the design/coordination/installation of all IT infrastructure/equipment at Meadows, Morgan Levy, White Coarse and Central Park.

- Continued with the upgrade site computers on the latest version of Vigilant Fixed LPR software.

- Visited Artec Manufacturing Plant to discuss the design of the new Doral Smart poles which will be installed on all IT future project.

Parks and Recreation

- Parks Director attended weekly meeting with the Deputy City Manager to discuss ongoing department items.

- Assistant Parks Director held an on-site meeting with the awarded vendor to discuss the painting of Morgan Levy Park building.
- Parks staff attended Pre-bid meeting for RFP 2021-04 “Youth Soccer Program Management”.
- Sponsorship Coordinator & Parks Director met with the Superlative Group to discuss the initial findings report from the Phase I Sponsorship Valuation Study.
- Parks Director & Assistant Director met with the PMT and B&A to discuss Interior furnishings for Doral Central Park.
- Parks Director & Assistant Director met with the PMT, B&A and Councilman-Hunskær to discuss the Aquatic Facility at Doral Central Park.
- Parks staff held virtual interviews for the Assistant Community Center Manager position.
- Parks staff held virtual interviews for The Events Specialist position.
- Parks staff attended Evergreen Compensation Study Orientation sessions.
- Parks Director attended After Action Council meeting.
- Parks Director & Assistant Director attended a presentation for a new proposed playground for White Course Park.
- Special Needs specialist hosted weekly virtual classes for Doral Sunbursts program with 14 participants per class.
- Doral Little League held spring practices.
- Events staff hosted Virtual Art After Dark Workshop: succulent plants with 45 registered participants.
- The Silver Club hosted weekly Virtual Bingo games.

Planning and Zoning

- On February 10, 2021, the Mayor and City Council passed the following Planning and Zoning and Economic Development items:
 - Planning and Zoning Department Fee Schedule Update and the addition of a Technology Fee to the Planning and Zoning Fee Schedule
 - Professional Economic Development Services - Business Flare, Phase 2 Contract
 - Professional Economic Development Services - Urban3, Phase 2 Contract
 - Rhythm Foundation – Ritmo Doral 2021
- Occupational Licensing Division
 - 66 Business Tax Receipt renewals for FY 2020-2021 have been processed this week.
 - 24 Business Tax Receipts applications for new businesses have been received this week.
 - 0 Temporary Outdoor Dining Permits (54 Temporary Outdoor Dining permits issued to date).
- Planning and Zoning
 - New addresses issued: 12
 - Building Permits reviewed: 42
 - Zoning Inspections conducted: 20
 - Acting Planning and Zoning Director participated in the Park Bonds Project discussion.
 - Department participated in the daily trainings for the implementation of EnerGov.
 - Acting Planning and Zoning Director participated in a pre-application meeting to discuss the proposed development of an outdoor paintball facility on NW 58 Street and NW 102 Avenue.
 - Acting Planning and Zoning Director participated in a meeting with the Building Department to discuss the integration of EnerGov and Laserfiche.

- Acting Planning and Zoning Director participated in a meeting to discuss a site plan modification for District 79 located at 7777 NW 41 Street.
- Acting Planning and Zoning Director participated in a meeting to discuss site improvement and code requirements for a new auto tag agency branch office at 5581 NW 79th Avenue.
- Acting Planning and Zoning Director participated in a meeting to discuss temporary license for Bill Seidle Mitsubishi located at 10688 NW 12th Street.
- Acting Planning and Zoning Director participated in a meeting to discuss parking lot rehabilitation for Famous Dave's located at 8210 NW 36 Street.
- Acting Planning and Zoning Director participated in a meeting to discuss code requirements for three (3) new tennis courts at Doral Park Clubhouse.
- Acting Planning and Zoning Director participated in a meeting to discuss the development of a new Chick-fil-A at 9815 NW 41 Street.
- Acting Planning and Zoning Director participated in meeting to discuss the implementation of electric vehicle charging stations.
- Acting Planning and Zoning Director conducted interviews for the Development Review Coordinator position.
- Acting Planning and Zoning Director participated in a meeting to discuss department's weekly council update report.
- Acting Planning and Zoning Director participated in after-action meeting.

