



Memorandum

To: Honorable Mayor and City Council

Date: May 14, 2021

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ May 9 - May 15, 2021**

City Manager's Office

- City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz, and City Attorney Figueredo. The following items were discussed:
 - 1) Recap of the weekend
 - 2) COVID-19
 - 3) Vaccine
 - 4) I.T. Meeting – Technology Projects
 - 5) Mayor’s Citizen Academy – Tuesday
 - 6) Traffic Study Workshop – Tuesday
 - 7) Opening of Parks
 - 8) July 4th update
 - 9) Special Events
 - 10) Council Meeting -Wednesday
 - 11) Connie - birthday
- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- City Manager and Deputy City Manager held Agenda Review meetings individually with Councilmembers for the Council Meeting held on May 12, 2021.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez, Assistant Information Technology Director, Mr. Carlos Olivares.
- City Manager and Deputy City Manager held Agenda briefing with Department Directors for the Council Meeting on May 12, 2021.
- City Manager and Deputy City Manager attended Protocol Presentations.
- City Manager and Deputy City Manager along with Department Directors attended Council Meeting on May 12, 2021.
- Deputy City Manager held weekly meeting with Acting Building Official/Director, Ms. Jane Decker.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez.

- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- City Manager and Deputy City Manager held meeting with Ms. Chelsie Boodoo regarding Science Art projects.
- Deputy City Manager held weekly meeting with Planning and Zoning Assistant Director, Mr. Zafar Ahmed.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- City Manager and Deputy City Manager along City Attorney Figueredo held meeting with Mayor Bermudez, Finance Director, Ms. Matilde Menendez and Bond Counsel regarding City of Doral-Closing/ Signing of the General Obligation Bonds, Series 2021.
- City Manager held meeting with Finance Director, Ms. Matilde Menendez regarding Fiscal Year 2021 Budget-to-Actual Estimates and Fiscal Year 2022 Budget Requests Reports.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- The City Manager's office continues to coordinate and support the free COVID mobile testing site at Morgan Levy Park in partnership with Miami Dade County Fire on Tuesdays, Thursdays and Saturdays. For next week, they will take over testing Tuesday through Saturdays.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going:
 - o Trailer permit in review.
 - PMT met with City of Doral Floodplain Manager to discuss comments.
 - o Temporary Parking permit is on-going.
 - KVC signed updated contract with Codina for contractor parking area use.
 - Codina re-submitted Master Permit on May 11th.
- General Activities:
 - o Grade beam and Column foundations excavations, reinforcement placement and formwork are on-going (70%).
 - Contractor poured concrete wall on May 11th.
 - KVC installing formwork for north side retaining walls is on-going.
 - Bermello-Ajamil will be coming to the site the week of May 17th.
 - o AT&T pull box relocation on-going.
 - o On-going construction submittals/RFI's.
- Weekly OAC Meetings.

Morgan Levy Park:

- Project completed.
- Financial closeout.

- o Pay Application #6 payment should be ready by the week of May 17th.

White Course Park:

- Permitting process is on-going:
 - o City of Doral Building Department Master Permit payment submitted May 13th.
 - Waiting on Permit Card.
 - o City of Doral Building Department Temporary Fence approved May 13th.
 - o City of Doral Building Department Trailer permit review complete.
 - Waypoint addressed comments and is currently in review by COD Building Department.
- General Activities:
 - o Notice to Proceed to be issued by May 17th.
 - o Coordination with IT Department for required elements is on-going. IT Department to provide Vendor's quotes/proposals.
 - o Playground Equipment sent to Parks and Recreation Department for approval.
 - o Submittals are on-going.

Doral Meadow Park:

- Pergola lap joints warranty work scheduled for June.

