

WORK ORDER No. 13 FOR PROFESSIONAL SERVICES

TO: Marlin Engineering Inc.
2191 NW 97 Avenue
Miami, Florida 33172
(305) 477-7575

DATE: April 10, 2019

The City of Doral authorizes the firm of Marlin Engineering, Inc. to provide post-design professional engineering services for the Citywide Sidewalk Project. The services that will be provided as part of this task include attendance at the pre-construction meeting, review and responses to RFI's, review of shop drawings, and the design and analysis for preparation of harmonization agreement exhibits. The work should be performed as described on the attached Proposal submitted by your firm dated April 18, 2019.

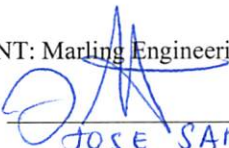
SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Marlin. The schedule requires the work to be performed within 8 months from the date of execution. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$24,205.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order is not binding until the City of Doral agrees and approves this Work Order.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Marlin Engineering, Inc.

BY: 
NAME: JOSE SANTIAGO
TITLE: VICE PRESIDENT

WITNESSES: SEAL:


1. 
2. _____

OWNER: City of Doral
BY: 
NAME: Albert P. Childress
TITLE: City Manager

AUTHENTICATION:
BY: 
NAME: Connie Diaz
TITLE: City Clerk



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: 
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney

RESOLUTION No. 19-121

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A WORK ORDER BETWEEN THE CITY OF DORAL AND MARLIN ENGINEERING, INC. FOR THE PROVISION OF POST-DESIGN SERVICES FOR THE CONSTRUCTION OF THE CITYWIDE SIDEWALK IMPROVEMENTS PROJECT, IN AN AMOUNT NOT TO EXCEED \$24,205.00; RECOGNIZING THAT MARLIN ENGINEERING, INC. IS A CITY OF DORAL PRE-QUALIFIED VENDOR; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK ORDER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral Public Works Department (PWD) wishes to secure a firm to provide post-design services for the construction of the Citywide Sidewalks Improvement Project as advertised in ITB 2019-15; and

WHEREAS, Marlin Engineering, Inc. (Marlin) developed the design plans and obtained all necessary permits and approvals for the project to move forward into construction; and

WHEREAS, the City was awarded a \$1 Million grant for the project which precludes Marlin from providing post-design services for this project; and

WHEREAS, Marlin is a pre-qualified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017; and

WHEREAS, City staff respectfully requests that the City Council approve Work Order No. 13 for Marlin, a copy of which is attached hereto as Exhibit "A", for the provision of post-design services for the construction of the Citywide Sidewalks Improvement project in an amount not to exceed \$24,205.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. Work Order No. 13 for post-design services for the construction of the Citywide Sidewalks Improvement project, in an amount not to exceed \$24,205.00, a copy of which is attached hereto as Exhibit "A", together with such non-material changes as may be acceptable to the City Manager and approved as to form and legality by the City Attorney, is hereby approved.

Section 3. Authorization. The City Manager is authorized to execute the work order and expend budgeted funds on behalf of the City.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Vice Mayor Mariaca who moved its adoption. The motion was seconded by Councilmember Cabral and upon being put to a vote, the vote was as follows:

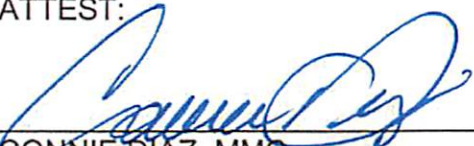
Mayor Juan Carlos Bermudez	Yes
Vice Mayor Claudia Mariaca	Yes
Councilwoman Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes

PASSED AND ADOPTED this 8 day of May, 2019.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY

EXHIBIT "A"



April 18, 2019

Eugene Collings, P.E.
Public Works Department
City of Doral
8401 Northwest 53rd Terrace, 2nd Floor
Doral, FL 33166
eugene.collings@cityofdoral.com

Re: Citywide Sidewalk Improvements – Post Design Services
City of Doral, Miami Dade County, Florida

Dear Mr. Collings:

Marlin Engineering, Inc. proposes to provide the services identified below pursuant to the Continuing Services Final Agreement provided by the City of Doral (The City) for Engineering and Architectural services, dated February 3, 2018.

I. General

The project consists of providing Post Design Services and the preparation of a tree removal permit for the Citywide Sidewalk Improvements project.

