

RESOLUTION No. 21-202

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, APPROVING A WORK ORDER BETWEEN THE CITY OF DORAL AND ILER PLANNING INC., TO PROVIDE PROFESSIONAL PLANNING AND ZONING SERVICES TO UPDATE CHAPTER 71, "LANDSCAPING AND BUFFERS" OF THE CITY'S LAND DEVELOPMENT CODE, IN AN AMOUNT NOT TO EXCEED \$48,250.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE WORK ORDER AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Mayor and City Council recognizes that changes to the adopted Land Development Code are periodically necessary to ensure that the City's regulations are current and consistent with the City's planning and regulatory needs; and

WHEREAS, the City of Doral's Land Development Code was adopted in 2007, and incorporates land development regulations including development review procedures, impact fees, land uses and zoning districts, landscaping, sign regulations, subdivision regulations, and other regulations controlling the development of land; and

WHEREAS, Chapter 71, "Landscaping and Buffers," (the "City's Landscape Ordinance") of the City's Land Development Code, established minimum landscape standards for the City that enhance, improve, and maintain the quality of the landscape; and

WHEREAS, the intent of the City's Landscape Ordinance is to: contribute to the processes of air movement, air purification, oxygen regeneration, groundwater recharge, and stormwater runoff retention, while aiding in the abatement of noise, glare, heat, air pollution and dust generated by major roadways and intense use areas; promote the use of trees and shrubs for energy conservation by encouraging cooling through the provision

of shade and the channeling of breezes, thereby helping to offset global warming and local heat island effects through the added absorption of carbon dioxide and reduction of heat islands; and to improve the aesthetic appearance of commercial, industrial and residential development through the use of plant material, thereby protecting and increasing property values within the community; and

WHEREAS, the Mayor and City Council finds that the Landscape Ordinance should be amended to enhance the aesthetic appearance of the City, promote the expansion of the existent tree canopy, and provide a healthier and safer environment for city residents; and

WHEREAS, on March 22, 2017, the Mayor and City Council approved the selection of Iler Planning Inc., to provide planning and zoning consulting services for a three (3)-year period, with two (2) one (1) year renewals for a total of five (5) years; and

WHEREAS, on May 24, 2017, the Mayor and City Council approved an agreement with Iler Planning Inc., for Professional Planning Services via Resolution No. 17-97; and

WHEREAS, the City of Doral approved an extension of the contract on March 30, 2020, providing for an additional two years of services; and

WHEREAS, staff respectfully requests that the Mayor and City Council approve the Work Order for Iler Planning Inc., a copy of which is attached hereto as "Exhibit A," to provide professional planning and zoning services to update the City's Landscape Ordinance, in an amount not to exceed \$48,250.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are confirmed, adopted, and incorporated herein and made as part hereof by this reference.

Section 2. Approval. The Work Order for Iler Planning, Inc., for the provision of professional planning and zoning services to update the City's Landscape Ordinance in an amount not to exceed \$48,250.00, a copy which is attached as "Exhibit A," is hereby approved. Funding will come from account No. 001.4005.500310 professional services.

Section 3. Authorization. The Mayor and City Council hereby authorize the City Manager to execute the Work Order and expend budgeted funds on behalf of the City in furtherance hereof.

Section 4. Implementation. The City Manager and City Attorney are hereby authorized to take such action as may be necessary to implement the purpose and the provisions of this resolution.

Section 5. Effective Date. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution was offered by Councilmember Cabral who moved its adoption.

The motion was seconded by Councilmember Puig-Corve and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Pete Cabrera	Yes
Councilwoman Digna Cabral	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 8 day of September, 2021.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY

EXHIBIT “A”

