



ORDER AGREEMENT

Sales Type: LEASE

ORDER AGREEMENT CONSISTS OF THIS PAGE AND THE TERMS AND CONDITIONS ATTACHED

EQUIPMENT BILL TO INFORMATION		
Customer Legal Name: DORAL, CITY OF		
Address Line 1: 8401 NW 53RD TER		Contact: Maria Garcia
Address Line 2:		Phone: (773)535-2518
City: DORAL		E-mail: mdgarcia2@cps.edu
ST/Zip: FL/33166-4517	County: MIAMI-DADE	Fax:

Check all that apply:

- PO Included PO#
- PS Service (Subject to and governed by additional Terms and Conditions)
- TS PO# (if applicable)
- IT Service (Subject to and governed by additional Terms and Conditions)
- Sales Tax Exempt (Attach Valid Exemption Certificate)
- Fixed Rate Service Term
- Syndication
- Add to Existing Service Contract #

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description				QTY
[NP] MP C6004EX C757M720693				1

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description				QTY
[NP] MP C4504EX C737M840445				1

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip	Contact	Phone E-mail



CITY OF DORAL	8401 NW 53RD TER	County DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	Fax (773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810559			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810564			1	

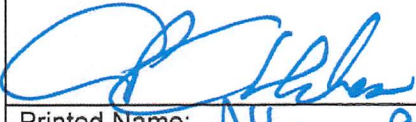
SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810512			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	11400 NW 82ND ST	DORAL FL/33178-3452 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
RICOH MP 4055SP C327R800796			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	11400 NW 82ND ST	DORAL FL/33178-3452 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
RICOH MP 4055SP C327R800677			1	



ORDER TOTALS		
Service Type Offerings:	Product Total:	
Gold: Includes all supplies and staples. Excludes paper.	BASIC CONNECTIVITY / PS / IT Services :	
Silver: Includes all supplies. Excludes paper and staples.	BuyOut After Promotions:	
Bronze: Parts and labor only. Excludes paper, staples and supplies.	Grand Total:	
Additional Provisions: Insert ANY additional provisions here	(Excludes Tax)	
Per US Communities Contract 4400003732		

Accepted by Customer	Accepted: Ricoh USA, Inc.
Authorized Signature:	Authorized Signature:
	Digitally signed by: SuBurgess DN: CN = SuBurgess email = Summer.
Printed Name: <u>Albert P. Chubbey</u>	Printed Name: SuBurgess
Title: <u>City Manager</u>	Title: Burgess
Date: <u>Jan. 13, 2021</u>	Date: 2021.02.02 13:57:07 -06'00'

TERMS AND CONDITIONS FOR BASIC CONNECTIVITY ONLY

The performance by Ricoh of the Services described in this Order is subject to and shall be governed solely by the following terms and conditions:

Customer engages Ricoh to perform the services described in this Order (the "Services"). Changes to the scope of the Services shall be made only in a written change order signed by both parties. Ricoh shall have no obligation to commence work in connection with any change until the fee and/or schedule impact of the change and all other applicable terms are agreed upon by both parties in writing. Ricoh shall provide the Services at the Customer location set forth herein or on a remote basis. In consideration of its Services hereunder, Customer shall pay Ricoh the Service fees in the amounts and at the rates set forth above. Customer shall pay all amounts payable to Ricoh hereunder within thirty (30) days of the date of the invoice submitted by Ricoh. If Ricoh undertakes collection or enforcement efforts, Customer shall be liable for all costs thereof, including, without limitation, reasonable attorneys' fees and late charges. Ricoh may suspend or terminate Services for non-payment. Customer shall be responsible for payment of any applicable taxes arising in connection with the transactions contemplated hereby (other than with respect to the income of Ricoh). Customer shall provide Ricoh with such access to its facilities, networks and systems as may be reasonably necessary for Ricoh to perform its Services. Customer acknowledges that Ricoh's performance of the Services is dependent upon Customer's timely and effective performance of its responsibilities hereunder. Unless connectivity services are specifically identified in the Task and Description section of this Order as part of the Services to be performed by Ricoh, Ricoh shall have no obligation to perform and no responsibility for the connection of any hardware or software to any Customer network or system. Customer acknowledges that Ricoh may require Customer to sign a delivery and acceptance form upon completion of Services.