II. Scope of Services

Task 1 – Post Design Services

- Attend pre-construction meeting. (4 hours)
 - Provide written responses and/or revisions to all requests for information (RFIs). Assist with the review and technical evaluation of Contractor's request for change orders, and claims, and provide recommendations and cost evaluations to the City. Assume (2.5) hours for responses to two (2) request for information (RFI's) per month. (60 hours – 12 month construction duration).
 - Review shop drawings, product data, and other submittals to determine compliance with the plans and specifications. Assume two (2) hours to review two (2) sets of shop drawings. (4 hours)
 - Provide design and analysis support for driveway harmonization and license agreement sketches (120 hours)
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III. Subconsultants – Optional Services

The below listed subconsultants will assist in the performance of the Work.

Subconsultant Name	Specialty or Expertise
N/A	N/A

IV. Schedule of Work

SCHEDULE OF DELIVERABLES			
Task or Activity ID#	Major Task, Sub-Task, Activity, or Deliverables	Duration	Delivery Date
1	Post Design Services	12 months	Ongoing

V. Compensation

Consultant shall perform the work detailed in this Proposal for a Total fee of \$24,205.00. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount unless approved in a supplemental work order.

SUMMARY OF COMPENSATION			
Task or Activity ID #	Task Name and/or Activity Description	Fee Amount	Fee Basis
1	Post Design Services	\$24,205.00	Not to Exceed



VI. Additional Services

Additional services and unforeseen circumstances beyond established scope shall be negotiated in good faith and at the sole discretion of The City.

VII. Data Provided by the City

The following information or documents are to be provided by The City, if available: As-built information including survey and geotechnical information.

VIII. Project Manager

Consultant's Project Manager for this Project will be Jose Santiago, P.E.

Submitted by: **Jose L Santiago**
Jose Santiago P.E., Vice President
Marlin Engineering, Inc

Digitally signed by Jose L. Santiago
DN: c=US, o=Unaffiliated,
ou=A01427E0000016566EFFF66000056
E8, cn=Jose L. Santiago
Date: 2019.04.18 10:12:29 -04'00'

Reviewed and approval in concept recommended by:

Department Director

City Manager



CITY OF SOUTH MIAMI

Consultant Fee Proposal Worksheet

Consultant Name: Marlin Engineering, Inc.
 Contract No.:
 Date: 4/18/2019
 Work Order No:

Project: Citywide Sidewalk Improvements - Post Design
 Project No.:
 Description:

STAFF CLASSIFICATION

Job Classification Assigned Staff Approved Rate	Project Manager Rafael Lagos Rate: \$175.00		Senior Engineer Rox Matamoros Rate: \$160.00		Project Engineer L. Durvusala Rate: \$125.00		Engineering Tech Elias Diaz Rate: \$90.00		Rate:		Rate:		Rate:		Staff Hours By Task	Salary Cost By Task	Average Rate Per Task
	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task			
1																	
2																	
3																	
4																	
5																	
6	Pre-Construction Meeting			4	\$640										4	\$640	\$160.00
7																	
9	RFI and Revision Support	4	\$700	4	\$640	52	\$6,500								60	\$7,840	\$130.67
10																	
11	Shop Drawing Review					4	\$500								4	\$500	\$125.00
12																	
13	License Agreement Design Support	15	\$2,625	15	\$2,400	60	\$7,500	30	\$2,700						120	\$15,225	\$126.88
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27																	
Total Staff Hours	19		23		116		30								188		
Total Staff Cost		\$3,325.00		\$3,680.00		\$14,500.00		\$2,700.00								\$24,205.00	\$128.75

Total % of Work by Position 10.1% 12.2% 61.7% 16.0%

Note: Fee for the Principal(s) of the firm are not to be included above as the multiplier is not applicable to their hours. The fee is to be shown below and entered as a separate

Estimate of Principal's Fee

_____ Total hours _____ / hour = \$ _____

- Notes:
- This sheet is to be used by Prime Consultant to calculate the Grand Total Fee and one is to be used for each Subconsultant
 - Manually enter fee from each subconsultant. Unused subconsultant rows may be hidden
 - Where applicable the basis for work activity descriptions shall be the FICE/FDOT Standard Scope and Staff Hour Estimation Handbook.
 - Enter the multiplier value in the field after the word "multiplier" Maximum of 2 decimal points.

1 - SUBTOTAL ESTIMATED FEE: multiplier 1.00 \$24,205.00
 additional Services (Allt
 Subconsultant:
 Subconsultant:
 Subconsultant:
 Principal's Fee \$ -
 2 - SUBTOTAL ESTIMATED FEE: \$24,205.00
 Geotechnical Field/Lab Testing:
 Survey Fee (or Survey Crew Fee):
 Other Misc. Fee: Enter Fee Description
 3 - SUBTOTAL ESTIMATED FEE: \$24,205.00
 Additional Services (Allowance)
 Reimbursables (Allowance)
 GRAND TOTAL ESTIMATED FEE: \$24,205.00

\$24,205.00
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