



City of Doral Military Affairs Advisory Board Special Meeting Minutes

Wednesday, October 20, 2021
6:00 p.m.
Doral Government Center
1st Floor Multipurpose Room
8401 N.W. 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:02 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present
Christopher Flynn, Secretary	Present
Ricardo 'Rich' Bautista, Board Member	Present
Jason Juarez, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

Guests:

Mark Pinilla, President of Vet Info, Content Designer
Manuel Antonio Torres, Delian Origin Publishers

Public:

Luminar "Betty" Garza, Doral resident

3. Pledge of Allegiance

4. Public Comments

Ms. Betty Garza requested to speak before the Board. She discussed an email she sent to City Mayor and Council members, expressing concern about promoting vaccinations at the family day event.

5. Approval of Minutes

- October 5, 2021

Motion to approve the October 5th meeting minutes made by Member Bautista and seconded by Member Juarez. By consensus, motion passes unanimously.

6. Discussion Items

a. Discussion: Family Day Event

Chair Watts opens the floor to fluid discussion of Family Day Event planning.

Member Juarez notes the 4th Civil Affairs Group, U.S. Marine Corps Reserve, will provide Toys for Tots support, donation box, but cannot provide service members to attend the box; the Navy element can provide personnel. City support is needed for outreach to Chick-fil-A, they have to work through the City's sponsorship to provide support. John Moscoso, PGA/First Tee Miami, expressed interest in supporting the Family Day Event.

Vice Chair Prather reached out to Famous Dave's. New rep for Cisco deliveries is changing next week, she will need to reach out to the new rep on donation of foods or the need to purchase for the event. Still awaiting feedback from Shorty's.

Secretary Flynn notes the artwork for advertising and invites has been approved by the City's Public Affairs Office.

Member Bautista notes the equipment to request from various supporting elements include: 1 PA system, 2 generators, 100 chairs, 20 tents, 20 tables, popcorn machine, ice machine, bounce house. Finalized list needed by November 2 meeting. Also need 15-20 volunteers to help set-up, tear-down and clean-up. Chair Watts notes the President of Miami-Dade West College has students that need volunteer hours and have expressed support to Vet Info.

Chair Watts registered with Publix, just needs list of items needed for the event. Letter has been sent to VA Public Affairs for support. Still needs to reach out to OneBlood for blood drive. Will reach out to VA first for vaccination support.

Edgard Estrada provides updates to money support from the City. Current ordinance dictates city fees cannot be waived, but can be refunded, in reference to renting the park for the event. Member Juarez will try to find support for down payment pending refund. Part of the donation from City needs to consider personnel cost, use of staff to support the event. Personnel cost cannot be waived but can be reduced at request from a non-profit entity that will be using services.

b. Discussion: Adopt-a-Unit tabled to November 2nd meeting.

c. Open Discussion

Open discussion included artwork and the Eventbrite invite. The invite will be sent the first week in November, following the next meeting. Mark Pinilla from Vet Info will build the Eventbrite invite. Invite should go out to SouthCom PA, Doral PA, and Eventbrite launch all at the same time, same day, coordinated effort to advertise.

Motion to send out invite same day to all elements made by Member Bautista and seconded by Vice Chair Prather. By consensus, motion passes unanimously.

All members that have conducted outreach to businesses for support or donations need to reach out to Connie Diaz, send an email of who was contacted, what was discussed, and the current status of support.

7. Discussion of next meeting agenda items

Discussion will continue moving forward with family day event.

8. Future Meeting Date

- Tuesday, November 2nd, 2021 at 6:00 p.m.

Future meetings may be deemed necessarily to continue forward momentum of family day event planning, intent to keep current set dates with inclusion of additional dates as needed.

9. Adjournment

Meeting adjourns at 6:45 p.m.

Respectfully submitted,



Christopher Flynn, Secretary


Motion to approve the minutes of the October 20th, 2021, Military Affairs Advisory Board Meeting made by Board Member Jason Suarez and seconded by Board Member

Ricardo Bautista

William 'Bill' Watts, Chair
Deborah Prather, Vice Chair
Christopher Flynn, Secretary
Ricardo 'Rich' Bautista, Board Member
Jason Juarez, Board Member



APPROVED and ADOPTED this 2nd day of November 2021.


William 'Bill' Watts, Chair