



Memorandum

To: Honorable Mayor and City Council

Date: July 25, 2022

From: Hernan M. Organvidez, Acting City Manager

Subject: **Weekly Council Update/ July 17 - July 23, 2022**

City Manager's Office

Acting City Manager along with Deputy City Manager, City Clerk Diaz and, City Attorney Figueredo held weekly Staff Meeting with Department Directors.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- General Construction Activities:
 - o Sloped landscaped area
 - Formwork for northwest sidewalks completed into the courtyard yard.
 - o Rooftop terrace insulation and flooring.
 - Rooftop terrace waterproofing product manufacturer's site visit on June 13th. Manufacturer to issue statement with findings and repair procedure.
 - City of Doral requested the exposed tapered insulation is removed, perform a flood test, then use lightweight concrete to create slopes towards floor drains instead of tapered insulation. Inspector on site during insulation removal to mark any perforations.
 - Site meeting on July 11th – Roofing contractor will clean the roof and proceed to patch areas marked by City of Doral inspector.
 - Repairs passed inspection.
 - Flood test pending.
- On-going activities:
 - o Final FPL connections to transformer completed on June 27th. FPL meter location confirmed next to existing transformer cabinet.
 - o WASD conveyance package submitted and partially approved.
 - Pending site hardscape completion to initiate installation of WASD meter.
 - o Chiller startup continues this week.
 - Air conditioner turned on for the first time on July 11th.
 - o Excavation for planting areas continues this week.
 - o Multipurpose room ductwork relocation completed this week. Contractor working on drywall repairs and polishing concrete floors in the multipurpose room.
 - o Contractor continues polishing concrete floors.
 - Concrete floor cleanup on July 11th. Staining of floors started on July 12th.
 - Main art space concrete floor polishing completed.
 - Multipurpose room concrete floor polishing commenced.
 - o Grease trap installation completed and inspected. Pending concrete slab pour.
 - o Restrooms tiles installation
 - Tiles installation continues Men's and Women's restrooms.
 - Restroom fixtures installation commenced.

- Handicapped grab bars, mirrors, sinks, and trash receptacles installed.
- o Stepped terrace (RCO 032):
 - Contractor was instructed to move ahead on time and materials.
 - Contractor will submit costs associated with terrace separately.
 - B&A Architect met with KVC on June 29th to coordinate the end of steps with the proposed grassed area profile. B&A updated the drawings to reflect the changes.
 - B&A added a handicapped parking space in front of main entrance as requested by City of Doral Building Official. Revised drawing set submitted on July 19th.
- o BOH drop off area.
 - BOH drop off concrete curbs poured on June 27th and 28th.
 - BOH drop off driveway limerock subgrade compacted.
 - BOH drop off driveway first asphalt lift completed on July 18th.
- o KVC was advised to start calling for building inspections.
 - TCO requirements meeting held on June 14th.
 - Miami Dade Fire rescue meeting held on June 21st.
 - Fire Rescue personnel provided initial review comments. KVC addressing fire inspector comments with B&A.
 - MD Fire master permit number: 2021029188
 - B&A responding to initial MDRF review comments.
- IT Department coordination is on-going.
 - o Finalized location, elevation, and section of Interactive Display.
 - o Agreement to install cameras on existing Codina park light poles received.
 - IT room door installed. B&A confirmed the door could be switched to open to the exterior.
 - LPR camera pull box installed
 - Hybrid fiber walk through with Doral IT subcontractor on June 28th
 - Main Art Space video wall screen brackets installed.
- PMT coordinating with B&A and KVC for Manolo Valdez sculpture probable location.
 - o B&A provided design calculations, details, and location plan for sculpture slab on grade.
 - B&A will submit sculpture base permit application this week. Doral BD already provided a courtesy review.
 - Permit for sculpture foundation:
 - BDRV-2206-0530 (8363 NW 53 ST Doral, FL) Manolo Valdez sculpture foundation only - approved.
- AT&T pull box relocation completed on June 28th.
 - o Barriers installed for demolition of existing NW 53rd street sidewalk
 - o KVC confirmed C-2636 Pecan is available for concrete sidewalks.
- PM provided to Parks and Recreation the building signage submittal. Doral Parks provided confirmation on the Code of Ordinances and the park building operational hours.
 - o Doral Parks Department signage mockup review completed.

