



Memorandum

To: Honorable Mayor and City Council

Date: May 24, 2021

From: Hernan M. Organvidez
Interim City Manager

Subject: Weekly Council Update/ May 16 - May 22, 2021

City Manager's Office

- City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz, and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the Weekend
- 2) COVID-19 GC Mask Policy
- 3) Encourage Vaccination
- 4) Council Zoning Meeting - Wednesday
- 5) Budget Meetings - Technology Projects
- 6) Advisory Board Meetings - Building access after-hours
- 7) Opening of Parks
- 8) July 4th Update
- 9) EnerGov

- City Manager and Deputy City Manager along with City Clerk Diaz and City Attorney Figueredo held After Action meeting with Department Directors for the Council Meeting held May 12, 2021.

- City Manager and Deputy Manager held individual Agenda Review meetings with Councilmembers for the Council Zoning Meeting held May 19, 2021.

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.

- Deputy City Manager held weekly meeting with Economic Developer, Ms. Manuel Pila.

- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.

- Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Javier Gonzalez.

- City Manager and Deputy City Manager held meeting with Information Technology Director, Ms. Gladys Gonzalez along with Department Directors to discuss FY 21-22 Budget Preparation Technology Projects.

- Deputy City Manager held meeting with Information Technology Director, Ms. Gladys Gonzalez, Assistant Information Technology Director, Mr. Carlos Olivares, Acting Building Official/Director,

Ms. Jane Decker and Mr. Christopher Blough and Mr. Scott Eiler from Plante Moran to discuss Scope of Work Review.

- Deputy City Manager held weekly meeting with Acting Building Official/Director, Ms. Jane Decker.
- City Manager and Deputy City Manager attended Local Planning Agency Meeting and Council Zoning Meeting held on May 19, 2021.
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- City Manager visited Doral Cultural Arts Center site with AECOM staff members.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager and Deputy City Manager attended Intro to Citizen Self-Service (CSS) Permitting System Weekly Webinar.
- City Manager and Deputy City Manager attended 2021 National Public Works Week Luncheon at Doral Legacy Park.
- City Manager and Deputy City Manager along with City Clerk Diaz held Agenda Review meeting for the Council Meeting on June 9, 2021.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager held weekly meeting with Mayor Bermudez.
- Deputy City Manager held meeting with CROWE, LLC regarding Internal and External Penetration Assessment Exit Interview.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going:
 - o Trailer permit in review.
 - PMT met with City of Doral BD, no further action is needed for the trailer.

- o Temporary Parking permit is on-going.
 - KVC signed updated contract with Codina for contractor parking area use.
 - Codina re-submitted Master Permit on May 11th. Permit application to be reviewed next week when Floodplain Manager returns from vacation.
- General Activities:
 - o Grade beam and Column foundations excavations, reinforcement placement and formwork are on-going (70%).
 - Contractor poured concrete wall on May 17th. The northeast corner received a second concrete lift and is now ready for the third and final concrete lift by the end of the week.
 - Building interior finished samples delivered to architect (B&A) for review/ approval.
 - KVC installing formwork for north side retaining wall (BOH) is on-going.
 - Bermello-Ajamil architect of record visited the construction site on May 19th.
 - o AT&T pull box relocation on-going.
 - o On-going construction submittals/RFI's.
- Weekly OAC Meetings.

Morgan Levy Park:

- Project completed.
- Financial closeout.
 - o Pay Application #6 payment should be ready by the week of May 17th.

White Course Park:

- Permitting process is on-going:
 - o City of Doral Building Department Master Permit payment submitted May 13th
 - Waiting on Permit Card.
 - o City of Doral Building Department Temporary Fence approved May 13th.
 - o City of Doral Building Department Trailer permit review complete.
 - Waypoint addressed comments and is currently in review by COD Building Department.
- General Activities:
 - o Notice to Proceed to be issued by May 17th.
 - o Coordination with IT Department for required elements is on-going. IT Department to provide Vendor's quotes/proposals.
 - o Playground Equipment sent to Parks and Recreation Department for approval.
 - o Submittals are on-going.

