



**CITY OF DORAL  
PARKS AND POLICE 4 KIDS FOUNDATION  
BOARD MEETING  
MINUTES**

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**Wednesday, September 29, 2021**

**6:00 p.m.**

**8401 NW 53 Terrace, Doral FL 33166**

**1st Floor Multipurpose Room**

**1. Call to Order / Roll Call of Foundation Members**  
Meeting was called to order at 6:10 p.m.

Susie Castillo, Chair	Present
Edgar Martinez, Vice Chair	Absent
Fernando Horruitiner, Treasurer	Absent
Elizabeth Canchola, Director	Present
Jodi Steinbauer, Director	Present

Also present were:

Erin Sullivan, Parks & Recreation Director

Lt. Yojans Martinez, Police Department

Noel Feliciano, Police Officer

Jonathan Lopez, Finance Department

Alfred Pereira, Finance Department

**2. Pledge of Allegiance**

**3. Public Comments**

There were no comments during public comments.

**4. Approval of Minutes**

A. September 14, 2021

Motion to approve made by board member Canchola and seconded by board member Castillo. By consensus, motion passes 3-0 (*Directors Martinez and Horruitiner were Absent*)

**5. Financial Items:**

**A. Approval of Invoices for Doral 5K bags and Doral 5K flyers.**

Motion to approve made by board member Canchola and seconded by board member Castillo. By consensus, motion passes 3-0 (*Directors Martinez and Horruitiner were Absent*)

**6. Discussion Items:**

**A. Agreement PP4K and DPD for Approval**

Motion to approve with the removal of exhibit "A" and correction of scrivener's errors made by board member Canchola and seconded by board member Castillo. By consensus, motion passes 3-0 (*Directors Martinez and Horruitiner were Absent*)

**B. Quotes for Mobile Park for Approval**

Discussion ensued amongst the board members and Doral Police on the quote provided at the last meeting with the full wrap, as well as the quote provided for this meeting with the half wrap.

Motion to approve the previous quote provided by Doral PD at the September 14, 2021 meeting for the trailer and full wrapping made by board member Canchola and seconded by board member Steinbauer. By consensus, motion passes 2-1 (*Directors Martinez and Horruitiner were Absent, and Director Castillo voted "no"*)

**C. Locations of Mobile Park Insurance Requirements**

Discussion ensued amongst the board members on the locations for the park, and whether they can do it at the schools or exclusively at City facilities. Finance will research and provide clarification.

**7. New Business**

Director Canchola discussed sponsorships for the mobile park equipment.

Rene Diaz, a representative of SuperAutos was present and proffered to sponsor and donate all 12 tricycles.

Motion to accept the donation made by board member Castillo and seconded by board member Canchola. By consensus, motion passes 3-0 (*Directors Martinez and Horruitiner were Absent*)

Discussion ensued amongst the board members on the other possible sponsors of the equipment. By consensus, the board agreed to present any donation for the traffic park equipment for individual approval at a meeting when received.

By consensus, the board requested for staff to look into a draft letter thanking sponsors for the donations made to the foundation traffic park, as well as providing them with the foundation's W9 form for tax deduction purposes.

By consensus, the board requested that Doral Police provide a detailed list of all the items needed for the traffic park, so that it can be provided to potential sponsors.

The board requested to ask the Interim City Manager if the City will donate a "City Hall" house to the mobile park. Director Canchola will provide the City Clerk a quote to give to the Interim City Manager for consideration.

#### **8. Old Business**

Director Steinbauer requested an update on the proposed monthly programming as discussed at the board's last meeting. Erin Sullivan, Parks and Recreation Director, addressed the board and stated that they are working on putting together something more concrete, and will submit it to the board as soon as possible.

#### **9. Next Meeting Date: TBD**

#### **10. Adjournment: Meeting adjourns at 7:20 pm.**


Respectfully submitted,

  
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Connie Diaz, MMC City Clerk

Motion to approve the minutes of the September 29, 2021 Parks and Police 4 Kids Meeting made by Board Canchola and seconded by Board Martinez \_\_\_\_\_.

Susie V. Castillo, Chair	<u>Yes</u>
Edgar Martinez, Vice Chair	<u>Yes</u>
Fernando Horroutines, Treasurer	<u>Yes</u>
Elizabeth Canchola, Director	<u>Yes</u>
Jodi Steinbauer, Director	<u>Yes</u>

APPROVED and ADOPTED this 20 of December, 2021.

  
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Susie V. Castillo, Chair