Doral Central Park:

- Permitting Process is on-going:
 - o Phase I Soil Improvements review III completed.
 - MDC DERM review completed.
 - Tree Bond Permit submitted.
 - Additional testing for pesticide required by MDC.
 - MDC Class II and Class IV approved.
 - Check request submitted on May 12th.
 - o Phase IV Recreational Center/ Lake Wall Foundation review II is on-going.
 - COD Building Department review complete.
 - Design Team working on responses to comments.
 - MDC DERM under review.
 - MDC Fire under review.
 - o Phase II & III submitted to City of Doral Building Department on April 29th.
 - Currently in review by COD Building Department.
 - o Planning and Zoning Site Plan Review for Phase II & III approved.
 - o Planning and Zoning Site Plan Review for Phase IV.
 - Consultant addressing City of Doral Public Works comments.
 - Site Plan MDC Fire approved.
 - Site Plan MDC DERM approved
- General Activities:
 - o Weekly OAC meetings on-going.
 - o Weekly Coordination meeting with City of Doral Building Department, PMT, Bermello-Ajamil and Kaufman Lynn.
 - o Art in Public Places approved for Council Recommendation.
 - Design Team addressing/implementing committee comments.
 - o Phase IV 50% Construction Documents review Park's comments scheduled for May 20th.
 - o Kaufman Lynn's Phase IV 50% Estimate review meeting to be schedule for the week of May 17th.
 - o FF&E coordination is on-going.

- o Work Order to Marlins Engineering for Asbestos Survey to be issued by the week of May 17th.

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09
 - o Design Build Letter of Interest Opening Meeting was held on May 5th.
 - 4 firms confirmed interest.
 - o Program Management Team provided Letter of Intend to Procurement and Selection Committee on May 12th.
- Evaluation Committee, Procurement and Program Management Team site visit was held on May 7th.
- Selection Committee meeting to review Letter of Interest Scores scheduled for May 21st.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC on-going.
- Work Order in review by Consultant.
 - o Follow up meeting with H&J to discuss Scope of Work held May 13th.

Trails and Tails Park (Lighting Improvements):

- Permit Card received May 7th.
- Horsepower Electric is working on long lead items and phasing schedule.
- Groundbreaking Ceremony to be coordinated with Public Affairs.

Additional Items:

- PMT Weekly Status of Projects is on-going.
- Weekly participation on the Park Bond Meetings with City Management and City Staff.
- April Monthly Report to be completed by the Week of May 17th.

Planning and Zoning

Occupational Licensing

- 7 Business Tax Receipt renewal for FY 2020-2021 processed this week.
- 25 Business Tax Receipts applications for new businesses have been received this week.
- 2 Alcohol packets signed.
- No new Temporary Outdoor Dining Permits (56 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- Addresses issued: 3
- Building Permits reviewed: 71 (67 outstanding zoning permits in EnerGov)
- Zoning Inspections conducted: 36
- Site plans reviewed/approved: 0
- Acting Planning and Zoning Director participated in the Bond Meeting Process Re: Construction Management.
- Acting Planning and Zoning Director participated in a meeting to discuss Unity of Title: Cuadra Law on behalf of PPD Investments, LLC.
- Acting Planning and Zoning Director participated in the Mayor Agenda Review.
- Acting Planning and Zoning Director participated in a meeting to discuss EnerGov Review.
- Acting Planning and Zoning Director participated in the biweekly 2nd Floor Leadership Team Meeting.
- Acting Planning and Zoning Director participated in the Agenda Briefing Meeting for Council

Zoning Meeting scheduled for May 19, 2021.

- Acting Planning and Zoning Director participated in the Council Meeting on May 12.
- Acting Planning and Zoning Department participated in a weekly department staff meeting.
- Acting Planning and Zoning Director participated in the weekly Planning & Zoning Meeting.

Economic Development

- Hosted Economic Development Advisory Board meeting as staff liaison.
- Participated in Goldman Sachs 10,000 Small Businesses Partners' Meeting.
- CAMACOL Talk interview broadcast on May 7.
- Met with Prospera re: referrals for 'Stand Up Doral For Small Business' program.
- Met with Public Affairs Director Maggie Santos re: Best of Doral partnership with Voice Media/New Times.
- Completed layout edits to Economic Development Q1 Report with Public Affairs.
- Met with NGF Management Group, Allied Property Management Group, Anta Fitness, Showplace and Doral City Investments Inc. for Façade Grant pre-application meeting.
- Assisted Farmasi re: logistics of groundbreaking event.
- Assisted owners of Carrot Express, SOL PPEC Prescribed Pediatric Extended Care and Vesada Apartments re: ribbon-cutting events.
- Met with First Rate Hospitality re: hospitality consulting programs.
- Met with Coach teen re: educational enhancement programs in Doral.
- Prepared items for June City Council meeting.
- Met with Rosalind Ramirez, IT re: ongoing project to supply data for World Council on City Data ISO 37120 recertification.
- Provided checks to PTSAs and CBO Grant recipients.
- Administered ongoing 2020 CBO Grants, Façade Grants, PTSA Grants.

Building Department

- EnerGov Project:
- Meetings Attended: Staff Meeting, EnerGov Review Meeting, Agenda Review, Council Meeting, DCM Weekly Meeting
- Project Meetings: EBS Copiers, Jackson, Amped Fitness, CCHomes
- Celebrations & Accolades: Congratulations to Permit Processing Clerk Grettel Fernandez. BD Staff hosted a surprise baby shower for Grettel who is expecting Baby Emma in the coming weeks. The May Consent agenda included a proclamation for the 2021 Building Safety Month. This year's theme: Prevent, Prepare, Protect!
- Departures: Building & Roofing Plans Examiner/Inspector Richard Rubi's last day was 5/14 and will be going to the private sector.
- PHONES: Data available: 557 Inbound call count for week; 2:00m ave time per call; 26hr+ total time for week
- APPLICATIONS: 176 Online Applications Received (all departments)
- PLANS REVIEWS: 757 Plan Reviews (all departments)

- PERMITS ISSUED: 81 Permits Issued (all departments) with a construction value of \$5.3 million
- INSPECTIONS: 523 total Inspections Completed (all departments)
- LOBBY DATA (DORALQ): 269 Total Building Dept Customers; 54 Lobby Daily Average, 31.6 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 17 mins
- VELARO CHAT PORTAL: 4,162 Online Visitors; 14 missed engagements; Ave Handle Time: 00:00

Code Compliance

- Director assisted Parks & Recreation Department with interviews for Recreation Administrator.
- Director & Assistant Director presented CSS webinar showcasing Code Compliance functions for lien verifications request and extension request.
- Department issued \$20,900 citation for removal of 418 signs from the public right-of-way. Citation was issued in City of Miami with assistance of their Code Compliance Department.
- Week 2 of the Mayor's Citizen Government Academy took place with a presentation by the City Attorney.
- Director and Assistant Director met with Public Works and Building Department to discuss revisions and enforcement of storm drain ordinances.

Finance Department

- Accounts Payable: Processed 287 invoices; 151 checks were issued for a total of \$1,056,819.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Continued working with Bond Council and the City Attorney's office on the City's General Obligation Bonds, Series 2021 issuance.

PROCUREMENT

A total of 27 PO's were created for a total value of \$721,397.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/12/2021

- Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software
Dept: Human Resource
Broadcast Date: 03/25/2021
Due Date / Bid Opening Date: 05/20/2021
Status: 10 Firms attended the Pre-Bid meeting.
- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT
Dept: Public Works
Broadcast Date: 04/01/2021
Due Date / Bid Opening Date: 05/05/2021
Status: 4 LOI's Received and being reviewed by the PMT.
- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development
Dept: Public Works

Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: 17 Firms attended the Pre-Bid meeting.

- Solicitation No. and Title: RFP No. 2021-12 – Legislative Lobbying Services
Dept: City Manager’s Office
Broadcast Date: 04/22/2021
Due Date / Bid Opening Date: 05/25/2021
Status: Pre-Bid Meeting not required.

- Solicitation No. and Title: RFP No. 2021-14 – Disaster Debris Monitoring Services
Dept: Public Works
Broadcast Date: 04/21/2021
Due Date / Bid Opening Date: 05/21/2021
Status: 11 Firms attended the Pre-Bid meeting.

Human Resources

COVID-19 TESTING BIOTECH - DORAL RESIDENTS

- COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through June 7, 2021, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 4,523 PCR tests have been administered to City of Doral residents; this includes 22 for the week ending 05/14/2021. As of May 10, 2021, testing for City residents will take place only on Mondays from 9 a.m. to 1 p.m.
- Miami-Dade County will continue testing County residents at the Police Training Center on 97th Avenue on Tuesday, Wednesday, Thursday, Friday, and Saturday.

COVID-19 TESTING AT INTERLAB CORP

- To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results following a confirmed positive screening, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since January 1, 2021, InterLab has performed 210 PCR tests, which includes 3 tests for the week ending May 14, 2021.

COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:

- To sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager’s Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. No testing took place the week of May 10, 2021. To date, 1,795 tests have been administered at City Hall. The Human Resources Department continues to closely follow updates from the CDC and the Police Department’s Medical Director as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.
- May 28, 2021, will be the last day for PCR testing at City Hall.

CURRENT JOB POSTINGS

- Building Director, Building Department, Closes on 05/21/2021
- Building Inspector, Building Department, Closes on 05/17/2021
- Chief of Engineering, Public Works Department, Closes on 05/26/2021
- IT Technician, IT Department, Closes on 05/21/2021
- Laborer I, Public works Department, Closes on 06/08/2021

- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Park Ambassadors (Temporary), Parks & Recreation Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous

SPECIAL PROJECTS:

- The Human Resources Department collaborated with the Parks Department to conduct interviews to fill numerous vacancies or Park Ambassadors.
- The Human Resources Department collaborated with the Parks Department to conduct interviews to fill a vacancy for Recreation Administrator.
- The Human Resources Department is working with our partners, Florida Municipal Insurance Trust, and the Florida League of Cities to bring driver safety training to City of Doral Employees. The training will take place at the Police Training Center on May 21, 2021. HR is working with departments to schedule employees to attend the training.

Information Technology

- AV Team setup/supported Webinar trainings for EnerGov
- AV Team setup/supported/live broadcasted Council Meeting
- AV Team assisted Solution Center with EnerGov users
- AV Team provided AV support for Finance, PW, PD, PA, and HR Department
- AV Team assisted Help Desk with user issues/tickets
- AV Team Provided pre-bid/bidding recordings to Finance Department

• Smart City projects are underway:

• FPL 2 LPR Poles/Public Safety Project:

MDC inform they are waiting pending updates to comments to approve permits of site 26 and 30 and vendor informed they will update these. City Management has been contacting MDC management for support.

Project is 59 % completed.

• WCCD 37122- New Smart City Certification Project

Waiting soon certification. Updating latest comments on indicators submitted and expecting to get auditor approval finish this coming week. Keep posting information required while Investigating some last answers to questionnaire related to all finance requirements and entering/updating some comments provided.

Project is 99% completed

• HRIS New System Project

We have bid opening May 20 after answering some vendors questions of the pre-bid sessions related to detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning, core HR and e-forms. Team will continue waiting for RFP answers from vendors.

Project is 20% completed

• Upgrade Facility Dude Project

We had a final presentation of how the 3 current applications of Facilities Dude will be centralized in the upgrade. PW are preparing documentation for Council meeting in June after receiving updated proposal. We decided to just upgrade current Facility Dude software which is beneficial for City. PO is on hold until approval is received then we can start planning for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 11% completed

• WCCD 37120- Yearly Smart City Certification Project

We completed business and urban questionnaires with help of P/Z department. We continue requesting/receiving information from outside county offices for additional transportation

information. This week we received Education, waste, and water indicators, while performing and entering this data. We continue researching many data information from websites and external companies this week and will start entering data.

Project is 64% completed

- Development Services Software (WeB – We Build Doral!)

We are continue resolving Post-Implementation issues with the support of the Tyler transition team.

We received new batch of forms, working with all the changes and verification and IT team is updating design of dashboards.

