

RESOLUTION No. 21-02

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE FLORIDA ATLANTIC UNIVERSITY (FAU) BOARD OF TRUSTEES / JOHN SCOTT DAILEY FLORIDA INSTITUTE OF GOVERNMENT AT FAU, FOR THE PROVISION OF CITYWIDE RECORDS MANAGEMENT CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT FOR A PERIOD OF THREE (3) YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL ONE (1) YEAR PERIODS, AND TO EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral has approved a Records Management Plan via Ordinance 2008-10 that creates a fully compliant and accessible records management system in keeping with the vision of transparency in government; and

WHEREAS, said Records Management Plan requires constant monitoring to ensure continuing legal compliance, economy and efficiency; and

WHEREAS, the management of Public Records in today's environment, changing technologies and increasing public demand for access is ever more complicated; and

WHEREAS, the John Scott Dailey Florida Institute of Government, established in 1981, is an entity dedicated to its mission of enhancing the capacity of Florida's governments and communities through education and training, technical assistance, applied research, and public service; and

WHEREAS, the John Scott Dailey Florida Institute of Government provides the City with highly specialized public records management services, and it is in the City's best interest to continue to utilize John Scott Dailey Florida Institute of Government. The City Clerk respectfully requests that the City Council authorize the City Manager to negotiate and enter into an agreement with the Florida Atlantic University (FAU) Board of

Trustees/John Scott Dailey Florida Institute of Government for the provision of records management consulting services in an amount not to exceed budgeted funds according to the terms of the agreement included herein. Funding for this service will come from General Government Account No. 001.50005.500310.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval and Authorization. The Mayor and City Council of the City of Doral hereby authorizes the City Manager to enter into an agreement with Florida Atlantic University (FAU) Board of Trustees/John Scott Dailey Florida Institute of Government to provide Records Management Consulting Services in an amount not to exceed budgeted funds per fiscal year.

Section 3. Implementation. The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

Section 4. Effective Date. This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 13 day of January, 2021.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY