

RESOLUTION No.17-148

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING AN OUTDOOR EVENT PERMIT FOR EVENTS MARKETING NETWORK, USA TO HOST THE “DORAL FOOD AND WINE FESTIVAL 2017” AT DORAL CENTRAL PARK LOCATED AT 3000 NW 87 AVE, DORAL, FL 33172, TO OPERATE FROM SATURDAY NOVEMBER 4, 2017 (5:00PM TO 11:00PM) TO SUNDAY NOVEMBER 5, 2017 (2:00PM TO 7:00PM); PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Events Marketing Network, USA. (“Applicant”) seeks approval from the City of Doral (the “City”) for an Outdoor Event Permit via the application attached hereto as Exhibit “A”, which is incorporated herein and made part hereof by this reference; and

WHEREAS, staff has recommended that Council approve the Application to host the “Doral Food and Wine Festival 2017” event from Saturday November 4th, 2017 (5:00pm to 7:00pm) to Sunday November 5th, 2017 (2:00pm to 7:00pm), located at Doral Central Park, 3000 NW 87th Ave, Doral, FL 33172, pursuant to the conditions specified herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Approval. The outdoor event permit for the “Doral Food and Wine Festival 2017” is hereby approved subject to the following conditions:

1. Payment of all department costs, as specified in Exhibit “B”;
2. Compliance with the comments made by the City of Doral Police Department, as specified in Exhibit “C”;
3. Compliance with the comments made by the City of Doral Parks and Recreation Department, as specified in Exhibit “D”;

4. Acquisition and compliance with all permits, and performance of all necessary inspections prior to event start, required by the City of Doral Building Department; and
5. Provision of an adequate certificate of insurance prior to the event start date.
6. Inclusive of marketing assistance by the City.

All exhibits listed above are incorporated herein and made part hereof by this reference.

Section 3. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and provisions of this Resolution.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Vice Mayor Cabrera and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes
Councilwoman Ana Maria Rodriguez	Yes

PASSED AND ADOPTED this 9 day of August, 2017.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L.
CITY ATTORNEY

- Public Property Event Permit
- Special Private Property Event Permit



**CITY OF DORAL
PLANNING & ZONING DEPARTMENT
OUTDOOR EVENT PERMIT**

Special Event Doral food & wine festival Class _____

Promoter/Organization Events Marketing Network USA, corp.

Facility Address Doral Central Park Dates 11/4/17 to 11/5/17

Hours of Operation 11/04/17 to 5pm-11pm Estimated Attendance/Day 1,000 per day
11/05/17 2pm-7pm

TYPE OF EVENT:

Music
 Parade
 Art Show
 TV Commercial
 Movie Filming
 Athletic
 Other (specify) Food & wine tasting

EXTRAORDINARY USES:

Animals
 Firearms
 Explosives/fireworks
 Road Closures
 Cooking
 Alcoholic Beverages served*
 Tents/temp structures
 Aircraft
 Other (specify) _____

* For events where alcoholic beverages will be served, page three of this application must be filled out.

Approved: (Initials & Date)

City Manager _____

Planning & Zoning Director _____

Building Official _____

[Signature] _____
2.2.2017

Permit(s) Required? Yes No _____ Type(s) B E P F _____

Parks & Recreation Director _____

Police Department _____

Fire Department _____

Please be advised that a Building permit and fee may be required.

OUTDOOR EVENT APPLICATION

Date of Application

Name of Person or Organization (Permittee) Events Marketing Network USA, Corp.

Mailing Address 10745 NW 75th STREET Medley, FL 33178

Represented By Ico Manzanero Title President

Phone 786 218 7097 Fax 305.402.3979

Is your organization For-profit Non-Profit

Location or Park Area requested Doral Central Park

Describe fully the space required for your event, and how your event will contribute to the benefit of the community Site plan attached, this will benefit the City of Doral and its local restaurants. It will also showcase the City and the beautiful doral park. It will benefit the community by providing local events to attend.

What type of entertainment is planned, include performer(s) name(s) and/or group(s) name(s)

We plan by having cooking classes, live Jazz flamenco, Dancers and DJs. Live acoustic band

Dates of Event 11/04/17 and 11/05/17

Rain Date (if any) _____

Period of Requested Use (Including Set-up / Tear-down and Clean-up time):

From 11/02/17 To 11/06/17

Hours of Operations friday 5pm to 11:00pm Saturday 5pm to 11:00pm and Sunday 2pm to 7pm

Estimated Size of Crowd: Participants 300 Spectators 1,000 Per day

Who is the contact person for your event?

Name Ico Manzanero

Address 10745 NW 75 Street Medley, FL 33178

Agency Events Marketing Network USA, Corp

Telephone 786 218 7097

OUTDOOR EVENT HISTORY

List the five (5) last events sponsored by your organization and where they were held. Please include the event name, date, total attendance, problems (if any), location of event, phone number of event location, and contact name for reference.

1.

Doral food & Wine festival 2016 - November 5 and 6, 2016
Downtown Doral Park
total attendance: 1,800 people Joe Martinez: 986.218.7097

2.

Satin Billboard Zion & Lenox Concert - April 26, 2016
Club House - 1915 NW Miami Ct, Florida 33136
total attendance: 5,000 people Nilda Juere: 305.984.8089

3.

Beer & Wine dinner - Wynwood Kitchen & Bar - July 08, 2016
total attendance - 2,000 people
Miguel Aguilar: 215-593 4658

4.

Venue Magazine Cover Party - February 19, 2016
total attendance - 3,800 people
Manuel Calderon - 786-222-0000

5.

Dancezation - September 12, 2015
total attendance - 1,200 people
Dayane Mason - 914-434 5658

Do you owe anyone money for expenses incurred or revenue promised from prior events?

No

Date	Event	Person	Amount Owed

OUTDOOR EVENT BUDGET

Detail fully the intended use, type of business and scope of operation

DETAILED REVENUE

Source	Price	Total Amount of Income
Sponsorship	Different Levels	\$ 50,000. ⁰⁰
Promotional	\$ 1,500	\$ 18,000. ⁰⁰
Food Tables / wine	\$ 750	\$ 45,000. ⁰⁰
ticket sales	\$ 50 TO \$ 75	\$ 100,000. ⁰⁰
Total Revenue		\$ 213,000. ⁰⁰

DETAILED EXPENDITURES

Item	Total Amount of Expense	
Production	\$ 80,000. ⁰⁰	
Equipment	\$ 12,000. ⁰⁰	
Advertising	\$ 30,000. ⁰⁰	
Musical groups	\$ 10,000. ⁰⁰	
Event employees	\$ 10,000. ⁰⁰	
Miscellaneous	\$ 10,000. ⁰⁰	
Total Expenses		\$ 152,000. ⁰⁰
Net Income Expected		\$ 61,000. ⁰⁰

DETAILED IN KIND SERVICES

Item	Value of Contribution	
Total Value		

Describe the intended use of net income generated from this special event

To create one Amazing event for the City of Doral and a yearly destination.

OUTDOOR EVENT ACTIVITIES/ELEMENTS

List all Co-Sponsors

Name	Address	City, State Zip	Phone Number
N/A	N/A	N/A	N/A

What is the principal business activity of these co-sponsors?

Name	Activity
N/A	N/A

Will alcoholic beverages be served at your event? Yes No
 Beer Price _____
 Wine Price _____

Describe who, where and what time the alcoholic beverages will be served

Event Promoter, Event Site Friday from 5pm to 11:00pm
 Saturday from 5pm to 11pm
 Sunday from 2pm to 7pm

Will your special event require tents? (Requires a permit if greater than 10' x 10' or if cooking under any size tent)

Yes No

Indicate size and number of tents 2 40x100 & (20) 10x10 / 2 10x20

What are the electrical requirements of the Event?

(8 generators)
 Generator(s) - Size in Watts 285 kW OR Fed from Building Electrical _____
 Number of lights and outlets to be used 100

What type of restroom facilities will be provided? Portable toilets

Number of toilets 24 (must show location and distance of the restroom facilities on the Site Plan)

Will your special event have live or taped music?

Yes No Type of music Latin Jazz, Flanenco, Live acoustic bands

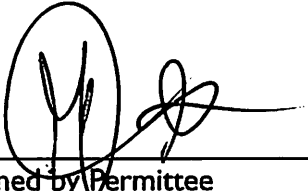
Describe who, where, and what music will be presented

professional musicians at the Event's stage

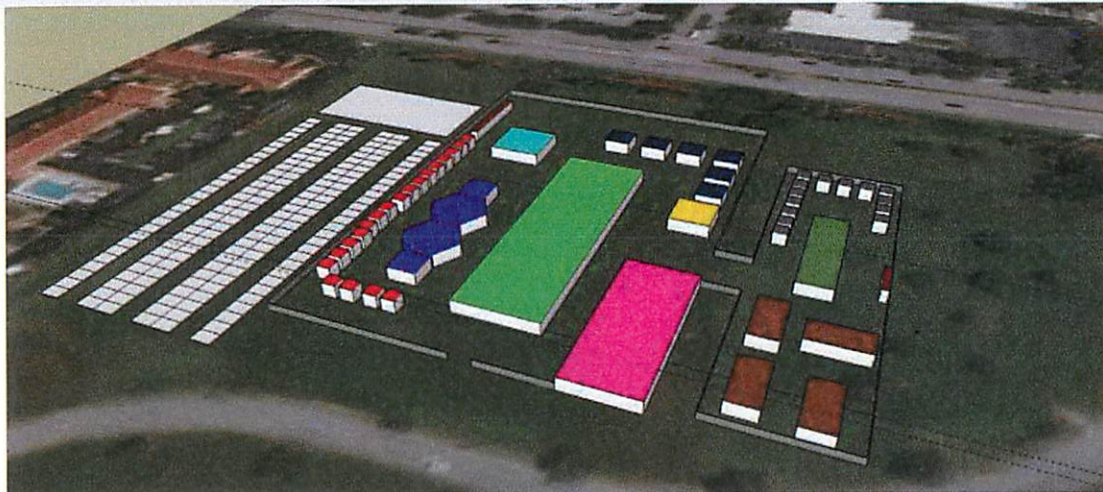
OUTDOOR EVENT SALE OF GOODS

List items for re-resale offered and proposed prices. Use additional sheet if necessary.

