



**CITY OF DORAL  
PARKS AND POLICE 4 KIDS FOUNDATION  
SPECIAL BOARD MEETING  
MINUTES**

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**Tuesday, January 16, 2018 at 6:30 p.m.**

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order / Roll Call of Foundation Members**

Meeting was called to order at 7:06 pm.

Director Elizabeth Canchola	Yes
Director Fernando Horruitiner	Yes
Director Edgar Martinez	Yes
Director Alberto Ruiz	Yes
Director Jodi Steinbauer	Absent/Excused

Also present were:

Connie Diaz, City Clerk  
Daniel Espino, City Attorney  
Matilde Menendez, Finance Department  
Barbara Hernandez, Parks and Recreation  
Daniel Munecas, Doral Police Department  
Claudia Mariaca, Councilwoman

**2. Public Comments**

There were no comments made during public comments.

**3. Financial Items:**

- A. PP4K Bank Statements (November and December 2017)**
- B. IRS Form 990 (File or Request for an Extension)**

By consensus, the Board approved for Saugar P.A. to prepare and file and extension for the IRS Form 990 for Fiscal Year 16-17 inclusive of the preparation of the financial statements and the issuance of a compilation report.

**C. Rodriguez and Trueba Proposal Service Dates and Services Approved**

By consensus the Board approved the proposal and all services presented from Rodriguez and Trueba for Fiscal Year 17-18 (October 1, 2017 to September 30, 2018); and to revise the Parks and Police 4 Kids By-Laws to reflect the correct dates for the Fiscal Year.

**4. Discussion Items:**

**A. John I. Smith After School Program / Payments**

Discussion ensued on the payment of the teachers for the afterschool program at John I. Smith. By consensus, the Board agreed that if a similar situation should arise, a Special Meeting should be called to further discuss.

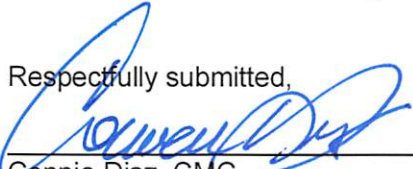
By consensus, the Board approved to have Rodriguez and Trueba provide the teachers with 1099 Forms for services rendered from November 2017 through January 12, 2018, as well as for the Finance Department to process payment to the teachers for services rendered.

In addition, the Board discussed the possibility of having the School Board involved to assist with the future development of the PP4K Afterschool Program.

**5. Next Meeting Date:** February 7, 2018 at 6:00 pm.

**6. Adjournment** Meeting adjourns at 7:39 pm.

Respectfully submitted,

  
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Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the January 16, 2018 Parks and Police 4 Kids Meeting made by Director Horrutiner and seconded by Director Steinbauer.

Director Elizabeth Canchola	<u>yes</u>
Director Fernando Horrutiner	<u>yes</u>
Director Jodi Steinbauer	<u>yes</u>
Director Edgar Martinez	<u>yes</u>
Director Alberto Ruiz	<u>Absent</u>

APPROVED and ADOPTED this 13<sup>th</sup> day of March 2018.

  
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Elizabeth Canchola, CHAIR