



City of Doral Citizens Audit Advisory Board Meeting Minutes

Wednesday, May 1st, 2024

6:00 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:11 p.m.

2. Roll Call of Board Members

Alberto Ibarra, Vice Chair	Present
Marsha Bourjolly, Secretary	Present
Yesit Campo, Board Member	Absent
Ithamar Urdaneta, Board Member	Present
Gioelid Nucette, Board Member	Present
Rejane Rameau Alternate Member	Present

Also present:

Solangel Perez, Director of Finance, City of Doral

Michelle Guillen, Assistant Finance Director, City of Doral

3. Pledge of Allegiance

4. **Public Comments** – We had a guest by the name of Stan who was present to observe, learn, and thanked us for our service.

5. Approval of Minutes

Motion to approve the March 6th, 2024 meeting minutes made by board member Alberto Ibarra and seconded by board member Ithamar Urdaneta. All in favor, motion passes.

6. Discussion Items

7. Open Discussion

- a. Ithamar indicated that Connie emailed about topics of discussion from last meeting, and these topics already have a dedicated Committee.
- b. Sol highlighted the Board's responsibilities; among which the City Financial Audit is a focus area. Any information on such can be looked into, and available on the website; also Parks & Bonds have information available on the website.
- c. Alberto noted "our duty is to let us see what we want to see, instead of someone else having oversight on this". Miami Parking Authority handles the parking with the Public Works department; thus, we aren't able to look into this.
- d. Rejane questioned if we are coming up with new ideas that can help the community or just reviewing old ideas? Alberto replied that should be 'both', we're an oversight body, we review things that already happened and make recommendations on things that we think need to change.
- e. Sol read the paragraph covering the objective and duties of the CAAB. Alberto pointed out based on the paragraph just read, that we are limited on what we can do, we have to learn the process, do a walkthrough to ensure that what is written is what's being done. Perhaps focus on 1 area, propose to focus on 1 area. There may be areas we can look into (within the City), and make a recommendation while fulfilling our duties.
- f. Sol inquired about any questions on the Bonds project; the reports on the web are progress reports (Doralparksbond.org). Alberto pointed out that there is an oversight committee, but if there are any questions, Sol can obtain an answer.
- g. Ithamar inquired who the audit firm was, which is the same as the previous year. Sol noted that the March 31st audit will be available at the end of the month, and will invite Andrew Fierman to have a presentation for the Board.
- h. Alberto mentioned that the Bonds Program is a heavily regulated area; also mentioned the Freebee and its new launch for adults 65+ and recommendations on the program.
- i. Sol to proceed with the Board's request of contract to MPA and Freebee (contract & SOPs) → Alberto 1st and seconded by Ithamar, all in favor.
- j. Alberto inquired on rules, how the program is going and the new launch of Freebee (Public Works & MPA).
- k. Ithamar mentioned to Sol our understanding that everyone is understaffed, and if we (CAAB) can help, to forward things our way, anything that needs to be reviewed, since we volunteer our time, that it be used to the best while ensuring it falls within our responsibilities.
- l. Alberto suggested we choose a program, read about it, and optimize it, making sure how our tax dollars work, and look at internal processes
- m. Rejane requested to have Connie's presence in one of our meetings, so we avoid going in circles; we want to make improvements, not overstep on something or waste time.
- n. Ithamar suggested reviewing our duties and responsibilities and look into a program.
- o. Alberto asked to maintain communication through Juanita
- p. Ithamar to request a 'yes or no' through Connie first before diving in (or any suggestion from the Clerk). Sol will relay to Connie and advise on what we need to do.

8. Discussion of Next Meeting Agenda Items

9. Next Meeting: Wednesday, August 7th, 2024 at 6:00 p.m.

10. Adjournment

Meeting adjourned at 7:12pm

Respectfully submitted,

Marsha Bourjolly

Marsha Bourjolly, Secretary

Motion to approve the minutes of the May 1st, 2024 Citizens Audit Advisory Board Meeting made by Board Member *Alberto Ibarra* and seconded by Board Member *Marsha Bourjolly*.

Alberto Ibarra, Chair

Yesit Campo Vice Chair

Marsha Bourjolly, Secretary

Ithamar Urdaneta, Board Member

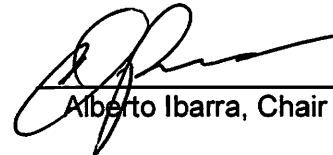
Gioelid Nucette, Board Member

Rejane Rameau, Alternate Member

*MB*_____

*AG*_____

APPROVED and ADOPTED this 7th day of August 2024.



Alberto Ibarra, Chair