



Memorandum

To: Honorable Mayor and City Council

Date: June 1, 2021

From: Hernan M. Organvidez
Interim City Manager

Subject: **Weekly Council Update/ May 23 - May 29, 2021**

City Manager's Office

- Interim City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz, and City Attorney Figueredo. The following items were discussed:
 - 1) Police - Handled 572 calls for service.
 - 2) IT - Discussed two outstanding critical issues.
 - 3) Finance - 1st round of budget meetings begin this week.
 - 4) Building - Working on reducing wait time on permits.
 - 5) Planning & Zoning - Invest Miami, Ground breaking of a building which will house a Turkish Company.
 - 6) Communications - Discussed the launching of a video on Building Safety month.
 - 7) Code Enforcement - Will be conducting Ethics Training.
 - 8) Parks - Provided an update on the progress of construction of the Cultural Center and Central Park.
 - 9) Human Resources - Discussed a City employee who was previously vaccinated and recently tested positive for Covid-19.

- Deputy City Manager held weekly meeting with Economic Developer, Ms. Manuel Pila.

- Deputy City Manager held meeting with Acting Building Official/Director, Ms. Jane Decker regarding Building Department budget review.

- Interim City Manager and Deputy City Manager held individual meetings with City Directors to discuss Agenda Items.

- Deputy City Manager held weekly meeting with Acting Planning and Zoning Director, Mr. Zafar Ahmed.

- Interim City Manager and Deputy City Manager held individual 1st Round Budget Review meetings with City Directors.

- Deputy City Manager and Economic Developer Manny Pila attended Farmasia groundbreaking together with Mayor and City Council members.

- Interim City Manager held meeting with Deputy City Manager Gallet, Human Resources Director, Mr. John Prats, Assistant Human Resources Director, Ms. Rita Garcia, Human Resources Manager, Ms. Elizabeth Lopez, and Interim City Manager's Chief of Staff, Mr. Rey Valdes to discuss Evergreen.
- Deputy City Manager held weekly meeting with Acting Building Official/Director, Ms. Jane Decker.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Interim City Manager along City Attorney held meeting with Finance Director, Ms. Matilde Menendez regarding The Investment Committee.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going:
 - o Temporary Parking permitting is on-going.
 - KVC signed updated contract with Codina for contractor parking area use.
 - Codina re-submitted Master Permit on May 11th. Waiting on City of Doral Building Department Flood review.
- General Activities:
 - o Grade beam and Column foundations excavations, reinforcement placement and formwork are on-going (70%).
 - Formwork Installation for north side retaining walls/ BOH elevation is on-going.
 - Parks and Recreation Department inspected and tested irrigation system on May 27th.
 - o AT&T pull box relocation on-going.
 - o IT Department site visit to discuss conduit scheduled for May 28th.
 - o On-going construction submittals/RFI's.
 - o PMT working on Art in Public Places Package.
- KVC won the Sunshine Safety Award that commends Florida's employers who proactively and routinely engage in job safety for the Cultural Arts Center Project.
 - o Award Ceremony scheduled for May 28th.
- Weekly OAC Meetings.
 - o Doral IT discussed location of card readers and push bars during the OAC meeting on May 26th.
 - IT room will have a biometric reader.
 - Junction boxes preferred above door frames.
 - Junction boxes will be flush with the wall.
 - ADA push bars.

- There will be two buttons per door.
- A flush backbox with conduit to the IT room is required for cameras. Pending sketch by KVC sub-consultant.

Morgan Levy Park:

- Project completed.
 - o Waypoint replaced broken desk part reported by the Parks and Recreation Department.
 - o Thermostat relocation completed.
 - PMT inspected desk and relocation of the thermostat.
 - PMT preparing Change Order Form for additional work.
- Financial closeout.
 - o Pay Application #6 paid May 21st.
 - Finance Department working on retainage payment.

