



# Memorandum

**To:** Honorable Mayor and City Council

**Date:** June 24, 2022

**From:** Hernan M. Organvidez, Acting City Manager

**Subject:** **Weekly Council Update/ June 19 - June 25, 2022**

## City Manager's Office

Acting City Manager along with Deputy City Manager, City Clerk Diaz and, City Attorney Figueredo held weekly Staff Meeting with Department Directors.

- The Acting City Manager directed all Department Directors to provide him with an inventory of all vehicles assigned to their respective departments.
- In addition, he reminded them of the importance of conducting monthly vehicle inspections to ensure all vehicles are in good working condition and appearance is acceptable.

## Capital Improvement Project Coordinator

### **Doral Cultural Arts Center:**

- General Construction Activities:
  - o Sloped landscaped area
    - Subgrade limerock compaction for northwest hardscape completed.
    - Concrete for sidewalks in this area is scheduled for next week.
  - o Rooftop terrace insulation and flooring.
    - Rooftop terrace waterproofing product manufacturer's site visit on June 13th. Manufacturer to issue statement with findings and repair procedure.
    - Owens Corning to assess terrace insulation conditions.
      - Site meeting on June 16<sup>th</sup> – City inspector directed to redo entire waterproofing membrane. Additional 90 days to the project schedule.
- On-going activities:
  - o Exterior doors secured with temporary locks. Building is locked every day at the end of the work shift.
  - o Courtyard gates installation continues.
  - o Contractor began polishing concrete floors in the Main Art space.
  - o Grease trap installation completed and inspected. Pending concrete slab pour.
  - o Restrooms tiles installation
  - o Installation continues Men's and Women's restrooms.
  - o Downtown Doral Park:
    - A recessed outlet box was installed flush in the center of the oval. KVC has the key to access the outlets.
    - Landscaper collected loose rocks in the park. Landscape contractor started replacing plant material affected by work on the park.
  - o Stepped terrace (RCO 032):
    - Contractor was instructed to move ahead on time and materials.
    - Contractor will submit costs associated with terrace separately.

- Rebar, PVC piping, and concrete stormwater structures delivered to site.
    - Meeting with KVC to discuss stepped terrace change order on June 13th Pending revised project schedule.
    - KVC was advised to hold any concrete pour until a final decision is reached.
  - KVC completed tree root pruning/tree protection in the park on August 6<sup>th</sup>.
    - Four (4) Live Oaks will be relocated from the Downtown Doral Park area into the project site.
    - BOH drop off area.
      - Pending asphalt surfacing after existing poles are removed.
      - Contractor released to pour concrete curbs for drop off.
  - KVC was advised to start calling for building inspections.
    - TCO requirements meeting held on June 14th
    - Miami Dade Fire rescue meeting held on June 21<sup>st</sup>.
      - Fire Rescue personnel provided initial review comments. KVC addressing with B&A.
- IT Department coordination is on-going.
  - Finalized location, elevation, and section of Interactive Display.
  - Agreement to install cameras on existing Codina park light poles received.
  - Positioning of building interior speakers and interior cameras verified with City IT. Wiring for speakers completed.
    - Surveillance cameras wiring completed.
    - Doral IT supplied lobby camera mounting bracket.
    - IT room door installed. B&A confirmed the door could be switched to open to the exterior.
    - Equipment rack installed on IT room.
    - Surveillance cameras wiring commenced.
    - LPR camera pull box installed
- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
  - B&A provided design calculations, details, and location plan for sculpture slab on grade.
    - B&A will submit sculpture base permit application this week. Doral BD already provided a courtesy review.
    - B&A submitted permit application.
- AT&T pull box relocation on-going.
  - AT&T continues splicing existing lines to remove existing box. Tentative completion date June 15<sup>th</sup>
  - AT&T installed emergency lines for elevator service on June 14<sup>th</sup>
  - Additional communications line installed on June 22<sup>nd</sup>
- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
  - Sign submittal approved and released. All building signage will use “Doral Cultural Arts Center”.
  - Sign mockups will be required for Doral Parks review.