Ricoh shall perform its Services in a professional manner. The Services do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh shall make available to Customer any warranties made to Ricoh by the manufacturers of the software, tools and/or products utilized by Ricoh in connection with its Services hereunder, to the extent transferable and without recourse. If Customer has engaged Ricoh to provide Customer tools to assist Customer in Data Management Services that relate to the security or accessibility of information stored in or recoverable from any devices provided or serviced by Ricoh, including but not limited to any hard drive removal, cleansing or formatting services of any kind. Customer expressly acknowledges and agrees that (i) it is aware of the security alternatives available to it, (ii) it has assessed such alternatives and exercised its own independent judgment in selecting the Data Management Services and determined that such Data Management Services are appropriate for its needs and compliance, (iii) Ricoh does not provide legal advice with respect to information security or represent or warrant that its Data Management Services or products are appropriate for Customer's needs or that such Data Management Services will guarantee or ensure compliance with any law, regulation, policy, obligation or requirement that may apply to or affect Customer's business, information retention strategies and standards, or information security requirements. Additionally, Customer expressly acknowledges and agrees that, (a) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (b) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the Customer's business or data retention, and any actions required to comply with such laws, and (c) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss, or presence, of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) arising therefrom or related thereto. EXCEPT AS EXPRESSLY SET FORTH IN THIS ORDER, RICOH DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR INDIRECT DAMAGES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR CUSTOMER'S PAYMENT OBLIGATIONS HEREIN, THE AMOUNT OF ANY DIRECT LIABILITY OF A PARTY TO THE OTHER OR ANY THIRD-PARTY, FOR ONE OR MORE CLAIMS ARISING FROM OR RELATING TO THIS ORDER, SHALL NOT EXCEED, IN THE AGGREGATE, THE AMOUNT PAID TO RICOH FOR THE PERFORMANCE OF SERVICES UNDER THIS ORDER DURING THE SIX-MONTH PERIOD PRECEDING THE DATE ON WHICH THE CLAIM AROSE. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY DAMAGES RESULTING FROM OR RELATED TO ANY FAILURE OF ANY SOFTWARE PROVIDED HEREUNDER, INCLUDING, BUT NOT LIMITED TO, LOSS OF DATA, OR DELAY OF DELIVERY OF SERVICES UNDER THIS ORDER. RICOH ASSUMES NO OBLIGATION TO PROVIDE OR INSTALL ANY ANTI-VIRUS OR SIMILAR SOFTWARE AND THE SCOPE OF SERVICES CONTEMPLATED HEREBY DOES NOT INCLUDE ANY SUCH SERVICES.

Initials





Ricoh USA, Inc.
300 Eagleview Blvd
Suite 200
Exton, PA 19341

U.S. Communities Product Schedule

Product Schedule Number:
Master Lease Agreement Number: ~

This U.S. Communities Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and DORAL, CITY OF, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and Ricoh USA, Inc. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

DORAL, CITY OF Customer (Bill To)				Maria Garcia Billing Contact Name			
8401 NW 53RD TER Product Location Address				8401 NW 53RD TER Billing Address (if different from location address)			
DORAL	MIAMI-DADE	FL	33166-4517	DORAL	MIAMI-DADE	FL	33166-4517
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number (773)535-2518			Billing Contact Facsimile Number		Billing Contact E-Mail Address mdgarcia2@cps.edu		

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model	Street Address/City/State/Zip
1	[NP] MP C3004EX C717M810559	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	RICOH MP 4055SP C327R800796	11400 NW 82ND ST, DORAL, FL, 33178-3452, US
1	[NP] MP C4504EX C737M840445	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	[NP] MP C6004EX C757M720693	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	RICOH MP 4055SP C327R800677	11400 NW 82ND ST, DORAL, FL, 33178-3452, US
1	[NP] MP C3004EX C717M810564	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	[NP] MP C3004EX C717M810512	8401 NW 53RD TER, DORAL, FL, 33166-4517, US

PAYMENT SCHEDULE

Minimum Term (months) 24	Minimum Payment (Without Tax) \$875.18	Minimum Payment Billing Frequency <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	Advance Payment <input type="checkbox"/> 1 st Payment <input type="checkbox"/> 1 st & Last Payment <input type="checkbox"/> Other: _____
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Sales Tax Exempt: YES (Attach Exemption Certificate)

Customer Billing Reference Number (P.O. #, etc.)

Addendum(s) attached: YES (check if yes and indicate total number of pages:)

TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise expressly provided in any provision of the Lease Agreement. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**





ORDER AGREEMENT

Sales Type: LEASE

ORDER AGREEMENT CONSISTS OF THIS PAGE AND THE TERMS AND CONDITIONS ATTACHED

EQUIPMENT BILL TO INFORMATION		
Customer Legal Name: DORAL, CITY OF		
Address Line 1: 8401 NW 53RD TER		Contact: Maria Garcia
Address Line 2:		Phone: (773)535-2518
City: DORAL		E-mail: mdgarcia2@cps.edu
ST/Zip: FL/33166-4517	County: MIAMI-DADE	Fax:

Check all that apply:

- PO Included PO#
- PS Service (Subject to and governed by additional Terms and Conditions)
- TS PO# (if applicable)
- IT Service (Subject to and governed by additional Terms and Conditions)
- Sales Tax Exempt (Attach Valid Exemption Certificate)
- Fixed Rate Service Term
- Syndication
- Add to Existing Service Contract #

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description				QTY
[NP] MP C6004EX C757M720693				1

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description				QTY
[NP] MP C4504EX C737M840445				1

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip	Contact	Phone E-mail



		County		Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810559			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810564			1	


SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	8401 NW 53RD TER	DORAL FL/33166-4517 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
[NP] MP C3004EX C717M810512			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	11400 NW 82ND ST	DORAL FL/33178-3452 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
RICOH MP 4055SP C327R800796			1	

SHIP TO INFORMATION				
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax
CITY OF DORAL	11400 NW 82ND ST	DORAL FL/33178-3452 MIAMI-DADE	Maria Garcia	(773)535-2518 mdgarcia2@cps.edu
PRODUCT INFORMATION				
Product Description			QTY	
RICOH MP 4055SP C327R800677			1	



ORDER TOTALS		
Service Type Offerings:	Product Total:	
Gold: Includes all supplies and staples. Excludes paper.	BASIC CONNECTIVITY / PS / IT Services :	
Silver: Includes all supplies. Excludes paper and staples.	BuyOut After Promotions:	
Bronze: Parts and labor only. Excludes paper, staples and supplies.	Grand Total:	
Additional Provisions: <i>Insert ANY additional provisions here</i>	(Excludes Tax)	
Per US Communities Contract 4400003732		

Accepted by Customer	Accepted: Ricoh USA, Inc.
Authorized Signature:	Authorized Signature:
	
Printed Name: <i>Albert P. Chudrew</i>	Printed Name:
Title: <i>City Manager</i>	Title:
Date: <i>Jan. 13, 2021</i>	Date:

TERMS AND CONDITIONS FOR BASIC CONNECTIVITY ONLY

The performance by Ricoh of the Services described in this Order is subject to and shall be governed solely by the following terms and conditions:

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Ricoh shall perform its Services in a professional manner. The Services do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh shall make available to Customer any warranties made to Ricoh by the manufacturers of the software, tools and/or products utilized by Ricoh in connection with its Services hereunder, to the extent transferable and without recourse. If Customer has engaged Ricoh to provide Customer tools to assist Customer in Data Management Services that relate to the security or accessibility of information stored in or recoverable from any devices provided or serviced by Ricoh, including but not limited to any hard drive removal, cleansing or formatting services of any kind. Customer expressly acknowledges and agrees that (i) it is aware of the security alternatives available to it, (ii) it has assessed such alternatives and exercised its own independent judgment in selecting the Data Management Services and determined that such Data Management Services are appropriate for its needs and compliance, (iii) Ricoh does not provide legal advice with respect to information security or represent or warrant that its Data Management Services or products are appropriate for Customer's needs or that such Data Management Services will guarantee or ensure compliance with any law, regulation, policy, obligation or requirement that may apply to or affect Customer's business, information retention strategies and standards, or information security requirements. Additionally, Customer expressly acknowledges and agrees that, (a) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (b) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the Customer's business or data retention, and any actions required to comply with such laws, and (c) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss, or presence, of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) arising therefrom or related thereto. EXCEPT AS EXPRESSLY SET FORTH IN THIS ORDER, RICOH DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR INDIRECT DAMAGES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR CUSTOMER'S PAYMENT OBLIGATIONS HEREIN, THE AMOUNT OF ANY DIRECT LIABILITY OF A PARTY TO THE OTHER OR ANY THIRD-PARTY, FOR ONE OR MORE CLAIMS ARISING FROM OR RELATING TO THIS ORDER, SHALL NOT EXCEED, IN THE AGGREGATE, THE AMOUNT PAID TO RICOH FOR THE PERFORMANCE OF SERVICES UNDER THIS ORDER DURING THE SIX-MONTH PERIOD PRECEDING THE DATE ON WHICH THE CLAIM AROSE. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY DAMAGES RESULTING FROM OR RELATED TO ANY FAILURE OF ANY SOFTWARE PROVIDED HEREUNDER, INCLUDING, BUT NOT LIMITED TO, LOSS OF DATA, OR DELAY OF DELIVERY OF SERVICES UNDER THIS ORDER. RICOH ASSUMES NO OBLIGATION TO PROVIDE OR INSTALL ANY ANTI-VIRUS OR SIMILAR SOFTWARE AND THE SCOPE OF SERVICES CONTEMPLATED HEREBY DOES NOT INCLUDE ANY SUCH SERVICES.

Initials





Ricoh USA, Inc.
300 Eagleview Blvd
Suite 200
Exton, PA 19341

U.S. Communities Product Schedule

Product Schedule Number:
Master Lease Agreement Number: ≈

This U.S. Communities Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and DORAL, CITY OF, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and _____ . All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION

DORAL, CITY OF				Maria Garcia			
Customer (Bill To)				Billing Contact Name			
8401 NW 53RD TER				8401 NW 53RD TER			
Product Location Address				Billing Address (if different from location address)			
DORAL	MIAMI-DADE	FL	33166-4517	DORAL	MIAMI-DADE	FL	33166-4517
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number (773)535-2518			Billing Contact Facsimile Number		Billing Contact E-Mail Address mdgarcia2@cps.edu		

PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model	Street Address/City/State/Zip
1	[NP] MP C3004EX C717M810559	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	RICOH MP 4055SP C327R800796	11400 NW 82ND ST, DORAL, FL, 33178-3452, US
1	[NP] MP C4504EX C737M840445	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	[NP] MP C6004EX C757M720693	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	RICOH MP 4055SP C327R800677	11400 NW 82ND ST, DORAL, FL, 33178-3452, US
1	[NP] MP C3004EX C717M810564	8401 NW 53RD TER, DORAL, FL, 33166-4517, US
1	[NP] MP C3004EX C717M810512	8401 NW 53RD TER, DORAL, FL, 33166-4517, US

PAYMENT SCHEDULE

Minimum Term (months)	Minimum Payment (Without Tax)	Minimum Payment Billing Frequency	Advance Payment
24	\$875.18	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	<input type="checkbox"/> 1 st Payment <input type="checkbox"/> 1 st & Last Payment <input type="checkbox"/> Other: _____

Sales Tax Exempt: YES (Attach Exemption Certificate)

Customer Billing Reference Number (P.O. #, etc.)

Addendum(s) attached: YES (check if yes and indicate total number of pages:)

TERMS AND CONDITIONS


- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise expressly provided in any provision of the Lease Agreement. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**



3. Additional Provisions (if any) are: Per US Communities Contract 4400003732

Initials

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

CUSTOMER	Accepted by: RICOH USA, INC.
By: <input checked="" type="checkbox"/> 	By: <input checked="" type="checkbox"/>
Authorized Signer Signature	Authorized Signer Signature
Printed Name: <u>Albert P. Childress</u>	Printed Name: _____
Title: <u>City Manager</u> Date: <u>1/13/21</u>	Title: _____ Date: _____



Certificate Of Completion

Envelope Id: F404F5AB935F44369A07F01A3A851E75	Status: Sent
Subject: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)	
Source Envelope:	
Document Pages: 6	Signatures: 0
Certificate Pages: 3	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Ricoh DocuSign
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	PO Box 6117
	Macon, GA 31208
	RicohDocuSign@Ricoh-usa.com
	IP Address: 205.145.18.4

Record Tracking

Status: Original	Holder: Ricoh DocuSign	Location: DocuSign
1/13/2021 9:16:40 AM	RicohDocuSign@Ricoh-usa.com	

Signer Events

Signature	Timestamp
Tonya Donigan tanya.donigan@cityofdoral.com Security Level: Email, Account Authentication (None)	Sent: 1/13/2021 9:16:41 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Kathawa Richard
Richard.Kathawa@ricoh-usa.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Accepted: 11/17/2020 11:26:39 AM
ID: 0c666b86-5530-4bb9-953e-411ac4a0d132

COPIED

Sent: 1/13/2021 9:16:41 AM
Viewed: 1/13/2021 9:16:57 AM

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	1/13/2021 9:16:41 AM
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Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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How to contact RICOH USA Inc.

Please contact your Ricoh Sales Executive directly for any questions or to change your preferred contact method.

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify RICOH USA Inc. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by RICOH USA Inc. during the course of my relationship with you.

Tanya Donigan (FD)

From: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>
Sent: Wednesday, January 13, 2021 12:20 PM
To: Tanya Donigan (FD)
Subject: FW: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]
Attachments: Updated - Ricoh_Docs_for_DORAL_CITY_OF_to_Review_Sig.pdf

[EXTERNAL EMAIL]

Hello Tanya, very sorry the system is not allowing me to change Maria's phone number and email address.

I will submit the correct information with the signed document or you can cross out the incorrect information again.

Thanks,

Rich Kathawa
Account Manager, US Direct Sales
Ricoh USA, Inc.
Office: 1-954-745-5133
richard.kathawa@ricoh-usa.com
www.ricoh-usa.com

From: Richard Kathawa
Sent: Wednesday, January 13, 2021 11:52 AM
To: Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>
Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

Tanya very sorry, the term of the extension for the 7 devices is supposed to be 24 months per Wells Fargo.

The original extension was for 36 months, but Wells Fargo changed the allowable term in 2020.

The new pricing and all other items stay the same.

I also updated Maria Garcia's email and phone number on the document.

Thanks,

Rich Kathawa
Account Manager, US Direct Sales
Ricoh USA, Inc.
Office: 1-954-745-5133
richard.kathawa@ricoh-usa.com
www.ricoh-usa.com

From: Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>
Sent: Wednesday, January 13, 2021 9:51 AM
To: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>; Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>; Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>
Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>
Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

Good Morning Richard,
Please see attached agreement signed by the City Manager. Can you please forward me a fully executed copy once available?

