



City of Doral

Military Affairs Advisory Board Meeting

Minutes

Tuesday, August 6, 2024

6:00 p.m.

Doral Government Center

1st Floor Multipurpose Room

8401 NW 53rd Terrace Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:04 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Rich Bautista, Vice Chair	Present
Christopher Flynn, Secretary	Present
Isabel Martin, Board Member	Present
William Fitzgerald, Board Member	Absent

Staff present:

Edgard Estrada, Director, Code Compliance

Public present:

Nicole Trolio, Director, Family & Morale, Welfare & Recreation (MWR), U.S. Army Garrison-Miami (USAG-Miami)

Sarah Rumpza, MWR Community Recreation Officer, USAG-Miami

Steven Parsley, Doral resident

Mark Pinilla, Founder, Vet Info

Samantha Pinilla, Volunteer Services, Vet Info

3. Pledge of Allegiance

4. Public Comments

Ms. Nicole Trolio introduced herself as the new Director of MWR at USAG-Miami and spoke about what support she can bring to the Military Affairs Advisory Board.

5. Approval of Minutes

a. June 4, 2024

Motion to approve the June 4 meeting minutes made by Vice Chair Bautista and seconded by Member Martin. By consensus, motion passes unanimously.

6. Discussion Items

a. Doral Housing Briefing for US Southern Command

Motion to postpone briefing until September when USAG-Miami Garrison Manager is able to attend.

Ms. Nicole Trolio spoke about U.S. Southern Command Community Fair that will be held Friday, September 13. Community fair will be held from 10 a.m.-2 p.m., then the family event will be held from 2-6 p.m.

Fall Classic will be held Thursday, September 12, in Miami Springs.

b. Marine Corps League Membership

Motion to postpone briefing until next meeting, when Member William Fitzgerald is in attendance to present.

c. Veteran's Family Day Event/Health Fair

Secretary Flynn spoke to the Board about the attachments to the agenda packet.

New sponsor letter drafted for 2024, including new information on the health fair.

A pre-questionnaire to go with the Eventbrite invitation to tailor the health fair to attendees needs. Ms. Samantha Pinilla asked about the questionnaire, gauge these pre-needs to an additional questionnaire just prior to the event to a tailored agenda for each. Secretary Flynn to send an updated questionnaire to Doral PA, additional question if attendees are looking for additional services on site, such as driver's license, taxes, other.

Advertisement for Eventbrite updated for 2024.

Updated vendor list, split to where they will be seated and what they will provide.

Numbered vendor list identifies now those that would be at outside tables to the health care providers that will now sit inside for health fair screenings. Identified changes from last year to this year's intent to change: Texas Roadhouse for Mission BBQ this year, Papa John's for Little Caesars this year, and the need to extend an invite to United Martial Arts again this year.

Requesting special meeting dates to continue planning forward, to be approved by the City Clerk as availability exists. Expecting normal meeting date September 3, request special meeting September 17, normal meeting October 1, and special meeting October 15.

Ms. Nicole Trolio spoke about services available through MWR that can support this event as well as other veteran events and needs. MWR does have inflatables that may be available for this event.

Members divided outreach with feedback and administrative information back to Secretary Flynn to compile for the next meeting.

d. Memorial Day Planning

Secretary Flynn provided an agenda for the 2025 Memorial Day Event, which includes previously discussed inclusion of Battlefield Cross ceremony. Secretary Flynn discussed required items to display as part of the cross. Ms. Nicole Trolio believes her MWR office has a static display in storage, will check and confirm with the Board if this exists and may be available for use.

e. Letter for Armed Forces Day

Secretary Flynn provided proposed letter to U.S. Southern Command, from City of Doral Mayor and Council, for 2025. Minor corrections to case text.

- f. **Memos to Council: Review for September**
 August 14 memo, Veterans Family Day Event and Health Fair. Letter finalized by City Clerk. Presented to Board, confirm that the Chair and a back-up, Vice Chair, will be available to speak before the City Council at the morning meeting, August 14. September 11 memo, Name Change to Veterans Park. Secretary Flynn drafted a letter to potentially be presented to the City Council at the September 11 meeting. Discussed renaming "Veterans Park" to "Veterans Memorial Park", one of several discussions in redesignating Veterans Park. The Board expresses interest to pursue but will approach in the new year pending elections and Board confirmations.

7. Discussion of Next Meeting Agenda Items

- a. Doral Housing Briefing for U.S. Southern Command
- b. Marine Corps League Membership
- c. Veteran's Family Day Event/Health Fair

8. Next Meeting: Monday, September 9, 2024, 6:00 p.m.

Special Meeting: Monday, September 16, 2024, 6:00 p.m.

9. Adjournment

Meeting adjourns at 7:24 p.m.

Respectfully submitted,

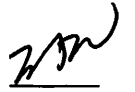




Christopher Flynn, Secretary

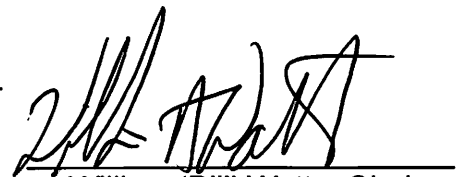
Motion to approve the minutes of the August 6, 2024, Military Affairs Advisory Board Meeting made by Board Member Ricardo Bautista and seconded by Board Member

William Fitzgerald

- William 'Bill' Watts, Chair
- Ricardo 'Rich' Bautista, Vice Chair
- Christopher Flynn, Secretary
- Isabel Martin, Board Member
- William Fitzgerald, Board Member

APPROVED and ADOPTED this 9th day of September 2024.



William 'Bill' Watts, Chair