

ADVISORY BOARD MEETING OF NOVEMBER 16TH

PRESENT

CHRIS MAZZOLLA
CHRIS CHIOCCA ACC AUDITOR
ELIZA RASSI FINANCIAL DIRECTOR
MARK TAXIS, ASSISTANT CITY CLERK
NORBERTO SPANGARO
NESTOR CANIZALES

1. THE MEETING IS CALLED TO ORDER AT 6.30 PM BY CHAIRMEN MR. MAZZOLLA
2. NORBERTO SPANGARO MOTIONS TO APPROVE THE MINUTES AS AMMENDED.
THE MINUTES ARE APPROVED UNANIMOUSLY.
3. REVIEW DRAFT PERFORMANCE MEASURES

MARK TAXIS PRESENTED THE PERFORMANCE WORKSHEETS WHICH IS IN THE BUDGET AND IT IS BEING WORKED OUT TO DETERMINED WHICH CAN BE USED HOW THEY CAN BE MEASURED, ETC. IN SIXTY DAYS THERE SHOULD BE A REVISED LIST THAT WILL BE SENT TO THE BOARD MEMBERS.

PROGRESS REPORT 2010 /2011 AUDIT

CHRIS CHIOCCA DESCRIBED THE PROGRESS MADE ON THE AUDIT. THEY WILL START FIELD WORK ON DECEMBER 12TH. THE AUDIT SCHEDULED WAS SUBMITTED.

A DISCUSSION WAS HELD ON THE SCOPE OF THE AUDIT. FURTHER DISCUSSIONS WILL BE HELD IN THE NEXT MEETING.

FIVE YEAR FINANCIAL PLAN

ELIZA RASSI EXPLAINED THAT YEAR 1 IS COMPLETED. SHE WENT OVER THE DETAILS AND IT WAS AGREED THAT THE FIVE YEAR CAPITAL PLAN WILL BE DISCUSSED IN JANUARY.
NEXT STEPS WILL ALSO BE DISCUSSED AT THAT MEETING.

MEETING WAS ADJOURNED AT 8.15 PM

Motion to approve the minutes of the November 16, 2011 Citizen's Audit Board special meeting made by C. MAZZOLA and seconded by J. VILA.

Board Member

Board Member

Board Member

Chairman

J. Vila
[Signature]

C.L. Mazzola

C.L. Mazzola
Chairperson