White Course Park:

- Permitting process is on-going:
 - o City of Doral Building Department Master permit issued.
 - o City of Doral Building Department Trailer permit review is on-going.
 - o Miami Dade WASD Sewer extension permit on hold.
 - Waiting on Legal Department to provide Unity of Title.
 - o Storm drainage, water and sewer, and trailer permit approved on May 27th.
 - o Trench and solid pipe inspection schedule for May 27th.
 - o General plumbing permit issued May 27th.
 - o Waiting approval on temporary electrical for trailer permit.
 - o Sediment and erosion control inspection passed May 26th.
- General Activities:
 - o Kick-off OAC Meeting held on May 26th.
 - o Revised Notice to Proceed received May 27th.
 - To be routed for signature May 28th.
 - o Coordination with IT Department for required elements is on-going.
 - IT Department to provide Vendor's quotes/proposals.
 - o Playground Equipment approved by Parks and Recreation Department.
 - o Parks and Recreation provided feedback for the artificial turf.
 - Waypoint addressing comments.
 - o RFI's Submittals are on-going.

Doral Meadow Park:

- Pergola lap joints warranty work scheduled for June.

Doral Central Park:

- Permitting Process is on-going:
 - o Phase I Soil Improvements review III is on-going.
 - Received comments from City of Doral Plumbing, Electrical, Structural. Waiting on Planning and Zoning, Flood, and Public Works.
 - MDC DERM:
 - Additional testing for Insecticides required by MDC.
 - Supplementary Site Assessment Report received May 21st.
 - Site is clear for Insecticides.
 - MDC Class II and Class IV issued May 25th.
 - o Phase IV Recreational Center/ Lake Wall Foundation review II is on-going.
 - COD Building Department rework review is on-going.

- Design Team responded to comments May 5th.
 - MDC DERM under review.
 - MDC Fire under review.
 - Phase II & III submitted to City of Doral Building Department on April 29th.
 - Currently in review by COD Building Department.
 - Planning and Zoning Site Plan Review for Phase II & III approved.
 - Planning and Zoning Site Plan Review for Phase IV.
 - Consultant addressing City of Doral Public Works comments.
 - Site Plan MDC Fire approved.
 - Site Plan MDC DERM approved
- General Activities:
 - Weekly OAC meetings on-going.
 - Weekly Coordination meeting with City of Doral Building Department, PMT, Bermello-Ajamil and Kaufman Lynn.
 - Art in Public Places approved for Council Recommendation.
 - Design Team addressing/implementing committee comments.
 - FF&E coordination is on-going.
 - Work Order to Gannet Fleming for Professional Survey Sketch and Legal on NW 92nd Ave issued May 28th.
 - GMP 4 Foundation received and is currently in review.

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09
- Shortlist Posting meeting held May 25th.
- Mandatory Pre-Proposal Meeting scheduled for May 28th.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC on-going.
 - PMT weekly follow up.
- Awaiting pricing breakout from FDOT contractor.

Trails and Tails Park (Lighting Improvements):

- Horsepower Electric is working on long lead items and phasing schedule.
- Groundbreaking Ceremony to be coordinated with Public Affairs.

Additional Items:

- PMT Weekly Status of Projects is on-going.
- Weekly participation on the Park Bond Meetings with City Management and City Staff.
- April Cost Budget Report scheduled for June 4th.

Building Department

- EnerGov Project: Continued working with Tyler resources Tim & Ella on stuck items and re-starting workflows.
- Meetings Attended: Staff Meeting, FY22 Budget Meeting Round I, Citizens Academy Presentation, WebEOC Training at PD HQ; DCM Weekly Meeting, CSS Weekly Webinar, BD Staff Meeting, Parks Bond Meeting.
- Project Meetings: Doral Central Weekly, House of Horror (@former Mia Intl Mall Sears); Clerical team is now scheduling one-on-one meetings with major customers to get permits,

processes, unstuck.

