



Memorandum

To: Honorable Mayor and City Council

Date: June 13, 2022

From: Hernan M. Organvidez, Acting City Manager

Subject: **Weekly Council Update/ June 5 - June 11, 2022**

City Manager's Office

Acting City Manager along with Deputy City Manager, City Clerk Diaz and, City Attorney Figueredo held weekly Staff Meeting with Department Directors. The following items were discussed:

POLICE

Dealt with traffic issues throughout the city related to flooding.

IT

Wiring being completed at Doral Cultural Arts Center.

Data conversion of Paycom

CODE COMPLIANCE

Three staff members attending the Florida Association of Code Enforcement Conference.

PLANNING AND ZONING

Working with consultant regarding the sign ordinance.

Meeting with the developers of Midtown IV, V, VI.

Developer of the Lemon Property is requesting a pre-application meeting to discuss the site plan.

FINANCE

Second round of budget meetings being scheduled for next week.

PUBLIC WORKS

Air conditioning system at the Community and Police Training Center is working at 50% capacity pending additional repairs.

PUBLIC AFFAIRS

Filming "get to know your Councilmember" with the council.

Meeting with MPA for public parking campaign.

Coordinating Sister City ceremony.

ECONOMIC DEVELOPMENT

Grow with Google event.

Interview with Diario Las Americas.

PARKS AND RECREATION

Silver Club luncheon host by Miami-Dade County District 12.

Summer camps open on June 8.

Tickets open for 4th of July celebration.

HUMAN RESOURCES

Addressing issues with Paycom.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- General Construction Activities:
 - o Sloped landscaped area
 - Hauling activities continue in the sloped landscape area.
 - Contractor finishing the area with 18" of topsoil.
 - o Rooftop terrace insulation and flooring.
 - Pending additional material delivery.
 - o On-going activities:
 - Handrails installation for the steps leading to rooftop terrace continues.
 - Exterior doors installed on the BOH area.
 - Interior light fixtures installation continues.
 - Grease trap installation commenced.
 - Excavation for concrete structure bean on the BOH.
 - Precast structures delivered to site.
 - Restrooms floor tiles installation
 - Restrooms tile installation continues Men's and Women's restrooms.
 - Downtown Doral Park:
 - A recessed outlet box is to be installed in the center of the oval. Ongoing, conduit affected by park event.
 - Pending repairs to park affected landscaped areas.
 - Stepped terrace (RCO 032):
 - Contractor was instructed to move ahead on time and materials.
 - Contractor will submit costs associated with terrace separately.
 - Rebar, PVC piping, and concrete stormwater structures delivered to site.
 - Meeting with CM to discuss stepped terrace change order scheduled for June 9th.
 - o KVC completed tree root pruning/tree protection in the park on August 6th.
 - Four (4) Live Oaks will be relocated from the Downtown Doral Park area into the project site.
 - BOH drop off area.
 - Pending asphalt surfacing after existing poles are removed.
 - Contractor released to pour concrete curbs for drop off.
- On-going construction submittals/RFI's.
 - o KVC was advised to start calling for building inspections.
- IT Department coordination is on-going.
 - o Finalized location, elevation, and section of Interactive Display.
 - o Agreement to install cameras on existing Codina park light poles received.
 - o Positioning of building interior speakers and interior cameras verified with City IT. Wiring for speakers completed.
 - Surveillance cameras wiring continues.
 - Doral IT supplied lobby camera mounting bracket.
 - IT room door installed. B&A confirmed the door could be switched to open to the exterior.
 - LPR camera pull box installed
- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
 - o Sculpture site selection – West of the main entrance drop -off.
 - o B&A will provide design calculations for sculpture slab on grade. Pending submittal.
- AT&T pull box relocation on-going.
 - o KVC installed conduit and pull boxes for elevator emergency lines.
 - o PMT to follow up with AT&T for May installation.
 - AT&T confirmed the material was ordered, installation to begin as soon as they receive it. Tentative completion date June 10th.

- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
 - o Sign submittal approved and released. All building signage will use “Doral Cultural Arts Center”.
 - o Sign mockups will be required for Doral Parks review.