Item	Price
N/A	N/A

	<p style="font-size: 1.5em;">President</p>	<p style="font-size: 1.5em;">1/27/17</p>
Signed by Permittee	Title	Date

Updated Aerial View of the Fest



White	VIP Parking
Grey	Kids Zone
Yellow	Sponsors
Yellow	Cooking Demo Stage
Cyan	Main Stage
Red	DFWF Sponsors
Purple	Wine and Spirits Pavilion
Brown	Kids Zone Entertainment
Pink	Main Sponsor Hospitality Area
Green	Main Tasting Pavilion
Light Green	Kids Zone Activities
Dark Blue	DFWF Main Sponsors
Red	Restrooms

#DFWF2017



#BREW/MOTION

Copyright © 2017

Electrical Reviewed by:
 Paul Marben
 6/23/17
 Permit Required


Plumbing Reviewed by:
 Danilo Brito
 6/23/17
 Permit Required.

Building Reviewed by:
 Antonio Brins
 6/23/17
 Permit Required.

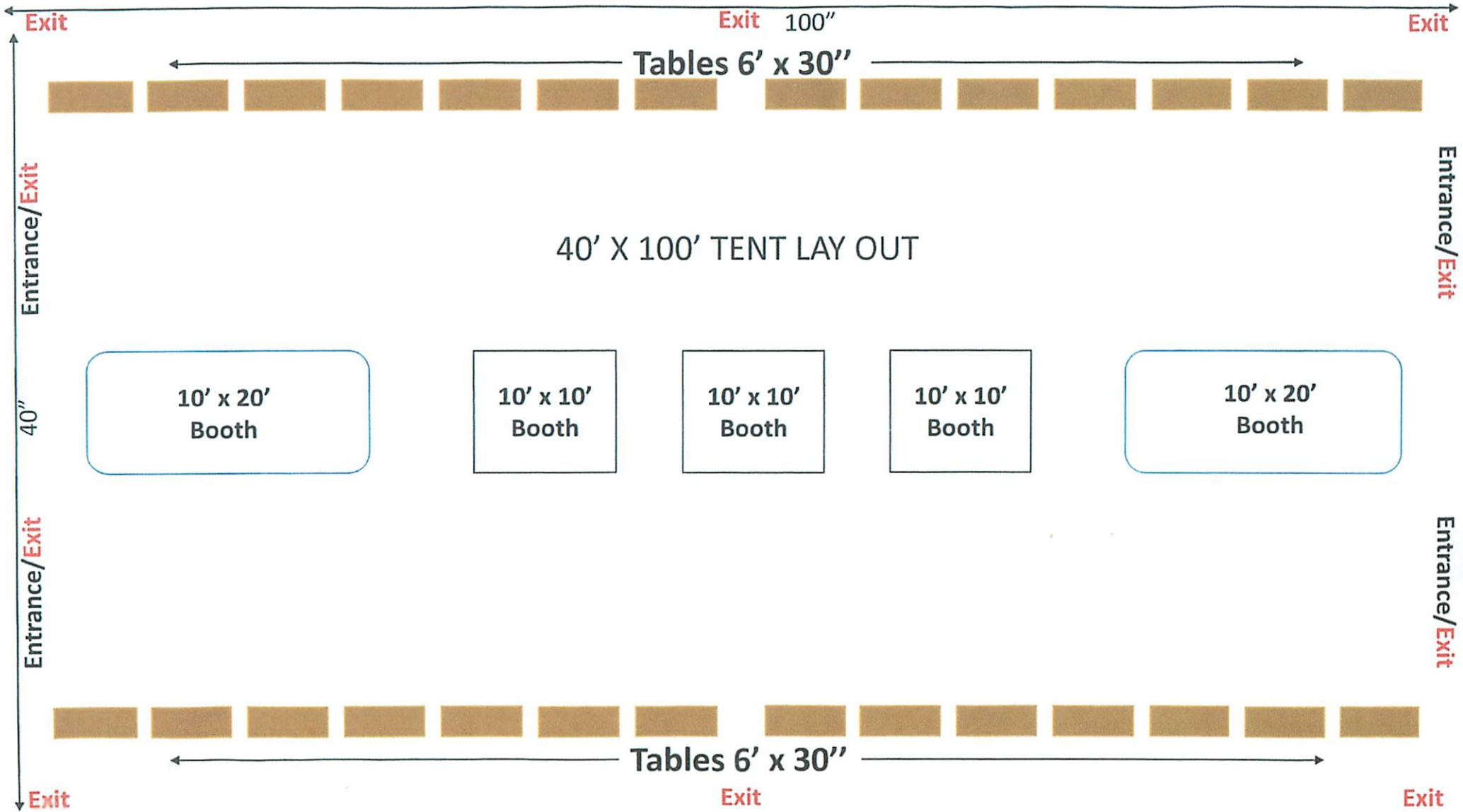


SIGN & DATE



 Parking Zones

 Rental Zones





January 27, 2017

City of Doral Licensing Division,

The following letter is to state the way in which alcohol is going to be served throughout the event hours.

