



## City of Doral Military Affairs Advisory Board Meeting Minutes

Monday, April 2, 2024

6:00 p.m.

Doral Government Center

1<sup>st</sup> Floor Multipurpose Room

8401 NW 53<sup>rd</sup> Terrace

Doral, FL 33166

### 1. Call to Order

Meeting was called to order at 6:06 p.m.

### 2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Rich Bautista, Vice Chair	Present
Christopher Flynn, Secretary	Present (phone)
Isabel Martin, Member	Present
Juan Peralta, Member	Absent/Excused

#### Staff present:

Edgard Estrada, Director, Code Compliance

#### Public present:

Kathy Avila, Manager, Ventas CRIG  
Edilia Díaz, Elder Affairs, Florida Long-Term Care Ombudsman Program  
Joanne Fitzgerald, Garrison Manager, U.S. Army Garrison-Miami  
Luimar Garza, Doral resident  
Mark Pinilla, Founder, Vet Info

### 3. Pledge of Allegiance

### 4. Public Comments

Ms. Luimar Garza requested to speak before the Board. She discussed items that were not relative to the Board's mission nor had any actionable cause to the Board's responsibilities.

**5. Approval of Minutes**

**a. March 5, 2024**

**Motion to approve the March 5 meeting minutes made by Vice Chair Bautista and seconded by Member Martin. By consensus, motion passes unanimously.**

**6. Discussion Items**

**a. Health Fair**

Veteran/military aimed health fair will be separated from the city employee health fair, to be held in April. Possibly July or August timeframe, tentative on Board meeting dates and planning. Discussed potential to hold in November, coincide with veteran's annual family day event. Intent to start planning the November family day at the next Board meeting in May, look at dual indoor/outdoor event to support outdoor tents and vendors, coupled with indoor screenings and health advisors.

**b. Memorial Day.**

May 27. Board to create agenda and decide who to invite and what items will be present at the event.

Potential agenda: brief welcome, opening prayer, guest speaker, brief introduction of mayor/council members/board members, placement of the wreath, taps, social gathering after close. Doral Veteran's Park, 9:00am. Short ceremony. Board to reach out to Doral Police Chaplain for opening prayer and Southern Command Sergeant Major as guest speaker.

**c. Armed Forces Day.**

June 29. Board to work with City Clerk to create a letter (Atch 1), from the City Mayor and Council to the US Southern Command Commander and the active duty.

**7. Discussion of Next Meeting Agenda Items**

**a. Health Fair – Set date, most likely in conjunction with Veteran's Family Day Event.**

Review vendor list (Atch 2), add to list for specific health care and advisory items pertinent to a health fair. Review indoor availability (Atch 3).

**b. Memorial Day – May 27, expand previous year's memorial. Review and finalize agenda, outreach to invited guests and speakers, items available for the closing social gathering. Discuss acquisition of wreath, delivery to the park.**

**c. Armed Forces Day – June 29, review drafted letter from City Council to US Southern Command, approve to submit to City Clerk.**

**d. Veteran's Family Day Event – November, start preparation, include Health Fair considerations. Review potential to use Vet Info kayaks (Atch 4).**

**8. Next Meeting: May 7, 2024, 6:00 p.m.**

**9. Adjournment**

Meeting adjourns at 6:40 p.m.

Respectfully submitted,



Christopher Flynn, Secretary

Motion to approve the minutes of the April 2, 2024, Military Affairs Advisory Board Meeting made by Board Member Rich Bautista and seconded by Board Member Isabel Martin.

William 'Bill' Watts, Chair  
Ricardo 'Rich' Bautista, Vice Chair  
Christopher Flynn, Secretary  
Isabel Martin, Member  
Juan Peralta, Member  
*William Fitzgerald*



APPROVED and ADOPTED this 7<sup>th</sup> day of May 2024.

  
William 'Bill' Watts, Chair

- Attachment 1: Armed Forces Day draft letter for Mayor, Council
- Attachment 2: Family Day final vendor list 2023
- Attachment 3: Glades Park rental list, includes indoor multi-purpose room
- Attachment 4: Glades Park kayak launch rules