White Course Park:

- Punch list continues to be worked on by contractor
- Permitting Process:
 - o Miami Dade WASD permit is nearing completion.
- Submittals
 - o RFI's Submittals are on-going.
 - Working with the design team to address open RFIs, pending electrical low voltage and water ponding RFI responses.
- Construction activities:
 - o RFI#54 to block the east side gates is pending a response.
 - o Water fountain skirt on order.
 - o Water meters installed, pending final conveyance with WASD.
 - o Site flat work:
 - Teams meeting regarding RFI#57 has taken place. Revision of response agreed upon and coming soon
 - Directional and informational signage installed. CO#13 addresses the typo and will be corrected shortly.
- General activities:
 - o Close-out process
 - Assembled all manuals, warranties, as built, and testing results. Waypoint has submitted this to PMT, to be turned over to Parks department.
 - TCO being extended for another 30 days as June 3rd to closeout electrical permit.
 - o IT Department
 - IT Department received P.Os.
 - IT room RFI#55 (add additional conduit and swap out two pull boxes) is under review and anticipating a response shortly.
 - Conduit issue pending change order package from design team/contractor.
 - CCTV install date pending change order approval for conduit scope of work.
 - TCO extended 30 days due to outstanding punch-list items. Coordination between A/E and Contractor to resolve on-going.

Doral Central Park:

- Authorities having Jurisdiction (AHJ's)
 - o Doral Building Department - Permits
 - Previous Updates: Phase II/III and Phase IV Rec Center revision submitted by Architect for City review.
 - 92nd Ave. tie-in MOT permit fees paid; work anticipated to commence next week.
 - o FEMA CLOMR
 - 4/8/22: CLOMR will not be needed due to hardening of rec center being removed from scope of project. LOMR process can begin once the final grading has been completed, and as-builts are provided. BCC will still be required to provide modeling once as-builts of grading work are provided.
- Construction Activities:
 - o Civil Work (Phase I)
 - Continuation of water main installation at the South-end heading westward, to tie-in southwest watermain.
 - Delivery of sanitary structures continue into end of month.
 - o Skate Park / Amphitheater/Baseball Fields (Phase II/III)
 - Phase II/III GMP to be split into 2 packages and projected to be released Mid-July and Mid-August 2022.
 - o Recreation Center / Aquatics Facility (Phase IV)

- Phase IV Rec Center GMP to be split into 2 packages and projected to be released Mid-August and End of September 2022.
- Phase IV Aquatics Facility GMP to be split into 2 packages and projected to be released End of September and Beginning of November 2022.
- General Activities
 - o Weekly Meetings
 - OAC meetings are being held weekly on Wednesdays.
 - 4/15/22: Site Coordination Meetings to begin next week, following the re-commencement of underground civil work. OAC meetings have also moved to Thursday mornings to accommodate schedules.
 - Friday Bond Meeting Update to the City.
 - Bi-Weekly Thursday DCP update with City Manager and Mayor, Design Team, CMAR, and PMT.
 - o Art in Public Places
 - BA preparing Proposal to include artwork at skatepark and pump track, and playground and canopies.
 - June 2nd discussion of proposed artwork to be rescheduled with skatepark and pump track designer.
 - o FF&E
 - Pending final design completion
 - o IT
 - AVI-SPL to provide Amphitheater revision week of June 13th.
 - o Owner Direct Purchase (ODP)
 - 4/25/2022 Ferguson PO issued for underground materials for Central Civil scope of work
 - First set of Ferguson invoices to be modified and resubmitted per Finance notes.
 - o City Review Comments
 - Parks and IT comments gathered for CMAR RFIs to Design Team

Doral Boulevard Pedestrian Bridge:

- RFP #2022-09:
 - o Mandatory Pre-Bid Meeting held on May 23rd
 - o Deadline for Submittals and Opening of Bids – June 21st
 - o Anticipated Award Date – August 10th

Trails and Tails Park (Lighting Improvements):

- Permitting:
 - o Secondary building sub-permit application complications resolved.
- General Activities:
 - o The large dog area has had the split removed and now has several areas of orange fencing. Final batch of sod was delivered on June 8th and is being installed. Coordination of orange fence removal to be done with parks department for grass mowing.
 - o All newly installed lighting for the share path is functional (except for one malfunctioning luminaire that is to be replaced, **which has been ordered**)
 - o IT Department coordination is on-going.
 - Electrical work in the IT room complete, passed inspection.
 - Power receptacle for the portable A/C complete.
 - Conduit as built provided to City IT for low voltage installation.
 - Pending revised application to remove NOA rated louver for portable AC unit to close permit.

