



# CITY OF DORAL RECORD (MASTER) COPY TRANSMITTAL FORM

OFFICE OF THE CITY CLERK

Transmittal From: Public Works Department

*Department*

Delivered by: Natalie Camps

*Name*

Date of Transmittal: 6/17/2020

City Clerk's Office Date Stamp

22 JUN '20 AM 8:33

The following record (master) copy is being transmitted to the Office of the City Clerk:

Contract

Vehicle Title

Agreement

Deed

Agreement Renewal Letter

Lease

Work Order

Other: \_\_\_\_\_

Special Magistrate Order

Is this to be *recorded* with *Miami-Dade County*  Yes  No

Is this Contract / Agreement:  Capital Improvement  Non-Capital Improvement

Contract / Agreement Termination Date: 30 days + NTP Renewal Date: \_\_\_\_\_

Description of Record Copy: Work order with A&P Consulting for the FHWA audit

Approved by Council:  Yes  No Council Meeting Date: \_\_\_\_\_  
(Provide Resolution / Ordinance attached when applicable)

Non-Council Item: \_\_\_\_\_  
(Provide a brief explanation of the reason / need for the purchase, service, etc.)

Budgeted Funds:  Yes  No Account No.: 401.80005.500650 FY: 20

### Office of the City Clerk Administrative Use Only

Received by: J. Cruz

Reviewed for completion by: Connie Diaz

Returned to originating Department for the following corrections on: N/A (Date)

Tracking Log: 6/22/2020 (Date)

Digital Copy: 6/22/2020 (Date)

Website: 6/22/2020 (Date)

AWR ISO APC

**WORK ORDER No. 14 FOR PROFESSIONAL SERVICES**

TO: A&P Consulting Transportation Engineers  
8935 NW 35<sup>th</sup> Lane, Suite 200  
Doral, Florida 33172  
(305) 592-7283

DATE: June 12, 2020

The City of Doral authorizes the firm of A&P Consulting Transportation Engineers to provide professional engineering services to support the City Public Works Department prepare for the Florida Highway administration (FHWA) audit in which the City was randomly selected to participate. The audit is being completed for the Year 5B Canal Bank Stabilization Project. Where A&P Consulting Transportation Engineers is a prequalified provider of professional engineering services selected in accordance with Consultant Competitive Negotiation Act (CCNA) requirements and approved by the City Council in November 2017 through Resolution 17-202. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Agreement between A&P Consulting Transportation Engineers and the City of Doral dated January 30, 2018, and the attached Proposal dated June 2, 2020 and submitted by your firm for the above referenced project.

**SCOPE OF SERVICES AND SCEHDULE:**

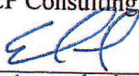
The scope of the project will be as described in the attached proposal from A&P Consulting Transportation Engineers dated June 2, 2020 to prepare documents for the randomly selected FHWA audit for the Year 5B Canal Bank Stabilization Project. The schedule requires the scoped of work to be completed within 30 days of Notice to Proceed. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a time and material basis not to exceed the amount of \$3,552.00.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated January 30, 2018 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply. Work Order is not binding until the City of Doral agrees and approves this Work Order.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

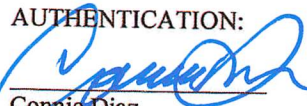
CONSULTANT: A&P Consulting Transportation Engineers

BY:   
NAME: ERIK S.B. JA, PE  
TITLE: CEI PRINCIPAL

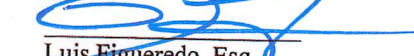
WITNESSES: SEAL:

1.   
2. 

OWNER: City of Doral  
BY:   
NAME: Albert P. Childress  
TITLE: City Manager

AUTHENTICATION:  
BY:   
NAME: Connie Diaz  
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY:   
NAME: Luis Figueredo, Esq  
TITLE: City Attorney





**A&P Consulting Transportation Engineers**

8935 N.W. 35<sup>th</sup> Lane, Suite 200  
Doral, Florida 33172  
Phone: (305) 592-7283

June 2, 2020

Ms. Stephanie Bortz  
Stormwater Utility Manager  
City of Doral  
Department of Public Works

8401 NW 53rd Terrace  
Doral, FL 33166  
T (305) 593-6740 Ext. 6024  
F (305) 593-6617

**CONSULTANT WORK ORDER**

Dear Ms. Bortz,  
A & P Consulting Transportation Engineers (APCTE) proposes to provide the services identified below for the project entitled "**Canal Bank Stabilization Year 5B (Dressels Canal)**".

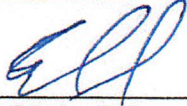
**I. GENERAL**

Pursuant to the Scope of Work of the Professional Service Agreement, APCTE shall provide professional services in support of the City's Department of Public Works for the above mentioned project. APCTE shall provide additional project administration and resident compliance services in response to the project being randomly selected for audit by the Federal Highway Administration (FHWA), requiring increased level of detail on project documentation, payroll records, & daily reports.

**II. COMPENSATION**

APCTE shall perform the Work detailed in this Proposal for an Hourly Rate, Not to Exceed fee of Three Thousand Five Hundred Fifty-Two Dollars with 00 cents (\$3,552.00). This Proposal is based exclusively on the staff outlined in the Attachment and the Estimate of Work Effort Schedule. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount.

<b>SUMMARY OF COMPENSATION</b>			
	<b>Major Task Name and/or Activity Description</b>	<b>Fee Amount</b>	<b>Fee Basis</b>
	Canal Bank Stabilization Program Year 5B – Dressels Canal	\$3,552.00	Hourly Rate, Not to Exceed

Submitted by:   
Erik Sibila, P.E  
Principal, CEI Division

06/02/2020  
Date

Approved by: \_\_\_\_\_  
City of Doral Public Works

\_\_\_\_\_  
Date

**CEI FOR CANAL BANK STABILIZATION OF DRESSELS CANAL - AMENDMENT #1**

A&P Consulting Transportation Engineers, Corp.

**Staffhour Break Down**

	<b>PM</b>	<b>SE</b>	<b>PE</b>	<b>CI</b>	
<b>Task/ Description</b>	<b>Project Manager</b>	<b>SR Engineer</b>	<b>Project Engineer-</b>	<b>Construction Inspector</b>	<b>Total</b>
<b>General Overall Project Manager</b>					<b>0</b>
<b>Conduct Daily Construction Inspection &amp; Oversight</b>			<b>16</b>	<b>16</b>	
<b>Total hours</b>			<b>16</b>	<b>16</b>	<b>32</b>
<b>Hourly Rate:</b>			<b>\$137.00</b>	<b>\$85.00</b>	
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,192.00</b>	<b>\$1,360.00</b>	
<b>ESTIMATED FEE - CEI \$</b>		<b>3,552.00</b>			

**TOTAL A&P Consulting Transportation Engineers, Corp.      \$    3,552.00**