#### **White Course Park:**

- Punch list continues to be worked on by contractor
- Permitting Process:
  - Miami Dade WASD permit is nearing completion.
- Submittals
  - RFI's Submittals are on-going.
    - Working with the design team to address open RFIs, pending electrical low voltage and water ponding RFI responses
- Construction activities:
  - RFI#54 to block the east side gates is pending a response.

- o Water fountain skirt on order.
- o Water meters installed, pending final conveyance with WASD
- o Site flat work:
  - Teams meeting regarding RFI#57 has taken place. Revision of response agreed upon and coming soon
  - Directional and informational signage installed. CO#13 addresses the typo and will be corrected shortly.
- General activities:
  - o Close-out process
    - Assembled all manuals, warranties, as built, and testing results. Waypoint has submitted this to PMT, to be turned over to Parks department.
    - TCO being extended for another 30 days as June 3<sup>rd</sup> to closeout electrical permit.
  - o IT Department
    - IT Department received P.Os.
    - IT room RFI#55 (add additional conduit and swap out two pull boxes) is under review and anticipating a response shortly.
    - Conduit issue pending change order package from design team/contractor.
    - CCTV install date pending change order approval for conduit scope of work
    - IT Scope of Work pending executed change order.
    - Coordination between A/E and Contractor to resolve outstanding ponding issues on-going.

#### **Doral Central Park:**

- Authorities having Jurisdiction (AHJ's)
  - o Doral Building Department - Permits
    - Previous Updates: Phase II/III and Phase IV Rec Center revision submitted by Architect for City review.
    - Watermain tie-in on South portion of the project occurred on June 15<sup>th</sup>, in the presence of WASD and City of Doral.
    - West road dedication (92<sup>nd</sup> Ave.) pending Public Works update.
  - o FEMA CLOMR
    - 4/8/22: CLOMR will not be needed due to hardening of rec center being removed from scope of project. LOMR process can begin once the final grading has been completed, and as-builts are provided. BCC will still be required to provide modeling once as-builts of grading work are provided.
  - o GMP
    - CMAr projecting July 15<sup>th</sup> turnover of first GMP for Phase II/III.
- Construction Activities:
  - o Civil Work (Phase I)
    - Water main installation completed, and everything backfilled.
    - 2<sup>nd</sup> tie-in on 92<sup>nd</sup> Ave., to commence on June 27<sup>th</sup> afternoon with MOT approval and licensed operator.
    - Installation of sanitary sewer line completed MH #1 to MH #11.
    - On-going installation of sanitary civil structures are ongoing. Excavation/trenching, working West towards MH #12.
    - Grading started for Voter parking, and temp fence to be installed June 29<sup>th</sup>.
  - o Skate Park / Amphitheater/Baseball Fields (Phase II/III)
    - Phase II/III GMP to be split into 2 packages and projected to be released Mid-July and Mid-August 2022
  - o Recreation Center / Aquatics Facility (Phase IV)
    - Phase IV Rec Center GMP to be split into 2 packages and projected to be released Mid-August and End of September 2022.

- Phase IV Aquatics Facility GMP to be split into 2 packages and projected to be released End of September and Beginning of November 2022.
  - General Activities
    - o Weekly Meetings
      - OAC meetings are being held weekly on Wednesdays.
      - Parks Bond IT Meeting are being held weekly on Fridays.
      - Friday Bond Meeting Update to the City
      - Bi-Weekly Thursday DCP update with City Manager and Mayor, Design Team, CMAR, and PMT
    - o Art in Public Places
      - BA preparing Proposal to include artwork at skatepark and pump track, and playground and canopies.
      - BA and PMT provided direction to Team Pain for skatepark and pump track artwork.
    - o FF&E
      - Pending final design completion
    - o IT
      - AVI-SPL to provided Amphitheater revision on June 15<sup>th</sup>.
        - o Need timeline on delivery remaining sheets for Phase II/III.
    - o Owner Direct Purchase (ODP)
      - 4/25/2022 Ferguson PO issued for underground materials for Central Civil scope of work.
      - First set of Ferguson invoices to be modified and resubmitted per Finance notes.
    - o City Review Comments
      - Parks and IT comments gathered for CMAR RFIs to Design Team.