- Celebrations & Accolades: BD Staff Meeting celebrated May Birthdays and said farewell to David Deso and Sebastian Eilert.
- APPLICATIONS: 187 (up) Online Applications Received (all departments)
- PLANS REVIEWS: 428 (down) Plan Reviews (all departments)
- PERMITS ISSUED: 73 (down) Permits Issued (all departments) with a construction value of \$5.4 million (down) and \$90,215.67 permit fees collected
- INSPECTIONS: 493 (down) total Inspections Completed (all departments)
- PHONE CALLS: 808 (up) total for 46+ hours
- LOBBY DATA (DORALQ): 387 Total Building Dept Customers; 77 Lobby Daily Average, 26 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 19 mins)
- VELARO CHAT PORTAL: 4,099 (up) Online Visitors; 8 (up) missed engagements; Ave Handle Time: 00:00

Code Compliance

- Director and Assistant Director attended first round budget review with Finance Department & City Manager's Office.

Director & Code Compliance Officer attended virtual ethics training through S.F.A.C.E.

Animal Welfare Committee Advisory Board resumed in-person meetings with Director as City liaison.

Evelyn Freile was promoted to Administrative Assistant II on Monday, May 24, 2021.

Week 4 of the Mayor's Citizen Government Academy took place with presentations by Information Technology & Building Departments.

Finance Department

- Accounts Payable: Processed 117 invoices; 174 checks were issued for a total of \$997,204.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City wide payroll for the pay period ending May 22, 2021.
- Kicked-off first round of departmental budget meetings with the City Manager.

PROCUREMENT

A total of 14 PO's were created for a total value of \$763,316.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/26/2021

- Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software
Dept: Human Resource
Broadcast Date: 03/25/2021

Due Date / Bid Opening Date: 05/20/2021
Status: 4 Submittals received; Bids are being evaluated.

- Solicitation No. and Title: ITB No. 2021-08 – NW 82 Street and NW 114 Avenue Traffic Signal - FDOT

Dept: Public Works
Broadcast Date: 05/13/2021
Due Date / Bid Opening Date: 06/18/2021
Status: Pre-Bid Meeting Scheduled for 5/27/2021.

- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT

Dept: Public Works
Broadcast Date: 04/01/2021
Due Date / Bid Opening Date: 05/05/2021
Status: 4 LOI's Received; Pre-Proposal meeting scheduled for 5/28/21.

- Solicitation No. and Title: ITB No. 2021-10 – Citywide Sidewalk Improvements- FDOT

Dept: Public Works
Broadcast Date: 05/14/2021
Due Date / Bid Opening Date: 06/30/2021
Status: Pre-Bid Meeting Scheduled for 06/09/2021.

- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development

Dept: Public Works
Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: 3 Submittals received; Bids are being evaluated.

- Solicitation No. and Title: RFP No. 2021-12 – Legislative Lobbying Services

Dept: City Manager's Office
Broadcast Date: 04/22/2021
Due Date / Bid Opening Date: 05/25/2021
Status: 2 Submittals received; Bids are being evaluated.

- Solicitation No. and Title: RFP No. 2021-13 – Towing and Wrecker Services

Dept: Police
Broadcast Date: 05/13/2021
Due Date / Bid Opening Date: 06/16/2021
Status: 8 Firms attended the Pre-Bid meeting.

- Solicitation No. and Title: RFP No. 2021-14 – Disaster Debris Monitoring Services

Dept: Public Works
Broadcast Date: 04/21/2021
Due Date / Bid Opening Date: 05/21/2021
Status: 5 Submittals received; Bids are being evaluated.

Human Resources

COVID-19 TESTING BIOTECH - DORAL RESIDENTS

- COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through June 7, 2021, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 4,571 PCR tests have been administered to City of Doral residents; this includes 18 for the week ending 05/28/2021. As of May 10, 2021, testing for City residents will take place only on Mondays from 9 a.m. to 1 p.m. Monday, May 31, 2021 will be the last day that Biotech will provide PCR testing for Doral residents. Miami-Dade County will continue testing County residents at the Police Training Center on 97th Avenue on Tuesday, Wednesday, Thursday, Friday and Saturday.