Respectfully,

Tanya D. Donigan
Procurement Manager

City of Doral
8401 NW 53 Terrace
Doral, FL 33166
T (305) 593-6725 ext. 4006

From: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>
Sent: Friday, December 18, 2020 3:31 PM

To: Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>; Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>; Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>
Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>
Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)

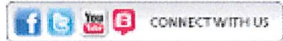
[EXTERNAL EMAIL]

Hello Matilde, just wanted to add that we are extending the lease terms on seven Ricoh copiers, with the goal of saving the City of Doral money, in lieu of purchasing new copiers at a higher cost.

Please let me know if any additional information is required.

Rich Kathawa
Account Manager, US Direct Sales

RICOH USA, INC.
Office: 954-745-5133
richard.kathawa@ricoh-usa.com
www.ricoh-usa.com



From: Richard Kathawa
Sent: Friday, December 18, 2020 2:13 PM
To: Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>; Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>; Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>
Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>
Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

Good afternoon, we are refinancing 7 copiers, the list of equipment is below:

MP4055SP	C83173871	C327R800796
MP4055SP	C83173872	C327R800677
MPC4504EX	C83173909	C737M840445
MPC3004EX	C83173948	C717M810559
MPC3004EX	C83173982	C717M810512
MPC3004EX	C83173951	C717M810564
MPC6004EX	C83173856	C757M720693

Regards,

Rich Kathawa

Account Manager, US Direct Sales

RICOH USA, INC.

Office: 954-745-5133

richard.kathawa@ricoh-usa.com

www.ricoh-usa.com

RICOH
imagine. change.



From: Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>

Sent: Thursday, December 17, 2020 4:52 PM

To: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>; Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>; Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>

Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>

Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

Richard,

What are we refinancing?

Respectfully,

Matilde G. Menendez, CPA, CGMA

Finance Director

City of Doral

8401 NW 53RD Terrace

Doral, FL 33166

T(305) 593-6725, Ext. 4000

Matilde.menendez@cityofdoral.com

The City of Doral is on [Twitter](#), [Facebook](#) and [YouTube](#)!



Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.

From: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>

Sent: Thursday, December 17, 2020 4:18 PM

To: Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>; Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>

Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>

Subject: RE: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

[EXTERNAL EMAIL]

Good Afternoon Ms. Menedez!

Do you require any other information to complete the Ricoh refinance agreement?

Please let me know where I can be of assistance!

Rich Kathawa

Account Manager, US Direct Sales

RICOH USA, INC.

Office: 954-745-5133

richard.kathawa@ricoh-usa.com

www.ricoh-usa.com



From: Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>
Sent: Thursday, December 10, 2020 1:05 PM
To: Matilde Menendez (FD) <Matilde.Menendez@cityofdoral.com>; Solangel Perez (FD) <Solangel.Perez@cityofdoral.com>; Tanya Donigan (FD) <Tanya.Donigan@cityofdoral.com>; Richard Kathawa <Richard.Kathawa@ricoh-usa.com>
Cc: Gladys Gonzalez (IT) <Gladys.Gonzalez@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>
Subject: FW: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

Hello Mati, I am passing along the updated refinance agreement.

Best regards,

Carlos Olivares

Assistant I.T. Director

City of Doral

8401 NW 53 Terrace
Doral, FL 33166
T (305) 593-6725 Ext.1704

From: Richard Kathawa <Richard.Kathawa@ricoh-usa.com>
Sent: Thursday, December 10, 2020 12:25 PM
To: Carlos Olivares (IT) <Carlos.Olivares@cityofdoral.com>; Maria Garcia (IT) <Maria.Garcia@cityofdoral.com>
Subject: Ricoh Docs for DORAL, CITY OF to Review & Sign (Quote 28950979)[EXTERNAL]

[EXTERNAL EMAIL]

Hello, I was not sure to whom to send the updated refinance agreement?



Ricoh DocuSign sent you a copy.