#### **Doral Boulevard Pedestrian Bridge:**

- RFP #2022-09:
  - o Mandatory Pre-Bid Meeting held on May 23<sup>rd</sup>
  - o Deadline for Submittals and Opening of Bids – June 21<sup>st</sup>
  - o Anticipated Award Date – August 10<sup>th</sup>

#### **Trails and Tails Park (Lighting Improvements):**

- Permitting:
  - o Secondary building sub-permit application complications resolved.
- General Activities:
  - o The large dog area has had the split removed and now has several areas of orange fencing. Final batch of sod was delivered on June 8<sup>th</sup> and is being installed. Coordination of orange fence removal to be done with parks department for grass mowing.
  - o All newly installed lighting for the share path is functional (except for one malfunctioning luminaire that is to be replaced, which has been ordered)
  - o IT Department coordination is on-going.
    - Electrical work in the IT room complete, passed inspection.
    - Power receptacle for the portable A/C complete
    - Conduit as built provided to City IT for low voltage installation
    - Pending inspections: MDC Fire, UG Rough Inspections, and revised drawing application to remove Mechanical.
    - Low voltage installation to commence for CCTV and WAPs.
    - All work in IT closet to be complete this week, ready to be painted by June 27<sup>th</sup>, 2022.

#### **Morgan Levy Park:**

- Project completed.
  - o NTP for Grease Trap issued.
  - o Waypoint commenced work on May 10<sup>th</sup>, 2022.
    - Revised drawing sent to DERM for approval.

#### **Trail Network:**

- Project Complete

**Doral Meadow Park:**

- Project completed.

**Additional Items:**

- PMT weekly Status of Projects held every Thursday.

**Planning and Zoning****Occupational License**

- 11 Business Tax Receipt applications for new licenses have been received this week.
- 12 Business Tax Receipt applications for new businesses have been received this week.
- 158 Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 4 Business Tax Receipt renewals for FY 2020-2021 processed this week.
- Coordinated with Tyler and City of Doral IT Department plan for the 2022 BTR renewal season.

**Planning and Zoning**

- Addresses issued: 3
- Building permits reviewed: 72
- Zoning inspections conducted: 44
- Site plans reviewed/approved: 2
- Zoning verification letters: 2
- Reviewed applicants and provided HR Department with the names of candidates for the senior planner position. Job interviews to be scheduled for next week.

**Economic Development**

- Coordinated and hosted Sister Cities Signing Ceremony and Reception with Higüey, Dominican Republic, in collaboration with Public Affairs.
- Attended ribbon-cutting events at Karla Bakery and World-Famous Puppies.
- Hosted diplomatic mission consisting of mayors and councilmembers from Panama, El Salvador, Mexico, and Bolivia, organized by Fundación Líderes Globales.
- Prepared presentation for Aruba Export Week event sponsored by Exprodesk Aruba.
- Contacted businesses re: promotion of Spend Local Program.
- Followed up with the winner of the Best of the Best category for May and informed businesses in the June Best of the Best survey category.
- Hosted Economic Development Advisory Board meeting.
- Coordinated ribbon cuttings.
- Processed PTSA, Facade and CBO Grant reimbursements.
- Worked on Economic Report for Q1-2.