COVID-19 TESTING AT INTERLAB CORP

- To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results following a confirmed positive screening, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since May 2021, InterLab has performed 752 PCR tests, which includes 5 tests for the week ending May 28, 2021.

COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:

- In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. To date, 1,825 tests have been administered at City Hall, which includes 30 essential employees that were tested on Thursday, May 27, 2021. The Human Resources Department continues to closely follow updates from the CDC as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.
- May 28, 2021, was the last day for PCR testing at City Hall.

CURRENT JOB POSTINGS

- Administrative Assistant, Public Affairs Department, Closes on 06/03/2021
- Auto Maintenance Helper, Public Works Department, Closes on 06/10/2021
- Building Inspector, Building Department, Open Continuous
- Chief of Engineering, Public Works Department, Closes on 05/26/2021
- Laborer I, Public works Department, Closes on 06/08/2021
- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Park Ambassadors (Temporary), Parks & Recreation Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous

Information Technology

- AV Team setup/supported Webinar trainings for Building + Zoning Dept
- AV Team assisted Solution Center with Energov users
- AV Team provided AV support for Finance, PW, PD, PA, and HR Department
- AV Team assisted Help Desk with user issues/tickets
- AV Team Provided pre-bid/bidding recordings to Finance Department
- Systems Administration. This Week:
Review and Keep the backups if they are 100% operational
Start May's server windows update and restarted some pilot server to test.
Virtual change control weekly meeting.
Adjust some alerts in our monitoring system.

Assist the Police department Helpdesk supervisor to review the ICM email properties.
Removed unused server from scheduled backup to clear some space.
Review the Anti Ransomware questionnaire.
Meeting to connect to our exchange online and change parameters.
Configured new virtual machine to test old permitting system.
Configured second virtual machine to test old permitting server.
Virtual weekly team meeting.
Meeting with consultants to develop custom reports to our archiving system.
Extended the disk in the Enterprise Server.
Removed former IT tech from GPO.
Grant access to departmental email to an user authorized by IT Director.
Ran windows update and restarted some servers.
Changed the file server to allow retrieve multiple files with our archiving system.
Decommissioned old database servers and removed from daily backup.

- Public Safety Support - This week, the PD IT set up the new interim CM and his Chief of Staff. The PD IT supervisor attended a training for VPN re certification. IT assisted in the EOC web meeting hosted by Miami-Dade County. the PD servers were patched with the latest Microsoft updates. the new CAD continues to be deployed to officers.

- Security Manager

This week, over 63 emails were reported and analyzed for malicious intent. Addressed an issue with the City's password manager. Addressed an issue with the anti-virus adding file attributes after scanning. Ran a City-wide security awareness assessment. Began remediation steps for security audit findings.

- Resolved support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events
- Moved ICM Computer and devices to the new area.
- Modified door schedule for night events
- Resolved credit card issue at Legacy Park and Morgan Levy Park.
- Reviewed Doral Cultural Arts Center card readers locations.
- Continue to work on reconciliation of physical inventory of IT equipment.

- System Analyst- This week:

- Attended Energov support calls during the week
- Troubleshooted and created tickets with Tyler support for outstanding issues
- Assisted new Help Desk Supervisor with support calls and tickets
- Assisted citizens with portal account registration and login
- Met with MCCi to implement new workflows for the system integration
- Followed up on all opened tickets with Tyler support and respective departments

- Network Administration - This week:

- Participated in external and internal meetings.
- Supported the PD Help Desk during troubleshooting of services. Also provisioned a network switch for connecting new endpoints.
- Configured the phone system (Call Flow) for the HR department as requested by the department head.
- Supported a city's vendor during troubleshooting of Kiosko services at Doral Downtown and Morgan Levy Parks.
- Participated in online training related to system/network security (2 full days).
- Provisioned new desk phones for the City manager's office. Also, installed them.