Police Department

Arrests

- Felonies: 10
- Misdemeanors: 7
- Traffic: 2
- Warrants: 3
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 377
- Non-Hazardous Moving Violations: 221

Notable Arrests & Incidents

Burglary of an Unoccupied Conveyance

Theft

Doral Police were summoned to the former Pepsi Bottling Plant located in the 7700 Block of NW 41 Street regarding a man who was on the premises stealing metal fence posts. The complainant was a land surveyor hired by the new owners of the property to prepare a survey of the property. The man observed the subject as he was removing the metal fence posts that hold the chain link fence which surrounds the property and placed them in his truck. The subject was not authorized to be on the property. He was taken into custody without incident.

A woman who was with the man was being questioned by the officers when they detected the smell of marijuana. She advised that she only had a "joint" in her possession. After the officers took her into custody, they discovered marijuana and cocaine in her purse. Both subjects were charged accordingly and transported to TGK.

Aggravated Assault with a Deadly Weapon

Resisting Arrest

Doral Police responded to the bank located in the 7900 Block of NW 36 Street regarding a homeless man who threatened a cleaning crew. The subject was sitting outside the bank on the

ground. The victim is employed as a cleaner and tasked with the cleaning of the premises. The victim asked the subject if he could move since they needed to clean where he was sitting. The subject became irate and produced a box cutter. He started walking towards the victim shouting and screaming. The victim retreated and called police. The subject was taken into custody and as he was being handcuffed, he tensed up and refused to be cuffed. He was eventually restrained and transported to TGK.

Fugitive Arrest Warrant

A routine traffic stop for a license plate not being properly illuminated resulted in the arrest of a man who was wanted by police in San Juan, Puerto Rico. Patrol officers were in traffic when they noticed that the tag on the vehicle in front of them could not be read due to it being obscured. They proceeded to stop the vehicle and issue a traffic citation. As they were issuing the citation the dispatcher advised that the driver had an open arrest warrant issued in Puerto Rico for theft. The man was taken into custody and transported to TGK where he awaits extradition back to the US territory.

Battery on a Police Officer

Patrol units were at City Place conducting a cursory check of the businesses to ensure they are in compliance with the County Ordinance which governs COVID-19 restrictions when they were summoned by the manager of Copper Blues concerning a man who became unruly when he was asked to put on a mask. The officer tried to reason with the man and advised him he would have to put on a mask. The man responded by walking towards the officer and pushing him on the chest with an open hand. The subject was taken into custody and transported to TGK.

Burglary of an Unoccupied Conveyance

Resisting Arrest

Battery

Doral Police were summoned to the Landmark Condominium located in the 6400 Block of NW 104 Court, regarding a violent dispute with a tow truck driver. The complainant was a security guard who contacted the building's contract towing company to remove a vehicle that was parked in violation of the building's regulations. As the tow truck driver was in the process of hooking the vehicle the owner came out and started to argue with the driver demanding that his vehicle be released. The subject was irate and struck his own sister when she tried to calm him down. At one point the subject climbed on to the truck and tried to unhook his car. He was arrested and taken to TGK.

Leaving the Scene of an Accident with Injuries

Leaving the Scene of an Accident with Property Damages

Driving with a Suspended Driver's License

In September 2020 Doral Police investigated a hit and run crash in which a pedestrian was struck as she walked inside Doral Gardens located in the 8000 Block of Lake Drive. The victim, a 65-year old woman sustained serious head injuries and had to be transported to Jackson Memorial Hospital / Ryder Trauma Center. Surveillance video of the condominium showed as the vehicle struck the woman and then fled the scene. A side mirror belonging to a Chevrolet Sonic was recovered on the scene and impounded as evidence. Further investigation revealed that License Plate Reader cameras captured as a red Chevrolet Sonic with both side mirrors entered the city and a few hours later left the city with one side mirror clearly missing. The owner of the vehicle was located through the tag registration and she advised that on the day in question she lent the vehicle to her mother's boyfriend. The next day the subject took the vehicle to be repaired to a body shop near Tamiami Airport in south Miami-Dade County. Detectives responded to the business and spoke with a witness who was able to pick out the subject from a photo lineup as the one who had taken the car there for repairs. The subject was located and brought to the

Doral Police Station where he invoked his Miranda Rights. He was charged accordingly and transported to TKG.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

