

WORK ORDER No. 04 FOR PROFESSIONAL SERVICES

TO: Stantec Consulting Services Inc.
901 Ponce de Leon Boulevard, Suite 900
Coral Gables, Florida 33134
(305) 445-2900

DATE: September 14, 2022

The City of Doral authorizes the firm of Stantec Consulting Services Inc. to provide professional engineering services for the provision of Post Design Services for the Stormwater Improvement Project for Sub Basin NW 33 ST W. Where Stantec Consulting Services Inc. is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in December 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Stantec Consulting Services Inc. and the City of Doral dated January 4, 2021, and the attached Proposal dated June 17, 2022 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Stantec Consulting Services Inc. dated June 17, 2022, to provide professional engineering post design services for the Stormwater Improvement Project for Sub Basin NW 33 ST W. The schedule requires the scope of work to be completed within 120 Calendar Days of Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$8,175.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 4, 2021 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Stantec Consulting Services Inc.

BY: Sean Compel
NAME: Sean Compel
TITLE: Principal

OWNER:
BY: Herman M. Organvinez
NAME: Herman M. Organvinez
TITLE: City Manager

WITNESSES:

1.
2.

[Signature]
[Signature]

BY: Connie Diaz
NAME: Connie Diaz
TITLE: City Clerk



APPROVED: _____ ID LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: [Signature]
NAME: Luis Figueroa, Esq
TITLE: City Attorney



901 Ponce de Leon, Suite 900
Coral Gables, Florida 33134

June 17, 2022

City of Doral
8401 NW 53 Terrace
Doral, Florida 33166

Attention: Ms. Stephanie Bortz, CFM

**Reference: NW 33rd Street Drainage Improvements from NW 87th Ave to NW 82nd Avenue –
Post Design Services**

Dear Ms. Bortz,

We are pleased to present this proposal for professional engineering services. The scope consists of the post-design services for the NW 33rd Street drainage improvements project.

Scope of Services:

Post Design Phase

During this phase we will review shop drawings provided by contractor, answer reasonable contractor request for information, perform general construction inspections (limited to 2 hours per week, 34 hours total), conduct final walk-through inspection, review final as built, and provide project certification. We will coordinate with surveyor locations of proposed utilities soft digs (8 total). It is our understanding that the construction time for this project is 120 Calendar days.

Exclusions

Pre-construction meeting, full time CEI, field meetings, contractor’s payment requisitions, substantial completion punch list, complete project closeout, color renderings, asphalt cores, certified arborist services, lighting, permit fees are not included in this proposal.

Terms and Conditions:

All terms and conditions shall be per our “Professional Engineering Services” contract dated January 4th, 2021, in accordance with RFQ #2020-22 GEC. All time will be billed on a time and material basis.

Post Design Phase \$8,175

We are ready to begin working on this assignment upon your authorization to proceed. If acceptable to you, we will accept a signed copy of this form as your written authorization to proceed.

Thank you,



June 17, 2022
Ms. Stephanie Bortz, CFM
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Stantec Consulting Services Inc.


Sean Compel, P.E., LEED AP
Principal
Tel: 305-445-2900
sean.compel@stantec.com

City of Doral

Approved by:

Signature

Print Name

Date

Stantec Consulting Services Inc.

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FEE WORKSHEET

DATE: June 17, 2022

PROJECT: City of Doral
NW 33 St Drainage Improvement - Post Design Phase

Post Design Phase (Based on 120 Days of construction)	Principal	PM	Sr Eng	Project Eng.	Eng. Tech	Sr Inspector
Shop Drawing Review		2		8		
Answer Contractor RFI		8				
Construction Inspection (2 hours per week for 17 Weeks) Including report						34
Final Walk Through Inspection		6				
As Built Review		5				
Project Certification		2				
Sub-Total Hours	0	23	0	8	0	34
Billing Rate	\$ 200.00	\$ 175.00	\$ 155.00	\$ 115.00	\$ 80.00	\$ 95.00
Labor Cost	\$0	\$4,025	\$0	\$920	\$0	\$3,230
Post Design Subtotal:						\$8,175
Grand Total						\$8,175

RESOLUTION No. 20-243

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH 300 ENGINEERING GROUP, A&P CONSULTING TRANSPORTATION ENGINEERS CORP., BCC ENGINEERING, EAC CONSULTING, GANNETT FLEMING, HW LOCHNER, KIMLEY-HORN, MARLIN ENGINEERING, STANTEC, AND THE CORRADINO GROUP; FOR THE PROVISION OF PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in response to RFQ #2020-22 titled “Professional General Engineering and Architectural Services”, the City of Doral received twenty-five (25) submittals by the August 7, 2020, 10:00 a.m. deadline; and

WHEREAS, the selected firms will be used to create a “pool” of pre-qualified consultants to provide professional general engineering and architectural services thereby reducing the costly and time-consuming process of individual solicitations; and

WHEREAS, this expedited process would follow the City of Doral Procurement Ordinance #2004-03 whereby any work in excess of the stated minimum is brought before the City Council for approval; and

WHEREAS, funding for the tasks assigned under these contracts will be budgeted each fiscal year; and

WHEREAS, Staff respectfully recommends that the City Council authorize the City Manager to negotiate and enter into professional service agreements with the following ten (10) firms: 300 Engineering Group, A&P Consulting Transportation Engineers, BCC Engineering, EAC Consulting, Gannett Fleming, H W Lochner, Kimley-Horn, Marlin

Engineering, Stantec, and The Corradino Group for the provision of professional engineering and architectural services;

WHEREAS, in the event the City cannot successfully negotiate with one of/or any of the firms recommended, staff and the City Manager are authorized to move onto the next highest ranked firm and commence negotiations, and so forth, until ten (10) firms have executed contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval of Rankings. The City Council hereby approves the rankings of the ten (10) firms, attached as Exhibit "A", as provided by the proposals submitted.

Section 3. Authorization. The City Manager is authorized to expend budgeted funds for professional services associated with this Professional Services Agreement.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 5. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.

The motion was seconded by Councilmember Puig-Corve and upon being put to a vote,

the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 16 day of December, 2020.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY