



City of Doral Citizens Audit Advisory Board Meeting Minutes

Tuesday, January 9th, 2024

6:00 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:04 p.m.

2. Roll Call of Board Members

Manuel Torres, Chair	Present
Alberto Ibarra, Vice Chair	Present
Marsha Bourjolly, Secretary	Present
Yesit Campo, Board Member	Present
Ithamar Urdaneta, Board Member	Present
Gioelid Nucette, Alternate Member	Present

Also present:

Solangel Perez, Director of Finance, City of Doral

3. Pledge of Allegiance

4. Public Comments

Fabio Escobar from Doral Oaks Community was our guest at the meeting. He explained that in his community, people drive very fast at 50-60 miles. It is dangerous and impossible for anyone to walk. It would be beneficial for the police to address.

5. Approval of Minutes

Motion to approve the November 1st, 2023 meeting minutes made by board member Manny Torres and seconded by board member Alberto Ibarra. All in favor, motion passes.

6. Discussion Items

a. Appreciation to the Finance Department

- a. Good news: practice next month our presentation upstairs.
- b. Bad news: no funds or inability to acquire funds from people donating – need to figure out a way to provide a frame, a copy of Appreciation with all our names – Sol to put on her desk etc.
- c. Manny suggested having a report every quarter, providing an update of where we are/what's going on in Finance.

b. List of 10 topics/different points from Andrew's audit meeting – talk about 1 or 2 topics

- a. Practice our schpills on the podium, have a report on where we are.
- b. Sol indicated that the Finance department reports monthly as required by Charter, very transparent YTD %
- c. Ithamar raised the question of providing a newsletter.
- d. Sol suggested starting with the Fund Accounting to understand the accounting of the City – a new website will be built to bring more to life – top 3 interests: property taxes, intergovernmental revenue, business licenses/fees.
- e. Yesit – define what we need to do, such as picking a report and explain/summarize in a way that is easy to understand.
- f. Manny suggests to choose any report, have someone read a report that will be most interesting for the citizens – Alberto/Yesit (CPA).
- g. Sol noted the monthly/quarterly Bonds update/project (capital improvements – bond updates can be requested through the City Manager's office.
- h. Also suggested to read the Management discussion report (not the Financial statement) – the most recent is 9/30/2022, the 2023 is not yet completed (ACFR not yet ready).
- i. February 7th, email Connie/Juanita, any questions about the reports.
- j. Marsha to confirm with Connie the time for the March 13th meeting.
- k. Here are a list of reports:
 - Budget Book
 - ACFR 2022
 - November Finance report
 - Latest Bond update

7. Open Discussion

8. Discussion of Next Meeting Agenda Items

9. Next Meeting: February 7, 2024 at 6pm upstairs 3rd floor

10. Adjournment

Meeting adjourned at 7:05 pm

Respectfully submitted,

Marsha Bourjolly
Marsha Bourjolly, Secretary

Motion to approve the minutes of the January 9th, 2024 Citizens Audit Advisory Board Meeting made by Board Member _____ and seconded by Board Member _____.

Alberto Ibarra, Vice Chair	<u>YES</u>
Marsha Bourjolly, Secretary	<u>yes</u>
Yesit Campo, Board Member	<u>yes</u>
Ithamar Urdaneta, Board Member	_____

APPROVED and ADOPTED this 6th day of March 2024.



3/6/2024, Chair