We will be moving CDPlus attachments to EnerGov the weekend of May 3rd to facilitate user's process.

- Public Safety Support - This week, the PD IT created an image for 2 new LPR computers. Also, cameras were replaced in certain locations to better improve the image quality. IAPro and Blue Team were upgraded to their latest version. The new One Solution MCT CAD is being deployed to Supervisors and FTO's. AVL are being deployed to Police Fleet. It assisted in the BWC upgrade process. Multiple access doors were fixed at PD HQ that was not allowing users to get into the building.

- Systems Administration. This Week:

Review and Keep the backups 100% operational

Assist citizens at the solution center.

Assisted the Helpdesk supervisor to create a shared password.

Completed April's Server Windows Update

Configured email archiving to use only secure connections.

Tried to upgrade OD server to Windows 2016 but it failed.

Removed unused server from scheduled backup.

Synchronized the WSUS Server and downloaded 12 updates for servers.

Moved a domain controller to another host to fix the issue.

Fixed a server that was not reaching the Windows Update server.

Assisted the Helpdesk supervisor to create new users for external consultant.

Meeting with archiving company to test the extended attribute configuration.

Install new Virtual machine to external users work with our team.

Removed 4 Windows servers that were not in use from network.

Started May's server windows update.

- Help Desk Support- This week:

- Resolved support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events

- Met with vendor to troubleshoot garage gate and antenna issue.

- Modified door schedule for night events

- Setup loaner laptop for Tyler training for Building department.

- Troubleshoot credit card issue at Legacy Park.

- Met with vendor to troubleshoot Badge printer.

- Continue to work on reconciliation of physical inventory of IT equipment.

- Network Administration - This week:

- Participated in external and internal meetings.

- Continued to work with vendors for the acquisition of new security hardware.

- Coordinated and planned with the Service Provider for upcoming projects at Doral Central Park.

- Assisted the City's partner during the realization of a common activity in relation to Network Security.

- Continued to work on the Internal WiFi integration with the Access Controller.
- Designed and configured access to allow city partners to work on a common project (Building Department). This included network design, and configuration of multiple systems.
- Supported PD Help Desk during network provisioning for users at the Training Center. Also, provided support during troubleshooting of VoIP and printing services.

- System Analyst- This week:

- Assisted Parks department with Door's schedule for night event
- Attended EnerGov support calls during the week
- Trained new Help Desk Supervisor
- Troubleshooted and created tickets with Tyler support for outstanding issues
- Assisted new Help Desk Supervisor with support calls
- Troubleshooted issue with cashiering system
- Assisted citizens with new portal account registration and login

- Security Manager

This week, over 60 emails were reported and analyzed for malicious intent. Continued remediating multiple vulnerabilities, increasing the City's security posture. Continued to work with third party vendor to conduct security audit. Worked with Systems Analyst to create user accounts for Building contractors. Worked with Finance to discuss our Cybersecurity posture.

- GIS Administration- This week:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- Information Tech Staff meeting.
- Communicated users support.
- GIS meeting with vendor.
- Continue to rebuild and test systems.
- Weekly GIS maintenance.

- Database Administrator:

I.- Assisting the Building Department Director to run a report for Residential and Commercial Permit Applications between 10/01/2016 and 03/31/2021 requested by Miami Dade.

II.- EnerGov-Laserfiche Attachments Project: Modifying/Exporting the Attachments to the new format requested by the EnerGov representative, then he will be able to run a script to map the attachments to their system.

III.- Applied Windows Update on SQL servers.

IV.- Attended EnerGov Consultant Daily Wrap-up meetings.

- Application Development- This week:

- Created IAA for Prof. Licenses.
- Investigated and provided solution to include email in BTR export
- Helped customers with CSS.
- Updated report for CSS usernames.
- Worked on GIS for EnerGov.
- Assisted with Tyler 311 email setup.
- Worked with Tyler on EnerGov issues.
- Participated in EnerGov meetings.

- Intersection Technology System Support- performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.