White Course Park:

- Construction activities:
 - o Water meters installed, pending final conveyance with WASD.
 - o Pending resolution to ponding issues at east retention area, gym equipment area, and NW corner kid's park
 - o Low voltage work being complete. IT work to commence and take roughly 3 weeks to complete.
- General activities:
 - o Close-out process
 - Assembled all manuals, warranties, as built, and testing results. Waypoint has submitted this to PMT, to be turned over to Parks department.
 - TCO extended to August 3rd.

Doral Central Park:

- Authorities having Jurisdiction (AHJ's)

- o Doral Building Department - Permits
 - Architect working through comments for Phase II/III and Phase IV Rec Center revision submissions.
 - Phase IV Aquatics Facility submitted to the City.
 - West road dedication (92nd Ave.) pending Public Works update.
 - Received Deed for Hotel Easement from City of Doral 6/15, pending recording.
 - 87th Ave. MOT under review with City.
- o GMP
 - Review of GMP Turnover A for Phase II/III on July 18th.
- Construction Activities:
 - o Civil Work (Phase I)
 - On-going installation of sanitary sewer main line.
 - Installation of sanitary sewer line completed to MH #18, North of MH #16.
 - Backfill and compaction completed until Manhole #16 going Northwest.
 - Water main installation Completed.
 - Watermain tie-in at South portion and the Northwest portion of the project completed in the presence of WASD and City of Doral.
 - Voter parking temporary fence completed.
 - o Skate Park / Amphitheater/Baseball Fields (Phase II/III)
 - Phase II/III GMP to be split into 2 packages
 - o Recreation Center / Aquatics Facility (Phase IV)
 - Phase IV Rec Center GMP to be split into 2 packages.
 - Phase IV Aquatics Facility GMP to be split into 2 packages.
- General Activities
 - o Weekly Meetings
 - OAC meetings are being held weekly on Thursdays.
 - Parks Bond IT Meeting are being held weekly on Fridays.
 - Friday Bond Meeting Update to the City.
 - Bi-Weekly Thursday DCP update with City Manager and Mayor, Design Team, CMAR, and PMT.
 - o Art in Public Places
 - BA submitted Proposal to include artwork at skatepark and pump track, and playground and canopies.
 - BA and PMT provided direction to Team Pain for skatepark and pump track artwork.
 - o FF&E
 - On-going coordination with CMaR.
 - o IT
 - AVI-SPL provided Amphitheater revision on June 15th; additional sheets for remaining scope to be delivered.
 - o City Review Comments
 - Options for Multi-Purpose Field Vehicle Access communicated with MDC DTPW. PMT to provide details to PW for a formal submittal.

Doral Boulevard Pedestrian Bridge:

- RFP #2022-09:
 - o FDOT concurrence approved.
 - o CEI evaluation/selection interviews complete
 - o NOA submitted to Condotte.

Trails and Tails Park (Lighting Improvements):

- General Activities:
 - o All newly installed lighting for the share path is functional (except for one malfunctioning luminaire that is to be replaced, which has been ordered)
 - o IT Department coordination is on-going.
 - Electrical work in the IT room complete, passed inspection.
 - Power receptacle for the portable A/C complete.

- Conduit as built provided to City IT for low voltage installation.
- Pending inspections: MDC Fire, UG Rough Inspections, and final building inspection.
- Low voltage installation to commence for CCTV and WAPs.
- Pending 1 light pole replacement, and to confirm all lights function properly, to be completed July 25th, 2022.

Morgan Levy Park:

- Project completed.
 - o Pending Final City Inspection
 - DERM requested drawing update:
 - Change Order approved for additional engineering services from EAC to resubmit to DERM and close permits with Doral.