Doral Meadow Park:

- Pergola lap joints warranty work scheduled for June.

Doral Central Park:

- Permitting Process is on-going:
 - o Phase I Soil Improvements review III completed.
 - MDC DERM review completed.
 - Tree Bond Permit submitted.
 - Additional testing for pesticide required by MDC.
 - MDC Class II and Class IV approved.
 - Check request submitted on May 12th.
 - o Phase IV Recreational Center/ Lake Wall Foundation review II is on-going.
 - COD Building Department review complete.

- Design Team working on responses to comments.
 - MDC DERM under review.
 - MDC Fire under review.
 - Phase II & III submitted to City of Doral Building Department on April 29th.
 - Currently in review by COD Building Department.
 - Planning and Zoning Site Plan Review for Phase II & III approved.
 - Planning and Zoning Site Plan Review for Phase IV.
 - Consultant addressing City of Doral Public Works comments.
 - Site Plan MDC Fire approved.
 - Site Plan MDC DERM approved
- General Activities:
 - Weekly OAC meetings on-going.
 - Weekly Coordination meeting with City of Doral Building Department, PMT, Bermello-Ajamil and Kaufman Lynn.
 - Art in Public Places approved for Council Recommendation.
 - Design Team addressing/implementing committee comments.
 - Phase IV 50% Construction Documents review Park's comments scheduled for May 20th.
 - Kaufman Lynn's Phase IV 50% Estimate review meeting to be schedule for the week of May 17th.
 - FF&E coordination is on-going.
 - Work Order to Marlins Engineering for Asbestos Survey to be issued by the week of May 17th.
 - Received PSI supplemental Site Assessment report on May 20th
 - GMP 4 Foundation received and is currently in review.

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09
 - Design Build Letter of Interest Opening Meeting was held on May 5th.
 - 4 firms confirmed interest.
 - Program Management Team provided Letter of Intend to Procurement and Selection Committee on May 12th.
- Evaluation Committee, Procurement and Program Management Team site visit was held on May 7th.
- Selection Committee meeting to review Letter of Interest Scores scheduled for May 21st.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC on-going.
- Work Order in review by Consultant.
 - Follow up meeting with H&J to discuss Scope of Work held May 13th.

Trails and Tails Park (Lighting Improvements):

- Permit Card received May 7th.
- Horsepower Electric is working on long lead items and phasing schedule.
- Groundbreaking Ceremony to be coordinated with Public Affairs.

Additional Items:

- PMT Weekly Status of Projects is on-going.
- Weekly participation on the Park Bond Meetings with City Management and City Staff.
- April Monthly Report completed and delivered to City May 19th.

Planning and Zoning

Occupational Licensing

- 8 Business Tax Receipt renewal for FY 2020-2021 processed this week.
- 21 Business Tax Receipts applications for new businesses have been received this week.
- 1 Alcohol packet signed.
- 1 new Temporary Outdoor Dining Permits (57 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- Addresses issued: 14
- Building Permits reviewed: 60
- Zoning Inspections conducted: 27
- Site plans approved: 0
- On May 19, 2021, the following zoning items were approved on 2nd reading during the Council Zoning Meeting:
 - o Ord. No. 2021-14 Moratorium on Development Doral Decor District.
 - o Ord. No. 2021-15 Text Amendment Artificial Turf.
 - o Ord. No. 2021-16 Mobile Food Trucks.
- Planning and Zoning Director attended a Mayor Agenda Review Meeting.
- Planning and Zoning Director participated in agenda briefings with council members for the Council Zoning Meeting scheduled on May 19, 2021.
- PZ Department submitted two items for the City Council meeting on June 9, 2021.
- Planning and Zoning Director participated in the Bond Meeting Process Re: Construction Management.
- Planning and Zoning Director participated in a department meeting to discuss an update on projects under review.
- Planning and Zoning Director participated in the FY 2022 Budget Preparation Technology Projects meeting.
- Planning and Zoning Department Staff participated in a Pre-Application meeting for a property located at 8080 NW 36 ST.
- Planning and Zoning Director participated in a meeting with Mr. Elie Faki to discuss landscaping plan updates
- Planning and Zoning Director participated in a meeting with the City Attorney.
- Planning and Zoning Director participated in the District 79-Offsite Plans meeting.
- Planning and Zoning Department Staff participated in a Pre-Application meeting: Olive Garden at Miami International Mall/35-3032-008-0060.
- Planning and Zoning Director participated in a meeting to discuss a Craft Distillery in Doral.
- Planning and Zoning Director participated in an in-person meeting with Century Homebuilders Group, LLC.
- Planning and Zoning Director participated in a meeting to discuss Doral Décor District Action Plan- Discuss Task I Memo & Project Status.
- Planning and Zoning Department Staff attended an After-Action Meeting.
- Planning and Zoning Department participated in a weekly department staff meeting.
- Planning and Zoning Director participated in the weekly Planning & Zoning Meeting.