- Visited Doral Morgan Levy Park and relocated the main fiber, network equipment, and other network devices (Network Clock, Printer, PCs, etc). This included installations, configuration, and testing of services.
- Supported the Sr. System Analyst during upgrades in the City Hall Data Center.
- Supported the CH Help Desk during troubleshooting of network services.
- Continued to monitor the network and performed actions based on incidents.

- Development Services Software (WeB – We Build Doral!)

We are continue resolving Post-Implementation issues with the support of the vendor's expert team.

We finish user acceptance of second batch of forms, waiting on users to define third batch of forms to start working with all the changes and verification and IT team is updating design of dashboards.

We are doing tests of moving old permitting attachments to new enterprise system to facilitate users process.

- Database Administrator:

I.- Assisting the Building Department Director to run a report in the legacy system for permit types with permit descriptions requested by Miami Dade.

II.- Installed and Configured a new server for the Production Environment with Windows Server 2019 and SQL Server 2016, this replaced the DB02 with SQL server 2008 version, the databases along with the Report Server have been migrated and the old server has been decommissioned.

III.- Energov-Laserfiche Attachments Project: Attended a GotoMeeting conference call with Kent on Wednesday 26th,2021. The parcel records have been updated to the format requested which includes the PDID concatenate with the Folio Number. The Tyler script has been running to create the mapping document and relate the legacy attachments to the Energov's System. Testing will be running in the testing environment soon.

IV.- Working on the Building Internal Dashboard, creating the connections and tasks to populate the metrics from the new legacy system.

- GIS Administration- This week:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.

- As per planning/zoning dept's request, resolved by add new addresses into system.

- GIS meeting with vendor.

- Communicated users support.

- Continue to rebuild and test systems.

- As per public record request, provided GIS stormwater infrastructure shapefiles.

- Weekly GIS maintenance.

- Application Development- This week:

- Trained PD on Tyler 3 I I.

- Created Energov IAA to put Permits to Inspect status.

- Created Energov IAA to put Permits to Closed status.

- Helped customers with Energov CSS.

- Worked on GIS for Energov.

- Participated in Energov meetings.

- Smart City projects are underway:

- FPL 2 LPR Poles/Public Safety Project:

Vendor has divided permits in two new permits. One reviewer rejected the application due to an error in the form; vendor will perform correction and resubmit. MDC inform they are waiting pending updates to comments to approve permits of site 26 and 30 and vendor informed they will update these. City Management has been contacting MDC management for support.

Project is 60 % completed.

- WCCD 37122- New Smart City Certification Project

Waiting soon certification. We have completed latest comments on indicators submitted and expecting to get auditor approval finish this coming week.

Project is 99% completed

- HRIS New System Project

We had bid opening May 20 after answering some vendors questions of the pre-bid sessions related to detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning, core HR and e-forms. Team will continue waiting for RFP answers from vendors.

Project is 20% completed

- Upgrade Facility Dude Project

We had a final presentation of how the 3 current applications of Facilities Dude will be centralized in the upgrade. PW are preparing documentation for Council meeting in June after receiving updated proposal. We decided to just upgrade current Facility Dude software which is beneficial for City. PO is on hold until approval is received then we can start planning for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 11% completed

- WCCD 37120- Yearly Smart City Certification Project

We continue requesting/receiving information from outside county offices for additional WASD, Recreation and environmental information. This week we received most of energy and water county information and waiting on some food security answers while performing and entering this data. We continue researching many data information from websites and external companies this week and will start entering data.

Project is 79% completed

- Intersection Technology System Support- performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral and Electrical engineer on the design/permit of Site I, 13, 26, 27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Coarse and Central Park.
- Assisted Hector (Sr. Network Admin.) with the relocation of all IT equipment to new IT room at Morgan Levy. Also installed PCs, Phones, Kronos Clock, Printer/Scan, Wi-Fi and verified connectivity to network.