DeSoto Wine & Spirits will have a rep in each tent giving up tastings sizes of (1onz) of Beer, wines & Spirits.

If you need further information, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nolberto E. Manzanero', written over a circular stamp.

Nolberto E. Manzanero
President
Events Marketing Network USA, Corp.
icomanzanero@gmail.com
ico@icougo.com

www.doralfoodandwinefestival.com





Hold Harmless Letter

I (We) agree to hold The City of Doral, Its agent and authorized personnel Harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from damage and/ or personal injury that should occur on the premises.

A handwritten signature in black ink, appearing to read 'Nolberto E. Manzanero', is written over a horizontal line.

Nolberto E. Manzanero
President
Events Marketing Networks USA, Corp.
Doral Food and Wine Festival
786.218.7097
icomanzanero@gmail.com
ico@icougo.com

www.doralfoodandwinefestival.com





May 12, 2017

To:
City of Doral
8401 NW 53RD Terrace
Doral, FL 33166

Sir/Madame:

Please accept this letter as a formal request for the use of *The City of Doral seal*, for all Doral Food and Wine Festival, advertising, proposal deck, website and banners.

Additional, we respectfully request the support of the following items:

- Inclusion in the City of Doral website
- Street pole banners in the city of Doral
- Bus stop signage promotion or trolley stops
- Donation of Safety Barricades

The use of the seal and the other requested items are to insure our community and neighbors that we are being supported by the City of Doral. We also would like to continue marketing and promoting the Downtown Doral park.

We appreciate your consideration of our request and look forward to a favorable response.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Natalia", enclosed within a large, loopy oval scribble.

Natalia Manzanero
Vice-President
Doral Food and Wine Festival



City of Doral
8401 NW 53rd Terrace
Doral, FL 33166
305-593-6725

Invoice Receipt

Invoice Date: 01/27/2017

Invoice Number: 20170127135623038075

Invoice Notes: PZ

Register:CR1

Reference Number	Item Description	Amount
20170127135635603300	PZ-001.4000.329400-ZONING PLAN REVIEW FEES [EVENTS MARKETING NETWORK USA CORP]	350.00
20170127135648558524	CHECK PAYMENT [EVENTS MARKETING NETWORK USA CORP- 1044]	-350.00
Total Due		0.00

Yulissa Arancibia (PZ)

From: Yulissa Arancibia (PZ)
Sent: Tuesday, April 18, 2017 8:26 AM
To: icomanzanero@gmail.com
Subject: FW: 2017 DORAL FOOD & WINE FESTIVAL
Attachments: City of Doral-Invoice 102.pdf

Good morning,

Please see the comments below:

Please see attached invoice for this event and below comments regarding payment.

This invoice would need to be paid before the event in order to get the Outdoor Event Permit. The schedule for the extra duty detail is Saturday, November 4, 2017—one (1) Sergeant and six (6) Officers from 4:30 p.m. to 11:30 p.m.; and Sunday, November 5, 2017—one (1) Sergeant and six (6) Officers from 1:30 p.m. until 7:30 p.m. The promoter can either hand deliver or mail a check written out to the “City of Doral” to the Police Department (6100 NW 99th Ave) or print the invoice and take it to the Government Center (8401 NW 53 Terrace 2nd Floor) and pay with either cash or Credit Card (Visa or MasterCard) to the cashier. If the promoter does pay with the cashier please ask the cashier to email me the receipt. My email is shown on the invoice.

Also, as a reminder since the first day of the event will not be taken place in Downtown Doral Park you will need you fill out a separate outdoor event permit application for Friday November 3rd. If you any questions feel free to contact me. I am the new outdoor event coordinator for planning and zoning.

Thank you,

Yulissa Arancibia

**AA to the Planning & Zoning Director &
Outdoor Events Coordinator
Planning & Zoning Department
City of Doral**

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6630 Ext. 3001

F (305) 593-6768

Yulissa.Arancibia@cityofdoral.com

www.cityofdoral.com



The City of Doral is on [Twitter](#), [Facebook](#) and [YouTube](#)!

Yulissa Arancibia (PZ)

From: Ico Manzanero <icomanzanero@gmail.com>
Sent: Tuesday, April 25, 2017 9:11 AM
To: Yulissa Arancibia (PZ)
Cc: Michael Ferrera (PZ); Nilsa Mercado; Natalia Manzanero
Subject: DORAL FOOD & WINE FESTIVAL

Follow Up Flag: Follow up
Flag Status: Completed

Good morning Yulissa,

I hope this email finds you well.

I believe the feedback we've received for executing a Bar Crawl on Thursday November 2nd for all participating restaurants have not been positive.

We've decided to keep it simply and effective and produce for all our participants and amazing media press release celebration at one of our top sponsor restaurants or hotel.

