



**CITY OF DORAL
PARKS AND POLICE 4 KIDS FOUNDATION
BOARD MEETING
MINUTES**

Monday, December 20, 2021

6:00 p.m.

8401 NW 53 Terrace, Doral FL 33166

1st Floor Multipurpose Room

1. Call to Order / Roll Call of Foundation Members

Meeting was called to order at 6:05 p.m.

Susie Castillo, Chair	Present
Edgar Martinez, Vice Chair	Present
Fernando Horruitiner, Treasurer	Present (Via Phone)
Elizabeth Canchola, Director	Present
Jodi Steinbauer, Director	Present (Via Phone)

Also present were:

Erin Sullivan, Parks & Recreation Director

Sgt. Javier de la Paz, Police Department

Jonathan Lopez, Finance Department

2. Pledge of Allegiance

3. Public Comments

A resident addressed the board and spoke about unmasking the kids, as well as a donation she has for a new wheelchair.

4. Approval of Minutes

A. September 29, 2021

Motion to approve made by board member Canchola and seconded by board member Martinez. By consensus, motion passes unanimously.

5. Financial Items:

- A. Bank Reconciliation October and November 2021**
- B. Draft Financial Statements for FY 2021**
- C. Engagement Letter for FY 2022**

Motion to approve items 5A, 5B, and 5C made by board member Martinez and seconded by board member Steinbauer. By consensus, motion passes unanimously.

6. Discussion Items:

- A. Good Libations Festival**

Kat Delgado, a representative of the Good Libations Festival, addressed the board and gave a brief overview of the event. She advised the board that a minimum of \$1,500.00 from the proceeds of the event will be donated to PP4K. She requested approval to be able to use the foundation's logo and name for the flyer and promotion of the foundation.

Motion to approve granting the Good Libations Festival the use of the logo and name for the festival made by board member Canchola and seconded by board member Castillo. By consensus, motion passes unanimously.

Discussion ensued on the board member's participation in the event. Board members Castillo, Martinez and Canchola did not want to be present. Board members Horruitiner and Steinbauer agreed on wanting to be present. By majority, the request to be present fails.

- B. Retroactive Approval of Purchase of Trailer and Wrapping**

Connie Diaz, City Clerk, provided the board an update on the trailer and wrapping. Due to the continuous rising cost of aluminum the original price increased, and the quote was only available for 15 days. The board proceeded to provide approvals via email. This is simply a formality needed to memorialize the approval on record.

Motion to approve made by board member Canchola and seconded by board member Martinez. By consensus, motion passes unanimously.

The board requested that staff reach out to the Miami Foundation to obtain their logo for the wrapping.

- C. Super Autos Donation of Mobile Park Equipment**

By consensus, the board deferred this item to the next meeting, to allow for the proper documentation from the donor is obtained.

By consensus, the board requested for staff to look into a draft letter thanking sponsors for the donations made to the foundation traffic park, as well as providing them with the foundation's W9 form for tax deduction purposes.

7. New Business

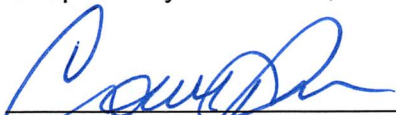
Director Steinbauer requested to add to the next agenda a free tennis program by the USTA (United States Tennis Association).

Chair Castillo requested to add to the next meeting a discussion to establish guidelines for the foundation's participation in future events.

8. Next Meeting Date: TBD

9. Adjournment: Meeting adjourns at 7: pm.

Respectfully submitted,




Connie Diaz, MMC City Clerk

Motion to approve the minutes of the December 20, 2021 Parks and Police 4 Kids Meeting made by E. Canchola and seconded by J. Steinbauer.

Susie V. Castillo, Chair
Edgar Martinez, Vice Chair
Fernando Horruitiner, Treasurer
Elizabeth Canchola, Director
Jodi Steinbauer, Director

Absent
yes
yes
yes
yes

APPROVED and ADOPTED this 28 of March, 2022.



for: Susie V. Castillo, Chair