Trail Network:

- Project Completed.

Doral Meadow Park:

- Project completed.

Additional Items:

- PMT weekly Status of Projects held every Thursday.

Planning and Zoning

Occupational License

- 22 Business Tax Receipt applications for new licenses were received this week.
- 12 Business Tax Receipt applications for new businesses were received this week.
- 109 Business Tax Receipt renewals for FY 2021-2022 were processed this week.
- 10 Business Tax Receipt renewals for FY 2020-2021 were processed this week.
- 301 Business Tax Receipt renewals for FY 2022-2023 were processed this week.
- 1 Alcohol packet was signed off.
- 1 Foreclosure Property Certificate of Use Issued.

Planning and Zoning

- Addresses creation: 8
- Building permits reviewed: 40
- Zoning inspections conducted: 48
- Site plans reviewed/approved: 2
- Zoning determination: 1

Economic Development

- Hosted Grow with Google workshop in Spanish.
- Completed State of the Budget message for FY2023 budget.
- Completed draft of Pop-Up Installation ordinance language and distributed to key city, county and state departments for comments.
- Participated in District 79 meeting with tenant, City Manager and Building Official.
- Met with Public Affairs and USA Today to coordinate advertising efforts for remainder of fiscal year.
- Solicited quotes for school supplies donation to 18 Doral educational facilities.
- Promoted upcoming USDOT Bipartisan Infrastructure Law roundtable with USDOT Office of Small Business Director Scales to Doral businesses.
- Coordinated meeting with USDOT and Public Works re: EV grant opportunities.
- Coordinated SBDC @ FIU 'Step Up Your Start-Up' workshop in August.
- Worked on Economic Report for Q1-2
- Processed payment for Prospera program "Stand Up Doral for Small Businesses."
- Processed PTSA, Facade and CBO Grant reimbursements.

Building Department

- ADMIN: Director attended staff meeting; BO attended virtual Board of Rules & Appeals (BORA) Meeting and Probably Cause Panel, Unsafe Structures; Director attended BCAIB meetings in official capacity in Palm Beach Gardens.
- ENERGOV Update: Chiefs/SMEs met to review Change Controls approved and to discuss further Change Controls needed, processes requiring updates. To-Do list was sent out for department-level Testing; Onsite meeting next week with Implementation Consultant has been calendared and agenda sent.
- HUMAN RESOURCES ACTIVITIES: Candidates interviewed this week for Electrical Inspector, Building Inspector, Mechanical Plans Examiner, Plans Processing Clerk I; Successful candidates will be forwarded to HR/CM for approval. 6 vacancies remain (technical); 1 clerical as of 7/8/22. 7 total. Candidates are coming in and approvals pending for 4 interviews
- PROJECTS: Shelton Academy TCO Prep, Codina Commercial project

Code Compliance

- Department held emergency Special Magistrate hearing for license revocation of local body shop involved in deceptive practices. Special Magistrate substantiated the closure of business until all City, County, and State violations are corrected as well as deemed the business a public nuisance.

Finance Department

- Accounts Payable: Processed 119 invoices; 80 checks for a total of \$370,898.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the Citywide Payroll
- Continue to work on the FY 2023 Proposed Budget.

PROCUREMENT MANAGEMENT DIVISION

Weekly activities for the week ending 7/21/2022

- A total of 30 PO's were created for a total value of \$257,565.
- A total of 13 Purchase Order Maintenance Increase were processed at a value of \$33,937.
- A total of 5 Purchase Order Maintenance Decrease/ Close were processed at a value of \$46,669.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 07/21/2022

- Solicitation No. and Title: RFP No. 2022-02 – Towing and Wrecker Services
Dept: Police
Broadcast Date: 04/18/2022
Due Date / Bid Opening Date: 06/16/2022
Status: 7 Submittals received; Phase I Evaluation was hosted on 6/30/2022 and Phase II will be August 11th, 2022.
- Solicitation No. and Title: RFQ No. 2022-09 – (CEI) and (PM) Services for Pedestrian Bridge Construction Project
Dept: Public Works
Broadcast Date: 05/12/2022
Due Date / Bid Opening Date: 06/21/2022
Status: 16 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/21/22 - 7 Submittals received. Phase I was held on July 6th, 2022.
Phase II scheduled for July 14th, 2022. Top 4 firms moving into Phase II. Award Recommendation made by committee.