Economic Development

- Completed Façade Grant application cycle, hosted Façade Grant Evaluation Committee meeting and prepared Façade Grant item for June City Council meeting.
- Met with Ralph Romsom and provided orientation to Aruban company opening new office and distribution center in Doral.
- Met with new business Locos X Grill re: Spend Local and warehouse space in Doral.
- Attended Doral Family Journal networker at Sergio's Restaurant.
- Hosted 'Grow with Google' webinar.
- Prepared 'Best of Doral' item for June City Council meeting.
- Distributed Economic Development Q1 Report to City Manager's office and officials.
- Assisted Farmasi re: logistics of groundbreaking event.
- Assisted Baywood Hotels with Spend Local registrations for all their properties in Doral.
- Attended CAMACOL Doral VIP Meet and Greet.
- Connected Urban3, Business Flare and Décor District consultants to share data.
- Met with Rosalind Ramirez, IT re: ongoing project to supply data for World Council on City Data ISO 37120 recertification.
- Met with Fernando Harb, Spotlight Hospitality Solutions, re: smart kiosk.
- Provided information to Yadira Lopez, Miami Herald Economic Mobility writer.
- Provided checks to PTSAs and CBO Grant recipients.
- Administered ongoing 2020 CBO Grants, Façade Grants, PTSA Grants.

Building Department

- EnerGov Project: Resources provided by Tyler to assist with "stuck" correspondence; Tim & Ella are working through report of stuck items and re-starting workflows. Staff also met virtually with potential consultant to continue the efforts of Seth.
- Meetings Attended: Staff Meeting, After Action, EnerGov Refresh Training Strategy Meeting, MDC E-portal Meeting, LPA/Zoning Meeting, DCM Weekly Meeting, Staff Rehearsal for Citizen's Academy, Bond Meeting
- Project Meetings: EBS Copiers, Century Homes/Midtown Phase II, Divieto,
- Celebrations & Accolades: Field Staff participated in the Defensive Driving Course at the Police & Community Training Center
- Departures: Resignations received for both Chief Mechanical and Chief Building Inspector to pursue private-sector opportunities.
- APPLICATIONS: 178 (up) Online Applications Received (all departments)
- PLANS REVIEWS: 436 (down) Plan Reviews (all departments)
- PERMITS ISSUED: 78 (down) Permits Issued (all departments) with a construction value of \$9.1 million (up)
- INSPECTIONS: 525 (up) total Inspections Completed (all departments)
- PHONE CALLS: 615 (up) total for 35+ hours
- LOBBY DATA (DORALQ): 345 (up) Total Building Dept Customers; 69 (up) Lobby Daily

Average, 34 mins (up) Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 15 mins (down))

- VELARO CHAT PORTAL: 3,951 (down) Online Visitors; 5 (down) missed engagements; Ave Handle Time: 00:00

Department held monthly Special Magistrate hearing for the month of May, where 15 cases were successfully presented.

