

WORK ORDER No. 20 FOR PROFESSIONAL SERVICES

TO: CHA Consulting, Inc.
10305 N.W. 41 Street, Suite 115
Miami, Florida 33178
(305) 592-7283

DATE: December 20, 2023

The City of Doral authorizes the firm of CHA Consulting, Inc. to provide professional engineering services for the provision of "Plat reviews" from professional plat surveyors of Longitude Surveyors LLC. Where CHA Consulting, Inc. is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in October 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between CHA Consulting, Inc. and the City of Doral dated January 1, 2020, and the attached Proposal dated December 8, 2023, and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from CHA Consulting, Inc. dated December 8, 2023. for Plat review services. The schedule requires the scoped of work to be completed within 14 days from Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$14,595.00

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

This Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 1, 2020, between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

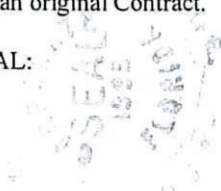
CONSULTANT: CHA Consulting, Inc.

BY: *Ethel M. Sierra*
NAME: Ethel M. Sierra, PE
TITLE: Project Team Leader

WITNESSES:

1. *[Signature]*
2. *[Signature]*

SEAL:



OWNER: City of Doral

BY: *BH*
NAME: Barbara Hernandez
TITLE: City Manager

AUTHENTICATION:

BY: *Connie Diaz*
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: *Valerie Vicente*
NAME: Valerie Vicente, Esq for Nabors
Gibling & Nickerson, P.A.
TITLE: City Attorney



CHA Consulting, Inc.
8935 NW 35th Lane, Suite # 200
Doral, Florida 33172
Phone: (305) 592-7283

CONSULTANT WORK ORDER PROPOSAL

December 8, 2023

Dear Mr. Bakari,

In accordance with your request, CHA Consulting, Inc. proposes to provide the services identified below for the project titled "**Plat Review**", **Civil Engineering Services**, pursuant to its Professional Service Agreement with the City of Doral.

I. GENERAL

The purpose of this task work order is to provide plat review services that includes the following:

1. Tentative Plan Review
2. Re-submittal Review of Tentative Plat
3. Final Plat Review and Review of Permanent Reference Monuments (PRM's)

SCOPE OF WORK

Plat review will be performed by a professional land surveyor of Longitude Surveyors, LLC. Refer to the Scope of Work attached to this proposal.

The following activities have been estimated for this task:

- Sketch To Accompany Legal Description Preparation – three (3) reviews at \$1,000.00/each = \$3,000.00
 - Sketch To Accompany Legal Description Reviews – four (4) reviews at \$650.00/each = \$2,600.00
 - Tentative Plat Reviews – two (2) reviews at \$1,000.00/each = \$2,000.00
 - Re-Submittal of Tentative Plat Reviews – two (2) reviews at \$650.00/each = \$1,300.00
 - Final Plat Reviews – two (2) reviews at \$1,000.00/each = \$2,000.00
 - Review of Permanent Reference Monuments – three (3) reviews at \$1,000.00/each = \$3,000.00
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METHOD OF COMPENSATION:

<i>Task</i>	<i>Labor Fee</i>	<i>Consultant / Sub-consultant</i>	<i>Payment Method</i>
Plat Review Services	\$ 13,900.00	Longitude Surveyors, LLC	<i>On a time and Material Basis Limited Amount</i>
Administrative Fee (5%)	\$ 695.00	CHA	
Task Total:	<u>\$ 14,595.00</u>		

CONSULTANT'S Project Manager for this Work Order assignment will be **Eithel M. Sierra, P.E.**

Submitted by: 

Eithel M. Sierra, P.E.
CHA Consulting, Inc.

Reviewed and approval in concept recommended by:

Darlin Perez (PW)

Darlin Perez, P.E.
Chief of Engineering



Thursday, December 07, 2023

Mr. Eithel M. Sierra, P.E.*
Project Team Leader | Senior Project Manager
esierra@chacompanies.com



8935 Northwest 35 Lane, Suite 200
Doral, FL 33172
786.586.3282

RE: Surveying and Mapping services for The City of Doral Continuing Services Agreement.

Dear Mr. Sierra,

In continuation of our contracted services with The City of Doral through CHA Consultants, LONGITUDE SURVEYORS, LLC (LS) is pleased to submit the following proposal for your consideration.

A. SCOPE OF WORK:

- LS will prepare and review Sketch To Accompany Legal Descriptions.
- LS will provide professional surveying assistance to the various agencies within The City of Doral.
- LS will attend meetings, when necessary.
- LS will assist with any other miscellaneous surveying questions or issues that may arise.
- LS will perform a review of the Tentative and/or Final Plats provided by the Client for The City of Doral.
 - Tentative Plat Review:
 - LS will perform a review of the Tentative Plat provided by the Client for The City of Doral.
 - The Tentative Plat review will follow The City of Doral requirements, Miami-Dade County Public Works Department requirements, and Boundary and General Survey requirements according to 5J-17.052 and 5J-17.051.
 - LS will provide comments and supporting documents.
 - LS will submit the Tentative Plat Review to Client for approval.
 - Tentative Plat Review Re-Submittal:
 - LS will prepare a Surveyor Review of the Tentative Plat Re-Submittal.
 - The Tentative Plat Review Re-Submittal will follow The City of Doral requirements, Miami-Dade County Public Works Department requirements, and Boundary and General Survey requirements according to 5J-17.052 and 5J-17.051.
 - LS will provide comments and supporting documents.
 - LS will submit the Tentative Plat Review Re-Submittal to Client for approval.
 - Final Plat Review:
 - LS will perform a review of the Final Plat provided by the Client for The City of Doral.
 - The Final Plat Review will follow The City of Doral requirements, Miami-Dade County Public Works Department requirements, and Boundary and General Survey requirements according to 5J-17.052 and 5J-17.051.
 - LS will provide comments and supporting documents.
 - LS will submit the Final Plat Review to Client for approval.

B. COST:

The total professional fee to complete the **Scope of Work** described herein shall be Labor and Materials, Not to Exceed **\$13,900.00**.

LS will invoice monthly based on task and the personnel positions approved by The City of Doral. See below fixed rates for the tasks to be performed:

Sketch To Accompany Legal Description Preparation – three (3) reviews at **\$1,000.00/each = \$3,000.00**

Sketch To Accompany Legal Description Reviews – four (4) reviews at **\$650.00/each = \$2,600.00**

Tentative Plat Reviews – two (2) reviews at **\$1,000.00/each = \$2,000.00**

Re-Submittal of Tentative Plat Reviews – two (2) reviews at **\$650.00/each = \$1,300.00**

Final Plat Reviews – two (2) reviews at **\$1,000.00/each = \$2,000.00**

Review of Permanent Reference Monuments – three (3) reviews at **\$1,000.00/each = \$3,000.00**



LONGITUDE SURVEYORS

I agree that by signing below "I APPROVE AND ACCEPT" this proposal as a legal binding contract.

By: _____
(Authorized Signature)

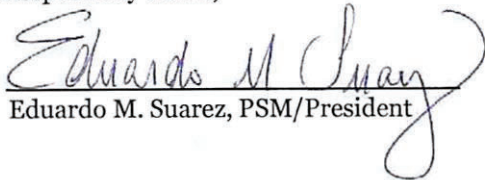
Date: _____

(Typed or printed name)

Title: _____

On behalf of the firm, I thank you for the opportunity to present this proposal. We look forward to utilizing our best professional efforts on your behalf on this very important project.

Respectfully Yours,


Eduardo M. Suarez, PSM/President