

**WORK ORDER No. 2 FOR PROFESSIONAL SERVICES**

TO: Gannet Fleming, Inc.  
800 NW 62<sup>nd</sup> Avenue, Suite 490  
Miami, FL 33126  
(305) 908-3937

DATE: June 14, 2021

The City of Doral authorizes the firm of Gannet Fleming, Inc. to provide professional engineering design services for the pedestrian and bicyclist improvements at the intersection of NW 74 Street and NW 107 Avenue as part of the Miami-Dade County Transportation Planning Organization (TPO) Quick Build Project. Where Gannet Fleming, Inc. is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in October 2020 through Resolution 20-243. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between Gannet Fleming Inc. and the City of Doral dated January 4, 2021, and the attached proposal dated June 14, 2021, and submitted by your firm for the above referenced project.

**SCOPE OF SERVICES AND SCHEDULE:**

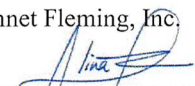
The scope of the project will be as described in the attached proposal from Gannet Fleming, Inc. dated June 14, 2021, for the design of pedestrian and bicyclist improvements at the intersection of NW 74 Street and NW 107 Avenue as part of the Miami-Dade County TPO Quick Build Project. The schedule requires the scoped of work to be completed within 6 weeks of NTP. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$14,986.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

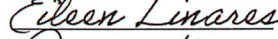
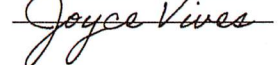
Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 4, 2021 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Gannet Fleming, Inc.

BY:   
NAME: Alina Fernandez, PE  
TITLE: Vice President

WITNESSES: SEAL:

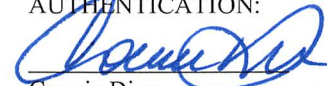
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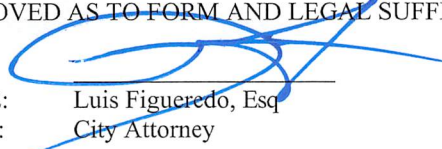
OWNER: City of Doral

BY:   
NAME: Hernan Organvidez  
TITLE: Interim City Manager

AUTHENTICATION:

BY:   
NAME: Connie Diaz  
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY:   
NAME: Luis Figueredo, Esq  
TITLE: City Attorney



Excellence Delivered As Promised

## CONSULTANT WORK ORDER PROPOSAL

Date: June 14th, 2021

Dear Mrs. Carbonell:

Gannett Fleming, Inc. (Consultant) proposes to provide the services identified below for the project entitled "NW 74 St/NW 107 Ave TPO Quick Build Project", pursuant to its Professional Service Agreement with the City of Doral (City), RFQ No. 2020-22.

### I. SCOPE OF WORK

Gannett Fleming, Inc. will perform engineering design services for the City of Doral for the above referenced project. The scope of services consists of civil engineering services to upgrade signing and pavement markings to facilitate pedestrian and bicycle crossing at the intersection. Additionally, the scope includes providing green bicycle markings to existing bicycle lanes approximately 700-ft east of the intersection.

The project location is as follows:

- NW 74 Street at NW 107 Ave
- NW 74 Street from NW 107 Ave to 700-ft to the East

The project deliverables will include:

- Plans identifying improvements as described above.
- Quantities / Cost Estimate

The plans will be composed of the following plan sheets:

- Key Sheet
- General Notes
- Summary of Quantities
- Plan Sheets (on aerial) (1)
- Details Sheet (1)

### II. SUB-CONSULTANTS

The below listed Sub-Consultants will assist in the performance of the Work.

Sub-Consultant Name	Specialty or Expertise
N/A	

### III. SCHEDULE OF WORK – TIME OF PERFORMANCE

Consultant shall submit the Deliverables and perform the Work as depicted in the tables below

SCHEDULE OF DELIVERABLES TASK 1 – Parcel Sketches and Legal Descriptions			
Task, Sub-task, or Activity ID #	Major Task, Sub-Task, Activity, or Deliverable	Duration (specify weeks or calendar days)	Delivery Date (cumulative weeks, or calendar days)
1	Draft Submittal	2 weeks**	NTP + 2 weeks
2	City Review	2 weeks	NTP + 4 weeks
3	Final Submittal	2 weeks	NTP + 6 weeks

\* An updated schedule, indicating actual delivery dates, based on the above durations, will be provided to the City upon receipt of the NTP.