Code Compliance Officers & Supervisors participated in Defensive Driving training at Doral PD training facility.

Finance Department

- Accounts Payable: Processed 212 invoices; 116 checks were issued for a total of \$789,383.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Continued working with Bond Council and the City Attorney's office on the City's General Obligation Bonds, Series 2021 issuance.

PROCUREMENT

A total of 33 PO's were created for a total value of \$1,312,718.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/19/2021

- Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software

Dept: Human Resources

Broadcast Date: 03/25/2021

Due Date / Bid Opening Date: 05/20/2021

Status: 10 Firms attended the Pre-Bid meeting.

- Solicitation No. and Title: ITB No. 2021-08 – NW 82 Street and NW 114 Avenue Traffic Signal - FDOT

Dept: Public Works

Broadcast Date: 05/13/2021

Due Date / Bid Opening Date: 06/18/2021

Status: Pre-Bid Meeting Scheduled for 5/27/2021.

- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT

Dept: Public Works

Broadcast Date: 04/01/2021

Due Date / Bid Opening Date: 05/05/2021

Status: 4 LOI's Received and being reviewed by the PMT.

- Solicitation No. and Title: ITB No. 2021-10 – Citywide Sidewalk Improvements- FDOT

Dept: Public Works

Broadcast Date: 05/14/2021

Due Date / Bid Opening Date: 06/30/2021

Status: Pre-Bid Meeting Scheduled for 06/09/2021.

- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development

Dept: Public Works

Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: 3 Submittals received; Bids are being evaluated.

- Solicitation No. and Title: RFP No. 2021-12 – Legislative Lobbying Services
Dept: City Manager’s Office
Broadcast Date: 04/22/2021
Due Date / Bid Opening Date: 05/25/2021
Status: Pre-Bid Meeting not required.

- Solicitation No. and Title: RFP No. 2021-13 – Towing and Wrecker Services
Dept: Police
Broadcast Date: 05/13/2021
Due Date / Bid Opening Date: 06/16/2021
Status: Pre-Bid Meeting Scheduled for 05/25/2021.

- Solicitation No. and Title: RFP No. 2021-14 – Disaster Debris Monitoring Services
Dept: Public Works
Broadcast Date: 04/21/2021
Due Date / Bid Opening Date: 05/21/2021
Status: 11 Firms attended the Pre-Bid meeting.

Human Resources

COVID-19 TESTING BIOTECH - DORAL RESIDENTS

- COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through June 7, 2021, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 4,553 PCR tests have been administered to City of Doral residents; this includes 30 for the week ending 05/21/2021. As of May 10, 2021, testing for City residents will take place only on Mondays from 9 a.m. to 1 p.m.
- Miami-Dade County will continue testing County residents at the Police Training Center on 97th Avenue on Tuesday, Wednesday, Thursday, Friday, and Saturday.

COVID-19 TESTING AT INTERLAB CORP

- To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results following a confirmed positive screening, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since May 2021, InterLab has performed 747 PCR tests, which includes 3 tests for the week ending May 14, 2021.

COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:

- In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager’s Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. 23 essential personnel were tested on May 20, 2021. To date, 1,818 tests have been administered at City Hall. The Human Resources Department continues to closely follow updates from the CDC and the Police Department’s Medical Director as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.

- May 28, 2021, will be the last day for PCR testing at City Hall.

CURRENT JOB POSTINGS

- Chief of Engineering, Public Works Department, Closes on 05/26/2021
- Laborer I, Public works Department, Closes on 06/08/2021
- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Park Ambassadors (Temporary), Parks & Recreation Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous
- Administrative Assistant, Public Affairs Department, closes on 06/03/2021
- Auto Maintenance Helper, Public Works, closes on 06/10/2021

SPECIAL PROJECTS:

- The Human Resources Department collaborated with the Planning and Zoning Department to conduct interviews to fill vacancies for Planner.
- The Human Resources completed the development of the new Sexual Harassment Training. The new training is scheduled to begin in June 2021.
- The Human Resources Department collaborated with the Parks and Recreation Department to conduct interviews to fill vacancies for Assistant Park Manager.
- The Human Resources Department worked with Florida Municipal Insurance Trust and the Florida League of Cities to bring driver safety training to City of Doral Employees. The training took place at the Police Training Center on May 21, 2021. 26 Employees were in attendance.