Morgan Levy Park:

- Project completed.
 - o NTP for Grease Trap issued.
 - o Waypoint commenced work on May 10th, 2022.
 - Completion date extended due to unforeseen conditions.
 - City inspection of construction approved on June 2ND.
 - DERM inspection pending approval due to quantity of sink fixtures calculated for estimated flow rate.

Trail Network:

- Project Complete

Doral Meadow Park:

- Project completed.

Additional Items:

- PMT weekly Status of Projects held every Thursday.

Planning and Zoning**Occupational License**

- 10 Business Tax Receipt applications for new licenses have been received this week.
- 3 Business Tax Receipt applications for new businesses have been received this week.
- 76 Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 2 Business Tax Receipt renewals for FY 2020-2021 processed this week.
- 1 Alcohol packet signed.
- 1 Outdoor Dining permit issued.

Planning and Zoning

- Addresses issued: 8
- Building permits reviewed: 79
- Zoning inspections conducted: 41
- Site plans reviewed/approved: 1
- Zoning verification letters: 5
- The Planning and Zoning Director attended the June 8th Miami-Dade Chairman's Council of Policy Agenda meeting regarding City of Doral Annexation Request Applications for Section 15, Section 6, and Section 16.
- The Department submitted the work order for the update to the 2022 Capital Improvement Element for City Manager approval.
- The following Planning and Zoning items were approved in the City Council meeting held on June 8, 2022:
 - Approval of Higüey Sister Cities Agreement, Res. No. 22-85
 - Award of Façade Improvement Grant FY22 Cycle, Res. 22-86
 - Memorandum of Understanding FIU Public Art, Res. No. 22-90

Economic Development

- Participated in Aspen Institute Latino and Society City Learning Action Lab full national cohort meeting with six US cities and participation from the White House office of community engagement.
- Participated in interview for Diario Las Americas special section.
- Participated in Grow with Google workshop.
- Worked with Public Affairs and Vice Mayor on Sister Cities signing ceremony.
- Contacted appropriately themed restaurants to inform them of the new Best of the Best survey category and urge managers to activate their customer base to vote for them.
- Met with entrepreneur seeking space for sports club, provided real estate report, and connected them with potential sites.
- Prepared agreements for Façade Improvement Grant awardees and provided them to approved applicants.
- Coordinated meeting with USDOT regional director re: Infrastructure Law.
- Coordinated diplomatic visit by Fundaciones Lideres Globales.

Building Department

- ADMIN: Admins completed NSU Leadership training. BO attended Building Officials Association of Florida Conference. Staff attended Bond meeting. Completed Pressure Vessel notification statement and mailed out invoices. Attended meeting with representatives of AECOM to discuss submittal strategies to simplify review process for Bond Project.
- HUMAN RESOURCES ACTIVITIES: 6 vacancies remain (technical).

- ADMIN: Director attended weekly director's meeting. Team attended recap meeting of Building Fund accounting with CM, CAO. Admins completed NSU Leadership training.
- ENERGOV Update: Phase II Stabilization project meetings updated to a support call and project team meeting Tuesday. Council item to extend Plante Moran contact due to Tyler delay.
- HUMAN RESOURCES ACTIVITIES: 6 vacancies (technical).

Code Compliance

- Director and Assistant Director completed NSU Supervisory Leadership Training.
- Department presented Ashley International Trade Center Condominium Association with the Keep Doral Beautiful Business Award for the month of June at the morning council meeting.
- Director and Assistant Director met with Chief Licensing Clerk to discuss plan to inspect new businesses when they are issued their BTR/CU.
- Director attended monthly Animal Welfare Advisory Board meeting.
- Director attended monthly Military Advisory Board meeting.

Finance Department

- Accounts Payable: Processed 245 invoices; 53 checks for a total of \$608,450.
- Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City wide payroll for the pay period ending June 5th, 2022.
- FY 2023 Proposed Budget progress: The Budget team continues to prepare for the Second Round of Departmental meetings with the City Manager's Office.