- Solicitation No. and Title: RFP No. 2022-10 – Red Light Cameras Enforcement System
Dept: Police
Broadcast Date: 05/10/2022
Due Date / Bid Opening Date: 07/26/2022
Status: 5 Firms attended the Pre-Bid Meeting. Extending bid opening with Addendum No. 2

- Solicitation No. and Title: ITB No. 2022-11 – Citywide Sidewalk Improvement - Phase II
Dept: Public Works
Broadcast Date: 05/17/2022
Due Date / Bid Opening Date: 06/28/2022
Status: 9 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/28/2022 – 3 Submittals received – Award Recommendation made.

- Solicitation No. and Title: RFQ No. 2022-12 – Sidewalk, Curb & Gutter and Miscellaneous Concrete Repair Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/02/2022
Status: 4 Submittals received; Phase I Evaluation held on 6/22/2022 and award recommendation made by the committee.

- Solicitation No. and Title: RFQ No. 2022-13 – Milling, Resurfacing, and Striping Construction Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/02/2022
Status: 5 Submittals received; Phase I Evaluation held on 6/22/2022 and award recommendation made by the committee.

- Solicitation No. and Title: RFQ No. 2022-14 – Storm Drain and Roadway Repair Services
Dept: Public Works
Broadcast Date: 04/21/2022
Due Date / Bid Opening Date: 06/06/2022
Status: 4 Submittals received; Phase I Evaluation held for 7/1/2022 and award recommendation made by the committee.

- Solicitation No. and Title: ITB No. 2022-15 – Media Monitoring Services
Dept: Public Affairs
Broadcast Date: 05/02/2022
Due Date / Bid Opening Date: 06/17/2022
Status: 3 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/17/2022 - 2 Submittals received; Phase I held on 6/28 and committee recommended Phase II.

- Solicitation No. and Title: RFP No. 2022-16 – Instructional Tennis Programming at Doral Legacy Park
Dept: Parks & Recreation
Broadcast Date: 04/29/2022
Due Date / Bid Opening Date: 06/10/2022
Status: 4 Firms attended the Pre-Bid Meeting; Phase II Evaluation held on 6/24/2022 and award recommendation made by committee.

- Solicitation No. and Title: ITB No. 2022-17 – Purchase of Citywide Uniform
Dept: Procurement
Broadcast Date: 05/09/2022
Due Date / Bid Opening Date: 06/23/2022
Status: 6 Firms attended the Pre-Bid Meeting. Bid Opening held on 6/23/2022 - 5 Submittals received,

- Solicitation No. and Title: RFQ No. 2022-19 – Transportation Master Plan Update
Dept: Public Works
Broadcast Date: 05/09/2022
Due Date / Bid Opening Date: 06/27/2022
Status: 8 Firms attended the Pre-Bid Meeting; Bid Opening held on 6/27/2022 – 2 submittals received.
Moving into Phase II.

- Solicitation No. and Title: ITB No. 2022-20 – Newsletter Printing & Mailing Services
Dept: Public Affairs
Broadcast Date: 05/27/2022
Due Date / Bid Opening Date: 07/01/2022
Status: 3 Firms attended the Pre-Bid Meeting. Bid Opening on 7/1/2022- Award Recommendation made.

- Solicitation No. and Title: ITB No. 2022-21 Fire Alarm Monitoring, Maintenance, Inspections, and Repairs at City Facilities
Dept: Public Works
Broadcast Date: 06/17/2022
Due Date / Bid Opening Date: 07/15/2022
Status: 5 Firms attended the Pre-Bid Meeting. Bid Opening on 7/15/2022 – Award Recommendation made.