Information Technology

- Public Safety Support - This week, the PD IT continued to roll out the new mobile CAD for officers. The fingerprint scanning machine was moved to another location within IA. IT is working with its CAD vendor and Miami-Dade County to upgrade the TCATS system to be compliant with Miami-Dade when transferring electronic citations. Monthly EOC inspection was performed. IT assisted the GIU unit in obtaining security surveillance.

- AV Team setup/supported Webinar trainings for Building + Zoning Dept.
- AV Team setup/supported/live broadcasted Council Meeting
- AV Team assisted Solution Center with Energov users
- AV Team provided AV support for Finance, PW, PD, PA, and HR Department
- AV Team assisted Help Desk with user issues/tickets
- AV Team Provided pre-bid/bidding recordings to Finance Department

- Security Manager

This week, over 51 emails were reported and analyzed for malicious intent. Completed security assessment for the City of Doral. Attended Microsoft 365 Security Administrator training. Assisted the City Manager's Office with a login issue.

- Network Administration - This week:

- Participated in external and internal meetings.
- Continued to work with vendors for the acquisition of new security hardware.
- Met and coordinated with the Service Provider for a fiber re-install at Doral Morgan Levy Park.
- Assisted users from the PZ department with phone flows and configurations.
- Worked on configuration and security policies on Internal Wifi along with the Network Access Controller for new security enhancements.
- Assisted the IT Security Manager in reviewing documentation related to Cyber Security.
- Supported the Help Desk during troubleshooting of printing services.
- Provisioned a Network Switch for secure services due to endpoint relocation at the Police Department.
- Troubleshoot of network services at Legacy Park.

- Assisted the System Analyst during the review of Access Control Design for Doral Cultural Arts Center.
- Configured automated calls report for management staff from the building department.
- VPN Server configured and assisted external users to allow them access to internal resources for a collaboration project. This included configuration of multiple systems, remote assistance, and support to the users.

- Resolved support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events
- Met with the Ricoh technician to troubleshoot the printer of Public Works.
- Modified door schedule for night events
- Troubleshoot credit card issue at Legacy Park.
- Met with vendor to troubleshoot Badge printer.
- Reviewed Doral Cultural Arts Center card readers locations.
- Continue to work on reconciliation of physical inventory of IT equipment.

- System Analyst- This week:

- Assisted City Clerk department with Doors schedule for night event
- Attended Energov support calls during the week
- Troubleshooted and created tickets with Tyler support for outstanding issues
- Assisted new Help Desk Supervisor with support calls
- Assisted citizens with new portal account registration and login
- Met with MCCi to verify Laserfiche integration is properly working
- Followed up on all opened tickets with Tyler support

- Development Services Software (WeB – We Build Doral!)

We are continue resolving Post-Implementation issues with the support of the Tyler expert team. We finish user acceptance of first batch of forms, waiting on next batch of forms to start working with all the changes and verification and IT team is updating design of dashboards.

We are doing tests of moving Cd-Plus attachments to Energov to facilitate user's process.

- GIS Administration- This week:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- As per planning/zoning dept's request, resolved by add new addresses into system.
- Communicated users support.
- Continue to rebuild and test systems.
- Customer support request GIS map info.
- Weekly GIS maintenance.

- Database Administrator:

I.- Assisted the Finance Accountant to refresh the SQL Cubes jobs and database for the Production Environment.

II.- Installing and Configuring a new server for the Production Environment with Windows Server 2019 and SQL Server 2016, this one will replace the DB02 with SQL server 2008 version, the databases along with the Report Server have been migrated, the old server will be decommissioned once the testing period of the new server expired.