PROCUREMENT MANAGEMENT DIVISION

- A total of 26 PO's were created for a total value of \$309,399.
- A total of 14 Purchase Order Maintenance Increase were processed at a value of \$50,421.
- A total of 8 purchase order Maintenance Decrease/ Close were processed at a value of \$1,644,714.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 06/9/2022

- Solicitation No. and Title: RFP No. 2022-02 – Towing and Wrecker Services
Dept: Police
Broadcast Date: 04/18/2022
Due Date / Bid Opening Date: 06/16/2022
Status: 8 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFQ No. 2022-09 – (CEI) and (PM) Services for Pedestrian Bridge Construction Project
Dept: Public Works
Broadcast Date: 05/12/2022
Due Date / Bid Opening Date: 06/21/2022
Status: 16 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFP No. 2022-10 – Red Light Cameras Enforcement System
Dept: Police
Broadcast Date: 05/10/2022
Due Date / Bid Opening Date: 07/06/2022
Status: 5 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: ITB No. 2022-11 – Citywide Sidewalk Improvement - Phase II
Dept: Public Works
Broadcast Date: 05/17/2022
Due Date / Bid Opening Date: 06/28/2022
Status: 9 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete Repair Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/02/2022
Status: 4 Submittals received; Phase I Evaluation Scheduled for 6/10/2022.
- Solicitation No. and Title: RFQ No. 2022-13 – Milling, Resurfacing, and Striping Construction Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/02/2022
Status: 5 Submittals received; Phase I Evaluation Scheduled for 6/10/2022.
- Solicitation No. and Title: RFQ No. 2022-14 – Storm Drain and Roadway Repair Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/06/2022
Status: 4 Submittals received; Phase I Evaluation Scheduled for 6/23/2022.
- Solicitation No. and Title: ITB No. 2022-15 – Media Monitoring Services
Dept: Public Affairs
Broadcast Date: 05/02/2022
Due Date / Bid Opening Date: 06/17/2022
Status: 3 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFP No. 2022-16 – Instructional Tennis Programming at Doral Legacy Park
Dept: Parks & Recreation
Broadcast Date: 04/29/2022
Due Date / Bid Opening Date: 06/10/2022
Status: 4 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: ITB No. 2022-17 – Purchase of Citywide Uniform
Dept: Procurement
Broadcast Date: 05/09/2022
Due Date / Bid Opening Date: 06/23/2022
Status: 6 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFQ No. 2022-19 – Transportation Master Plan Update
Dept: Public Works
Broadcast Date: 05/09/2022
Due Date / Bid Opening Date: 06/27/2022
Status: 8 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: ITB No. 2022-20 – Newsletter Printing & Mailing Services
Dept: Public Affairs
Broadcast Date: 05/27/2022
Due Date / Bid Opening Date: 07/01/2022
Status: Pre-Bid Meeting Scheduled for 6/14/2022.

Human Resources

- There are currently 2 Full-time applicants in the pre-employment process.
- Extended two offers of employment this week.
- The Human Resources Department continues to work with the Paycom team to train and ensure that all modules are set up properly.
- There were 3 promotions for the Police Department and 3 promotions for the Parks & Recreation Department that were processed this week.

- The last class for Leadership Training, hosted by NSU, will be taking place on June 9, 2022, final class out of 10 sessions.
- Met with Police Captain to discuss first line supervisory training for City employees.
- Prepared advertisements for Special Magistrate Coordinator and Reserve Officer positions.
- Timekeeping, Worker's Comp, FMLA, and Covid Training for newly promoted sworn personnel.

Information Technology

Phase 2: EnerGov Stabilization Project

Meeting summary with Plante Moran, Energov Director of Implementation, COD:

- The Tyler PM Status meetings will contain status reports that will be reviewed during the status call and notes will be added during the call. This updated status report will then be loaded on SharePoint within 24 hours of the status call.
- Each week, the Tyler PM updates on the Issue Tracker items will be sent to the City team on Mondays by noon EST via an email.
- A new status for Issues will be used to track "Pending Close" status for review in the next scheduled PM Status meeting. Once the "Pending Close" item is discussed, it will be moved to "Closed" status.
- The Tyler PM email acknowledgement will be within 24 hours and expected full response will be within 2 business days.
- The Tyler IC will upload site reports by noon EST on Tuesdays following the week of sessions.
- New Tyler PM, will attend scheduled bi-weekly project mgmt. meetings and her Manager will be Optional.
- New Tyler PM, will attend these one hour debriefing sessions with previous PM to gather an understanding of follow up items.
- Communications should continue to include Tyler Management staff which should be CC'd on all communications to and from the City.
- Tyler Management staff will attend Stakeholder meetings coordinated by the City team to provide high level updates on the progress of the project.