Festival continues to be Saturday November 4th & Sunday November 5th, 2017

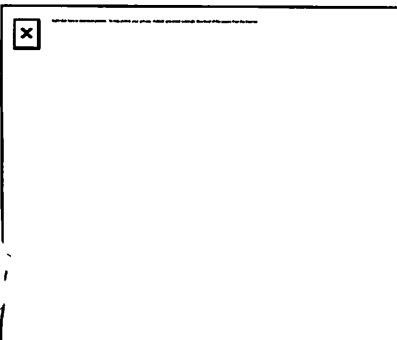
We will keep you informed of any further changes.

Let me know if it would be possible to personally meet next week.

We look forward to it.

Thank you!

ICO MANZANERO



Yulissa Arancibia (PZ)

From: Yulissa Arancibia (PZ)
Sent: Monday, May 08, 2017 9:08 AM
To: icomanzanero@gmail.com
Subject: Doral Food and Wine Festival

Good morning,

I spoke to Michael this morning about the use of the City Seal. As I thought, we are allowed to request the use of the city seal since the event has not been taken to council yet. What we need is a letter from you requesting the use of the city seal. I will attach the letter to the application and will be presented the day of council. Please do not forget to also provide me with the updated site plan so it may be approved by Parks and the Building Department. Finally, Michael mentioned that you may pay the Police fees after the event is approved by council in case there are any changes. Also, you can provide me the proof of insurance after it is approved as well.

Therefore the only thing needed before council is the updated site plan and the letter requesting to use the city seal. After council approves it you can start paying the fees and provide me with the insurance. If you have any other questions feel free to contact me! Also please let me know what day you will pass by so I can be available.

Thank You,

Yulissa Arancibia

**AA to the Planning & Zoning Director &
Outdoor Events Coordinator**

Planning & Zoning Department

City of Doral

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6630 Ext. 3001

F (305) 593-6768

Yulissa.Arancibia@cityofdoral.com

www.cityofdoral.com



The City of Doral is on [Twitter](#), [Facebook](#) and [YouTube](#)!

Yulissa Arancibia (PZ)

From: Maggie Santos (PA)
Sent: Monday, June 19, 2017 1:29 PM
To: Yulissa Arancibia (PZ)
Cc: Marco Giron (CM)
Subject: RE: Doral Food and Wine - In-Kind Services
Attachments: In-kind Services.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Good morning Yulissa,

If approved by Council, the Public Works Division will be able to provide the city logo (not seal) for the organization's marketing materials for this event. Please note that materials featuring the city logo must be provided to us before publishing for final approval.

We can also provide promotion of the event on the city website, social media and email blast to our database. These efforts are the ones typically provided to events sponsored by the city as this event would be. There is also no outside cost to this as promotion would be done on-house by staff.

We do not currently have budget for street pole banners or bus benches for non-city events.

Barricades would be Public Works or Parks & Recreation.

Let me know if there is anything else I can provide you with.

Thank you,

Maggie Santos

Interim Communications & Protocol Manager

City of Doral

8401 NW 53 Terrace

Doral, FL 33166

T (305) 593-6678

F (305) 593-6621

maggie.santos@cityofdoral.com

www.cityofdoral.com

The City of Doral is on [Twitter](#) and [Facebook](#)!

Good afternoon Rita,

Approval will need to be granted by the City Manager's office.

Please advise if you have any questions.

Respectfully,

Jorge A. Gomez, P.E.

Public Works Director

City of Doral

8401 NW 53rd Terrace, 2nd Floor

Doral, FL 33166

T 305.593.6740

F 305.593.6617

Jorge.Gomez@CityofDoral.com

www.CityofDoral.com

The City of Doral is on [Twitter](#) and [Facebook](#)!



From: Rita Carbonell (PW)

Sent: Monday, June 19, 2017 1:29 PM

To: Jorge Gomez (PW) <Jorge.Gomez@cityofdoral.com>

Cc: Yulissa Arancibia (PZ) <Yulissa.Arancibia@cityofdoral.com>; Ignacio Resillez (PW)

<Ignacio.Resillez@cityofdoral.com>; Dulce Pantaleon (PW) <Dulce.Pantaleon@cityofdoral.com>

Subject: FW: Request of In-kind Services

Good afternoon Jorge,

The organizers for the Doral Food and Wine are requesting some in-kind services from Public Works for their event on Saturday, November 4, 2017 (see attached).

- Inclusion in the City of Doral website
- Street pole banners in the city of Doral
- Bus stop signage promotion or trolley stops
- Donation of Safety Barricades

Three of the four requests pertain to PWD.

Please advise.

Michael Ferrera (PZ)

From: Stephanie Bortz (PD) <Stephanie.Bortz@doralpd.com>
Sent: Wednesday, March 08, 2017 1:04 PM
To: Michael Ferrera (PZ)
Subject: RE: Doral Food & Wine Festival - Events Marketing Network USA - Outdoor Event

Hey Michael,

Please see below comments/questions for this event:

- The promoter mentioned that the Friday event will not take place at Downtown Doral Park. Please have the promoter advise what event will take place to determine if this date needs to be included in the outdoor event permit application.
- The promoter must obtain parking agreements with neighboring businesses for additional event parking.
- Will there be overnight security for the equipment?