**Building Department**

- ADMIN: Assistant Director met with Director of Construction for Pet Supermarket to discuss ongoing project. Building Department hosted the International Association of Electrical Inspectors/Electrical Chiefs Meeting. Building Official attended monthly Miami Dade County Board of Rules and Appeals meeting.
- ENERGOV Update: Phase II Stabilization project meetings reviewed pending tickets. Discussed method of resolving paid invoice errors.
- HUMAN RESOURCES ACTIVITIES: 6 vacancies remain (technical).

**Code Compliance**

- Code Compliance Officer worked Juneteenth holiday, proactively patrolling the City and address common holiday code violations.
- Department held panel interviews with 4 candidates to fill the vacant Code Compliance Officer position.

- Director met with business owner to negotiate lien for a 2019 case that came into compliance. Lien was settled at \$3,170.

## **Finance Department**

- Accounts Payable: Processed 142 invoices; 93 checks for a total of \$360,781.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City wide payroll for the pay period ending June 19th, 2022.
- FY 2023 Proposed Budget progress: The Budget team held Second Round of Departmental meetings with the City Manager's Office.

## **PROCUREMENT MANAGEMENT DIVISION**

- A total of 25 PO's were created for a total value of \$293,903.
- A total of 4 Purchase Order Maintenance Increase were processed at a value of \$32,388.
- A total of 1 purchase order Maintenance Decrease/ Close were processed at a value of \$4,800.

### **PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 06/24/2022**

- Solicitation No. and Title: RFP No. 2022-02 – Towing and Wrecker Services

Dept: Police

Broadcast Date: 04/18/2022

Due Date / Bid Opening Date: 06/16/2022

Status: 7 Submittals received; Phase I Evaluation Re-Scheduled for 6/30/2022.

- Solicitation No. and Title: RFQ No. 2022-09 – (CEI) and (PM) Services for Pedestrian Bridge Construction Project

Dept: Public Works

Broadcast Date: 05/12/2022

Due Date / Bid Opening Date: 06/21/2022

Status: 16 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/21/22 - 7 Submittals received

- Solicitation No. and Title: RFP No. 2022-10 – Red Light Cameras Enforcement System

Dept: Police

Broadcast Date: 05/10/2022

Due Date / Bid Opening Date: 07/06/2022

Status: 5 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: ITB No. 2022-11 – Citywide Sidewalk Improvement - Phase II

Dept: Public Works

Broadcast Date: 05/17/2022

Due Date / Bid Opening Date: 06/28/2022

Status: 9 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete Repair Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 06/02/2022

Status: 4 Submittals received; Phase I Evaluation held on 6/22/2022 and award recommendation made by the committee.

- Solicitation No. and Title: RFQ No. 2022-13 – Milling, Resurfacing, and Striping Construction Services

Dept: Public Works

Broadcast Date: 04/21/2022

Due Date / Bid Opening Date: 06/02/2022

Status: 5 Submittals received; Phase I Evaluation held on 6/22/2022 and award recommendation made by the committee.

- Solicitation No. and Title: RFQ No. 2022-14 – Storm Drain and Roadway Repair Services  
Dept: Public Works  
Broadcast Date: 04/21/2022  
Due Date / Bid Opening Date: 06/06/2022  
Status: 4 Submittals received; Phase I Evaluation Re-Scheduled for 7/1/2022.

- Solicitation No. and Title: ITB No. 2022-15 – Media Monitoring Services  
Dept: Public Affairs  
Broadcast Date: 05/02/2022  
Due Date / Bid Opening Date: 06/17/2022  
Status: 3 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/17/2022 - 2 Submittals received

- Solicitation No. and Title: RFP No. 2022-16 – Instructional Tennis Programming at Doral Legacy Park  
Dept: Parks & Recreation  
Broadcast Date: 04/29/2022  
Due Date / Bid Opening Date: 06/10/2022  
Status: 4 Firms attended the Pre-Bid Meeting; Phase II Evaluation Scheduled for 6/24/2022.