Energov Weekly Support

- Weekly meeting with ACM, IT and Energov President to discuss EnerGov outages and issues.
- Weekly support call with Special Project Director was held and issue with BTR renewals was made a priority.

Paycom Project

- Paycom system is operational and all timeclocks are in accurately working properly.
- HR is assisting with termination of Kronos agreement and shipment of old timeclocks
- Conversion consultant will start the data extraction on June 22nd.

Support Desk

- Resolved 90 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Began FY21/22 Physical inventory for all City facilities.
- Completed the setup of new Toshiba test printer at the IT Department.

Network:

- Continue setting up and configuration for the DCAC's Switches.

AV Team

- City Hall and Garage security cameras have been integrated with the City software.
- Low Voltage vendor is onsite at the Cultural Center.

Dashboards

- Working on an API requested by Public Safety IT to post incident data to AQ Database System.
- Completed new changes for the Planning and Zoning Internal Dashboard requested by the Chief Licensing Officer.

Meetings/Trainings:

CIO and Assistant IT Director:

- Attended Week 10 of NSU Supervisory Skills Training.
- Attended weekly OAC meeting for Cultural Arts Center.
- Attended Bond Meeting Process RE: Construction Management
- Attended Energov Stabilization project Phase 2 meeting.
- Attended the PARKS BOND-IT MEETING

Public Safety Initiatives

- Continue working with City of Doral businesses to integrate security cameras.
- Continue the IT Yearly asset physical inventory.
- Added additional cameras for viewing at RTOC.

Intersection LPR and Traffic monitoring cameras:

- New LPR Intersections (Site 27&30): The vendor obtained Doral electrical permit approval, but structural review must be modified due to change in building code. Vendor has sent permits to engineer to address comments.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Cultural Center, White Course, Trails n Tails and Central Park.

Parks and Recreation

- Silver Club had a luncheon with Commissioner Pepe Diaz on 6/8.
- Events coordinators met with Parks Director and Public Affairs Director to go over the details of the Mayor's message, media sponsors, promoting/advertising, and livestreaming in preparation for the 4th of July Independence Day event coming up.
- Silver Club had a trip to Cava for dinner and flamenco show on 6/9 with 20 participants.
- Parks Director conducted 2nd round interviews for the Cultural Events Specialist on 6/10.
- Silver Club Bingo Night at Doral Glades Park on 6/10 with 30 participants.
- Teen end of School Celebration Glow Party at Doral Legacy Park on 6/10.

Police Department

Arrests: 24

- Felonies: 12
- Misdemeanors: 4
- Traffic: 1
- Warrants: 7
- DUI: 0
- Crashes: 49
- Hit and Runs: 7

Traffic Citations

- Hazardous Moving Violations: 256
- Non-Hazardous Moving Violations: 220
- Disabled Parking Violations: 2
- Written Warnings: 121

Civil Citations

- Civil Citations: 2

Calls for Service: 558

Notable Arrests & Incidents

Kidnapping

False Imprisonment

Robbery By Sudden Snatching

Grand Theft 3rd Degree

Doral Police Detectives were tasked to investigate a domestic violence incident. Detectives met with the victim who told them that her partner of six years had an argument with her regarding relationship issues. The victim said that her partner became angry and forcibly placed her inside his car against her will. The victim told detectives that her partner, snatched her cellphone from her hands and demanded her password. The victim told detectives that eventually her partner allowed her to exit the car, where she then notified police of the incident. Doral Police Detectives were able to locate the victim's partner, who was arrested for the crime committed.

Grand Theft 3rd Degree

Doral Police officers were alerted via the License Plate Reader of a stolen vehicle in the area of NW 78 Ave and 12 Street. Officers responded to the area where they located the vehicle being driven by a male. Officers conducted a traffic stop and detained the male driver. The male driver was arrested and charged for the crime committed.

