

WORK ORDER No. 17 FOR PROFESSIONAL SERVICES

TO: Marlin Engineering Inc.
2191 NW 97 Avenue
Miami, Florida 33172
(305) 477-7575

DATE: December 10, 2019

The City of Doral authorizes the firm of Marlin Engineering, Inc. to continue providing post-design professional engineering services for the Citywide Sidewalk Project. The services that will be provided as part of this task include attendance at the pre-construction meeting, review and responses to RFI's, review of shop drawings, and the design and analysis for preparation of harmonization agreement exhibits. The work should be performed as described on the attached Proposal submitted by your firm dated April 18, 2019.


SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from Marlin. The schedule requires the work to be performed within 5 months from the date of execution. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$12,595.00. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal and revoke the award.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

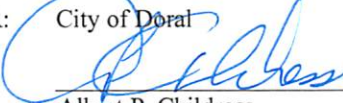
CONSULTANT: Marlin Engineering, Inc.


BY: 
NAME: JOSE SANTIAGO
TITLE: VICE PRESIDENT

WITNESSES:


1. 
2. 



OWNER: City of Doral
BY: 
NAME: Albert P. Childress
TITLE: City Manager

AUTHENTICATION:
BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE SOLE USE OF THE CITY OF DORAL:

BY: 
NAME: Luis Figueredo, ESQ.
TITLE: City Attorney



December 10, 2019

Eugene Collings, P.E.
Public Works Department
City of Doral
8401 Northwest 53rd Terrace, 2nd Floor
Doral, FL 33166
eugene.collings@cityofdoral.com

Re: Citywide Sidewalk Improvements – Post Design Services
City of Doral, Miami Dade County, Florida

Dear Mr. Collings:

Marlin Engineering, Inc. proposes to provide the services identified below pursuant to the Continuing Services Final Agreement provided by the City of Doral (The City) for Engineering and Architectural services, dated February 3, 2018.

I. General

The project consists of providing Post Design Services and the preparation of a tree removal permit for the Citywide Sidewalk Improvements project.

II. Scope of Services

Task 1 – Post Design Services

- Attend 3 progress meetings (3 mtgs x 3 hours = 9 hours)
 - Provide written responses and/or revisions to all requests for information (RFIs). Assist with the review and technical evaluation of Contractor's request for change orders, and claims, and provide recommendations and cost evaluations to the City. Assume (2.5) hours for responses to two (2) request for information (RFI's) per month. (25 hours –5 month construction duration).
 - Provide design and analysis support for driveway harmonization (60 hours)
-

III. Subconsultants – Optional Services

The below listed subconsultants will assist in the performance of the Work.

Subconsultant Name	Specialty or Expertise
N/A	N/A

IV. Schedule of Work

SCHEDULE OF DELIVERABLES			
Task or Activity ID#	Major Task, Sub-Task, Activity, or Deliverables	Duration	Delivery Date
1	Post Design Services	5 months	Ongoing

V. Compensation

Consultant shall perform the work detailed in this Proposal for a Total fee of \$12,595.00. The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount unless approved in a supplemental work order.

SUMMARY OF COMPENSATION			
Task or Activity ID #	Task Name and/or Activity Description	Fee Amount	Fee Basis
1	Post Design Services	\$12,595.00	Not to Exceed



VI. Additional Services

Additional services and unforeseen circumstances beyond established scope shall be negotiated in good faith and at the sole discretion of The City.

VII. Data Provided by the City

The following information or documents are to be provided by The City, if available: As-built information including survey and geotechnical information.

VIII. Project Manager

Consultant's Project Manager for this Project will be Jose Santiago, P.E.

Submitted by: **Jose L
Santiago**
Jose Santiago P.E., Vice President
Marlin Engineering, Inc

Digitally signed by Jose L Santiago
DN: c=US, o=Unaffiliated,
ou=A01427E0000016566EFFF06600
0056E8, cn=Jose L Santiago
Date: 2019.12.10 13:59:32 -05'00'

Reviewed and approval in concept recommended by:

Department Director

City Manager



CITY OF DORAL

Consultant Fee Proposal Worksheet

Consultant Name: Marlin Engineering, Inc.
 Contract No.:
 Date: 12/10/2019
 Work Order No:

Project: Citywide Sidewalk Improvements - Post Design
 Project No.: Description:

STAFF CLASSIFICATION

Job Classification Assigned Staff Approved Rate	Project Manager Rafael Lagos Rate: \$175.00		Senior Engineer Rox Matamoros Rate: \$160.00		Project Engineer L. Durvusala Rate: \$125.00		Engineering Tech Elias Diaz Rate: \$90.00		Rate:		Rate:		Rate:		Staff Hours	Salary	Average
	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Man hours	Cost/ Task	Task	Task	Rate Per Task
1																	
2																	
3																	
4																	
5																	
6 Progress Meetings	9	\$1,575													9	\$1,575	\$175.00
7																	
9 RFI and Revision Support	2	\$350	3	\$480	20	\$2,500									25	\$3,330	\$133.20
10																	
11 Shop Drawing Review																	
12																	
13 Design Support	8	\$1,400	8	\$1,280	30	\$3,750	14	\$1,260							60	\$7,690	\$128.17
14																	
15																	
16																	
17																	
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21																	
22																	
23																	
24																	
25																	
26																	
27																	
Total Staff Hours	19		11		50		14								94		
Total Staff Cost		\$3,325.00		\$1,760.00		\$6,250.00		\$1,260.00								\$12,595.00	\$133.99
Total % of Work by Position	20.2%		11.7%		53.2%		14.9%										

Note: Fee for the Principal(s) of the firm are not to be included above as the multiplier is not applicable to their hours. The fee is to be shown below and entered as a separate

Estimate of Principal's Fee

Total hours _____ / hour = \$ _____

- Notes:
- This sheet is to be used by Prime Consultant to calculate the Grand Total Fee and one is to be used for each Subconsultant
 - Manually enter fee from each subconsultant. Unused subconsultant rows may be hidden
 - Where applicable the basis for work activity descriptions shall be the FICE/FDOT Standard Scope and Staff Hour Estimation Handbook.
 - Enter the multiplier value in the field after the word "multiplier" Maximum of 2 decimal points.

1 - SUBTOTAL ESTIMATED FEE: multiplier 1.00

additional Services (All
 Subconsultant:
 Subconsultant:
 Subconsultant:
 Principal's Fee

\$12,595.00

2 - SUBTOTAL ESTIMATED FEE:

Geotechnical Field/Lab Testing:
 Survey Fee (or Survey Crew Fee):
 Other Misc. Fee: Enter Fee Description

\$12,595.00

3 - SUBTOTAL ESTIMATED FEE:

Additional Services (Allowance)
 Reimbursables (Allowance)

\$12,595.00

GRAND TOTAL ESTIMATED FEE:

\$12,595.00