- Solicitation No. and Title: ITB No. 2022-17 – Purchase of Citywide Uniform  
Dept: Procurement  
Broadcast Date: 05/09/2022  
Due Date / Bid Opening Date: 06/23/2022  
Status: 6 Firms attended the Pre-Bid Meeting. Bid Opening held on 6/23/2022 - 5 Submittals received

- Solicitation No. and Title: RFQ No. 2022-19 – Transportation Master Plan Update  
Dept: Public Works  
Broadcast Date: 05/09/2022  
Due Date / Bid Opening Date: 06/27/2022  
Status: 8 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: ITB No. 2022-20 – Newsletter Printing & Mailing Services  
Dept: Public Affairs  
Broadcast Date: 05/27/2022  
Due Date / Bid Opening Date: 07/01/2022  
Status: 3 Firms attended the Pre-Bid Meeting.

## **Human Resources**

- Data extraction has commenced this week with Brek Group
- HR continues to have weekly Paycom conference calls to discuss implementation and HR modules
- HR will have ACA training virtually with Paycom to review the process and procedures with their system
- HR is working with the Parks & Recreation Department to prepare for next week's first Job Fair at Legacy Park
- Reviewed interview requests for 7 positions

## **Information Technology**

### **Organizational Efficiency:**

Phase 2: EnerGov Stabilization Project  
Bi-Weekly Status Meeting

- Project manager transition and introductions:
- Tyler project management service commitments per Lisa's email on 6/07/22.
- PM Status meetings will contain status reports that will be reviewed during the status call and notes will be added during the call. This updated status report will then be loaded on SharePoint within 24 hours of the status call.
- Updates on the Issue Tracker items will be sent to the City team on Mondays by noon EST via an email.
  
- A new status for Issues will be used to track "Pending Close" status for review in the next scheduled PM Status meeting. Once the "Pending Close" item is discussed, it will be moved to "Closed" status. Email acknowledgement will be within 24 hours and expected full response will be within 2 business days.
- Tyler IC will upload site reports by noon EST on Tuesdays following the week of sessions.
- Tyler PM (Whitney) will attend scheduled bi-weekly project mgmt. meetings and Tristan will be Optional.
- Whitney will attend one hour debriefing sessions with Brent to gather an understanding of follow up items during IC service weeks | Tristan can cover during Whitney's absence.
- Communications should continue to include Tyler Management staff, Tristan Wischer and Lisa Venditti should be CC' d on all communications to and from the City.
- Tristan and Lisa will attend monthly Stakeholder meetings coordinated by the City team to provide high level updates on the progress of the project.
- Review Brent's Implementation Site Report for June 13-17 activities and identify revisions.
- City business advisory team leads to review items specific to their business areas.
- City to provide clarification requests to Brent for review and acceptance.
- Review management of items on SharePoint's Issues Tracker.

#### Energov Weekly Support

- Weekly support call with Special Project Director: BTR renewals and fees: CE Extension Requests.

#### Paycom Project

- Paycom system is operational, and all timeclocks are in accurately working properly.
- HR is assisting with termination of Kronos agreement and shipment of old timeclocks
- Conversion consultant started the data extraction on June 22nd.

#### Support Desk

- Resolved 94 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Continue FY21/22 Physical inventory for all City facilities.
- Reviewing e-Library PCs at Glades Park - issue related to users change set

#### Network:

- Physically installed the Switches for DCAC.
- Work in the design of the architecture

#### AV Team

- Low Voltage vendor is onsite at the Cultural Center and IT rack has been installed.
- Installation of indoor wireless access points is underway.

#### Dashboards

- Working on an API requested by Public Safety IT to post incident data to AQ Database System.

#### Meetings/Trainings:

##### CIO and Assistant IT Director:

- Attended Bond Meeting Process RE: Construction Management.
- Attended Energov Stabilization Biweekly meeting.
- Attended the PARKS BOND-IT MEETING

#### GIS

- Create GIS tree inventory for public works dept.