### V. COMPENSATION

Consultant shall perform the Work detailed in this Proposal for a Total Limiting Amount, Not to Exceed fee of Fourteen Thousand Nine Hundred Eighty Six dollars and Zero cents (\$14,986.00).

The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount.

<b>SUMMARY OF COMPENSATION TASKS 1 and 2*</b>			
<i>Task, Sub-task, or Activity ID #</i>	<i>Major Task Name and/or Activity Description</i>	<i>Fee Amount</i>	<i>Fee Basis</i>
1.1	Project General Tasks	\$4,836.00	Limiting Amount, Not to Exceed
1.2	Analysis and Plans	\$10,050.00	Limiting Amount, Not to Exceed
	<i>Subtotal – Professional Fees</i>	\$14,886.00	Limiting Amount, Not to Exceed
	<i>Allowance for Additional Services</i>		
	<i>Allowance for Reimbursable Expenses</i>	\$100.00	
	<b>TOTAL</b>	\$14,986.00	Limiting Amount, Not to Exceed

**VI. ADDITIONAL SERVICES**

The City may establish an allowance for additional services requested by the City and for unforeseen circumstances, which shall be utilized at the sole discretion of the City.

**VII. PROJECT MANAGER**

CONSULTANT'S Project Manager for this Work Order assignment will be Alina Fernandez, P.E.

Submitted by:



\_\_\_\_\_  
Alina Fernandez, P.E. - Vice President  
Gannett Fleming, Inc.

Reviewed and approved by:

\_\_\_\_\_  
City of Doral

**ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT**

Name of Project: NW 74 St/NW 107 Ave TPO Quick Build Project, City of Doral, FL  
 County: Miami-Dade  
 Project Length: Intersection

Consultant Name: Gannett Fleming, Inc.  
 Consultant No.:  
 Date: 06/04/2021  
 Estimator: **Alejandro Uribe, P.E.**

Staff Classification	Total Staff Hours	Project Manager	Senior Engineer	Project Engineer	Engineer Technician	CADD Technician	Principal Engineer	Staff Classification 8	Staff Classification 9	Salary Cost By Activity
		\$205.00	\$180.00	\$145.00	\$92.00	\$83.00	\$210.00	\$0.00	\$0.00	
Project General Tasks	37	4	7	7	9	11	0			\$4,836
Analysis and Plans	74	7	15	15	19	24	0			\$10,050
<b>Total Staff Hours</b>	111	11	22	22	28	35	0	0	0	
<b>Total Staff Cost</b>		\$2,255.00	\$3,960.00	\$3,190.00	\$2,576.00	\$2,905.00	\$0.00	\$0.00	\$0.00	\$14,886.00

<b>SUBTOTAL ESTIMATED FEE:</b>	<b>\$14,886.00</b>
Survey Services	
<b>SUBTOTAL ESTIMATED FEE:</b>	<b>\$14,886.00</b>
Additional Services (Allowance)	\$0.00
Reimbursables (Allowance)	\$100.00
<b>GRAND TOTAL ESTIMATED FEE:</b>	<b>\$14,986.00</b>

**Project Activity 1: General Tasks**

Estimator: Alejandro Uribe, P.E.

NW 74 St/NW 107 Ave TPO Quick Build Project, City of Doral, FL

Task No.	Task	Units	No of Units	Hours / Unit	Total Hours	Comments
1.1	Public Involvement	LS	0	0	0	Assume not needed
1.2	Joint Project Agreements	EA	0	0	0	Assume not needed
1.3	Specifications Package Preparation	LS	0	0	0	Not needed. Refer to FDOT Specifications.
1.4	Contract Maintenance	LS	1	25	25	Includes project management efforts for complete setup and maintenance of files, developing monthly progress reports, schedule updates, work effort to develop and execute sub-consultant agreements etc. (LS based on initial set-up estimated at 16-24 hours and 3-8 hours per month for update/maintenance). 16 hrs (initial) + 3 hrs/month x 3 months = 25 hrs
1.5	Value Engineering (Multi-discipline Team) Review	LS	0	0	0	N/A
1.6	Prime Consultant Project Manager Meetings	LS	1	12	12	Assume one (1) meeting with City of Doral and (1) meeting with Miami-Dade County. 2 people x 2 meetings x 3 hrs = 12 hrs
1.7	Other Project General	LS	1	0	0	Assume not needed
<b>1. General Tasks Total</b>					<b>37</b>	

**Project Activity 2: Site Analysis and Plan Sheets**

Estimator: Alejandro Uribe, P.E.