Parks and Recreation

- Parks staff & Human Resources held Park Ambassador interviews.
- Parks Director attended weekly meeting with the Deputy City Manager to discuss ongoing department items
- Events team met with 4th of July vendors at Trump National Doral.
- Events team met with Public Works to discuss 4th of July Trolley request.
- Parks Director and Assistant Director attended 1st round Budget Review.
- Recreation Programs Coordinator hosted Full Moon Yoga at Doral Glades Park.
- Parks Director and Recreation Facility Supervisor met with J.C. Bermudez High School principal, athletic and activities director to discuss creating a partnership and joint use agreement.

- Special Needs specialist hosted weekly virtual classes for Doral Sunbursts program with 12 participants per class.
- Special Needs specialist hosted Special Olympics Tennis practice & Soccer practice.
- Silver Club Virtual Bingo Night was held with 22 participants.
- Adult Basketball League continued spring season games at Doral Legacy Park.
- The Special Needs Advisory Board met at City Hall.
- Recreation Programs Coordinator hosted Virtual Teen Art After Dark with 20 participants.
- Youth Basketball Spring Season ended with 18 teams.
- year old evaluations were held for the Youth Basketball Spring Season League with 28 participants.

Planning and Zoning

Occupational Licensing

- 10 Business Tax Receipt renewal for FY 2020-2021 processed this week.
- 22 Business Tax Receipts applications for new businesses have been received this week.
- 1 alcohol packet signed.
- 0 new Temporary Outdoor Dining Permits (57 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- Addresses issued: 3
- Building Permits reviewed: 37
- Zoning Inspections conducted: 26
- Site plans approved: 1
- Planning and Zoning Department Staff completed Zoning Ad Deadline to City Attorney.
- Planning and Zoning Director attended a Public Meeting of Selection Committee Letter of Interest Scores- RFP #2021-09 Construction of Pedestrian Bridge.
- Planning and Zoning Department Staff participated in a pre-application meeting: DEV & Associates LLC & EGSC Engineering: Creation of a drive-thru service.
- Planning and Zoning Director participated in the Bond Meeting Process Re: Construction Management.
- Planning and Zoning Director conducted (2) Planner interviews and selected both candidates for the (2) open positions.
- Planning and Zoning Director participated in a meeting with Holland & Knight to discuss the code interpretation for automatic wash facilities.
- Planning and Zoning Director participated in a meeting with the City Attorney to discuss the 2nd reading of the Art Mural Ordinance & modifications to the Development Order for Midtown Doral.
- Planning and Zoning Department participated in the 2nd Floor Biweekly Leadership Meeting.
- Planning and Zoning Director participated in a meeting to discuss Shortlist Posting- RFP #2021-09 Construction of Pedestrian Bridge.
- Planning and Zoning Department Staff participated in a meeting to discuss tentative plat changes for District 79 located at 7777 NW 41 ST.
- Planning and Zoning Director participated in the Planning and Zoning 1st Round Budget Review.
- Planning and Zoning Department Staff participated in the Planning and Zoning Agenda Items Discussion with the City Manager's Office.

- Planning and Zoning Department participated in a weekly department staff meeting.
- Planning and Zoning Director participated in a meeting with the City Attorney to discuss dedication of environmental protected land.