III.- Energov-Laserfiche Attachments Project: Attended a GoToMeeting conference call with Kent on Monday 17th,2021. He ran a script to create a mapping document to relate the legacy attachments to the Energov' s System. A second meeting was scheduled for the middle of the week to continue with the project.

IV.- Updating the HR Internal Dashboard, mapping the metrics to the new tables created by the HR Assistant Human Resources Director into the SharePoint.

- Application Development- This week:
- Moved Doral-Q reports to a new server.
- Updated Tyler 311 request type for Code Enforcement.
- Set up Public Affairs Promotional Items app to a new server.
- Investigated and provided solution for Permits In Review status.
- Helped customers with CSS.
- Updated report for CSS user names.
- Worked on GIS for Energov.
- Participated in Energov meetings.

- Smart City projects are underway:
- FPL 2 LPR Poles/Public Safety Project:

MDC inform they are waiting pending updates to comments to approve permits of site 26 and 30 and vendor informed they will update these. City Management has been contacting MDC management for support.

Project is 59 % completed.

- WCCD 37122- New Smart City Certification Project

Waiting soon certification. Updating latest comments on indicators submitted and expecting to get auditor approval finish this coming week. Keep posting information required while Investigating some last answers to questionnaire related to all finance requirements and entering/updating some comments provided.

Project is 99% completed

- HRIS New System Project

We had bid opening May 20 after answering some vendors questions of the pre-bid sessions related to detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning , core HR and e-forms. Team will continue waiting for RFP answers from vendors.

Project is 20% completed

- Upgrade Facility Dude Project

We had a final presentation of how the 3 current applications of Facilities Dude will be centralized in the upgrade. PW are preparing documentation for Council meeting in June after receiving updated proposal. We decided to just upgrade current Facility Dude software which is beneficial for City. PO is on hold until approval is received then we can start planning for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 11% completed

- WCCD 37120- Yearly Smart City Certification Project

We completed 12 sections and missing to complete some indicators for the last 11 sections. We continue requesting/receiving information from outside county offices for additional transportation information. This week we received transportation and waiting on recreation section answers while performing and entering this data.

We continue researching many data information from websites and external companies this week and will start entering data.

Project is 77% completed

- Intersection Technology System Support- performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral and Electrical engineer on the design/permit of Site 1, 13, 26 ,27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Coarse and Central Park.

- Meet with Crown Castle (fiber provider) to coordinate the fiber relocation from existing IT room to new.
- Updating and revising all RMM (Remote Monitor Module) at LPR sites.

Parks and Recreation

- Parks Director attended weekly meeting with the Deputy City Manager to discuss ongoing department items.
- Parks staff & Human Resources held Assistant Park Manager interviews.
- Parks Director and Assistant Director attended meeting with IT to discuss FY 21-22 Budget Preparation Technology Projects.
- Parks Director and Event Staff met with Grant Consultant to discuss Cultural Arts Grant application.
- Parks Director and Assistant Director met with PMT and the City Attorney's office to discuss Miami Dade elections parking at Doral Central Park.
- Special Needs specialist hosted weekly virtual classes for Doral Sunbursts program with 12 participants per class.
- Special Needs specialist hosted Special Olympics Tennis practice & Soccer practice.
- Silver Club Virtual Bingo Night was held with 24 participants.
- Adult Basketball League continued spring season games at Doral Legacy Park.
- Mind Body Social Hosted Wellness Wednesday Rebolaxe class at Doral Legacy Park with 50 participants.
- The Silver Club hosted Virtual seminar: Understanding and Responding to Dementia Related Behaviors.