- Continued working with Miami Dade PW, City of Doral, and Electrical engineer on the design/permit of Site 1, 13, 26, 27 and 30 LPR camera installation.

- Continued working with PM team and low voltage wiring contractor in the

design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Coarse and Central Park.

- Reimaged four spare LPR computers and loaded latest version of Vigilant/Genetec software.

Parks and Recreation

- Parks Director attended weekly meetings with the Deputy City Manager to discuss ongoing department items.
- Parks Director and Events team met with Grant Consultant to discuss Cultural Arts grant application
- Parks Director, Events team and Parks staff met with PD to discuss 4th of July event security.
- Parks Director attended Health and the Built Environment committee meeting.
- Parks Director and Events team met with Trump Doral to discuss 4th of July event.
- Parks Director attended South Florida Parks Coalition meeting.
- Parks Director and HR held interviews for the Recreation Administrator position.
- Parks staff and HR held interviews for the Park Ambassador position.
- Parks Director and the Marketing and Sponsorship Coordinator met with the Superlative Group.
- Silver Club Virtual Bingo Night was held with 23 participants.
- Adult Basketball League continued spring season games at Doral Legacy Park.
- Parks Director and Assistant Director accepted the Smart Growth Partnership Award for Glades Park during Protocol Hour at May's Council meeting.

Police Department

Arrests

- Felonies: 9
- Misdemeanors: 10
- Traffic: 3
- Warrants: 1
- DUI: 3

Traffic Citations

- Hazardous Moving Violations: 421
- Non-Hazardous Moving Violations: 318

Notable Arrests & Incidents

Grand Theft

Organized Scheme to Defraud

The victim in this case came to the Doral Police Department to report a fraud. The victim advised that she saw an ad for an efficiency apartment that was for rent in the city of Hialeah. The victim answered the ad and agreed to meet with the person who posted it in the parking lot of the Walmart located in the city of Doral. The victim gave the subject \$1,400 in cash to cover the deposit and first month's rent, and a move-in date was agreed upon. On the day, the victim was supposed to move in, the subject called and advised the efficiency was not ready. The victim

became suspicious and decided to drive by the property and knock on the door. A man answered the door and advised that he was the rightful tenant of the property and that the subject did not own the property. Doral Police conducted an investigation, and the subject was eventually located and detained by Hialeah Police. The subject was positively identified by the victim. The subject refused to make any statements without an attorney present. She was arrested and transported to TKG. The subject is under investigation by other police departments throughout Miami-Dade County for similar offenses.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts daily and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday 5/6/21

- 10311 NW 58th St Divine Savior Academy (met w/staff).
- Area I Bike Detail, Visibility and Crime deterrent.
- 3105 NW 107th Ave. Collection Suites (met w/Executive Director and Staff, Safe Cam and We Care Presentation).
- 3712 Alcantara Ave. Juvenile follow up (spoke about the DPD summer programs for the juveniles).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- Area I Bike Detail, Visibility and Crime deterrent.
- 10311 NW 58th St. Divine Savior Academy School check.
- 8390 NW 53rd St. Down Town Doral Charter Elementary, School Detail. (met with staff, parents, and students).
- 8300 NW 53rd St. (Safe Cam program follow up).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).

