



City of Doral

Military Affairs Advisory Board Meeting

Minutes

Tuesday, June 4, 2024

6:00 p.m.

Doral Government Center

1st Floor Multipurpose Room

8401 NW 53rd Terrace Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:01 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Rich Bautista, Vice Chair	Present
Christopher Flynn, Secretary	Present
Isabel Martin, Board Member	Present
Juan Peralta, Board Member	Absent
William Fitzgerald, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

Public present:

Ivonne Perez-Suarez, FL Dept of Agriculture, Consumer Services

Mark Pinilla, Vet Info, Founder

Samantha Pinilla, Vet Info

Isabel Pinilla, Vet Info

3. Pledge of Allegiance

4. Public Comments

Ms. Ivonne Perez-Suarez, Consumer Outreach Coordinator for the Department of Agriculture, Consumer Services, spoke with the Board about the Division she represents for the State of Florida. July is Military Consumer Month, spoke about what frauds and scams are actively targeting military, veterans, and families. She handed out information

awareness flyers and pamphlets to all Board members.

5. Approval of Minutes

a. May 7, 2024

Motion to approve the May 7 meeting minutes made by Vice Chair Bautista and seconded by Member Martin. By consensus, motion passes unanimously.

6. Discussion Items

a. Doral Housing Briefing for US Southern Command

Motion to postpone briefing until next meeting. U.S. Army Garrison-Miami Garrison Manager was unable to attend current meeting due to travels.

b. Army Birthday 5k Fun Run/Walk

The Garrison Manager was to speak about this event. Members advised to register in front of the U.S. Southern Command entrance on day of the event, June 14th, starting at 6 a.m.

c. Board Events After Action Review

Secretary Flynn provided Board members with agenda for the Memorial Day Event, attached to the minutes. Noted highest attendance to date, possibly 75+. Pledge of allegiance added to the event this year, continue with this following years. Chair Watts would like to add "open boots" ceremony to following years events, placing member's boots, M-16, and helmet. Primarily an Army memorial event, Chair Watts explained the set-up and typical ceremony agenda.

Point of contact established with live bugler and chaplain that intend to continue supporting in following years. Interest in Young Marines and Civil Air Patrol to attend. Growing parking concern, the Mayor suggested directing parking to the Doral Central Park and trolleying people to the Veteran's Park.

Member Fitzgerald recommended name change from Veterans Park to Veterans Memorial Park.

d. Veteran's Family Day Event/Health Fair

Saturday, November 16, Doral Glades Park. Secretary Flynn noted the sponsor letter and artwork used prior year attached to the minutes, soliciting any changes. Chair Watts spoke with Mission BBQ and Little Caesars, both new businesses in Doral, to support the event. Mr. Mark Pinilla and Ms. Samantha Pinilla spoke about veteran expo being held. Pre-surveys were published, inquiring to specific services or interests veterans had in coming to a health fair, and checklists were created guiding them to specific tables or stalls to visit. The health fair was designed to be tailored to specific needs.

7. Discussion of Next Meeting Agenda Items

a. Doral Housing Briefing for US Southern Command – Joanne Fitzgerald, Garrison Manager, U.S. Army Garrison-Miami.

b. Marine Corps League Membership – Board Member William Fitzgerald.

c. Veteran's Family Day Event/Health Fair – November 16, 2024, Doral Glades Park.

Open discussion of items to start planning, invitation letter, guests, food, vendors, support to combined picnic and health fair. Letters to go before the City Council: use and waiver of park and fees, kayak use, use and waiver of conference room and fees, support for food costs, \$5000, as in previous years.

d. Memorial Day Planning. Monday, May 26, 2025.

- e. Letter for Armed Forces Day. Saturday, May 17, 2025.
- f. Memos to Council: review August, consider September.

8. **Next Meeting:** Tuesday, August 6, 2024, 6:00 p.m.

9. **Adjournment**

Meeting adjourns at 7:06 p.m.

Respectfully submitted,

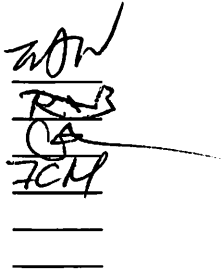


Christopher Flynn, Secretary

Motion to approve the minutes of the June 4, 2024, Military Affairs Advisory Board Meeting made by Board Member Ricardo Bautista and seconded by Board Member

Isabel Martin.

- William 'Bill' Watts, Chair
- Ricardo 'Rich' Bautista, Vice Chair
- Christopher Flynn, Secretary
- Isabel Martin, Board Member
- Juan Peralta, Board Member
- William Fitzgerald, Board Member



APPROVED and ADOPTED this 6th day of August 2024.



William 'Bill' Watts, Chair

- Attachment 1: Family Day Sponsor Letter
- Attachment 2: Eventbrite 2024 advertisement
- Attachment 3: Family Day survey with Eventbrite sign-up
- Attachment 4: Vendorlist 2023 revised for 2024
- Attachment 5: Memorial Day 2025 agenda
- Attachment 6: Armed Forces Day 2025 City Council letter to SouthCom
- Attachment 7: August memo to Council, Veterans Family Day Event
- Attachment 8: September memo to Council, Veterans "Memorial" Park consideration