

WORK ORDER No. 9 FOR PROFESSIONAL SERVICES

TO: BCC Engineering, Inc.
6401 SW 87th Avenue, Suite 200
Miami, Florida 33173
(305) 670-2350

DATE:

RECEIVED
AUG 24 2017
CITY OF DORAL
PUBLIC WORKS DEPT

The City of Doral authorizes the firm of BCC Engineering, Inc. to proceed with the provision of professional grant writing support to prepare an application package as per Florida Forest Services. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between BCC Engineering, Inc. and the City of Doral dated February 2, 2015, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal dated August 14, 2017 from BCC Engineering, Inc. The schedule requires that the survey be completed within two (2) weeks. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a lump sum basis with a not to exceed amount of \$4,865.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 2, 2015 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. This Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: BCC Engineering, Inc.

WITNESSES: SEAL:

BY: [Signature]
NAME: DUSTY A. RODRIGUEZ
TITLE: VICE-PRESIDENT

- 1. [Signature]
- 2. [Signature]

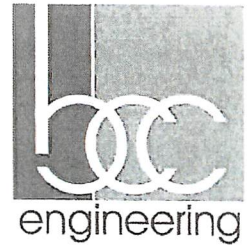
OWNER: City of Doral
BY: [Signature]
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:
BY: [Signature]
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: _____
NAME: WEISS, SEROTA, HELFMAN, COLE,
BIERMAN & POPOK, PL
TITLE: City Attorney





August 14, 2017

Mr. Jorge Gomez, PE
City of Doral
8401 NW 53rd Terrace
Doral, FL 33166

Reference: **City of Doral – Proposal for Grant Writing Support**

Dear Mr. Jorge Gomez:

Thank you for the opportunity to present this proposal to provide grant writing support for the City of Doral. The services under this task authorization will be provided by one of our sub-consultants E-Sciences.

Scope of Services

Please refer to Exhibit "A" for a detailed proposal.

Basic Services Fee

We propose to provide the above scope of service for a not-to-exceed time and materials fee of \$4,865. See Scope of Services on attached Exhibit A for summary of tasks and cost of service. A "Sub-Consultant Management Fee" in the amount of 10% of the E-Science fees is included on this proposed amount and will be included on each invoice.

Exhibit "A" is attached to and made a part of this Agreement. We hope this Proposal meets your expectations and we look forward to working with you on this Project.

Sincerely,
BCC ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read 'Luis Rodriguez', written over a white background.

Luis Rodriguez, P.E.
Project Manager

Exhibit "A"

E-Science Fee Proposal



ENGINEERING
ENVIRONMENTAL
ECOLOGICAL

August 3, 2017

Luis Rodriguez, PE
Senior Project Manager
BCC Engineering, Inc.
6401 SW 87th Avenue, Suite 200
Miami, FL 33173

**Subject: Proposal for Grant Writing Support
Doral, Miami-Dade County, Florida
E Sciences Proposal Number 7-0346-P01**

Dear Mr. Rodriguez:

E Sciences, Incorporated (E Sciences) is pleased to submit this proposal to provide grant writing support for the City of Doral (City). Included, and incorporated as part of this proposal, is an outline of the project information provided to us, the proposed scope of services, our fee, the proposed schedule, and authorization procedures including the terms and conditions governing the project.

Background Information

Our understanding of this project comes from a meeting held on July 26, 2017 attended by City staff members Dulce Pantaleon and Carlos Arroyo, Andrew James List of BCC Engineering and Justin Freedman of E Sciences. The City wishes to apply for a Florida Forest Service Urban and Community Forestry Grant, which offers up to \$25,000 as a 50-50 matching grant for projects such as tree inventories. The City's goal is to acquire outside funding to support their effort to conduct a street tree inventory and develop an urban forest management plan. E Sciences is providing this proposal to you, as we are as subconsultant to BCC Engineering on a professional services agreement with the City of Doral.

Proposed Scope of Services

E Sciences will prepare a grant application package in accordance with the Florida Forest Service guidelines. We will update our previous cost estimates for completing a city-wide tree inventory and management plan and discuss options with the City. Please note that there is no guarantee that the City of Doral will receive a grant.

Cost of Services

E Sciences proposes to perform the above scope of services for a not-to-exceed time and materials fee of \$4,865. If unforeseen conditions should require services beyond the scope of services described herein, E Sciences will notify you promptly of additional costs necessary to complete the project, prior

E Sciences, INCORPORATED
224 SE 9th Street • Fort Lauderdale, FL 33316
ph 954-484-8500 fax 954-484-5146
www.esciencesinc.com

to proceeding. Services beyond those described herein will be invoiced in accordance with our agreed schedule of fees at the applicable rates. Please note that payment of invoices is due upon receipt.

Authorization

As our written authorization, please complete, sign, initial each page and return one copy of the attached Services Agreement. To expedite authorization, an email of the executed Services Agreement, including an initialed copy of each page, will be acceptable followed by a signed original hard copy by mail. Please note that the terms and conditions contained within the Services Agreement are a part of this proposal.

We appreciate the opportunity to offer our professional services on this project. If you have any questions concerning this proposal, please contact us at (954) 484-8500.

Sincerely,
E SCIENCES, INCORPORATED



Justin Freedman, MS
Project Manager



Nadia Locke, P.E.
Associate

Attachments: Services Agreement