- 6700 NW 104th Ave. Doral Int'l Math and Science School, D.A.R.E taught by N.R.U. C. Dozier 8:30am-10:30am).
- 2450 NW 97th Ave. Doral Academy Elementary. (School check).
- 10311 NW 58th St. Divine Savior School Check. (School check).
- 8140 Geneva Court. Las Vistas (Spoke with Property Manager, reference policy of the Condominium and Police).
- 2900 NW 109th Ave. Loyola Academy K-5 (Safe Cam follow up).
- 8300 NW 53rd St. Codina Properties, (spoke to Security Director reference follow up on Safe Cam and We Care Programs.
- 8360 NW 33rd St. Renaissance Middle School. (School check).
- 7450 NW 104th Ave. Taikin (Safe Cam Program follow up).
- 6070 NW 102nd Ave. Collection Suites (safe cam Program follow up).
- 11221 NW 55th Lane. Juvenile follow up.
- 5761 NW 98th Place. Juvenile follow up.
- 7905 NW 53rd St. Downtown Doral Charter Upper School. (School detail).
- 10311 NW 58th St. Divine Savior Academy, School Check. Contact met with staff.
- 11300 NW 41st St. Shelton Academy, D.A.R.E taught by N.R.U. C. Dozier 8:30am-10:30am).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- 6700 NW 104th Ave. Renaissance International Doral Math and Science Academy. (School detail).
- Upcoming H.O.A.
- May 1, 2021 Executive meeting 7:00pm
- May 4, 2021 Allegro 4:00pm
- May 11, 2021 Executive Committee Meeting 7:00pm
- May 13, 2021 Doral Oaks 7:00pm, Doral Greens 7:00pm
- May 13, 2021 Neovita 7201 NW 102nd Place. 7:00 pm
- May 13, 2021 Doral Colony

- May 18, 2021 Allegro 7:00pm
- May 19,2021 Doral House 3 7:00pm

Training Section

- New Hire Orientation- May 10 & 11, 2021 then on the job training with Communication.
- Annual Training- May 11 & 12, 2021.
- Civil Citation Refresher Roll Call Training- May 11 & 13, 2021.
- Public Records Training-May 17, 2021 from 1P to 4P. Instructor Steve Lewis
- Will Host MDPD PIO Workshop- from June 7-11, 2021 from 8am to 5pm.
- New BWC-3 Training and issuance- Platoon II will conduct the training May 13 & 14, 2021.

Office of Emergency Management

- Reviewed Florida State of Emergency Executive Order on Colonial Pipeline Cyberattack, State EOC Situation Report and EPA fuel waiver.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 information with Directors. Data includes daily number increase of positive cases in Doral, and Miami-Dade County vaccination levels.
- Continued providing daily Situational Awareness reports to City Directors.
- Attended Public Assistance Program virtual training provided by the State of Florida Division of Emergency Management Recovery Bureau.
- Reviewed FEMA Independent Study course on Integrating Stafford Act, Section 406 Mitigation Considerations into the Public Assistance Grant.
- Attended virtual meeting with National Weather Service (NWS) and South Florida Water Management District (SFWMD) rainy season outlook.
- Updated report on NIMS Basic Courses (IS-100 & IS-700) compliance.
- Continued Hurricane Season preparation outreach on DPD social media platform.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 60,963 (42 additional followers)
- SOCIAL MEDIA HIGHLIGHT: Post Engagement on Facebook increased 46% from prior week; Facebook Post Reach increased 16% from last week
*TOP POST OF THE WEEK- Post with highest reach AND engagement was on Instagram regarding the Doral Traffic Study (5.6k)
- Promoted multiple city events/initiatives including but not limited to: CSS webinars, Prayer Day, Prospera event, Small Business Week
- Design/Web Projects – Work on Special Feature for Community Newspapers

- Event Coverage:
 - o May 11th – Facebook Live Stream of Public Works Traffic Workshop

- Videos:
 - Published – Keep Doral Beautiful Business Award May
 - Published – Parks Bond Update – white course park
 - In Production – Public Works Week Message
 - In Production – Building Safety Month

Public Works

- Coordinated the “Red Day” Cleanup event for the Keller Williams Realty group on Thursday, May 13th, 2021 from 8:30 to 1:30 pm. Will provide pictures and total weigh collected for the post-press release.
- Provided LTC to City Manager’s Office regarding the City of Doral Re-certification as a Florida Green Local Government – Silver Level.
- Coordinated details for the 2021 National Public Works Week Luncheon.

Transportation:

- Attended the virtual Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Council (TPC) Meeting
- Held the Doral Boulevard Access Management Study Public Workshop
- Held the Doral Boulevard Access Management Study - Study Advisory Group (SAG)
- Held a Progress Meeting with the Miami-Dade Transportation Planning Organization (TPO) for the Quick Build Task Force