



CITY OF DORAL Commission on the Status of Women Advisory Board Meeting Minutes

Thursday, October 5, 2015

**Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166**

1. Meeting was called to order at 7:31pm

2. Roll Call of Members:

- Ana Maria Arizaleta - present
- Marisela Boria - present
- Tina Floyd Fernandez - present
- Alejandra Moreno - present
- Mary Taboada - present

3. Public Comments

- **Belinda Leon:** Belinda has an educational consulting business, and she reached out to the Chair regarding a project to encourage high school girls in Doral schools to pursue non-traditional careers. In particular, the discussion has focused on having a panel event with women from non-traditional careers discuss with the audience about their career choices. She already approached Doral Academy, however they indicated that they do these types of events year round and were not interested in additional assistance. Zenaida Vilar, RRHS' PTSA president has also been contacted and we are pending coordination for meeting with Principal.

4. Approval of Minutes

- Motion to approve minutes from advisory board meeting on September 10th was submitted by Alejandra Moreno and seconded by Mary Taboada. Minutes were approved unanimously.

5. Agenda/Order of Business

- Revision of attendance status from COSW regular meeting and conflict with Women's Equality Day Proclamation event on 9/26/15 – request for City Attorney's opinion:
 - Chair confirmed having received the answer from the City Attorney that was forwarded by Karina indicating that because scheduled meeting was never convened due to members attending an event in City Hall, the lack of participation of any of the members has no consequence.
 - Additionally, the chair reviewed the ordinance and confirmed that there is only one mandated board meeting per quarter (COSW has held 7 regular meetings and 1 special meeting to date).
- Final Coordination for the Film Forum Event on 10/15/15

- Flyers are ready and have been distributed (currently placed at City Hall and City Parks) – Maggie also provided each board member with copies for additional distribution.
- PDF electronic version of the flyer has already been posted on City's social media
- Pending is blast email for:
 - Agencies contact information
 - COSW compiled email listing
 - Other FL Commissions (to be forwarded to Laura Morilla)
 - City Email distribution
- Location: Training room has been reserved, setting will be kept with tables, request was made to Maggie to have at least 50 available seats
- DVD: Maggie followed up on delivery and she confirmed DVD was shipped today – will be here by end of the week. Maggie will let the chair know when it arrives so that it is passed to the board members over the weekend for pre-viewing
- Moderator: the two initial candidates were not available – Ana Maria will research other options (Abigail Benhayoun) / Elizabeth Pines - fallback
- Refreshments:
 - Hot dogs (30 regular or 45 small) – Tina (will need to come pre-assembled)
 - Popcorn & boxes - Marisela
 - Chicken platter - Alejandra
 - Sodas & cups – 50 to 60 cups and 6 sodas Mary
 - Cooler and Ice will be provided by the City
 - Condiments & paper products (plates, napkins) – Annie
- Feedback from Alejandra regarding Kristie House meeting with City Management – discussion regarding attendance at meeting
 - Meeting with City Manager, City Attorney, Parks & Recreation Director and representative for Kristie House is in the process of being scheduled for 10/9 or 10/16.
 - Alejandra provided information regarding Florida's Mandatory Reporting Law (passed in 2012) included in attachments: Florida Council Against Sexual Violence website regarding Mandatory Reporting, "Reporting Abuse of Children and Vulnerable Adults" publication by Florida's DCF and slides from FCASV webinar regarding Mandatory Reporting
 - Maggie to confirm with City Attorney if all board members can attend this meeting: this item has already been discussed and approved by the board and brought to the attention of City Council so the criteria for qualification of the Sunshine Law ("discuss some matter on which foreseeable action will be taken by the public board or commission") does not seem to be applicable. If the City Attorney's opinion is that this meeting should be governed under Sunshine Law, then we should convoke as a special meeting and notice this meeting as public on the agreed upon date.
 - A motion to bring this item back to City Council on the next Council meeting was proposed by the chair, seconded by the vice-chair and it was approved unanimously by all board members, so that they are aware of the pending meeting with Kristie House representative.
- Update from City Liaison regarding Women's Equality Day Proclamation location:
 - Maggie communicated that she believed that the framed proclamation is in Vice-Mayor's office.
 - It was requested that a location in a public hallway be identified to hang the frame.
- Update from City Liaison regarding "The Envelope" Resolution
 - Maggie communicated that the item has been placed on the agenda for the next City Council meeting on October 13th.
- Update from Alejandra regarding nomination of Barbara Romani to both the Women of Impact 2016 awards as well as the "In the Company of Women 2016"

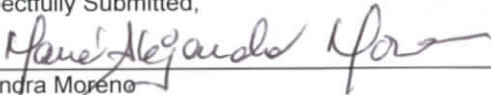
- Alejandra presented the nomination form to the Women of Impact Award and Mrs. Romani's resume for the board members to review
- It was requested that Maggie submit on behalf of the board the nominations for the 2 awards.
- Instructions on submission of nominations are as follows:
 - Women of Impact Award: The original nomination packet, to include a resume, nine (9) copies of the packet and one (1) 5 x 7 black and white professional head shot photograph of the nominee, must be mailed to: Women's History Coalition of Miami-Dade County, Inc. Attention: Woman of Impact Award Committee, P. O. Box 565307, Miami, Florida 33256. Note: The form is incomplete without the required photograph and will NOT be accepted. Absolutely postmark date is Friday, October 16, 2015. Documents to be included in package - attached: "Barbara Romani - WOI_Nomination_2016.pdf" nomination form, "Barbara Romani Resume.pdf" and "Barbara Romani headshot-BW.jpg"
 - In the Company of Women Award: Submit nine copies of a complete nomination package to include: nomination form, resume, no more than three supporting documents (such as recommendation letters, newspaper or magazine articles, etc. If submitting recommendation letters, the letters must be from persons other than the nominator). Nomination packages must be postmarked by October 16, 2015. Mail nomination packages to: Laura Morilla, Executive Director, Miami-Dade County Commission for Women, 111 NW 1st Street, Suite 1034, Miami, FL 33128. Documents to be included in package - attached: "Barbara Romani - In The Company of Women Nomination.pdf" nomination form, "Barbara Romani Resume.pdf", "BRomani -- SFCDC.pdf", "BRomani - Communitynewspapers.com - Nov 2013.pdf", "BRomani - CatholicDiocese.pdf", "BRomani - Archdiocese of Miami.pdf" and "Barbara Romani headshot-BW.jpg".

6. New Business

- Project presented by Belinda Leon was discussed – objective: panel discussion to be included as an additional activity during the school's career fair at RRHS
- Action Items:
 - Define a project plan (document with mission, objectives and detailed description of activity) – Belinda volunteered to draft document and forward for distribution among board members before next regular meeting for review and discussion
 - Reach to RRHS Principal / CAP Counselor for a meeting to present project – target date: mid-November (before Thanksgiving).

7. Meeting was adjourned at 8:06pm

Respectfully Submitted,


Alejandra Moreno

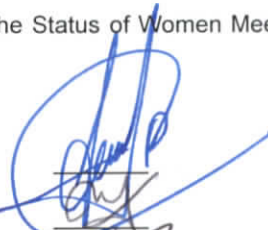
Motion to approve the minutes of the October 5, 2015 Commission on the Status of Women Meeting made by Tina [unclear] and seconded by Ane M^o Anzola

Board Member

Board Member

Board Member

Board Member


Isabel
M. Borja


Chairperson