

RESOLUTION No. 23-228

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE PURCHASE OF GRANICUS WEBSITE MANAGEMENT SOFTWARE, UTILIZING NCPA CONTRACT No. 01-115, IN A TOTAL AMOUNT NOT TO EXCEED \$181,977.25, FOR A MAXIMUM OF FIVE YEARS; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral ("City") existing website urgently requires a comprehensive overhaul to better meet the City's evolving needs; and

WHEREAS, the City's website users are met with outdated technology, a dated design, challenging navigation, ineffective search options, and significant accessibility barriers; and

WHEREAS, the aforementioned limitations hinder the community's engagement with City services and do not align with the City's commitment to delivering outstanding customer service; and

WHEREAS, the City's Information Technology Department proposes that the City embrace digital transformation by adopting OpenCities and OpenForms, innovative solutions provided by Granicus, a leader in government technology; and

WHEREAS, Section 2-322(b) of the City's Code of Ordinances, purchases of supplies, materials, equipment and contractual services which are the subject of contracts through cooperative purchasing ventures are exempt from the City's competitive procurement procedures when the best interest of the City would be served thereby, and the cooperative or alliance awarded bid or contract was awarded in compliance with the

procurement procedures and requirements of that issuing body, entity, authority or cooperative; and

WHEREAS, pursuant to Section 2-322(b) of the City's Code of Ordinance, the City Manager's Office respectfully requests that the Mayor and City Councilmembers authorize the use of NCPA Contract #01-115 to purchase a new website content management system and forms solutions from Granicus for total project cost over five (5) years of \$181,977.25, structured in an initial three (3) year term, with the option to renew for an additional two (2) years at the quoted price; and

WHEREAS, funds are allocated in the IT Maintenance and Repair-Other Account #: 001.22005.500464 and IT Professional Service Account # 001.22005.500310.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval and Authorization. The Mayor and City Councilmembers hereby approve an agreement with Granicus, in substantially the form attached hereto as Exhibit "A", together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney, in an amount not to exceed \$181,977.25, and authorize the City Manager to execute the same. Funds are allocated in the IT Maintenance and Repair-Other Account #: 001.22005.500464 and IT Professional Service Account # 001.22005.500310.

Section 3. **Implementation.** The City Manager and City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Pineyro who moved its adoption. The motion was seconded by Councilmember Cabral and upon being put to a vote, the vote was as follows:

| | |
|-----------------------------|-----|
| Mayor Christi Fraga | Yes |
| Vice Mayor Oscar Puig-Corve | Yes |
| Councilwoman Digna Cabral | Yes |
| Councilman Rafael Pineyro | Yes |
| Councilwoman Maureen Porras | Yes |

PASSED AND ADOPTED this 6 day of December, 2023.



CHRISTI FRAGA, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



VALERIE VICENTE, ESQ. for
NABORS, GIBLIN & NICKERSON, P.A.
CITY ATTORNEY

EXHIBIT “A”

Procurement Vehicle: NCPA (01-115) In Support of: Doral, FL

ORDER DETAILS

Prepared By: Sarah Morris
Phone:
Email: sarah.morris@granicus.com
Order #: Q-315172
Prepared On: 14 Nov 2023
Expires On: 31 Dec 2023

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 36 months. Client will have the option to renew this Agreement for 2 period(s) of 1 year each.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

| One-Time Fees | | | |
|--|-----------------------|---------------|--------------------|
| Solution | Billing Frequency | Quantity/Unit | One-Time Fee |
| Granicus Web - AzureAD Connector - Services Setup and Configuration Package | Up Front | 1 Hours | \$0.00 |
| Granicus Web - Enhanced Package | Milestones - 40/30/30 | 1 Each | \$20,000.00 |
| OpenCities Imperva Security License - Services Setup and Configuration Package | Up Front | 1 Hours | \$0.00 |
| Setup and configuration package: OpenForms License | Up Front | 1 Each | \$0.00 |
| Training: OpenForms | Upon Delivery | 1 Each | \$0.00 |
| Setup and configuration package: OpenForms Storage add-on | Up Front | 1 Each | \$0.00 |
| SUBTOTAL: | | | \$20,000.00 |

| New Subscription Fees | | | |
|--|-------------------|---------------|--------------------|
| Solution | Billing Frequency | Quantity/Unit | Annual Fee |
| OpenCities SaaS License | Annual | 1 Each | \$10,800.00 |
| OpenCities Cloud Security License | Annual | 1 Each | \$1,250.00 |
| OpenForms Enterprise Unlimited License | Annual | 1 Each | \$17,250.00 |
| OpenForms Add-on: 1GB Extra storage | Annual | 1 Each | \$13.80 |
| SUBTOTAL: | | | \$29,313.80 |

FUTURE YEAR PRICING

| Solution(s) | Period of Performance | | | |
|--|-----------------------|--------------------|--------------------|--------------------|
| | Year 2 | Year 3 | Option Year 4 | Option Year 5 |
| OpenCities SaaS License | \$11,340.00 | \$11,907.00 | \$12,502.35 | \$13,127.47 |
| OpenCities Cloud Security License | \$1,312.50 | \$1,378.13 | \$1,447.03 | \$1,519.38 |
| OpenForms Enterprise Unlimited License | \$18,112.50 | \$19,018.13 | \$19,969.03 | \$20,967.48 |
| OpenForms Add-on: 1GB Extra storage | \$14.49 | \$15.21 | \$15.98 | \$16.77 |
| SUBTOTAL: | \$30,779.49 | \$32,318.47 | \$33,934.39 | \$35,631.10 |

