



**CITY OF DORAL  
PARKS AND POLICE 4 KIDS FOUNDATION  
BOARD MEETING  
Final Minutes**

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**Tuesday, May 9, 2017 at 6:30 p.m.**

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order / Roll Call of Foundation Members**  
**Meeting was called to order at 6:40p.m**

Director Elizabeth Canchola	Present
Director Fernando Horrutiner	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present:

Officer Noel Feliciano, Police Department  
Erin Weislow, Parks & Recreation Department  
Haydee Sera, City Attorney's Office  
Matilde Menendez, Finance Department Director  
Karina La Rosa, Office of the City Clerk

**2. Approval of Minutes**

**A. April 19, 2017 Meeting Minutes**

**Motion to approve the minutes** made by Director Ruiz and seconded by Director Steinbauer. By consensus, motion passes unanimously.

**3. Public Comments**

There were no public comments made during public comments.

**4. Financial Items:**

**A. Update: Bank Reconciliation April 2017 (Exhibit A)**

Finance Director Menendez provided the Board Directors with the Back Reconciliation for the month of April 2017. There were no further questions or actions taken.

**B. Discussion: Approval of professional liability insurance (Exhibit B)**

Finance Director Menendez proceeded to explain to the Board Directors that the professional liability insurance policy was going to expire on May 16, 2017 and that the insurance company was requesting approval for renewal of the policy.

Director Ruiz asked questions regarding the process followed to obtain the company chosen for the professional liability insurance. Director Canchola explained that there were different quotes obtained and the board by consensus elected to proceed with Morgan Insurance Group.

**Motion to approve the renewal of the professional liability insurance** made by Director Horruitiner and seconded by Director Canchola. By consensus, motion passes unanimously.

**C. Discussion: Approval of Fieldtrip Payment (Director Canchola & Finance Department)**

Officer Noel Feliciano provided the Board Directors with a recap of the success of the PP4K Afterschool Program in Renaissance Middle Charter School this past school year. Officer Feliciano proceeded to explain that the school is requesting that the PP4K Foundation fund an end-of-the-year fieldtrip for the program participants to Bowleros.

**Motion to approve the reimbursement in the amount of \$707.40 to the Renaissance Middle Charter School for the end of the school year program fieldtrip to Bowleros** made by Director Ruiz and seconded by Director Horruitiner. By consensus, motion passes unanimously.

**5. Discussion Items:**

**A. Discussion: Bigs in Blue Participants Summer Camp at John I. Smith (Director Canchola and Parks & Recreation Department)**

Ms. Erin Weislow, Parks & Recreation Department, updated the Board Directors with information gathered regarding the summer camp program for the continuation of the students who participated in the PP4K Afterschool Program during the school year.

The information is as follows:

- \$120 a Week per Student
- Monday-Friday 8am -6pm
- Breakfast, lunch, and Friday Fieldtrips Included
- Registration Begins on May 15<sup>th</sup>

**Motion to approve the sponsorship of thirteen (13) students in the amount not to exceed \$120 a week per student over a ten (10) week period** made by Director Ruiz and seconded by Director Canchola. By consensus, motion passes unanimously.

(The record is to reflect that Director Horruitiner recused himself from the vote because of the possibility of a conflict of interest.)

By consensus, the Board Directors requested that the parents of the participating students cover the cost of \$10 per week for the summer camp; for the PP4K Foundation be invoiced and pay the summer camp on a monthly basis; to direct staff to inquire from John I. Smith the possibility of a discount for the PP4K Program Students and look into possible sponsorship from Doral Businesses.

**B. Report: Renaissance Middle Charter School After School Program (Director Canchola & Police Department) (Exhibit C) (Exhibit D)**

Officer Noel Feliciano proceeded to invite the Board Directors to attend the PP4K Afterschool Program Graduation being held on June 1, 2017 at 8:30am in the Renaissance Middle Charter School. Officer Feliciano will provide the City Clerk's Office with the graduation ceremony details so it may be sent to the PP4K Directors.

Director Canchola presented the possibility of providing the program graduates with certificates of completion and provided a certificate design.

**Motion to approve the design of the certificates as modified** made by Director Steinbauer and seconded by Director Ruiz. By consensus, motion passes unanimously. (Director Canchola provided the modified design to the City Clerk's Office for the record.)

By consensus, the Board directed Director Canchola to print the certificates and be reimbursed by the PP4K Account through the submission of a receipt to the City Clerk's Office.

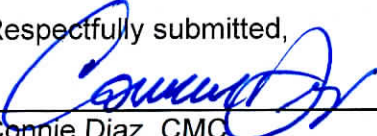
**6. New Business**

Ms. Erin Weislow, Parks & Recreation Department, updated the Board Directors on the PP4K Flyers.

**7. Next Meeting Date:** Wednesday, June 21, 2017 at 6:30 pm

**8. Adjournment** Meeting adjourns at 7:48 p.m.


Respectfully submitted,

  
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Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the *May* 9, 2017 Parks and Police 4 Kids Meeting made by Director Canchola and seconded by Director Steinbauer.

Director Elizabeth Canchola  
Director Fernando Horruitiner  
Director Jodi Steinbauer  
Director Edgar Martinez  
Director Alberto Ruiz

APPROVED and ADOPTED this 21 day of *June* 2017.

  
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Elizabeth Canchola, CHAIR