- 7570 NW 104th Ave. Mc Donald. (Safe Cam follow up)
- 10311 NW 58th St. Divine Savior Academy school coverage
- 6010 NW 99th Ave #117 Safe Financial Group LLC. Mr. Pablo Villa lobo
- 9851 NW 58th St #116 Any Lab Test Now Mr. Anderson Lorenzo
- 8300 NW 58th Street Russo Tires Ms. Giusy Russo (Got the public IP address of webcam) also Trespass Warning Presentation
- 10715 NW 58TH ST. Little Hands on Learning (Brian will text or email the external IP address) 1:30 pm
- 4285 NW 107th Ave Doral Steak House (Mr. Levin) called to recommend another restaurant for the Safe Cam program
- Station. Updating information to the Safe Cam list
- DTDUCS Covering for Ofc. Barrett
- 3000 NW 109TH Ave Yes Fresh Inc. Safe cam and Trespass Warning Program
- 1612 NW 84th ST Infinite Window, I spoke to Mr. Sergio Cuevas reference the IP Address
- Station, Updating information to the Safe Cam list
- 2822 NW 79th Ave One Realtor I spoke to Ms. Nora Marquess (via cell) who said she will advise for a meeting next week.
- Math and Science Academy School Detail
- 8140 Geneva CT Safe Cam and trespass presentation to member of board.
- Publix 8455 NW 53 Terr. Follow up on Valentine Candy program
- 4720 NW 85 Ave Allegro Safe cam program
- Qui Salon 9831 NW 58 St #144
- Art Shack 9831 NW 58 St #145
- 10311 NW 58 St Divine Savior Academy
- 4720 NW 85 Ave Allegro Safe cam program follow up
- Publix 8455 NW 53 Terr. Follow up on Valentine Candy program
- 3105 NW 107 Ave La Terraza Safe Cam Program
- 8360 NW 107 Ave. Renaissance Middle School
- 7881 NW 55 St All Import Mechanic Safe Cam follow up
- 9831 NW 58 St #151 IQ Zone Safe Cam follow up
- 9831 NW 58 St #145 Art shack safe Cam follow up
- 10437 NW 41 St Michi's Safe Cam Presentation
- 10730 NW 74 St Top Liquor Safe Cam Presentation
- 8360 NW 33 St Renaissance Middle School
- R.T.O.C. Ribbon Cutting

Training Section

- Hosting Force Investigations Strategies & Cognitive Interviews from February 9, 2021 to February 11, 2021 at the community room.

- Annual Training Preparation- finalizing the specialized units.
 - Ammunition Inventory.
 - Review of Use of Force, Vehicle Pursuit, and Exposure Reports for training.
- Police Academy Week 21:
- The recruit successfully passed the Firearms Qualifications with great scores.

Office of Emergency Management

- Coordinated the relocation of testing for COVID-19 from Morgan Levy Park to the Doral Police Training and Community Center.
- Called 150 Covid-19 vaccination recipients to confirm 2nd appointment. With City departments, distributed 218 vaccines at Legacy Park including members of WOW center.
- Generated 2nd dose report.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors. Data includes daily number increase of positive cases in Doral.
- Continued providing daily Situational Awareness reports to City Directors.
- Attended FEMA NIMS Incident Complexity Guide National Engagement Webinar.
- Coordinated upcoming IS-700 NIMS training.
- Provided police activity information to Finance Department for Irma PA.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 60,084 59,954. (130 additional followers)
- SOCIAL MEDIA HIGHLIGHT: Instagram Impressions up 18%; Instagram Profile visits up 246%!
- Promoted multiple city events/initiatives including but not limited to: Blood Drive, virtual green events, google workshops, moving of Covid-19 testing to PD Training Center
- Multiple website updates
- Meeting with Art Circuits about potential art ads
- Launch of Weekly Doral Digest Email
- Attended GMCVB Webinar – 2021 Tourism Recovery Overview: Doral Area
- Media Inquiry – Telemundo Re: Retirement Plan

- Events:
 - o Doral Central Park Groundbreaking Coordination March 1st
 - o Manolo Valdes 2nd kick-off event Coordination (Downtown Doral) March 20th
 - o Real Time Operations Ribbon Cutting Coverage

- Videos:
 - Published – #DoralShines Video Series (1)
 - Published – Inside Doral – Real Time Operations Center
 - In Production – Staycation City Promo

Public Works

- Completed the planting for the 2021 Arbor Day. School events will be taking place on Friday, February 19th, and Friday, February 26th. The Mayor will be presenting a proclamation to each.
- RFP for Adaptive Re-Use was advertised on 2/10/2021
- Attended the Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Council (TPC) meeting
- Attended the virtual Citizens' Independent Transportation Trust (CITT) Transportation Partners Coordinating Committee (TPCC) Meeting
- City Council approved Ordinance #2021-04 “Amending Chapter 44 - Traffic and Vehicles (Parking)”