- Assisted GIS software for planning and zoning staff.

#### Public Safety Initiatives

- Continue the IT Yearly asset physical inventory.
- Assisted with access control and PD Training Facility Intersection LPR and Traffic monitoring cameras:
- New LPR Intersections (Site 27&30): The vendor obtained Doral electrical permit approval, but structural review must be modified due to change in building code. Vendor has sent permits to engineer to address comments.
- Continued working with PM team and low voltage wiring contractor in the design/coordinate LPR's for CAC, Trails and Tails and White Course Parks.

#### **Smart City:**

- WCCD 37120 and 37123- Yearly Smart City Certification Project this week:  
Dr. Patricia Mc Cartney will present the certification to Council during the August 9th, 2022, Council meeting.  
WCCD will conduct various sessions with COD department and Miami Dade County to start certifications for 2020 and 2021.
- WCCD 37122-year2021- Yearly Smart City re-Certification Project  
We completed most of ISO37122 Florida motor vehicle transportation and DERM from MDC submitted this week to WCCD for first review ,  
Project is 87% completed.
- WCCD 37120- 2020/2021 Yearly Smart City Certification Project this week:  
Kickoff meeting with WCCD to start coordinating interviews with COD departments and external entities when they are onsite the week on August 8th.  
Project is 1 % completed.

#### **Parks and Recreation**

- Special Needs Coordinator attended a Special Needs Advisory Board Meeting on 6/21.
- Silver Club Seminar on “How to apply for low-income subsidy to help with medication costs” with 15 participants on 6/23.
- Art After Dark Workshop at Morgan Levy Park on 6/23.
- Events team met with Parks Director and Assistant Director to discuss 4th of July logistics on 6/24.
- Parks Director attended weekly meeting with Acting Deputy City Manager to discuss ongoing department items.

#### **Police Department**

Arrests: 36

- Felonies: 7
- Misdemeanors: 20
- Traffic: 1
- Warrants: 8
- DUI: 0
- Crashes: 31
- Hit and Runs: 5

Traffic Citations

- Hazardous Moving Violations: 229
- Non-Hazardous Moving Violations: 281
- Disabled Parking Violations: 1
- Written Warnings: 138

## Civil Citations

- Civil Citations: 2

Calls for Service: 532

## Notable Arrests & Incidents

Grand Theft 1st Degree/100 k  
Uttering Forged Instrument/Check/Attempt

Doral Patrol Officers were summoned to the area of NW 87 Avenue and 32 Street regarding a fraud in progress. Officers arrived and met with the complainant, who told them that a female subject had attempted to cash a fraudulent check. The complainant told officers that prior to their arrival at the location, the female subject left on foot. Officers canvassed the area and located the female subject. The female subject was interviewed by officers and arrested for the crime committed.

## Indecent Exposure

Doral Patrol Officers were summoned to the area of NW 84 Avenue and 53 Street regarding an unclothed male subject. Officers met with the complainant who said that he saw the male subject fully nude and masturbating in his balcony. The complainant also told officers that the male subject's balcony overlooked a photoshoot involving two females. Other residents also complained to the officers about the male subject's behavior. Officers then met with the male subject at his apartment and the male subject admitted to being nude on his balcony. The male subject was arrested for the crime committed.

