



## MINUTES

### CITY OF DORAL Commission on the Status of Women Advisory Board Meeting

Thursday, February 6<sup>th</sup>, 2014  
8401 NW 53<sup>rd</sup> Terrace, 3rd Floor Room #353  
Doral, FL 33166

**1. Call to Order at 6:25pm**

**2. Roll Call of Members (quorum established with 5 members present):**

- Ana Maria Arizaleta - present
- Marisela Boria - present
- Tina Floyd Fernandez - present
- Martha Gomez - absent
- Juana Isa - absent
- Alejandra Moreno - present
- Carolina Sivoli - absent
- Mary Taboada – present

Other members present:

- Bettina Rodriguez
- Sandra Ruiz
- City Attorney
- AB Liason: Christina Baguer

**3. Agenda/Order of Business**

**a. Approval of minutes of Past Meetings (10/22/13).**

Minutes from our regular meeting on 10/22/13 were read and approved unanimously.

**b. Address attendance and membership**

The issue of attendance to the meetings and membership was brought up and discussed. The board currently has one vacancy after Maria Eugenia Pardo's resignation last week. It was voted and agreed to request the removal of member Juana Isa as she has consistently failed to attend regular scheduled meetings. It was also agreed to forward resumes of available candidates to fulfill the vacancies directly to Mayor Boria.

**c. Update from City Liaison/City Clerk regarding amendment to ordinance #2013-10**

Mrs. Moreno conveyed to the board members that during discussion with the City Attorney, he informed that the amendment issue (to include the sections of Selection of Officers; Meetings and Membership Removal currently missing from ordinance #2013-10) could not be addressed through staff and required approval from City Council.

It was then voted and agreed that the COSW would present a request during next City Council meeting for the amendment of the ordinance.

The City Attorney also indicated that there was a recommendation being considered by the City Council regarding standardization for all advisory boards.

**d. Update regarding Web Communication Protocol (potential posting of Advisory Board content on City's website)**

Christina Baguer informed that the webpage for Advisory Boards had been updated and it is now possible to request specific content to be included. Content approved in an advisory board meeting will need to be sent to the liaison for review, approval and posting.

The possibility of posting draft minutes to the website (noted as such) was also discussed with Christina. This would allow board members that did not attend a meeting to review offline before the next meeting and come prepared. She indicated that she would review the possibility with the City Clerk.

**e. Update regarding Study Research by all Board Members**

There was a discussion regarding the objectives and sources for the study research, as well as options to move forward. It was agreed that the board would request Councilwoman Bettina Rodriguez for whitepapers and studies that she indicated had already been developed by City staff and her office. It was also agreed that this topic has had very poor traction given the few meetings and poor attendance. We will address this topic in the upcoming meetings and provide samples sections, however until we resolve the attendance situation it is unlikely that we will be able to move forward with the study.

**f. Review Potential Event Dates for 2014**

In order to assist the identification of issues specific to women in the City (related to the research study discussed in the previous item), it was voted and agreed that the COSW would request permission during next City Council meeting to coordinate a session open to the public to allow for their input. The board will also research options to bring a speaker to the session and request donations for refreshments. The date that was agreed was March 15<sup>th</sup>.

**g. Elect new Board Secretary position**

This item was not addressed at the meeting but postponed until we resolve the attendance situation.

**4. Public Comments**

Councilwoman Sandra Ruiz announced that a lunch during the PGA tournament was being coordinated and that an invitation would be forthcoming for the member of the COSW advisory board.

Christina Baguer requested that we email her ideas for the City to celebrate Women's History month.

Councilwoman Bettina Rodriguez invited all board members to attend the ribbon cutting ceremony for Vitoria Fonseca's Gold Award Project: Sprout Change – Doral's Community Garden on Sunday 2/23/14 at noon at the location of the Farmer's Market at 9659 NW 41<sup>st</sup> St.

**5. New Business**

Potential attendance to events of interest to the COSW were briefly reviewed, this will be discussed with more attention during next scheduled meeting.

**6. Future Meeting Dates**

The next regular meeting is scheduled for Thursday 2/27/14.

**7. Adjournment**

Meeting was adjourned at 8:45pm

Respectfully Submitted,

\_\_\_\_\_  
(Name), Advisory Board Secretary

Motion to approve the minutes of the (Date of Meeting Minutes approved) Name of the board  
Advisory Board Meeting made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Chairperson

*Guillermo J. Perez*  
*[Signature]*  
*Carolina Lave*  
*Infante Sabana*  
*[Signature]*  
*[Signature]*  
\_\_\_\_\_

*Paulo Hernandez*  
\_\_\_\_\_  
Chairperson