From: Michael Ferrera (PZ) [mailto:Michael.Ferrera@cityofdoral.com]
Sent: Tuesday, January 31, 2017 10:12 AM
To: Jennifer Blanco (BD) <Jennifer.Blanco@cityofdoral.com>; Nilsa Mercado (PD) <Nilsa.Mercado@doralpd.com>; Stephanie Bortz (PD) <Stephanie.Bortz@doralpd.com>; Lazaro Quintero PR <Lazaro.Quintero@cityofdoral.com>; Michael Festa PR <Michael.Festa@cityofdoral.com>
Subject: Doral Food & Wine Festival - Events Marketing Network USA - Outdoor Event

Good morning,

Please find attached a request for an event. I am looking to take this event before council in April or May. Deadlines are March 22, 2017 and April 17, 2017, respectively.

Regards,

Michael P. Ferrera, CFM

Development Review Coordinator

Planning & Zoning Department

City of Doral

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6630 Ext. 3001

F (305) 593-6768

Michael.Ferrera@cityofdoral.com

www.cityofdoral.com



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Profit Corporation

EVENTS MARKETING NETWORK USA, CORP.

Filing Information

Document Number P15000095607

FEI/EIN Number 81-0716607

Date Filed 11/24/2015

Effective Date 11/23/2015

State FL

Status ACTIVE

Last Event AMENDMENT

Event Date Filed 12/23/2016

Event Effective Date NONE

Principal Address

10745 NW 75 ST
MEDLEY, FL 33178

Changed: 05/16/2016

Mailing Address

10745 NW 75 ST
MEDLEY, FL 33178

Changed: 05/16/2016

Registered Agent Name & Address

MANZANERO, NOLBERTO E

10745 NW 75 ST
MEDLEY, FL 33178

Name Changed: 10/11/2016

Address Changed: 05/16/2016

Officer/Director Detail

Name & Address

Title P

MANZANERO, NOLBERTO E

10745 NW 75 ST

MEDLEY, FL 33178

Title VP/S

MANZANERO, NATALIA

10745 NW 75 ST

MEDLEY, FL 33178

Annual Reports

Report Year	Filed Date
2016	10/11/2016
2017	01/24/2017

Document Images

01/24/2017 -- ANNUAL REPORT	View image in PDF format
12/23/2016 -- Amendment	View image in PDF format
10/11/2016 -- REINSTATEMENT	View image in PDF format
05/16/2016 -- Amendment	View image in PDF format
11/24/2015 -- Domestic Profit	View image in PDF format



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Limited Liability Company
ICO U-GO PRODUCTIONS, LLC

Filing Information

Document Number	L04000037602
FEI/EIN Number	73-1716674
Date Filed	05/18/2004
Effective Date	05/12/2004
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	06/20/2011
Event Effective Date	NONE

Principal Address

10745 NW 75 Street
Medley, FL 33178

Changed: 02/04/2016

Mailing Address

10745 NW 75 Street
Medley, FL 33178

Changed: 02/04/2016

Registered Agent Name & Address

NOLBERTO, MANZANERO EJR
10745 NW 75 Street
Medley, FL 33178

Address Changed: 02/04/2016

Authorized Person(s) Detail

Name & Address

Title CEO

MANZANERO, NOLBERTO E
10745 NW 75 Street
Medley, FL 33178

Annual Reports

Report Year	Filed Date
2015	02/20/2015
2016	02/04/2016
2017	01/11/2017

Document Images

01/11/2017 -- ANNUAL REPORT	View image in PDF format
02/04/2016 -- ANNUAL REPORT	View image in PDF format
02/20/2015 -- ANNUAL REPORT	View image in PDF format
01/13/2014 -- ANNUAL REPORT	View image in PDF format
01/17/2013 -- ANNUAL REPORT	View image in PDF format
03/23/2012 -- ANNUAL REPORT	View image in PDF format
06/20/2011 -- LC Amendment	View image in PDF format
05/02/2011 -- ANNUAL REPORT	View image in PDF format
03/29/2010 -- ANNUAL REPORT	View image in PDF format
04/29/2009 -- ANNUAL REPORT	View image in PDF format
04/30/2008 -- ANNUAL REPORT	View image in PDF format
07/13/2007 -- ANNUAL REPORT	View image in PDF format
04/17/2006 -- ANNUAL REPORT	View image in PDF format
07/11/2005 -- ANNUAL REPORT	View image in PDF format
05/18/2004 -- Florida Limited Liability	View image in PDF format



OUTDOOR EVENT APPLICATION TRACKING SHEET

Event Name: Doral Food & Wine Festival
Organization Name: Events Marketing Network, USA
Submitted Date: 1-26-17 Event Date: 11/4-11/5

BUILDING DEPARTMENT

P
Permits

Date SUBMITTED: 1-31-17
Date RETURNED: 2-2
B&P Form Approved

POLICE DEPARTMENT

Date SUBMITTED: 1-31-17
Date RETURNED:

= emailed reply
Permits (Building) 2-2-17

PLANNING AND ZONING DEPARTMENT

SUBMITTED: 1-31-17
RETURNED:

* Emailed 4/13 about
separate application
* Emailed 5/8 questions
about the city seal.