Economic Development

- Provided information to Yadira Lopez, Miami Herald Economic Mobility writer.
- Attended opening of Miquel Salom's Photography Exhibition at DORCAM's Pop Up Space at City Place Doral.
- Attended Prison Pals Brewing Company Ribbon Cutting event.
- Met with Doral 87 developer Hector Duer re: groundbreaking event for Doral 87.
- Prepared talking points for Mayor's interview with Invest: Miami 2022.
- Attended 1st Round Budget Review meeting with Planning and Zoning Director.
- Attended South Florida Regional Planning Council event 'Supporting Economic Development in South Florida.'
- Met with Guido Gonzalez, Sanitas re: Sanitas health programs in Doral.
- Distributed Economic Development QI Report to residents and businesses through social media and Business Matters email list.
- Assisted Farmasi re: logistics of groundbreaking event.
- Coordinated certificates for ribbon cutting events at Carrot Express, SOL PPEC (Prescribed Pediatric Extended Care), DispatchHealth.
- Coordinated certificates and event logistics for 'A Salute to Red, White and Blue: 13th Army Band presents Sintonia' event at Doral Yard Stage on Memorial Day weekend.
- Met with Silvia Clarke or eMerge Americas re: eMerge Americas 2022 sponsorship.
- Met with Matthew Fillioe, Liberation Event Management re: art event in Doral
- Coordinated proposal for FIU Economic Assessment update with Dr. Ned Murray.
- Met with Rosalind Ramirez, IT re: ongoing project to supply data for World Council on City Data ISO 37120 recertification.
- Coordinated IT meeting with Fernando Harb, Spotlight Hospitality Solutions, re: kiosk.
- Updated Citizens Academy presentation.
- Administered ongoing 2020 CBO Grants, Façade Grants, PTSA Grants.

Police Department

Arrests: 24

- Felonies: 12
- Misdemeanors: 5
- Traffic: 3
- Warrants: 2
- DUI: 2

Traffic Citations

- Hazardous Moving Violations: 356
- Non-Hazardous Moving Violations: 365
- Disabled Parking Violations: 10

Civil Citations

- Civil Citations: 0

Notable Arrests & Incidents

Narcotics Arrest

Doral Patrol units were dispatched to the intersection of NW 36 Street and 87th Avenue

regarding an unconscious male. Upon arrival, officers were flagged down by pedestrians who directed them to the vehicle occupied by the unconscious male. As officers approached the vehicle, they observed a male sleeping behind the wheel, drooling from the mouth and the vehicle engaged in the drive position. Officers carefully woke the driver up and had him step out of the vehicle. Officers observed a small clear yellow bag on his lap, containing what appeared to be crack cocaine. In addition, several blue crack pipes with suspected crack residue were seen on the passenger seat. The male driver was arrested and transported to TGK.

Credit Card Fraud

Doral Patrol units were summoned to a restaurant located in the area of 34 Street and NW 83 Avenue, regarding a fraud in progress. Upon arrival, officers were approached by the employees and advised them of a male inside their location using a stolen credit card. Employees told officers that they had received a phone call from the true owner of the credit card and advised them that their credit card was being used by someone fraudulent. Officers verified this information with the victim and proceeded to detain the subject in question. Officers mirandized the subject who admitted to the officers of having a clone credit card with the victim's information and making a transaction for services. The subject was arrested and transported to TGK.

Grand Theft

Possession of Control Substance

Doral Patrol units were alerted of a stolen vehicle hit via the License Plate Reader in the area of NW 36 Street and 87 Avenue. Officers began to canvass the area and observed the vehicle in question travelling westbound on NW 41 Street and 97 Avenue occupied by a male driver. Officers conducted a felony stop and took the male driver into custody. Inventory of the vehicle revealed a small pink baggie containing suspected cocaine was discovered underneath the driver's seat. The male subject was arrested and transported to TGK.

