



City of Doral

Military Affairs Advisory Board Meeting

Minutes

Monday, November 13, 2023

6:00 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:15 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Christopher Flynn, Secretary	Present
Ricardo 'Rich' Bautista, Board Member	Present
Alvaro Ferrando, Board Member	Absent
Isabel Martin, Alternate Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

Public present:

Mark Pinilla, President of Vet Info
Marcelo Malvicino, RE/MAX
Jessica Malvicino, Outpatient Site Care
William Fitzgerald III, resident veteran
Samuel Grossman, service member
Damaris Flynn, resident veteran spouse

3. Pledge of Allegiance

4. Public Comments

Several public members present, interest in supporting the Family Day Event. All public, board members, guests, and staff, introduced themselves.

5. Approval of Minutes

a. November 7, 2023

Motion to approve the November 7 meeting minutes made by Member Bautista and seconded by Member Martin. By consensus, motion passes unanimously.

6. Discussion Items

a. Family Day Event

Texas Roadhouse had expressed interest in sitting at a tent as a vendor as well as food sponsor.

Miami VA would like 2 tents and tables for all the veteran information that needs to be displayed, from LPOP and Suicide Prevention.

Outpatient Site Care and RE/MAX requested a single tent and table to share.

Share Your Heart/Victory for Youth expressed interest in a tent and table.

Big Red Bus has been removed from the sponsor list due to lack of outreach and previous years' lack of interested donors.

United Martial Arts expressed interest in a vendor tent and table along with donation table under the pavilion.

Mr. Estrada reviewed the logistics open questions for the Parks Department final support stage.

Secretary Flynn confirmed now 16 tents, 21 tables, 43 chairs, including a spare tent, table, and 2 chairs. This will be reviewed again, and updates sent to Mr. Estrada and the Parks Director by close of the evening.

No power has been requested other than the bounce house, in which they intended to bring their own generator as part of the rental.

Mr. Estrada confirmed Texas Roadhouse boxed lunches for 150, Papa John's for 25 pizzas.

Parks will provide drinks, cups, plates, napkins, from Publix.

Inflatables and DJ confirmed, Parks will provide games for kids.

Set-up can begin between 8-8:30 am. The park opens at 8 am.

Parks will provide raffle tickets to be used for food and raffle donations.

Vet Info is providing volunteers to support the Park setup, teardown, and cleanup.

Publix provided gift cards for raffle.

Bass Pro Shop provided donations through the city and a grant through Vet Info.

Sports Clips provided 6 free hair cuts to raffle.

Chaplain still unaccounted for.

Secretary Flynn has had no positive contact with Miami Dade Animal Services.

Member Martin will stop by directly and confirm attendance.

Miami Dade Fire Rescue Station 69 confirmed attendance.

Doral Police Department Motorcycle Squad unconfirmed.

Civil Air Patrol may be interested in attending, Member Martin will confirm.

US Southern Command confirmed attendance.

Fish and Wildlife Conservation confirmed attendance for tent and table, but no confirmation on boat this year.

Chair Watts noted that art work should be completed well ahead of time to allow both the city to vet the information before public release, as well as US Southern Command requirement to vet the information before internal release to their staff.

7. Discussion of Next Meeting Agenda Items

a. Family Day Event

8. **Next Meeting:** January 8, 2024, 6:00 p.m.

9. **Adjournment**

Meeting adjourns at 6:56 p.m.

Respectfully submitted,



Christopher Flynn, Secretary

Motion to approve the minutes of the November 13, 2023, Military Affairs Advisory Board Meeting made by Board Member Rich Bautista and seconded by Board Member Juan Peralta.

William 'Bill' Watts, Chair
Christopher Flynn, Secretary
Ricardo 'Rich' Bautista, Member
Alvaro Ferrando, Member
Isabel Martin, Alternate Member
JUAN PERALTA, MEMBER



APPROVED and ADOPTED this 8th day of January 2024.