PARKS AND RECREATION DEPARTMENT

Date SUBMITTED: 1-31-17
RETURNED:

* Missing Newpark fees
for doral central park

PUBLIC WORKS DEPARTMENT

SUBMITTED:
RETURNED:

* JC Bermudez
*



Outdoor Events Submittal Checklist

Event Organizer: *Events marketing Network USA, Corp* Event Date: *November 3, November 4 and 5 2017*

- I. Outdoor Event Application
- II. *Fee (350.00)
- III. Hold Harmless Letter (*pending letter head*)
- IV. **Site Plan
- V. Insurance (*pending*)
- VI. Owner's Letter of Approval (*cooling, Parks*)
- ~~VII.~~ ***Consumer's Certificate of Exemption OR Letter from Department of Treasury (IRS)
Alcohol letter (License)

* Note: If application was submitted less than 7 days prior to the event, there is an additional late charge of \$200.00.

** Note: Please attach a diagram of the set-up for the event. Show as much detail as possible. Show crowd flow, controls, seating, and parking. Also show configuration and sizes of stage(s), concession booths, tent(s) location, portable toilets, and fire protection equipment.

*** ONLY FOR NON-PROFIT ORGANIZATIONS

City of Doral - Outdoor Event
Doral Food & Wine Festival - November 4-5, 2017

City of Doral Report

No.	Participating City Departments	Required Fees	Notes
1	- Police - Department	\$ 4,723.29	
3	- Parks & Recreation Department	\$ 3,633.98	
	Grand Total	\$ 8,357.27	

City of Doral Police Department

For All The Right Reasons!™



INVOICE

Attn: Off-Duty Coordinators
6100 NW 99th Avenue Doral, FL 33178
Phone 305-593-6699
Fax 786-871-1501

Invoice #102
Date: 4/17/2017

Acct# 0016000342100

To:
ATTN:
Events Marketing Network
10745 NW 75th Street
Medley, FL 33178

For:
Off-Duty Police Services
stephanie.bortz@doralpd.com

Doral Food & Wine Event

DESCRIPTION	HOURS	RATE	AMOUNT
Off-Duty Services ,(1) SERGEANT EVENT 11/4/17	7	\$54.27	\$379.89
Off-Duty Services ,(6) OFFICERS EVENT 11/4/17	7	\$51.51	\$2,163.42
Off-Duty Services ,(1) SERGEANT EVENT 11/5/17	6	\$54.27	\$325.62
Off-Duty Services ,(6) OFFICERS EVENT 11/5/17	6	\$51.51	\$1,854.36
	26	Total Due:	\$4,723.29

Make all checks payable to City of Doral Police Department

Total due within 15 days of receipt of invoice.

Overdue accounts subject to immediate suspension of Off-Duty services.

Outdoor Event Park Fees

<input type="checkbox"/> Non-Profit (Doral)	<input type="checkbox"/> Non-Profit (Other)	<input checked="" type="checkbox"/> For Profit
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Name of Organization:	Events Marketing Network USA, Corp.
Event Title:	Doral Food & Wine Festival
Event Duration:	11/3/2017, 5pm-11pm; 11/4/2017, 5pm-11pm; 11/5/2017, 2pm-7pm
Contact Person Name:	Ico Manzanero
Contact Person Telephone:	786-218-7097
Date of Event:	11/3/2017 (5pm-11pm), 11/4 (5pm-11pm), 11/5 (2pm-7pm)
Park:	Doral Central Park
Rental Location(s):	Zone A
Parking Zone(s):	Zone 1/2
Proposed Attendance:	1,000 per day.
Actual Attendance:	

Staff Fees Breakdown				
Employee Name	Title	Hourly Rate	# of Hours	Total
TBD	APM	\$17.26	23	\$396.98
TBD	PSA	\$11.00	23	\$253.00
TBD	PSA	\$11.00	23	\$253.00
TBD	PSA	\$11.00	23	\$253.00
TBD	PSA	\$11.00	23	\$253.00
				\$0.00
				\$0.00
Staff Fees Total				\$1,408.98

Fees			
	Amount Charged	Amount Waived	Amount Refunded
Rental Fee	\$425.00		
Staff Fees	\$1,408.98		
Trash Container Disposal	\$0.00		
Restroom Holding Tank Cleaning	\$0.00		
Janitorial Supplies	\$100.00		
Parking Fee	\$0.00		
Additional Hour(s)	\$1,700.00		
Refundable Deposit	\$300.00		
Taxes	\$254.38		
Totals	\$3,633.98	\$0.00	\$0.00

Total Amount Charged	\$3,633.98
Total Amount Waived	\$0.00
Total Amount Refunded	\$0.00
Grand Total	\$3,633.98

DOES NOT INCLUDE REFUNDABLE DEPOSIT.

