

WORK ORDER No. 1 FOR PROFESSIONAL SERVICES

TO: F.R. Aleman and Associates, Inc.
8550 NW 33 Street, Suite 202
Doral, Florida 33122
(305) 551-4608

DATE: July 2, 2018

The City of Doral authorizes the firm of F.R. Aleman and Associates, Inc. to provide Construction Engineering & Inspection (CEI) services associated with the stormwater improvements at NW 114th Avenue between NW 58th Street and NW 60th Street. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Final Agreement between F.R. Aleman and Associates, Inc. and the City of Doral dated February 26, 2018, and the attached Proposal dated June 27, 2018 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from F.R. Aleman and Associates, Inc. for the Supplemental Services. The scope of work will include the review of the Maintenance of Traffic (MOT) plan, oversight of the installation of new Stormwater structures and asphalt pavement, and review of quantities and shop drawings provided by the contractor. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$13,695.00.


You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

This Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 26, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

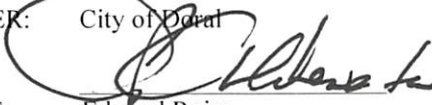
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

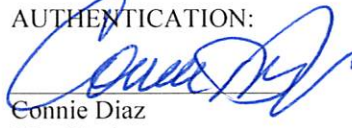
CONSULTANT: F.R. Aleman and Associates, Inc.

BY: 
NAME: Amazia L. Kiboko, P.E., PTOE
TITLE: Vice President

WITNESSES: SEAL:


1. 
2. 

OWNER: City of Doral

BY: Edward Rojas
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:

BY: Connie Diaz
NAME: Connie Diaz
TITLE: City Clerk



APPROVED AS TO FORM:

BY: 
NAME: WEISS, SEROTA, HELFMAN, COLE,
& BIERMAN, PL
TITLE: City Attorney

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

The foregoing instrument, Work Order No. 1 for Professional Services, was acknowledged before me this 2nd day of July, 2018, by Amazia L. Kiboko, P.E., PTOE, Vice President of F.R. Aleman & Associates, Inc.

Julia E. Boyce
Signature

Julia E. Boyce
Printed Name



Julia E. Boyce
Commission # GG178904
Expires: February 12, 2022
Bonded thru Aaron Notary

Personally Known: ✓

OR

Produced Identification: _____

Type of Identification Produced: N/A – personally known

CEI FOR NW 114 AVENUE NORTH OF NW 68 ST - DRAINAGE IMPROVEMENTS

Prime Consultant: F.R. Aleman and Associates, Inc

Staffhour Break Down

	PM	SE	PE	CI	ET	SM	CI		
Task/ Description	Project Manager	SR Engineer	Project Engineer-	Construction Inspector	Engineering Tech	Surveyor & Mapper	Clerical	Total	
General Overall Project Manager	8	0	0	0	0	0	3	160	
Provide Monthly Status ; Invoicing and all Coordination with Project Administration; To include Kick off Meeting and Project Closeout Meeting	0							0	
1.Conduct Daily Construction Inspection	0	0	0	0				0	
1.1 Review of Shop Drawing and MOT		0	0	0	0			0	
Total hours	8	0	0	0	0	0	1	9	
Hourly Rate:	\$160.00	\$146.00	\$120.00	\$70.00	\$75.00	\$105.00	\$55.00		
Subtotal	\$1,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00		
ESTIMATED FEE - Planning		\$1,335.00							

TOTAL F.R. Aleman and Associates, Inc \$ 1,335.00



& Associates, Inc.

CONSULTING ENGINEERS & SURVEYORS
www.FR-Aleman.com

10305 NW 41 Street, Suite 200
Miami, Florida 33178
TEL: (305) 591-8777
FAX: (305) 599-8749
amazia.kiboko@fr-aleman.com

July 2nd, 2018

CITY OF DORAL
Attn: Mr. Eugene Collings-Bonfill, PE
Chief of Engineering
8401 NW 53rd Terrace
Doral, FL 33166

RE: City of Doral Continuing Professional Services

Task Work Order: No. 1

Project Description: CEI Services for Drainage Improvements- NW 114th Avenue from NW 58th Street to NW 60th Street.

Dear Mr. Collings-Bonfill:

In accordance with your request, F.R. Aleman & Associates, Inc. (FRA) is pleased to submit our proposal to provide CEI Services for Drainage Improvements- NW 114th Avenue from NW 58th Street to NW 60th Street - City of Doral

This estimate is based on the attached scope of work and schedule provided for the above project. The performance of the services of this task work order will not exceed the amount of \$ 13,695.00 with the following breakdown:

- F.R. Aleman and Associates, Inc.- Project Management Fee of \$ 1,335.00
- APTCE – Providing CEI Services Fee of \$ 12,360.00
(Enclosed find details of the fee proposal for both firms)

Please do not hesitate to contact me if you have any questions regarding this estimate. We are prepared to commence work immediately upon your issuance of a letter of authorization

Very truly yours,

Amazia Kiboko, P.E., PTOE
Project Manager



A&P Consulting Transportation Engineers

10305 N.W. 41st Street, Suite 115
Doral, Florida 33178
Phone: (305) 592-7283

June 27, 2018

Mr. Eugene Collings-Bonfill, PE
Chief of Engineering
City of Doral
Department of Public Works

8401 NW 53rd Terrace
Doral, FL 33166
T (305) 593-6740 Ext. 6017
F (305) 593-6617

CONSULTANT WORK ORDER

NW 114th Avenue from NW 58th Street to NW 60th Street.