PRODUCT DESCRIPTIONS

| Solution | Description |
|---|---|
| Granicus Web - AzureAD Connector - Services Setup and Configuration Package | The Azure AD connector integrates with your Microsoft Active Directories (via AzureAD, not on-prem), giving staff the convenience of a single sign-on experience and automatically mapping the appropriate roles and permissions in the CMS to relevant AD users. For your intranet, the Azure AD connector powers your staff directory and organization chart to ensure they are dynamically updated regularly. This connector may be used for your web, intranet, and subsites. |

| Solution | Description |
|---------------------------------|---|
| Granicus Web - Enhanced Package | <p>The Enhanced package provides a citizen-focused website with a robust UX process. This package utilizes standard CMS functionality to create a modular homepage layout. It is recommended for organizations that have a small/medium website implementation team with the capacity to engage in a design process to feature their existing branding using proven design patterns for digital transformation.</p> <p>This package includes:</p> <ul style="list-style-type: none"> • Professional Project Management <ul style="list-style-type: none"> ○ Weekly / bi-weekly communication • Basic UX Consultation, which may include one (1) or more of the following based on consultation with client: <ul style="list-style-type: none"> ○ One (1) site analytics report based on Google Analytics ○ One (1) homepage heatmap analytics visualization ○ One (1) internal stakeholder survey ○ One (1) Community survey export ○ One (1) modular homepage wireframe based on predefined building blocks ○ Information Architecture (IA) best practices review • One (1) Content Rationalization Package (basic) <ul style="list-style-type: none"> ○ Best practices review, one (1) hour session ○ Site scrape loaded into AIM framework document • One (1) Visual Design Package <ul style="list-style-type: none"> ○ One (1) homepage design concept ○ Interior page sample ○ Mobile version sample ○ Up to three (3) rounds of design revisions • Up to two (2) CX features <ul style="list-style-type: none"> ○ choose from Granicus library • Development/CMS Implementation • Content Migration - up to one hundred (100) pages • QA & Accessibility Report • Remote Training <ul style="list-style-type: none"> ○ Delivered in three (3) non-consecutive sessions eight (8) hours total ○ Up to ten (10) people |

| Solution | Description |
|--|---|
| OpenCities SaaS License | <p>The OpenCities platform allows you to launch modern, easy to use websites that evolve to put the needs of your community at the center. The SaaS License includes:</p> <ul style="list-style-type: none"> • All OpenCities out of the box functionality (excluding optional/premium modules priced separately) • Platform setup and full project management • Managed cloud hosting via Microsoft AzureGov • Ongoing security updates • Ongoing product updates and enhancements • WCAG AA Accessibility maintained perpetually • 99.9% up-time guarantee and 24/7 support for Priority 1 issues (per SLA) • Comprehensive SLA and Support Ticketing system <p>See subscription agreement for details.</p> |
| OpenCities Cloud Security License | <p>Deployment of Imperva Security and Content Delivery Network (CDN). Providing leading caching and security resulting in enhanced protection from malicious attacks.</p> <p>Once configured, it continuously monitors and blocks attacks. With a global 24/7/365 security operations center, it provides an expertly managed web application firewall, distributed denial of service attack protection and advanced bot detection.</p> |
| OpenCities Imperva Security License - Services Setup and Configuration Package | Setup and configuration of OpenCities Imperva Security License |

| Solution | Description |
|---|---|
| OpenForms Enterprise Unlimited License | OpenForms is a digital forms builder specifically designed for Government. Government services can be complicated, but the experience for the residents accessing them shouldn't have to be. OpenForms is perfect for the business of government, with capabilities that will help you convert complex, multi-page forms and processes into simple, step-by-step online forms that adjust based on customers responses. The Enterprise plan to accelerate digital transformation for up to: Unlimited users, unlimited published forms. Key features include:- Workspaces- Response workflows- Custom documents (Certificates, permits, formal letters & more)- Form versioning & scheduling- Drag and drop form builder- Display logic and calculations- Payments- Insights dashboard- Form analytics- Support team access- Save responses- Unlimited responses- Data connections and API access- Up to: 50GB file uploads, 2,000 web API calls per hour, 20 custom documents per form |
| Setup and configuration package: OpenForms License | Setup and configuration of OpenForms |
| Training: OpenForms | 1.5 hour OpenForms Training session for up to 25 people, delivered online. |
| OpenForms Add-on: 1GB Extra storage | Additional storage for the OpenForms Teams or Enterprise plan (add 10GB) |
| Setup and configuration package: OpenForms Storage add-on | Setup and configuration of additional storage for OpenForms |

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-315172 dated 14 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Doral, FL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Billing Frequency Notes (Milestones - 40/30/30): An initial payment equal to 40% of the total; a payment equal to 30% of the total upon homepage design approval, and; a payment equal to 30% of the total upon go-live.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**
Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

BILLING INFORMATION

| | | | |
|-------------------------|--|--|-----------------------|
| Billing Contact: | | Purchase Order Required? | [] - No [] - Yes |
| Billing Address: | | PO Number: <i>If PO required</i> | |
| Billing Email: | | Billing Phone: | |

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-315172 dated 14 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

| Doral, FL | |
|-------------------|--|
| Signature: | |
| Name: | |
| Title: | |
| Date: | |