[REVIEW DOCUMENTS](#)

Ricoh DocuSign
RicohDocuSign@Ricoh-usa.com

Thank you for choosing Ricoh! Please review and sign the following documents for DORAL, CITY OF (Quote # 28950979). Your Ricoh Sales Representative, Kathawa, Richard at Richard.Kathawa@ricoh-usa.com is happy to help with any questions you may have. If you have questions or need additional information regarding “how to use DocuSign” please refer to the DocuSign [FAQ](#). We look forward to your business. This message and any attached files are confidential, are being sent on behalf of Ricoh USA and are intended exclusively for the individual to which it is addressed. This communication may contain information that is proprietary, privileged and/or confidential, or otherwise legally exempt from disclosure. If you are not the intended recipient, please notify the sender immediately by email and delete the original email.

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RESOLUTION No. 17-128

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, PURSUANT TO SECTION 2-322 OF THE CITY CODE OF ORDINANCES, APPROVING THE PROVISION OF CITY MULTIFUNCTIONAL DEVICES, COPYING EQUIPMENT, SUPPLIES AND OTHER RELATED SERVICES, FROM RICOH AMERICAS CORPORATION, VIA FAIRFAX COUNTY VIRGINIA CONTRACT NO. 4400003732, IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACTUAL DOCUMENTS AND TO EXPEND BUDGETED FUNDS IN FURTHERANCE HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral (the “City”) has a need to lease, purchase, and upgrade existing multifunctional devices, copiers, supplies and services throughout the City’s departments (Rentals and Leases); and

WHEREAS, Section 2-322 of the City’s Code of Ordinance provides that the City may enter into contracts entered into by other governmental authorities provided that the governmental authority has followed a competitive bidding procedure leading to the award of the contract in question which is substantially similar to the competitive bidding procedure outlined in the article; and

WHEREAS, County of Fairfax via US Communities competitively bid in a manner similar to that set forth in Chapter 2, Article V, of the City’s Code of Ordinance for the provision of multifunctional devices, copier, supplies and related services, and awarded an agreement to Ricoh Americas Corporation., a copy of which is attached as Exhibit “A” (County of Fairfax, Virginia Contract no. 4400003732); and

WHEREAS, staff has reviewed and analyzed the County of Fairfax, Virginia – US Communities contract and finds the provision of Copying Good and Services and the corresponding prices to be highly competitive and advantageous to the City and

recommends the City procure the needed Copying Goods and Services pursuant to the County of Fairfax, Virginia US Communities contract.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by this reference.

Section 2. Approval. Pursuant to Section 2-322 of the City's Code of Ordinances, the procurement of the Copying Goods and Services via the County of Fairfax, Virginia US Communities contract, a copy of which is attached hereto as Exhibit "A" and Notice of Award attached hereto as Exhibit "B" and incorporated herein by this reference, is hereby approved,

Section 3. Authorization to Procure. The City Manager is hereby authorized to make purchases of Copying Goods and Services as authorized herein and/or within his contractual limitations in accordance the County of Fairfax, Virginia, to execute any purchase orders, agreements and other documents, after approval as to form and legal sufficiency the City Attorney, as may be needed to accomplish the contemplated purchase(s), and to expend budgeted funds on behalf of the City with respect to the purchase approved herein.

Section 4. Implementation. The City Manager and the City Attorney are hereby authorized to take such action as may be necessary to implement the provisions of this Resolution.

Section 5. Effective Date. This resolution shall take effect immediately upon adoption.

ATTR="JOBACCT3=dora1"
@PJL SET JOBATTR="JOBACCT5=-1710043877-42363-16693-8234-8b2

The foregoing Resolution was offered by Councilmember Rodriguez who moved its adoption. The motion was seconded by Councilmember Mariaca and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes
Councilwoman Ana Maria Rodriguez	Yes

PASSED AND ADOPTED this 9 day of August, 2017.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L.
CITY ATTORNEY