Police Department

Arrests

- Felonies: 7
- Misdemeanors: 11
- Traffic: 4
- Warrants: 2
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 291
- Non-Hazardous Moving Violations: 327

Notable Arrests & Incidents

Disorderly Intoxication

Doral Police patrol units were dispatched to a charter school located in the 10600 Block of NW 19 Street regarding a disturbance involving a woman who was visibly inebriated. The responding officers were advised by school personnel that the mother of two children who attend the school had shown up visibly intoxicated to pick up the children. The school administration out of concern for the safety and wellbeing of the children refused to release the children. At this point the woman started to scream and cause a disturbance. The responding officers attempted to calm the woman down to no avail. The woman was eventually arrested, charged accordingly, and transported to TKG. The children were released to their grandmother.

Possession of Controlled Substances

Possession of Drug Paraphernalia

A routine traffic stop for failing to use a turn signal resulted in the arrest of a man in possession of various quantities of narcotics. Patrol units observed a vehicle make a right turn without the use of the indicator lights. A traffic stop was conducted, and the officer noticed the strong smell of marijuana emanating from the vehicle. The driver was confronted with this fact and he admitted to having smoked marijuana earlier. A subsequent search of the vehicle revealed various quantities of liquid THC, marijuana, and psychedelic mushrooms as well as a weighing scale commonly used in the street-level sales of narcotics. The driver was arrested and transported to TGK.

Cruelty to Animals

Doral Police were dispatched to an animal hospital located in the 9400 Block of NW 58 Street regarding an incident involving animal abuse. Upon arrival a woman advised that her son had taken the family pet, a small dog and thrown it against a wall inside the family's residence. The dog sustained a minor laceration to his lip. The son was advised of his Miranda Rights and he corroborated his mother's version of the events that occurred. He was arrested and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday 5/13/21

- 10311 NW 58th St Divine Savior Academy (Hurricane awareness).
- 7905 NW 53 St. Downtown Doral Upper School.
- 2505 NW 84th Ave. Mirador (Safe cam program).
- 8455 NW 53rd Terr. Publix (met w/ manager and staff).
- 8360 NW 33rd St Renaissance Middle. (Hurricane Awareness).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- 8390 NW 53rd St. Down Town Doral Elementary School, D.A.R.E. taught by S.R.O. E. Fernandez (9:00am-10:00am).
- 5001 NW 104th Ave. (Doral Oaks/ Doral Greens H.O.A. Crime Prevention).

Friday 5/14/21

- 11100 NW 27th St. Doral Academy (Hurricane Awareness).

- 10651 NW 19th St. Renaissance Elementary (Hurricane Awareness).
- Area I Bike Detail (Patrol visibility).
- 8300 NW 53rd St. (Safe Cam program follow up).
- Sedano's (met w/staff and patrons).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- 6700 NW 104th Ave. Doral Int'l Math and Science School, D.A.R.E taught by N.R.U. C. Dozier (8:30am-10:30am).
- Coastal Del Sol Juvenile Follow up.

Monday 5/17/21

- 10311 NW 58th St. Divine Savior School Check. (Traffic, spoke to parents.).
- 3285 NW 107th Ave. Element/Aloft Hotel Business Contact).
- 8300 NW 53rd St. Codina Property. (We Care Program).
- 8240 NW 52nd Ter. Codina Property. (We Care Program).
- 8200 NW 52nd Ter. Codina Property. (We Care Program).
- 8350 NW 52nd Ter. Codina Property. (We Care Program).
- 8333 NW 52nd Ter. Codina Property. (We Care Program).
- Doral Glades Park. Park Check
- Doral Meadow Park. Park Check.
- Legacy Park. Park Check.

Tuesday 5/18/21

- 8360 NW 33rd ST Renaissance Middle School, Contact made with staff and students.
- 10311 NW 58th St. Divine Savior Academy, School Check. Contact met with staff.
- 11555 NW 58th St. Doral Meadow Park. Crime Deterrent, Visibility
- 5300 NW 102nd Ave. Morgan Levy Park. Crime Deterrent, Visibility
- 10651 NW 19th St. Renaissance Elementary Charter School. School Detail, met with staff and Students.
- 6700 NW 104th Ave. Doral Int'l Math and Science School, D.A.R.E taught by N.R.U. C. Dozier (8:30am-10:30am).
- 10651 NW 19th St. Renaissance Elementary, D.A.R.E. taught by S.R.O. D. Guzman (10:45am-11:45am).
- 8960 NW 97th Ave. #218 Juvenile Follow up.

