



MINUTES

CITY OF DORAL

YOUTH ADVISORY BOARD MEETING

August 12th, 2013 at 7:00 P.M.

8401 N.W. 53RD TERRACE
DORAL, FL 33166

1. Call to Order / Roll Call of Members

Meeting was called to order at 7:10 P.M.

Eduardo Torres, Present
Frank Lam, Present
Sebastian Aranguibel, Present
Jessica Agudelo, Present
Emily Bello-Pardo, Present
Chris Alessi, Absent
Gian Andres Boria, Present
Honorary Member: Genesis Vasquez, Absent

Also present were:

Christy Fraga, City of Doral Councilwoman
Erin Sullivan, Recreation Programs Director for the City of Doral
Daniel Lozada
Gustavo Sanchez
Felipe Madrigal, President of the Doral Rotary Club

2. Agenda/Order of Business

- a. **Approval of Minutes** – Several comments regarding the previous minutes were brought up. After an observation from Mr. Madrigal, a motion to remove his comments from the minutes was proposed by Mr. Aranguibel, seconded by Ms. Bello-Pardo and passed unanimously.

Ms. Bello-Pardo noted that her full legal name had not been corrected after her comment regarding the matter the previous meeting. A note was made and the typo has been corrected. As an aside, the Secretary apologizes for the initial typo.

Finally, Ms. Agudelo moved to approve the amended minutes and was seconded by Mr. Lam. The vote passed unanimously.

- b. **Robert's Rules of Order Workshop** - After approval of the minutes, Ms. Agudelo provided the board with a presentation accompanied by a handout regarding Robert's Rules of Order regarding proper Board procedure and protocol regarding motions and votes, among other workings of the chamber. After brief discussion of the presentation, the board moved on to the next item in the agenda.
- c. **Back to School Event** - Mr. Torres unveiled to the Board and guests present a preliminary plan for the Back to School event mentioned in the previous meetings, which would focus on teaching students and parents about financial aid and financial literacy. The plan included possibilities for scheduling, dates, sponsors, and speakers, among other details.

Discussion regarding the event followed. Among the topics were discussion of how to promote the event and the possibility of promotion through local media channels. Ms. Bello-Pardo mentioned the need to create a press release. Councilwoman Fraga proceeded to explain details regarding the process involved between the Youth Advisory Board and the City Council regarding, among other things, the use of funds.

Ms. Sullivan pointed out that due to the lengthy process of having the event approved by the City Council, that the Youth Advisory Board should include alternate future dates in order to increase the flexibility of the proposal. Mr. Madrigal also recommended starting on press promotion early should the proposal be accepted.

A motion by Ms. Agudelo and seconded by Mr. Aranguibel to add October 12th and October 26th as possible dates for the proposal was passed unanimously.

At this point Ms. Bello-Pardo recommended including the application process within the curriculum of the event. After brief discussion, it was agreed that due to the complications of creating a separate event, the original schedule would be modified to accommodate the new suggestion, by combining the financial aid and financial literacy panels into one.

Councilwoman Fraga also recommended having the admissions departments of local colleges rent space at the event to advertise to potential students. The possibility of promotional items - a 'goodie bag' - was also mentioned.

A motion by Mr. Lam and seconded by Mr. Boria to approve the proposal was

passed unanimously. Another motion by Mr. Aranguibel and seconded by Ms. Bello-Pardo, to have Mr. Torres, Mr. Lam, and Ms. Agudelo speak before the council regarding the proposal, was also passed unanimously.

At this moment, a motion by Mr. Lam and seconded by Ms. Bello-Pardo to set a Special Meeting for August 26th at 6:30 to discuss the logistics of the College Madness Event and the Applications process section of the event. The motion passed unanimously.

- d. **Public Comments** - The members of the public present, Mr. Sanchez and Mr. Lozada, introduced themselves and commented on the work of the Youth Advisory Board, expressing their desire to assist with the work of the Youth Advisory Board. Mr. Madrigal offered the Youth Advisory Board assistance with funding for the College Madness event on behalf of the Doral Community Coalition, should the proposal be approved by the council.
- e. **New Business** - At this point, Councilwoman Fraga reminded the Board to attend to the business of establishing an escrow account for the purposes of fundraising for Youth Advisory Board activities. A motion made by Mr. Aranguibel and seconded by Ms. Agudelo, to add to the next agenda an item discussing a request of the aforementioned account from the city council, was passed unanimously.

Also discussed here was the topic of interaction between the press and the members of the Board. Caution was urged for all board members to always express opinions as their own and not as being associated with the Board itself.

The absentee status of two members, Mr. Alessi and Ms. Vasquez, from the previous meetings was brought up by the Chair and Councilwoman Fraga. After having come to a consensus that these absences were detrimental to the status of the Youth Advisory Board, a motion was made by Mr. Aranguibel and seconded by Ms. Bello-Pardo, to request the mayor place on the agenda the removal and replacement of Mr. Alessi and Ms. Vasquez. This motion passed unanimously.

- f. **Future Meeting Dates** - As a Special Meeting was approved earlier in the meeting, no future meeting dates were established outside the already approved regular schedule.
- g. **Adjournment** - Ms. Bello-Pardo moved to adjourn the meeting and was seconded by Mr. Lam. The motion passed unanimously and the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

Sebastian Aranguibel, Advisory Board Secretary

Motion to approve the minutes of the August 12th, 2013 Youth Advisory Board Meeting made by S.A. and seconded by EBP.

left without
initialing
ES.

Chairman Eduardo Torres

E.T.

→ Vice-Chairman Frank Lam

Secretary Sebastian Aranguibel

S.A.

Jessica Alguedo

J.A.

Emily Pardo

EBP

Chris Alessi

Gian Andres Boria

GAB

Genesis Velasquez

Eduardo Torres, Chairperson