- Solicitation No. and Title: ITB No. 2022-22 NW 58th Street Outfall
Dept: Public Works
Broadcast Date: 06/21/2022
Due Date / Bid Opening Date: 07/21/2022
Status: 8 Firms attended the Pre-Bid Meeting. Bid Opening on 7/21/2022

- Solicitation No. and Title: ITB No. 2022-23 Stormwater Improvements Sub Basin NW 33 St. W
Dept: Public Works
Broadcast Date: 07/08/2022
Due Date / Bid Opening Date: 08/09/2022
Status: 12 firms attended Pre-bid.

Human Resources

- This week the Human Resources Department extended 4 offers of employment for full time positions
- 4 pre-employments were conducted
- This week, twelve (12) new hires were onboarded; (11 Part Time / 1 Full Time)
- Resignations: (1) Finance Department, (1) Police Department, and (3) Parks & Recreation Department
- 2 Full Time promotions were processed this week for the Police Department
- HR continues to have weekly Paycom conference calls to discuss implementation and HR modules and finalizing implementation
- Submitted HR agenda items and budget presentation
- Completed Workers' Compensation audit as a result of FL Statute 440
- HR is currently working on scheduling interviews for the vacant HR Generalist position

Information Technology

Phase 2: EnerGov Stabilization Project

- Verified code extension request issue on CSS is now resolved.
- EnerGov user roles update in Test Environment
- Review “open” and “pending closed” items on the Issues Tracker
- Review open action items on site report
- Agenda for week of 7/25 of 7/25 7/29 sessions with IC has been received

- COD team created 22 Energov Change Controls.
- COD IT Closed 8 Energov Change Controls and 1 was rejected by department director.

Energov Weekly Support

- Weekly support call with Special Project Director

Support Desk

- Resolved 97% support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Relocated and organized new storage room for IT equipment.
- Provided door access for the Park and Recreations staff.
- Modified door schedule for night events.

Network:

- Continue to work in the network and firewall configuration for the DCAC project.
- Met with access control for DCAC needs.

Security:

- Over 77 emails were reported and analyzed for malicious intent.

AV Team

- Maintenance on Council Chambers AV system started.
- Audio Visual vendor is onsite at the Cultural Center.
- Installation of cctv security cameras is underway.

Dashboards

- Working on an API requested by Public Safety IT to post the incidents from CAD to the AQ Database System.

Application Development

- Created program to upload Elevation Certificates and X Zone files to GIS map.
- Implemented new fields for the change management ticketing system.

Meetings/Trainings

CIO and Assistant IT Director

- Attended Bond Meeting Process RE: Construction Management.
- Attended Energov Weekly Support Escalation meeting.
- Attended weekly OAC meeting for Cultural Arts Center.
- Attended Dell meeting for smart park solution.

Public Safety Initiatives

- Upgraded the IA platform.
- Completed the IT Yearly inventory.

Intersection LPR and Traffic monitoring cameras

- Continued working with PM team and low voltage wiring contractor in the design/coordinate LPR's for CAC, Trails and Tails and White Course Parks.

Smart City:

- WCCD 37123 and 37120- Sustainable Smart City Certification Project
Dr. Patricia Mc Cartney will present the certification to Council during the August 9th, 2022, Council meeting.

- WCCD 37120- 2020/2021 Yearly Smart City Certification Project this week:
Working with WCCD to start providing requirements for review and meeting weekly
Project is 7 % completed.
 - WCCD 37122-year2021- Yearly Smart City re-Certification Project
Coordinating visit and meetings for WCCD on August 9 thru 11. We are waiting review results for WCCD 37122-2021. Fixing all GIS maps with latest information and coordinating meetings with users.
Project is 89% completed.
 - Smart Park System Project
Met with vendor for requirements of Proof of concept using our cameras for counting of people using our parks
Project is 1% completed
- PA: New DCG Calendar- Conference Room Booking System
- Created rules to mimic DGC calendar
 - Added booking equipment request listing
 - Registration link sent to users for self-registration to complete onboarding. 60% Completed
 - Provided users with Demo/Users Guide to familiarize themselves with the platform.
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- BD: Created many documentations and maps to comply with Building this week with FEMA audit requirements and daily meetings
 - PW: Coordinating post implementation of Dude Solutions Asset Management. Started to analyze our current environment