WORK ORDER FOR PROFESSIONAL SERVICES

TO: Iler Planning Inc.
1688 Meridian Avenue
Suite 720
Miami Beach, Florida 33139

DATE: September 8, 2021

The City of Doral authorizes the firm of Iler Planning Inc., to provide professional planning and zoning services for the preparation of the update to Chapter 71, "Landscaping and Buffers," of the City's Land Development Code. Iler Planning Inc. is a prequalified provider of professional planning services approved by the Mayor and the City Council on March 22, 2017 via Resolution No. 17-48. The Professional Services Agreement between Iler Planning Inc. and the City of Doral was approved on May 24, 2017 for an initial term of three (3) years with an expiration date of March 30, 2020. Pursuant to Section 2.1 of the Professional Services Agreement, the City Manager on March 30, 2020, authorized an extension of the contract for an additional period of two (2) years through March 30, 2022. The work should be performed in accordance with the contract provisions contained in the Professional Services Agreement and the attached proposal entitled "Doral Landscape Code Update" submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Iler Planning Inc., dated August 20, 2021. The scope includes the preparation of the update to Chapter 71, "Landscaping and Buffers," of the City's Land Development Code. The schedule requires the work to be performed within eight (8) months from Notice to Proceed (NTP). All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$48,250.

You are required by the Continuing Professional Services Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Professional Services Agreement approved by the Mayor and City Council on May 24, 2017 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Professional Services Agreement, the provisions of this specific Work Order shall prevail and apply.

This Work Order is not binding until the City of Doral agrees and approves this Work Order.

(Signature page follows)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: Iler Planning Inc.

WITNESSES: SEAL:

BY: _____
NAME: _____
TITLE: _____

1. _____
2. _____

OWNER: City of Doral

AUTHENTICATION:

BY: _____
NAME: Hernan Organvidez
TITLE: Interim City Manager

BY: _____
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY FOR THE SOLE USE
OF THE CITY OF DORAL:

BY: _____
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney

Doral Landscape Code Update

Scope of Services

Prepared by: Henry Iler, AICP
Iler Planning Inc.
8-20-21

This scope of work, prepared by Iler Planning (Consultant), is intended to implement an update of Doral Code Chapter 71 (Landscape Code). A major focus of the update will be to incorporate policies from other City planning documents such as the Comprehensive Plan Green Element and the Doral Boulevard Beautification Plan. City staff and the Consultant have also gained considerable experience in using Chapter 71 over the 15 years since it was first adopted and this experience will further guide the update.

The Consultant will work directly with Planning and Zoning staff in implementing the update. The specific tasks involved in this project are outlined below.

Task 1: Kick-off Meeting and Background Documents. Consultant will prepare an agenda and conduct a project kick-off meeting with City staff. The goal and objectives of the project will be discussed and finalized. Background documents necessary for the project will be identified and provided by staff. The project schedule will be reviewed and amended as necessary.

Task 2: Chapter 71 Update Draft. Following receipt of all background documents from Task 1, Consultant will prepare the initial draft of the Chapter 71 revision and submit it for staff review. Consultant will meet with staff to discuss the draft document, comments and any remaining update needs.

Task 3: Revised Landscape Code. Consultant will revise the initial draft of the revised Landscape Code and prepare a 2nd draft for final staff review. Consultant will meet with staff, if necessary, to discuss any remaining comments and the planned stakeholder public workshop. Consultant will make any revisions agreed upon in the staff meeting and submit a 3rd document draft for public review prior to the stakeholder workshop.

Task 4: Stakeholder Meeting. Consultant will attend the workshop and present the primary changes to the Landscape Code. City staff will prepare the Powerpoint presentation for the workshop.

Task 5: Final Revised Landscape Code. Consultant will make any changes recommended by staff based on the comments received at the stakeholder workshop and submit the final recommended update to the Landscape Code.

Fee: \$48,250. This fixed fee will be invoiced by the Consultant periodically based on work progress. The fee breakdown by task is provided below.

Task 1: \$8,750
Task 2: \$24,500
Task 3: \$8,500
Task 4: \$4,000
Task 5: \$2,500
Total: \$48,250

Deliverables and Responsibilities: City is responsible for preparation of all legal documents, public notices and staff reports. One (1) hard copy and one (1) digital copy of the Consultant deliverables in Tasks 2, 3 and 5 will be provided.

Completion Schedule:

Task 1: 30 days from Notice-to-Proceed (NTP)
Task 2: 150 days from NTP.
Task 3: 180 days from NTP.
Task 4: 210 days from NTP.
Task 5: 240 days from NTP