



# CITY OF DORAL RECORD (MASTER) COPY TRANSMITTAL FORM

OFFICE OF THE CITY CLERK

Transmittal From: Building  
Department  
Delivered by: Courdes Lopez  
Name  
Date of Transmittal: 10/18/17

City Clerk's Office Date Stamp  
18 OCT '17 PM 4:38

The following record (master) copy is being transmitted to the Office of the City Clerk:

- Contract
- Agreement
- Lease
- Deed
- Vehicle Title
- Special Magistrate Order
- Other: \_\_\_\_\_

Is this record (master) copy to be recorded with the County Clerk?  Yes  No

Is this contract/ agreement:  Capital Improvement  Non Capital Improvement

Description of Record Copy: Agreement renewal with C.A.P. Corp. for Building Inspection & Plan Review services

Approved by Council:  Yes\*  No Council Meeting date: 08/11/15

\*(Provide Resolution / Ordinance attached when applicable) RESO. No. 15-159

**Office of the City Clerk Administrative Use Only**

Received by: Karina La Rosa

Reviewed for completion by: Conne Diaz

Returned to originating Department for the following corrections on: N/A (Date)

---

Digital archive: 10/20/17 (Date) Hard copy archive: 10/20/17 (Date)

Tracking Log: 10/18/17 (Date) Website: 10/20/17 (Date)

Originals returned on N/A (Date)

ACOR 150 CAP



October 10, 2017

Mr. Carlos A. Penin, P.E.  
C.A.P. Government, Inc.  
343 Almeria Avenue  
Coral Gables, FL 33134

Edward A. Rojas

City Manager

**Re: Notice - 2<sup>nd</sup> Option To Renew (Final Renewal Period) for Building Inspection & Plans Review Services with C.A.P. Government, Inc.**

Dear Mr. Penin:

This letter serves to inform you that the City of Doral elects to exercise the option to renew for an additional one-year period as provided in Professional Services Agreement ("Agreement") dated October 14, 2015, Section 2, 2.1 Term/Commencement Date, which said renewal represents the 2<sup>nd</sup> and final extension period, commencing on 8/11/17 and terminating on 8/10/18. C.A.P. Government, Inc. will continue to abide with all Agreement terms and conditions in full force and effect during this and all extension periods.

Kindly sign this notice with your acknowledgment and return to my attention as soon as possible via email at [edward.rojas@cityofdoral.com](mailto:edward.rojas@cityofdoral.com) or mail to City of Doral, Attn: Edward A. Rojas, 8401 N.W. 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor, Doral, FL 33166.

The City wishes to thank you and your team for the services you have provided. Should you have any questions, please do not hesitate to contact me at (305) 593-6690.

Respectfully,

*(Signature)*  
Edward A. Rojas,  
City Manager

Accepted: C.A.P. Government, Inc.

*(Signature)*  
\_\_\_\_\_  
Carlos A. Penin, P.E.

Date:

*(Signature)*  
\_\_\_\_\_  
10/11/17

Declined: C.A.P. Government, Inc.

Date:

\_\_\_\_\_  
Carlos A. Penin, P.E.

c: Albert P. Childress, Doral Deputy City Manager  
Tanya D. Donigan, Procurement Manager  
Rene Velazco, Building Director

**RESOLUTION No. 15-159**

**A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING THE RANKING OF RESPONDENTS TO REQUEST FOR QUALIFICATIONS 2015-10 "BUILDING INSPECTION & PLANS REVIEW SERVICES"; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH CAP GOVERNMENT, AS THE TOP RANKED FIRM, SUBJECT TO APPROVAL AS TO FORM AND LEGAL SUFFICIENCY BY THE CITY ATTORNEY, FOR THE PROVISION OF BUILDING INSPECTION SERVICES FOR LARGE PROJECTS UTILIZING OUR INSPECTION SERVICES REQUEST PROGRAM, ADDITIONAL BUILDING INSPECTION PLAN REVIEW, AND OTHER SERVICES, ON AN AS NEEDED BASIS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH THE NEXT HIGHEST RANKED FIRM SUCCESSIVELY IF AN AGREEMENT CAN NOT BE NEGOTIATED; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of Doral (the "City") issued a Request for Qualification #2015-10 for "Building Inspection & Plans Review Services" (the "RFQ"), and the City received four (4) responsive statements of qualifications by the deadline, with all companies meeting the required criteria; and

**WHEREAS**, the Evaluation Committee ranked and scored the respondents based on a 300 point system; and

**WHEREAS**, staff has recommend that the City Council accept the ranking of the firms as specified herein and authorize the manager to negotiate and enter into an agreement with C.A.P. Government for the provision of building inspection services for large project utilizing our inspection services request program, additional building inspection plan review, and other services, on an as needed basis, or, if negotiations fail with the top ranked firm, to negotiate a professional services agreement with the next highest rank firm successively until an agreement is reached, for a period of one (1) year agreement with two (2) one (1) year renewals for a total of three (3) years, payable

from the Building Department's professional services line item; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

**Section 2. Approval of Rankings.** The City Council hereby approves the rankings of the three (3) firms as provided by the Election Committee as follows:

- (1) C.A.P. Government;
- (2) M.T. Causley, Inc.; and
- (3) Bermello Ajamil & Partners, Inc.

The foregoing rankings do not vest any contractual rights on any of the foregoing parties.

**Section 3. Authorization to Procure Services.** The City Manager is hereby authorized to negotiate and with C.A.P. Government, as the top ranked firm, and enter into a professional services agreement, subject to approval by the City Attorney, as to form and legal sufficiency, for the provision of building inspection services for large project utilizing our inspection services request program, additional building inspection plan review, and other services, on an as needed basis for a period of one (1) year agreement with two (2) one (1) year renewals for a total of three (3) years, payable from and not in excess of the Building Department's professional services line item.

**Section 4. Implementation.** The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

**Section 5. Effective Date.** This resolution shall take effect immediately upon adoption.


The foregoing Resolution was offered by Councilmember Fraga who moved its adoption. The motion was seconded by Councilmember Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Luigi Boria	Yes
Vice Mayor Sandra Ruiz	Yes
Councilman Pete Cabrera	Absent/Excused
Councilwoman Christi Fraga	Yes
Councilwoman Ana Maria Rodriguez	Yes

PASSED AND ADOPTED this 11 day of August, 2015.

  
\_\_\_\_\_  
LUIGI BORIA, MAYOR

ATTEST:

  
\_\_\_\_\_  
CONNIE DIAZ, CITY CLERK

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE SOLE USE  
OF THE CITY OF DORAL

  
\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, COLE, & BIERMAN, PL  
CITY ATTORNEY