Amount Paid	
Date Paid	
Check #	

Outdoor Event Park Fees

Comments:

- 1) Organization must provide the City with their certificate of insurance meeting the requirements which have been provided by our department. Certificate of Insurance must be approved no later than two (2) weeks before event date. It is the responsibility of the organization to provide their certificate of insurance with an ample amount of time to account for any revisions which may be needed. Attached to this memo are the insurance requirements for this event. The organization will ultimately be responsible for any actions or incidents from any third party vendor.
- 2) Organization is to provide an ample amount of their own garbage cans for event and/or parking area.
- 3) Organization is to ensure all applicable amenities have approved permits.
- 4) Organization must provide detailed plan for set-up and breakdown of event. Plan must include date and times.
- 5) Organization must provide lighting plan for parking and/or event area since their proposed event end time is after sunset. A count of the amount of light towers proposed for the event must be included in their site plan.
- 6) Organization must provide barricades for the securing of generators and propane tanks.
- 7) Organization is to provide plan for security of event area during the overnight hours as the event is to take place on multiple days.
- 8) The sale of alcohol must be approved by City Council. If approved, police presence will be required for event.
- 9) Organization must provide approved parking management plan including staffing to ensure the efficient parking of vehicles.
- 10) Organization shall be responsible for replacing any site fixtures, pavers, concrete sidewalks, sod or landscaping damaged during the rental period caused by vendors, sponsors, event organizers, and attendees by a landscaping company approved by the City of Doral.
- 11) Applicant shall not restrict access to the park for patrons.
- 12) Organizer must rent their own barricades. City barricades are not available for this event.
- 13) As per e-mail on June 15, parking plan must be modified to account for low-lying spots prone to flooding.



May 12, 2017

To:
City of Doral
8401 NW 53RD Terrace
Doral, FL 33166

Sir/Madame:

Please accept this letter as a formal request for the use of *The City of Doral seal*, for all Doral Food and Wine Festival, advertising, proposal deck, website and banners.

Additional, we respectfully request the support of the following items:

- Inclusion in the City of Doral website
- Street pole banners in the city of Doral
- Bus stop signage promotion or trolley stops
- Donation of Safety Barricades

The use of the seal and the other requested items are to insure our community and neighbors that we are being supported by the City of Doral. We also would like to continue marketing and promoting the Downtown Doral park.

We appreciate your consideration of our request and look forward to a favorable response.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Natalia", enclosed within a large, loopy oval scribble.

Natalia Manzanero
Vice-Resident
Doral Food and Wine Festival

Yulissa Arancibia (PZ)

From: Maggie Santos (PA)
Sent: Monday, June 19, 2017 1:29 PM
To: Yulissa Arancibia (PZ)
Cc: Marco Giron (CM)
Subject: RE: Doral Food and Wine - In-Kind Services
Attachments: In-kind Services.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Good morning Yulissa,

If approved by Council, the Public Works Division will be able to provide the city logo (not seal) for the organization's marketing materials for this event. Please note that materials featuring the city logo must be provided to us before publishing for final approval.

We can also provide promotion of the event on the city website, social media and email blast to our database. These efforts are the ones typically provided to events sponsored by the city as this event would be. There is also no outside cost to this as promotion would be done on-house by staff.

We do not currently have budget for street pole banners or bus benches for non-city events.

Barricades would be Public Works or Parks & Recreation.

Let me know if there is anything else I can provide you with.

Thank you,

Maggie Santos

Interim Communications & Protocol Manager

City of Doral

8401 NW 53 Terrace

Doral, FL 33166

T (305) 593-6678

F (305) 593-6621

maggie.santos@cityofdoral.com

www.cityofdoral.com

The City of Doral is on [Twitter](#) and [Facebook](#)!

Good afternoon Rita,

Approval will need to be granted by the City Manager's office.

Please advise if you have any questions.

Respectfully,

Jorge A. Gomez, P.E.

Public Works Director

City of Doral

8401 NW 53rd Terrace, 2nd Floor

Doral, FL 33166

T 305.593.6740

F 305.593.6617

Jorge.Gomez@CityofDoral.com

www.CityofDoral.com

The City of Doral is on [Twitter](#) and [Facebook](#)!



From: Rita Carbonell (PW)

Sent: Monday, June 19, 2017 1:29 PM

To: Jorge Gomez (PW) <Jorge.Gomez@cityofdoral.com>

Cc: Yulissa Arancibia (PZ) <Yulissa.Arancibia@cityofdoral.com>; Ignacio Resillez (PW)

<Ignacio.Resillez@cityofdoral.com>; Dulce Pantaleon (PW) <Dulce.Pantaleon@cityofdoral.com>

Subject: FW: Request of In-kind Services

Good afternoon Jorge,

The organizers for the Doral Food and Wine are requesting some in-kind services from Public Works for their event on Saturday, November 4, 2017 (see attached).

- Inclusion in the City of Doral website
- Street pole banners in the city of Doral
- Bus stop signage promotion or trolley stops
- Donation of Safety Barricades

Three of the four requests pertain to PWD.

Please advise.