Wednesday 5/19/2021

- 8360 NW 33rd St. Renaissance Middle School. Met with staff.
- Downtown Doral. Business check.
- 10311 NW 58th St. Divine Savior Academy. Met with staff.
- 5300 NW 102nd Ave. Morgan Levy Park. Crime Deterrent, Visibility
- 11605 NW 50th St. Trails and Tails Dog Park. Crime Deterrent, Visibility
- 11555 NW 58th St. Doral Meadow Park. Crime Deterrent, Visibility
- 11400 NW 82nd Ave. Doral Legacy Park. Crime Deterrent, Visibility.
- 5001 NW 102nd Ave Doral Park, Doral House 3 H.O.A. meeting with board and residence, spoke on concerns, hurricane awareness, lock it or lose it, working with the police.

Upcoming H.O.A

- May 19, 2021 Doral House 3 7:00pm
- June 3, 2021 Mirador 2451 NW 84th Ave. 6:30pm
- June 9, 2021 Vesada 10540 NW 78th St. 6:30pm

- Public Records Training-Instructor Steve Lewis 5/17/2021 from 1p to 4 p.
- Annual Training May 18 & 19, 2021.
- Rifle Training Lesson Plan-pending.
- SRO Training Preparation-pending.
- BWC Training to continue 5/18/21 & 5/19/21.
- PSA Academy ending on Friday 5/21/21.
- Biohazard Training for civilians-pending will be completed by end of June 2021.
- PTSD Familiarization Training-pending will be completed by end of June 2021.
- Accreditation Preparation.
- 3 PSA's attending MDP Police Academy are currently preparing for the academy.
- PSA will assist with daily unit task and be prepped for the Police Academy.

Office of Emergency Management

- Began review of new FEMA Covid-19 Pandemic Operational Guidance; All-hazards incident response and recovery.
- Attended Tropical Topics Week virtual trainings provided by National Weather Service Offices in Florida (NWS) and the National Hurricane Center (NHC).
- Conducted EOC monthly inspection prior to the beginning of Hurricane Season.
- Shared WebEOC training reminder for all Alpha/Bravo administration shifts.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 information with Directors. Data includes daily number increase of positive cases in Doral, and Miami-Dade County vaccination levels.
- Continued Hurricane Season preparation outreach on DPD social media platform.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 60,974 (11 additional followers)
- SOCIAL MEDIA HIGHLIGHT: IGTV Video interactions increased 50% from prior week; Instagram post interaction increased 599% from last week (1713 likes)
- *TOP POST OF THE WEEK- Post with highest reach AND engagement was on Instagram regarding the 4th of July event (322 likes; 34 comments, 131 shares)
- Promoted multiple city events/initiatives including but not limited to: Google webinar, National Public Works Week, Building Safety Week, Manolo Valdes Art
- Media Pitch – interview coordination – Mayor and current City awards/accomplishments
- Meeting with Economic Development and Miami New Times for “Best of” Pilot Program
- Design/Web Projects – Ongoing Updates to Dept. pages (Police, Code Compliance)
- Event Coverage:

o May 22nd – Bike Day Parks event

• Videos:

Published – Public Works Week Message

Published – Building Safety Month

Published – Mayor’s Covid update ENG

Published – Mayor’s Covid update SPA

In Production – Inside Doral Parks Bond Virtual Tour MLP

In Production – Inside Doral Parks Bond Virtual Tour DMP

Public Works

- Celebrated the 2021 Public Works Week and the PW Luncheon.

Transportation:

- Participated in the Mayor’s Citizens Academy
- Evaluated the RFP No. 2021-09 Construction of Pedestrian Bridge Letters of Interest

Facilities:

- Commenced Parapets repairs at Government Center on May 17th
- Commenced construction of simulation room at Police Training & Community Center