- Loyola Academy KAPOW Graduation.
- Downtown Doral business check.
- Publix Logistic for summer camps.
- Winn Dixie Business contact.
- Made in Italy Gelateria. Met with owner and spoke on future event (National Night out)
- Doral Police Training center Girl Scouts event coordination
- Met with business owners in reference to National Night Out Event
- Updated citywide soft target list information
- BridgePrep Academy – Coordination of summer police presentations
- Juvenile follow up – Case- 9818
- Juvenile follow up – Case- 9662
- Juvenile follow up – Case- 7913
- Juvenile follow up – Case- 8430
- Juvenile follow up – Case- 9833
- Landmark follow-up on the community.
- La Toscana met with owner reference SafeCam and we care program
- Townhome of Doral Place. H.O.A. meeting.
- Miami Dade College/Coordination for a classroom for CIT training
- McDonalds – Multiple juveniles in the area
- Public Shopping Plaza – Business walk through
- Doral Isles – Meeting with the management regarding vehicle noise concern

Upcoming HOA Meetings

6/9/22 Doral Oaks 7:00 pm
6/9/22 Doral Green 7:00 pm
6/9/22 Doral Atlantic Hurricane Preparedness 6:30 pm
6/16/22 Doral Lakes 7:00 pm
6/16/22 Doral House III 7:00 pm
6/23/22 Town Homes of Doral Lakes 7:00 pm
6/27/22 Village of Doral Oaks 7:00 PM

Training Unit

I. Training Section:

- Monday, 06-06-2022 through Saturday, 06-11-2022 From 8:00AM-4:00PM (Tim Gillette Advance Report Writing).

2. Community Room:

- Monday, 06-06-2022 through Friday, 06-10-2022 From 8:00AM-5:00PM CIT Training.

Office of Emergency Management:

- Attended June 2 and June 4 EOC Municipal Branch Conference Call for Potential Tropical Storm One with County and municipalities.
- Coordinated ARM360 input of flooded areas and structures.
- Attended Potential Tropical Cyclone One Damage Assessment virtual meeting with County and municipalities.
- Conducted walkthrough of Community Center with SOUTHCOM representatives.
- Continued coordination of upcoming City of Doral Hurricane Exercise with Directors, Assistant Directors, and satellite cities. Updated injects and WebEOC Boards.
- Attended Cybersecurity Update virtual meeting with County and other jurisdictions across Miami-Dade.
- Prepared materials for Hurricane Preparedness presentation for tenants at Miami International Mall.
- Continued EOC Policy compliance for accreditation purposes.
- On social media, posted Hurricane Preparedness tips including Tax Holiday for hurricane supplies, and advisories regarding Potential Tropical Cyclone One.
- Created situation reports, and shared COVID-19, cybersecurity, and other relevant news with Directors, DPD command, and satellite cities. Information also included bi-weekly Covid reports provided by the Florida Department of Health (FDOH), County Covid-19 dashboard positivity rates, etc.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 67,537 (Increase of 218 followers)

Instagram Reach increased by 57% (21k); Facebook Reach increased by 43% (5.6k)

TOP POST: Instagram post announcing Nick Langesfeld Street Naming Ceremony– 5.2k reach and engaged 101!

- Design/Web Projects –website streamlining revisions and page updates; certificates; Nicky Langesfeld invites, and program finalized, Sister Cities invite and program finalized

- Attended NSU - Supervisory Leadership Training (final session)

- Completed Diario Las Americas Interviews with various departments (Parks, Public Works, Police, Economic Development)

- In-person meeting with Zen City representative to plan strategy for upcoming year

- Participated in Doral parking public information bi-weekly planning meeting

- Press Releases:

- o Doral Cancellations Due to Incoming Storm
- o Cancelaciones de Doral Debido a la Tormenta
- o Doral Police Officers Names Officers of the Year by the South Florida Police Benevolent Association
- o Oficiales de la Policía de Doral Nombrados Oficiales del Año

- Coordinating Events:

- o US SOUTHERN COMMAND for training
- o Sister Cities Ceremony for Huey, DR
- o Nicky Langesfeld Co-designation Ceremony
- o Consulate of Guatemala for Mirador event

Videos:

Published – Doral Shines Resident Spotlight

In Production – Spend Local – Dolce Balloons

In Production – Inside Doral – Active Shooter Training

In Production – Get to Know Your Elected Official

In Production – Parks Programs (intern project)

Public Works

General Government:

- Geo-Web Cell Maintenance Program - WO 11 to be issued for misc. work along Dressel's Canal between NW 102 Ave & NW 97 Ave.

- NW 89th Place (NW 21 St- NW 25 St) -NW 89th Place Phase: Contractor beginning drainage installation at NW 23rd Street and NW 89th Place.

- Sub Basin H-8 Phase II - This contract will remain active until 08/2022 for the second driveway modification.