Neighborhood Resource Unit

Thursday 5/20/2021

- Renaissance Elementary School detail. (Traffic, spoke to parents/teachers.).
- Collection Suites (Safecam follow up).
- 3265 NW 107th Ave. Aloft Hotel (Business check spoke to patrons).
- 8300 NW 53rd St. Codina Property. (Safecam follow up).
- 8455 NW 53rd Ter. Publix (met with staff and patrons).
- Downtown Doral Elementary (School detail, met with staff, students and parents).
- Juvenile Follow Up Program (met with parents and spoke ref. behavior of their children).
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- Dr. Toni Bilbao Preparatory Academy, Contact made with staff and students.
- Divine Savior Academy, School Check. Contact met with staff.
- Downtown Doral Charter School, Contact made with Staff, Parents and Students.
- Dr. Toni Bilbao Preparatory Academy, Contact made with staff and students.
- Divine Savior Academy, School Check. Contact met with staff.
- Downtown Doral Charter School, Contact made with Staff, Parents and Students.
- Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- Cityplace, crime prevention meeting with property manager Mr. Olivieri & staff. Updated Trespass information and presented SAFECAM. Provided 4 additional signs and suggested repositioning the current signs on property to be visible at all access into the property.
- Downtown Doral Upper School. School Detail (met with school staff.)
- Downtown Doral Charter Elementary. School Detail (met with staff, parents, and students).
- Publix Commons plaza 7400 NW 107 Av-summer camp meeting wit

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 61,659
- SOCIAL MEDIA HIGHLIGHT: IGTV Video interactions increased 47% from prior week; Instagram post interaction increased 469% from last week (1713 likes)
- *TOP POSTS OF THE WEEK- Post with highest reach AND engagement was on Instagram regarding the Building Safety Week video with 409 view and on Facebook the Landmark Traffic Calming Study had a reach of 860 people and the Manolo Valdez posy had a reach of 2491
- Promoted multiple city events/initiatives including but not limited to: Freebee expansion, National Public Works Week, Building Safety Week, Tax Free.
- Media Pitch – interview coordination – Mayor interview and Miami Today requests.
- Design/Web Projects – Ongoing Updates to Dept. pages (Police, Code Compliance, Parks)
- Videos:
 - Published – Building Safety Month
 - In Production – June Monthly Video Calendar
 - In Production – Inside Doral Parks Bond Virtual Tour MLP
 - In Production – Inside Doral Parks Bond Virtual Tour DMP
 - In Production – Spending local

Public Works

- Completed Retrofit of one interview room at the Police Department. Added additional security measurements.
- Held monthly meetings with APWA to provide a status of the Accreditation process and provided an update to the Director before the evaluation scheduled for July 12th, 2021.
- Attended the Parks & Recreation 2021 Bike Day at Downtown Doral on Saturday, May 22nd, 2021 from 7:30 am to 10:30 am to promote the PWD programs and bike safety awareness
- Held a meeting on May 25th, 2021 with Peter Irving from Suntuity (Solar Panels and Smart City) to discuss strategies and potential capital improvements.
- Held a meeting on May 26, 2021 with Waste Management (WM) regarding the Odor Complaints during the time the City of Doral and other City's experienced a Wind Advisory. WM provided a response to the complaint and included an Action Plan that is being implemented starting this week and throughout the following 3 to 4 weeks.
- Attended the BE305 on May 26, 2021 - Energy Efficiency Workshop to conduct internal audits to improve energy efficiency.

Transportation:

- ITB 2020-31 “Sub Basin H-8 Phase II Stormwater Improvements”: Notice to proceed was executed April 26, 2021. The awarded Contractor, Maggoc Inc., has provided the final shop drawings to complete the review of all structures for the project. The last month has been dedicated to RFI submittals regarding conflicts found in the field as part of the investigative phase of construction. Final shop drawing approval is expected to be returned by the end of this week to submit final drawings to fabricate remaining structures. Revised Construction schedule will be submitted.
- On Friday, May 21, 2021 the Stormwater Division attended the CDBG-MIT Awardee Orientation for the \$1,000,000 grant awarded to the City of Doral NW 58th Street Outfall Project.
- Attended the Police & Traffic Advisory Board Meeting
- Held the Landmark Community Traffic Calming Public Workshop
- Attended the Florida Department of Transportation (FDOT) 36 Street Multimodal Study (436426-1) briefing