

RESOLUTION No. 22-33

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, WAIVING THE COMPETITIVE BID PROCESS PURSUANT TO SECTION 2-321 OF THE CITY'S CODE OF ORDINANCES, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE BREKGROUP; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY HEREOF; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Doral (the "City") issued Request for Proposal No. 2021-06 for "HRIS & Payroll Software" (the "RFP") and the City received four (4) submittals by the May 6, 2021 deadline; and

WHEREAS, the City sought proposals for an all-encompassing, hosted solution for HRIS, Payroll, and Timekeeping system to process and maintain records for time, attendance, payroll and personnel for all City Employees; including local, state and federal reporting requirements for human resources, accounting, taxes and benefits; and

WHEREAS, the Evaluation Committee determined that Paycom was the highest scored based on the predetermined point system; and

WHEREAS, via Resolution No. 21-220 granted approval to the City Manager to negotiate and enter into an agreement with Paycom, for the provisions of HRIS & Payroll Software payable from the General Government's professional services line item; and

WHEREAS, As part of RFP 2021-06, Paycom's response to the City's need to migrate all historical information from the existing HRIS and Payroll system into the new system outlined that a third-party vendor BrekGroup will handle the migration of all historical information; and

WHEREAS, the BrekGroup specializes in extracting critical payroll and human resources records by providing the powerful “Universal History Viewer” reporting program; which allows staff to maintain all historical data and run a wide variety of historical reports, print historical timecards, pay stubs, separation reasons, pay rate changes and any other Human Resources and Payroll related records in order to comply with the retention of the historical data.

WHEREAS, staff respectfully requests approval and authorization to the City Manager to enter into contract with the BrekGroup to migrate all historical data into the “Universal History Viewer”. The City envisions these services to be completed within sixteen weeks of deployment and in an amount not to exceed funds allocated in the General Government-Contractual Services Account #00150005.500340

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Waiver of Competitive Bid Process. The City of Doral's Code Section 2.321 authorizes Council to waive the bidding. The BrekGroup is specifically suited to extract our historical Employee and Payroll records by creating a universal history viewer system, which will allow staff to run a wide variety of historical reports, print historical timecards, pay stubs, separation reasons, pay rate changes and any other Human Resources and Payroll related records in order to comply with the retention of the historical data. The BrekGroup expertise with the development of the viewer will provide a seamless and standardized retrieval of archived Human Resource sand

Payroll records.

Section 3. Approval. Professional services agreement with the BrekGroup, to provide migration of data services and report capabilities from all old systems and to be completed within a three-phase project with a fifty percent deposit upon adoption of the agreement, is hereby approved.

Section 4. Authorization. The City Manager is hereby authorized to execute such agreements and other contractual documents, subject to approval by the City Attorney as to form and legal sufficiency, as may be necessary to consummate the procurement of the good and services contemplated herein. The City Manager is further authorized to expend budgeted funds in furtherance hereof.

Section 5. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Councilmember Mariaca who moved its adoption. The motion was seconded by Vice Mayor Cabral and upon being put to a vote, the vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Digna Cabral	Yes
Councilman Pete Cabrera	Yes
Councilwoman Claudia Mariaca	Yes
Councilman Oscar Puig-Corve	Yes

PASSED AND ADOPTED this 9 day of March, 2022.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



LUIS FIGUEREDO, ESQ.
CITY ATTORNEY