Parks and Recreation

Organizational Efficiency:

- New part-time employees started this week.
- Parks Director and Special Events Coordinators met with police to go over logistics of their upcoming event, “National Night Out & Back to School Event” on 7/19.
- Wellness Wednesday – Summer Vibes Ballet Flow at Doral Legacy Park with 15 participants on 7/20.
- Art After Dark Workshop at Morgan Levy Park on 7/21.
- Special Needs Coordinator held Silver Club account updates on 7/22.

Police Department

Arrests: 34

- Felonies: 15
- Misdemeanors: 9
- Traffic: 7
- Warrants: 3
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 297
- Non-Hazardous Moving Violations: 426
- Disabled Parking Violations: 1
- Written Warnings: 160

Civil Citations

- Civil Citations: 3
- Traffic Crashes: 53
- Hit and Runs: 5

Calls for Service: 534

Notable Arrests & Incidents

Controlled Substance/Possession: Methamphetamines
 Unlaw Posses 5 or more Ident
 Drug Paraphernalia/Possession with Intent to Use
 Driving While License Suspended

Doral Patrol Officers were patrolling the area of NW 107th Avenue and 17 Street and observed a vehicle with the headlight out and a handwritten tag on a piece of cardboard. Officers then initiated a traffic stop and contacted the male driver. The male driver told officers that his driver's license was suspended. Officers conducted a record check of the male driver's license and revealed that his license had multiple suspensions. Officers also discovered methamphetamines, two glass pipes, needles, and suspected marijuana inside the vehicle in question. The male driver was arrested and charged for the crime committed.

Battery on a Person 65 or older
 Criminal Mischief/ More Than \$200 Less Than \$1000
 Resisting Officer Without Violence to His Person

Doral Patrol Officers were patrolling the area of NW 97th Avenue and 41 Street when they observed a vehicle stopped in the outside lane. As officers were approaching the vehicle, they noticed that the vehicle was rocking from side to side and the passenger striking the driver of the vehicle. Officers quickly took the male subject into custody. The victim is over the age of 65 and suffered injuries to the face, right arm, and right leg. The male subject was arrested for the crime committed.

Neighborhood Resource Unit

- Doral Police Training & Community Center; Multi Agency Police Explorers Academy,
- Doral Academy of Math & Science – School detail
- Sam's Club – Requested donation of water for National Night Out
- Hellmann Worldwide Logistics – Requested the use of cold storage for storage of a pallet of water for National Night Out
- Gelateria – National Night Out sponsorship
- Publix shopping area – National Night Out flyers
- Juvenile follow up – Case # xxxxx2510
- Atlantic Doral – NNO information and flyer
- City Hall – Parks meeting reference National Night Out
- Explorer academy – Presentation on Community Policing and NRU
- International Mall – High visibility and area check
- Miami Gardens PD – Shield meeting and business coordination presentation
- Sam's Club – Follow up the club manager regarding the donated pallet of water for National Night Out

Upcoming H.O.A. Meetings

- 07/21/2022 Doral House Three- Officer Ten
- 07/21/2022 Doral Lakes- Officer Ten
- 07/25/2022 Village of Doral Oaks- Officer Feliciano

Training Unit

I. Training Section:

Pat-down, In-custody Searches and Handcuffing: Tuesday 7/19/22 and Thursday 7/21/22.
See attached Schedule

Driving Enhancement Course with MDPD 07-19 through 07-21-2022 1400-2200

PSA Academy #12 Week 4 July 18th Through July 22nd, 2022.

Monday- Officer Safety & Survival, Self-Defense, Procedural Justice/Ethics.

Tuesday- Elements & Principles of Effective Report Writing,

Wednesday- Communications, Elements & Principles of Effective Report Writing, Grammar.

