



# City of Doral Citizens Audit Advisory Board Meeting Minutes

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Wednesday, April 19, 2023

6:00 p.m.

Doral Government Center  
1<sup>st</sup> Floor Multipurpose Room  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order**

Meeting was called to order at 6:19 p.m.

**2. Roll Call of Board Members**

Manuel Torres, Chair	Present
Alberto Ibarra, Vice Chair	Present
Marsha Bourjolly, Secretary	Present
Yesit Campo, Board Member	Present
Ithamar Urdaneta, Board Member	Present
Gioelid Nucette, Alternate Member	Present

**Also present were:**

Solangel Perez – Acting Chief Financial Officer, City of Doral  
Fernando Casamayor – Chief Financial Officer, City of Doral

**3. Pledge of Allegiance**

**4. Public Comments**

None.

**5. Discussion Items**

- a. Board Member Introductions
- b. Selection of Chair, Vice Chair and Secretary
  - Manuel Torres – Chair
  - Alberto Ibarra – Vice Chair

- Marsha Bourjolly - Secretary
- c. Schedule of Board Meetings for 2023
- August 2<sup>nd</sup>, 2023, at 6:00 pm (Date & Time)
  - November 1<sup>st</sup>, 2023, at 6:00 pm (Date & Time)
  - Suggestion to have a monthly Citizens Audit Advisory Board meeting.
    - These would be on the 1<sup>st</sup> Wednesday of the month including the above dates (Council Meetings are on the 2<sup>nd</sup> Wednesday of the month).
- 6. Roberts Rules of Order**
- a. The Roberts Rules of Order was attached to the meeting agenda and distributed physically.
- 7. Recap from Department Liaison**
- a. Andrew Fierman to present financials.
  - b. Manny suggested the dates of May 3<sup>rd</sup> and June 7<sup>th</sup> for Special meetings.
- 8. Open Discussion**
- a. Alberto inquired about expectations:
    - a. Learn Florida Statutes
    - b. Roberts Rules of Order – helpful for any Board
    - c. Dates for Audits
      - (7/31 Proposed Budget, there will be 2 Budget hearings in September, and 2 Budget workshops)
    - d. Read last year's budget.
    - e. Read Popular Annual Financial.
      - Fiscal Year September 30<sup>th</sup>, 2021.
      - Fiscal year September 30<sup>th</sup>, 2022, will be issued.
    - f. The financials are on the City of Doral website under Finance.
      - <https://www.cityofdoral.com/all-departments/finance/>
- 9. Discussion of Next Meeting Agenda Items**
- a. Manny will send suggestions to Connie Diaz – re: last year's items to address.
- 10. Next Meeting:** May 3<sup>rd</sup>, 2023.
- 11. Adjournment**  
Meeting adjourned at 6:56 p.m.

Respectfully submitted,

Marsha Bourjolly  
Marsha Bourjolly, Secretary

Motion to approve the minutes of the April 19, 2023, Citizens Audit Advisory Board Meeting made by I. Urdaneta and seconded by Board Member Ibarra.

Manuel Torres, Chair	<u>Yes</u>
Alberto Ibarra, Vice Chair	<u>Yes</u>
Marsha Bourjolly, Secretary	<u>Yes</u>
Yesit Campo, Board Member	<u>—</u>
Ithamar Urdaneta, Board Member	<u>Yes</u>

APPROVED and ADOPTED this 28 day of August, 2023.

Manuel Torres  
Manuel Torres, Chair