Dear Mr. Collings-Bonfill,

A & P Consulting Transportation Engineers (APCTE) proposes to provide the services identified below for the project entitled **“NW 114th Avenue North of NW 58th Street Drainage Improvements”**.

I. GENERAL

Pursuant to the Scope of Work of the Professional Service Agreement, APCTE shall provide professional services in support of the City’s Department of Public Works for the above mentioned project. APCTE shall provide field observation and oversight services to ensure construction of improvements is in reasonable close conformance to the approved contract documents and the City of Doral policies and procedures. This includes but is not limited to any coordination between governing agencies, overseeing safety concerns, and ensuring compliance with MOT plans. In addition, APCTE will verify quantities installed by the Contractor and make payment recommendation to the City. This shall be accomplished within the following tasks:

II. SCOPE OF WORK

- A. Task 1- Monitor Contractor implementation and compliance with MOT plans along the project
 - a. Review Safety Plans and MOT plans for compliance.
 - b. Work Day review of MOT set up.
- B. Task 2- Monitor new Drainage System Installation and connections to existing structures
 - a. Oversight of installation of new structures (Inlets and Manholes).
 - b. Oversight of installation of new exfiltration trenches.
- C. Task 3- Monitor new Curb and Gutter and sidewalk installation by Contractor
- D. Task 4- Monitor new asphalt pavement installation and Milling and Resurfacing by Contractor
 - a. Oversight of clearing and grubbing
 - b. Oversight of inlet protection system installation
- E. Task 5- Monitor the pavement markings installation by Contractor
- F. Task 6 - Other relevant tasks as required by the City of Doral.

APCTE will generate daily reports and document events of relevance while performing tasks 1 through 6.



A&P Consulting Transportation Engineers

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 Phone: (305) 592-7283

III. SCHEDULE OF WORK – TIME OF PERFORMANCE

APCTE shall submit the Deliverables and perform the Work as depicted in the tables below

SCHEDULE OF DELIVERABLES		
Sheet or ID Number	Deliverable	Anticipated Delivery Date
	Daily Construction Reports	At the completion of the job
	Review of Pay Estimate	At the completion of the job

SCHEDULE OF WORK				
Task	Task Name	Duration <small>(specify weeks, months, calendar or working days)</small>	Projected Start date	Projected Finish Date*
1	Monitor Contractor MOT compliance	Days	NTP	NTP + 30 CD's
2	Monitor Drainage new system installation	Days	NTP	NTP + 30 CD's
3	Monitor new curb & gutter and sidewalk installation	Days	NTP	NTP + 30 CD's
4	Monitor new asphalt Installation, milling and resurfacing	Days	NTP	NTP + 30 CD's
5	Monitor pavement markings installation	Days	NTP	NTP + 30 CD's
6	Monitor other relevant tasks	Days	NTP	NTP + 30 CD's

**An updated schedule, indicating actual delivery dates, based on the above durations, will be provided to the City upon receipt of the NTP.*

APCTE will provide the City with the Services defined by Task 1 through Task 6, above. The anticipated Notice to Proceed for these Services is: July 2018. As requested, the proposal is for a duration time of 30 Calendar Days.

IV. COMPENSATION

APCTE shall perform the Work detailed in this Proposal for an Hourly Rate, Not to Exceed fee of Twelve Thousand Three Hundred Sixty Dollars with 00 cents (\$12,360.00). This Proposal is based exclusively on the staff outlined in Attachment and the Estimate of Work Effort Schedule. If multiple crews are used by the Contractor, APCTE will require additional Observers to monitor simultaneous work. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount. Reimbursable Expenses if applicable, shall be utilized in accordance with the Agreement Provisions and shall conform to the limitations of Florida Statutes § 112.061.

SUMMARY OF COMPENSATION			
Task or Activity ID #	Major Task Name and/or Activity Description	Fee Amount	Fee Basis
1 thru 6	NW 114 th Ave, North of NW 58 th ST Drainage Improvements	\$12,360.00	Hourly Rate, Not to Exceed



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V. DATA PROVIDED BY CITY

CITY shall provide APCTE with any data information available to perform the scope of work. The CITY shall provide plans and specifications for the project for APCTE's use in the performance of services.

Submitted by: Nelson V Perez
Nelson V Perez, P.E
Principal, CEI Division

06/27/18
Date

Approved by: _____
Eugene Collings-Bonfill, P.E
Chief of Engineering, PW

Date