Thursday- Elements & Principles of Effective Report Writing.

Friday- Officer Safety & Survival Self-Defense.

Phase II Academy: Week 4 July 18th Through July 22nd, 2022.

(Robert Guzman and Alejandro Pino)

Monday- PT, Building Searches/clearance.

Tuesday- PT, Traffic Laws, DUI Training.

Wednesday- PT, K-9 Orientation, Domestic Violence Investigations.

Thursday- PT, OSSI/RMS, Worksheets and Monthly's.

Friday- PT, Scene Management, Call for Service.

2. Community Room:

Multi Agency Police Explorer Academy July 18th Through July 22nd, 2022.

Office of Emergency Management:

- Attended FEMA's virtual course on Critical Concepts of Supply Chain Flow and Resilience.
- Reviewed research conducted by the Center for Naval Analyses (CNA) and case study on fuel and food resupply challenges in Metro Miami after Hurricane Irma. The study is part of CNA's examination on Supply Chain Resilience and the 2017 Hurricane Season.
- Provided new recruits orientation on the Office of Emergency Management functions, and proctored exam for FEMA's IS-200.C: Basic Incident Command System for Initial Response course.
- Began review of Guide to Expanding Mitigation among the older adult population.
- Shared information on social media regarding hurricane preparedness, information from the National Weather Service (NWS Miami) on heat indexes and car temperatures while promoting the Look Before You Lock campaign, the Home Hardening Sales Tax Exemption from July 1, 2022, to June 30, 2024, and subscription promotion to Doral Alerts.
- Created situation reports, and shared COVID-19, cybersecurity, and other relevant news with Directors, DPD command, and satellite cities. Information also included bi-weekly Covid reports provided by the Florida Department of Health (FDOH), County Covid-19 tests positivity rate, and number of fatalities.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 68,241 (Increase of 112 followers)

Instagram reach increased by 25.5% (20k) from prior week, Paid reach increased by 3% (624).

TOP POST: Instagram post announcing Back to School/National Night Out event-- 13k reach and engaged

299!

- Design/Web Projects –Unitar event flyer; Certificates; Co-designation postcard, USA Today ad, Cultural Center Reception Invite

- Participated in EOC Municipal Branch and WebEOC Training

- Attended demo for Insights platform

- Onboarding call with PBS Health Channel for first steps now that agreement is fully executed.

- Phase 2 Evaluation for Media Monitoring RFP

- Event Coordination:

- Doral Cultural Arts Center Sneak Peek Reception

- Unveiling of completed park projects

Videos:

Published – I Love My City – Testimonial #1

Published – City of Doral is hiring

Published – Doral Parks Bond Update – Doral Central Park

In Production – Get to Know Your Elected Official (10 videos)

In Production – PD Recruiting Video

In Production – Your City at Work – Planning & Zoning

In Production – Parks Programs (intern project)

Public Works

General Government:

- o ITB 2022-23 “Stormwater Improvement Project at Sub Basin NW 33 ST W” - Solicitation has been advertised and the award recommendation is scheduled to be presented during the September 2022 Council Meeting.

- Held interview for Public Works Laborer I

- o ITB 2021-18 “Stormwater Improvements at NW 89th Place and NW 24th Terrace” - Notice to Proceed was issued on 2/7/2022. Phase along NW 24th Terrace phase has been completed and that portion of the project has already been accepted by the Stormwater Division. Next phase for drainage installation for this project is along NW 23rd Street and along NW 89th Place between NW 23rd Street and NW 25th Street. 80% of the drainage installation is complete and the project is scheduled to be completed by September.

- Audit - City of Doral Stormwater Division received a “Satisfactory” on the Florida Department Environmental Protection (FDEP) NPDES Year 4 Audit. This audit was to review the city’s National Pollutant Discharge Elimination System Program and to ensure that all activities under this program meet the permit requirements.

Quality of Place:

Completed the Final Report of the 2022 GREEN Street Tree Matching Grant and submitted to the Miami Dade County Neat Streets for reimbursement of \$18,658.00.