NW 74 St/NW 107 Ave TPO Quick Build Project, City of Doral, FL

Task No.	Task	Scale	Units	No. of Units	Hours / Unit	No. of Sheets	Total Hours	Comments
2.1	Key Sheet		Sheet	1	4	1	4	
2.2	General Notes/Pay Item notes		Sheet	1	4	1	4	
2.3	Summary of Quantities		Sheet	1	4	1	4	CADD production work necessary to complete sheets, does not include the effort required to compute quantity take-offs
2.4	Plan Sheet / Site Plan		Sheet	1	24	1	24	1 plan sheets @ 1:50 scale. Includes clipping, referencing files and all labels. All efforts required for establishing the master design files for the horizontal geometry to show existing and proposed signing and pavement markings.
2.5	Miscellaneous Detail Sheets		Sheet	1	10	1	10	1 details sheet for proposed pavement markings and wayfinding signage
2.6	Traffic Control Plan Sheets		Sheet		0			Assume not needed (by contractor)
2.7	Traffic Control Notes		EA					Assume not needed
2.8	Erosion Control Sheet		Sheet					Assume not needed
2.9	Quantities		LS	1	10	0	10	Includes all work required to determine the quantities for placement on the summary of quantities sheets. Includes signing and pavement marking quantities. Does not include MOT
2.10	Cost Estimate		LS	2	4	0	8	Preparing an initial cost estimate and updating as necessary. Assume 1 updates. 4 hrs each.
2.11	Technical Special Provisions		LS	0	0	0		Assume not needed.
2.12	Field Reviews		LS	2	3	0	6	Includes travel time and creating log of pictures and notes taken during the field review.
2.13	Utility Coordination		LS	0	0	0	0	Assume not needed
<b>Subtotal</b>						<b>5</b>	<b>70</b>	
2.14	Quality Assurance/Quality Control		LS	%	5%		4	
<b>2. Site Analysis and Plan Sheets Total</b>						<b>5</b>	<b>74</b>	

**RESOLUTION No. 20-243**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO PROFESSIONAL SERVICES AGREEMENTS WITH 300 ENGINEERING GROUP, A&P CONSULTING TRANSPORTATION ENGINEERS CORP., BCC ENGINEERING, EAC CONSULTING, GANNETT FLEMING, HW LOCHNER, KIMLEY-HORN, MARLIN ENGINEERING, STANTEC, AND THE CORRADINO GROUP; FOR THE PROVISION OF PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES; AUTHORIZING THE CITY MANAGER TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, in response to RFQ #2020-22 titled “Professional General Engineering and Architectural Services”, the City of Doral received twenty-five (25) submittals by the August 7, 2020, 10:00 a.m. deadline; and

**WHEREAS**, the selected firms will be used to create a “pool” of pre-qualified consultants to provide professional general engineering and architectural services thereby reducing the costly and time-consuming process of individual solicitations; and

**WHEREAS**, this expedited process would follow the City of Doral Procurement Ordinance #2004-03 whereby any work in excess of the stated minimum is brought before the City Council for approval; and

**WHEREAS**, funding for the tasks assigned under these contracts will be budgeted each fiscal year; and

**WHEREAS**, Staff respectfully recommends that the City Council authorize the City Manager to negotiate and enter into professional service agreements with the following ten (10) firms: 300 Engineering Group, A&P Consulting Transportation Engineers, BCC Engineering, EAC Consulting, Gannett Fleming, H W Lochner, Kimley-Horn, Marlin

Engineering, Stantec, and The Corradino Group for the provision of professional engineering and architectural services;

**WHEREAS**, in the event the City cannot successfully negotiate with one of/or any of the firms recommended, staff and the City Manager are authorized to move onto the next highest ranked firm and commence negotiations, and so forth, until ten (10) firms have executed contracts.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the ten (10) firms, attached as Exhibit "A", as provided by the proposals submitted.

**Section 3. Authorization.** The City Manager is authorized to expend budgeted funds for professional services associated with this Professional Services Agreement.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

**Section 5. Effective Date.** This Resolution shall take effect immediately upon adoption.



The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption.

The motion was seconded by Councilmember Puig-Corve and upon being put to a vote,

the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 16 day of December, 2020.

  
\_\_\_\_\_  
JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, MMC  
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:

  
\_\_\_\_\_  
LUIS FIGUEREDO, ESQ.  
CITY ATTORNEY