

WORK ORDER No. 1 FOR PROFESSIONAL SERVICES

TO: Keith and Schnars, P.A.
6500 N. Andrews Avenue
Ft. Lauderdale, FL 33309
(954) 776-1616

DATE: March 19, 2015

The City of Doral authorizes the firm of Keith and Schnars, P.A. to proceed with the provision of engineering services for Milling and Resurfacing Exhibits as part of the City of Doral's Pavement Maintenance Program as of the date of this Work Order. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Final Agreement between Keith and Schnars, P.A. and the City of Doral dated February 2, 2015, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Keith and Schnars, P.A. to develop milling and resurfacing exhibits. The schedule requires the work to be performed within 30 calendar days. All limitations of time set forth in the Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$6,727.42.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 2, 2015 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Keith and Schnars, P.A.

BY: [Signature]
NAME: TIM J. HALL
TITLE: VICE PRES., CIVIL ENG.

WITNESSES: SEAL:

- 1. [Signature]
- 2. [Signature]



OWNER: City of Doral

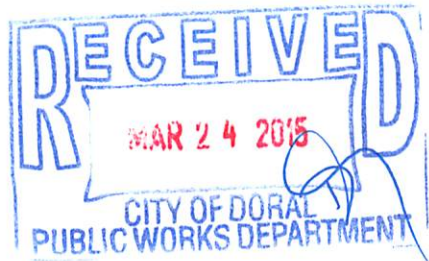
BY: [Signature]
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:

BY: [Signature]
NAME: Connie Diaz
TITLE: Interim Deputy City Clerk

APPROVED AS TO FORM:

BY: [Signature]
NAME: WEISS, SEROTA, HELFMAN, COLE,
BIERMAN & POPOK, PL
TITLE: City Attorney





KEITH and SCHNARS, P.A.
ENGINEERS, PLANNERS, SURVEYORS

March 12, 2015
Revised March 19, 2015

Jorge A. Gomez, P.E.
Chief of Engineering
City of Doral

8401 NW 53rd Terrace, 2nd Floor
Doral, FL 33166
T 305.593.6740 Ext. 6017 F 305.593.6617

Via Email: Jorge.Gomez@CityofDoral.com

RE: Agreement for Professional Services
Project Name: Resurfacing Workplan
Project Location: City of Doral, Florida
Keith and Schnars Proposal No. P18193.GC, Work Order No. 1

Dear Mr. Gomez:

In accordance with your request, this agreement between **Keith and Schnars, P.A.** ("CONSULTANT"), and **City of Doral** ("CLIENT") for professional services is submitted for your consideration and approval. CONSULTANT shall begin work upon receipt of a fully executed copy of this Agreement. Such receipt shall constitute written notice to proceed. The scope of services performed shall be in accordance with the terms and conditions of the Professional Services Agreement (General Engineering/Architectural Services) between the CLIENT and CONSULTANT.

I. PURPOSE OF AGREEMENT/PROJECT DESCRIPTION

The purpose of this Agreement is to outline the scope of services recommended by CONSULTANT and accepted by CLIENT and to establish the contractual conditions between CONSULTANT and CLIENT with respect to the proposed services.

CLIENT is in the process of preparing bid packages for resurfacing of City streets. As a component of the bid documents, CLIENT requires a plan showing the extent of resurfacing and tabulated bid quantities. Project extents are identified in the attached Exhibit 'B'.

II. SCOPE OF SERVICES

Section 1: Engineering Services

1.01 PREPARE RESURFACING EXHIBIT

Using readily available aerials as a base, CONSULTANT shall prepare a set of plans to show the extent of resurfacing efforts for the streets identified by CLIENT. In addition to depicting the limits of resurfacing, plans shall reflect existing pavement markings (to be replaced in kind) and include itemized tabulations of materials. In tabulating quantities, CONSULTANT shall utilize the pay items described in CLIENT's

miscellaneous services contract for resurfacing (provided by CLIENT). The CONSULTANT will request a utility design ticket from Sunshine State One Call of Florida, Inc. and will notify each utility identified by the design ticket of planned improvements and the one (1) year excavation moratorium placed on the pavement.

ADDITIONAL SERVICES

If authorized in writing by the CITY as an amendment to this Task Order, the Consultant shall furnish, or obtain from others, Additional Services of the types listed in Article 5.3 of the Master Agreement. The CITY, as indicated in the Master Agreement, will pay for these services. No additional services shall be performed by the CONSULTANT without prior written authorization by the CITY and an Amendment for the Task Order or an additional Task Order.

CONSULTANT'S fees are based upon an assumed level of services necessary for completion of the task described. Additional and/or expanded scope could result in additional fees. These include additional presentations, meetings with community, research or collection of data other than what's readily available or described above.

PERFORMANCE SCHEDULE

The CONSULTANT shall perform the services identified in task 05001 within 15 working days of written Notice to Proceed. Duration of subsequent tasks is dependent upon performance of others, and can therefore only be estimated by CONSULTANT.

METHOD OF COMPENSATION

The services performed shall be billed on a monthly basis commensurate with extent of task completed. Reimbursable expenses associated with these services are not included in the fees and will be itemized separately. A fee schedule is included on Exhibit A.

TERMS OF COMPENSATION

Services shall be provided for the following amounts:

Task No	Task Title	Labor Fees		Total	Payment Method
		Consultant	Sub consultant		
05001	Resurfacing Exhibit	\$6,727.42	n.a.	\$6,727.42	Lump Sum
TOTAL				\$6,727.42	



CITY CONTACTS

Requests for payments should be directed to City of Doral Accounts Payable **via e-mail to** Jorge.Gomez@CityofDoral.com. Correspondence and submittals should be directed to the attention of **Jorge Gomez, P.E.** at the address shown below.

City of Doral
8401 NW 53rd Terrace, 2nd Floor
Doral, FL 33166
T 305.593.6740 Ext. 6017

CONSULTANT CONTACTS

KEITH and SCHNARS, P.A.
6500 N. Andrews Avenue,
Fort Lauderdale, FL 33309
Tim Hall, P.E.
thall@ksfla.com
Phone: 954-776-1616
Fax: 954-351-7643

If you concur with the foregoing and wish to direct us to proceed with the aforementioned work, please execute the agreement in the space provided and return same to the undersigned with the completed Billing Information Form.

We appreciate the opportunity to submit our proposal. Please contact me if you have any questions.

IN WITNESS WHEREOF, the CONSULTANT and CLIENT have executed this agreement the day and year indicated below.

As to CONSULTANT
KEITH and SCHNARS, P.A.
Engineers, Planners, Surveyors

As to CLIENT
CITY OF DORAL



Tim J. Hall, P.E.
Vice President, Civil Engineering

Name: _____

Title: _____

Dated: 3-19-15

Dated: _____



EXHIBIT A

Labor Category		Engineer TECH (Assoc. 1)		CADD TECH (Assoc. 2)		Senior Engineer (Project. Manager)		Principal Engineer (Director)		Total Hours	Labor Cost (\$)
Percent Utilization (rounded)		44.5%		30.3%		19.5%		5.7%			
Labor Rate		\$83.16/hr		\$85/hr		\$164.02/hr		\$190.75/hr			
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)		
05001	Resurfacing Exhibit	36	2,993.76	24	2,040.00	8	1,312.16	2	381.50	70	6,727.42
Totals		36	2,993.76	24	2,040.00	8	1,312.16	2	381.50	70	6,727.42

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