## Neighborhood Resource Unit

- Landmark – Meeting with the property manager regarding Trespass, Safecam and Shield
- The Enclave – Meeting regarding juveniles on summer break, and gate code
- Midtown Doral – National Night Out flyer and checking on fob programming
- Sanchez Karate Club – National Night Out flyer
- U.S. SOUTHCOM – National Night Out flyer
- Divieto Restaurant – National Night Out flyer
- Winn-Dixie – National Night Out flyer
- Doral House I – HOA meeting
- Karla's bakery – Grand opening event with police
- Landmark – Trespass and Safecam forms
- Sedanos shopping complex – National Night Out flyers
- Don Pan and surrounding business – National Night Out flyers
- Doral Training & Community Center – Virtual Hostage for Ransom presentation
- Legacy Park – Coordinating NNO/B2S event
- Christ Fellowship – Area check of businesses
- Days Inn – Manager meeting
- Decowraps – Crime prevention meeting
- Publix – NNO/B2S information
- Taikin/Barbershop/Express Optic/Munchies/Beauty Express information on NNO/B2S.
- Karla's bakery – Follow up on National Night Out event
- Juvenile follow up – Case # 0865
- Juvenile follow up – Case # 1811
- Contacted Warner Media to schedule a post survey briefing

## Upcoming HOA Meetings

6/23/22 Town Homes of Doral Lakes 7:00 pm

6/27/22 Village of Doral Oaks 7:00 PM

## Training Unit

- Annual Training
- 06-21-22 Firearms & DT
- 06-22-22 CPR & First Aid
- 06-23-22 Use of Force/Vehicle Pursuit & Taser
- 06-22-2022 PSA Academy #12 Orientation
- 06-21 through 06-23-2022 Driving Enhancement Course with MDPD

### 1. Community Room: (Moved to EOC Room)

- Miami Dade Police Department Youth Explorer Academy.  
06-20 through 06-24-22

### 2. PSA Academy # 12 Orientation: Office of Emergency Management:

- Local Mitigation Strategy 6/22/2022
- Visit to the Doral EOC by County EM Pete Gomez
- Cyber Security Update

## **Public Affairs**

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 67,793 (Increase of 76 followers)

Facebook reach increased by 13% (2.5k) from prior week; Instagram reach increased by 64% (17.6k) from prior week;

TOP POST: Instagram post announcing that Parks is hiring– 15k reach and engaged 413!

- Design/Web Projects –website streamlining revisions and page updates; certificates

- Executed/Covered Events:

- o Nicky Langesfeld Co-designation Ceremony
- o Consulate of Guatemala for Mirador event

### Videos:

Published – Sister Cities Recap

In Production – Nicky Langesfeld Recap

In Production – Mayor’s 4th of July Video

In Production – Get to Know Your Elected Official

In Production – Parks Programs (intern project)

## **Public Works**

### **General Government:**

- o ITB 2021-18 “Stormwater Improvements at NW 89th Place and NW 24th Terrace” - Notice to Proceed was issued on 2/7/2022. Phase along NW 24th Terrace phase has been completed and that portion of the project has already been accepted by the Stormwater Division. Next phase for drainage installation for this project is along NW 23rd Street and along NW 89th Place between NW 23rd Street and NW 25th Street. Drainage installation is complete along NW 23rd Street up to the intersection of

NW 89th Place.

o ITB 2022-XX “Stormwater Improvement Project at Sub Basin NW 33 ST W” - Solicitation was completed. Pending advertisement.

• Grants Awarded - Stormwater Division received a grant award notification of the Stormwater Improvement Project at Sub Basin D-3-I for \$250,000 on a reimbursement basis for the construction phase of this project. Award notice was on June 14th, 2022.

o ITB 2022-22 “NW 58th Street Outfall” Project - Project is currently being advertised to award construction contract during the September 2022 council meeting.

**Transportation:**

• Presented the City’s surtax funded projects (Trolley, Freebee, and Roadway Surfacing) at the Citizens Independent Transportation Trust (CITT) Full Trust Meeting

• Issued Notice to Proceed (NTP) to Stantec for the Design of the Landmark Traffic Calming Improvements

• Evaluation of Multi-Way Stop Control at the NW 27th Street and NW 84th Avenue intersection and Signal Operation Analysis (Split Phase) at the NW 27th Street and NW 87th Avenue Intersection was submitted to Miami-Dade County Public Works Department for review.