William 'Bill' Watts, Chair

Veterans Day/Family Day

Glades Park | November 18, 2023 | 11:00 AM - 2:00 PM

Event Logistics Detail									
Tent #	Vendors	Tent	Tables	Chairs	Needs Power	Addl. Notes	Outreach	Contact	Notes
1	Miami VA Suicide Prevention, Early Intervention, LPDP, Miami Vet Center, Vet Info	2	2	4	0	Informational vendor	Bill	Yes	
2	The Keyes Company, Keyes Insurance, Keyes Property Management, Home Partners Title, Capital Partners Mortgage Services LLC	1	1	2	0	Informational vendor	Vet Info	Yes	
3	Monat Global/Zahary Escandon	1	1	2	0	Informational vendor	Vet Info	Yes	being vetted by city legal
4	Moments Hospice/Marilyn Puerto	1	1	2	0	Informational vendor	Chris/Bill	Yes	contacted by VetInfo/MAAB at Vet Day Event
5	Victor for Youth	1	1	2	0	Informational vendor	MAAB	Yes	
6	Outpatient Site Care / RE/MAX	1	1	2	0	Informational vendor	MAAB	Yes	
7	Florida Fish & Wildlife	1	1	2	0	Demonstration/information	VetInfo	Yes	
8	Texas Roadhouse	1	1	2	0	Informational vendor	city/Parks	Yes	
9	United Martial Arts	1	1	2	0	Informational vendor	VetInfo	Yes	
10	Military Affairs Advisory Board, sign-in, VFW	1	1	2	0	Registration/Check in	Eventbrite/board	Yes	
11	US Southern Command	1	1	2	0	Informational vendor	city	Yes	
12	FIU Veteran and Military Affairs	1	1	2	0	Informational vendor	Vet Info	Yes	
13	Navy Federal Credit Union	1	1	2	0	Informational vendor	Vet Info	Yes	
14	Civil Air Patrol / soare tent	1	1	2	0	Informational vendor/SPARE	MAAB	TBD	
15	Miami Dade Animal Services (Doral)	1	1	2	0	Provide low/no cost emotional support adoptions to veterans	Chris		
Under Pavillion	Bass Pro (donated raffle items)					Donated raffle items	city	Yes	
Under Pavillion	Texas Roadhouse FOOD	0	2	4	0	Boxed Lunches	city/Parks	Yes	Requested funds order for 150 people, pulled pork sandwich and/or burgers, sides, check registration to up to 200/250
Under Pavillion	Winn Dixie FOOD	0	1	2	0	Donated food	city/Parks		
Under Pavillion	Papa Johns FOOD	0	1	2	0	Donated pizza, water & informational vendor	city/Parks	Yes	25 pizzas
Under Pavillion	United Martial Arts FOOD	0	1	2	0	Donated soda & informational vendor	VetInfo/Parks	Yes	
Vehicle	Fire Truck (MDFR #69)	0	0	0	0	Demonstration/information	Chris	Yes	
Vehicle	Doral Police Department Harley's	0	0	0	0	Demonstration/information	Chris		
Personnel	chaplain	0	0	0	0	veteran staple to all events	Bill		request availability from any of the following: City, SouthCom, VA, Doral PD
16	Games (Jenga, Dominoes)	1	1	4	0	Place in grass area	city/Parks	Yes	
Grass Area	We Rent Fun	0	0	1	1	Inflatables for kids	Chris/city	Yes	Requested funds estimated \$100C+
Total Order		17	22	47	1				



Refer to attached spreadsheet for full vendor and attendee list

- 17x tents
- 12x tables (5x tables @ pavillion)
- 17x chairs
 - 2x chairs -tents 1-15
 - 4x chairs -tent 16
 - 10x chairs -pavillion tables
 - 1x chair -bounce house

Bounce House centered
- games tent on side

MDFR truck, as space/weight permits

1x Doral PD motorcycles

1x FWC boat/ equipment

1. 2x Vet Info/VA
2. Keys
3. Monat Global
4. Moments Hospice
5. Victor for Youth
6. Outpatient Site Care / RE/MAX
7. FL FWC
8. Texas Roadhouse
9. United Martial Arts
10. MAAB / VFW
11. USSOUTHCOM
12. FIU
13. Navy FCU
14. CAP / spare tent
15. Animal Services
16. Games
17. Bounce House

Pavillion
- All food/donations...
[5x tables, 2 chairs ea]
2x Texas Roadhouse
1x Winn Dixie
1x Papa Johns
1x United Martial Arts

Vehicles
- Doral PD Harleys
MD Fire Rescue Truck
FL FWC Boat