



**CITY OF DORAL PARKS AND RECREATION DEPARTMENT**

**APPLICATION FOR PERSONAL TRAINING & OTHER OUTDOOR FITNESS USAGES ON CITY OF DORAL PARKS**

**Type of Permit Requesting**

**Please check predominant use:**

- Fitness, Cross Training or Professional Exercise Trainer, Medium to High Impact
- Light Impact Trainer
- Other  
Please define: \_\_\_\_\_

**Requested Park Location(s) (Circle selected park):**  
**Doral Legacy Park**  
**Morgan Levy Park M-F 7-11am (limit 5 permits)**  
**Doral Meadow Park M-F 7-11am (limit 5 permits)**  
**Doral Central Park (No Saturday or Sunday) (25 permits issued)**  
**Downtown Doral Park (limit 3 permits)**  
**Trails & Tails Park (limit 3 permits)**  
**Other: \_\_\_\_\_**

**Application Date:**  
\_\_\_\_\_

**Permit Holder Information  
(Attach business card if applicable)**

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Florida Driver's License or Identification Card Number\*: \_\_\_\_\_

First Aid Certification Expiration Date\*\*: \_\_\_\_\_

Cardio Pulmonary Resuscitation (CPR) Certification Expiration Date\*\*: \_\_\_\_\_

General Liability Insurance Provider\*: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Personal Training Certification (attach a copy to permit application)

**\*Permit holder must provide documents as verifiable proof before the Park Use Permit may be issued.**

**\*\*First Aid and CPR certification not mandatory**



## Use Allowed

Programs/activities as described in the program activity description section herein are allowed and must adhere to the rules attached as **EXHIBIT A**. To the extent of any conflict between the program activities authorized in this Permit and other existing uses, the City reserves the right to adjust the uses authorized. This Permit may not be assigned.

## Conditions of Permit

- (1) Permit holder shall clean the Park Locations at the end of every day of use under this Permit.
- (2) Permit holder shall at all times maintain in their possession the issued permit credential in the manner prescribed by rule by the Director of Parks and Recreation Department.
- (3) Permit is non-transferable to any other person than the name on the permit application.
- (4) If applicant wishes to use multiple parks, they will be required pay two permit fees and hold two separate permits (one permit for each park).
- (5) Permit holder will only be allowed to train a maximum amount of 3 people at one time. No group training of more than (3) participants/ clients will be allowed.
- (6) Permit holder shall not use the park location if the area has been closed by the City due to inclement weather or other reason. The City will notify the permit holder point of contact of the closure or will post signage at the site to identify the nature and duration of the closure.
- (7) Permit holder shall advise permit holder's employees of the park use policies to ensure that all activities under this permit comply with the park use policies and procedures as set forth in **EXHIBIT A** and general park rules, which are viewable online at:  

<http://www.cityofdoral.com>
- (8) The Parks and Recreation Department shall conduct background checks on all permit applicants and may deny or revoke a permit for any reason in the Director of Parks and Recreation's sole discretion based upon the information or lack of information obtained. Each permit applicant will be required to cover the cost of the background check (\$20).  
*Payment methods are: cash or check.*  
Permit applicant must complete the background check release form included as **EXHIBIT B**.

## Payment

In exchange for this permit, permit holder who does not operate a commercial facility providing similar services licensed and permitted within the City of Doral shall pay a non-refundable permit fee of \$600.00 payable to the "City of Doral." Permit holders who operate a commercial facility providing similar services within the City of Doral and pay a business tax receipt shall pay a non-refundable permit fee of \$300.00 payable to the "City of Doral." The permit fee is for a one (1) year permit from October 1 through September 30 ("Fiscal year"). If a permit is granted after October 1, the permit fee shall be prorated at \$100.00 or \$50.00 per month, as appropriate, for each month remaining in the Fiscal Year. All permits shall expire on September 30, unless terminated earlier as set forth herein. Permit holders wishing to renew their permit for the following Fiscal Year, must re-apply using this same procedure.  
*Payment methods are: Cash, Check or Credit Cards.*



**Term/Termination**

This permit shall be effective from October 1, unless otherwise specified, and shall automatically terminate on September 30 of that same Fiscal Year, unless terminated earlier under this provision.

The Parks and Recreation Department Director may revoke the permit upon seven (7) days written notice to the permit holder. If the permit is terminated due to property damage, the City may require the permit holder to pay for the cost of repairing the damage to the park.

Further, the City’s Parks and Recreation Department Director may revoke the permit after three (3) or more violations of any Rules.

Notwithstanding the foregoing, the City’s Parks and Recreation Director, in his/her sole discretion, may immediately revoke a permit if he/she believes it is in the best interest of the City to do so.

In the event that a permit is revoked, the permit holder will not be reimbursed the permit fee paid to obtain the permit.

**Insurance**

User or Permittee shall provide the City of Doral with insurance certificates in accordance to **Exhibit C** of the agreement. A copy of the additional insured endorsement should be included with the corresponding certificate.

**Compliance with City of Doral Rules and Regulations**

In addition to the specific rules and regulations established for this permit and use program, applicant acknowledges that each park and permit is subject to general park rules and regulations as currently exist and as may be adopted administratively or by ordinance by the City of Doral and agrees to abide by these rules and regulations.

**Program/Activity Description**

Describe the program/activity, including approximate number of participants expected (Permit holder not allowed to train more than 3 participants at one time):

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Describe in detail how the park land, park equipment, and park improvements will be used:

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**Indemnity/Waiver**

User or Permittee shall indemnify, defend and hold harmless the City, its elected officials, employees, agents and volunteers (collectively referred as "Indemnitees") against all loss, costs, penalties, fines, damages, claims, expenses, including attorney's fees, or liabilities ("collectively referred to as "liabilities") by reason of any injury to, or death of any person, or damage to, or destruction, or loss of any property arising out of, resulting from, or in connection with the performance, or non-performance of the services contemplated by this agreement which is, or is alleged to be directly, or indirectly caused, in whole, or in part by any act of omission, default, or negligence of the user, its employees, agents, or sub-contractors.

**Applicant's Verification:**

I verify that all of the above information is true. I have also read, understand, and am willing to comply with the park use policies and procedures as set forth by the City of Doral Parks and Recreation Department. I agree to the terms of this Commercial Use of Park Use Permit and am authorized to sign on behalf of the Permit holder.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature of Applicant                                  Printed Name                                  Date

**Please complete this application and return to the address below:**

**Mailing Address:**

City of Doral  
Parks and Recreation Department  
8401 NW 53<sup>rd</sup> Terrace  
Doral, FL 33166

**Contact: Erin Weislow, Recreation Administrator or Designee**

Phone: (305) 593-6600  
Fax: (305) 593-6615  
E-mail: Erin.Weislow@cityofdoral.com

**City of Doral Parks and Recreation Department Approvals: (office use only)**

Verified by:

\_\_\_\_\_  
Recreation Administrator                                  Printed Name                                  Date

Approved by:

\_\_\_\_\_  
City of Doral                                  Printed Name                                  Date  
Parks and Recreation  
Department Director

**Exhibit A**  
**City of Doral**  
**Rules Regarding Use of City of Doral's Parks**  
**For Personal Training**

A fee and use policy has been approved and rules developed to establish commercial use and location trends that continues to encourage fitness programs and is equitable to all trainers and recreation service providers. This program includes revisions that protects the public's use and provides fitness and health consultants, and other outdoor professional service provider's reasonable access, use-based fee, and equipment limits to minimize damage to Doral parks.

Section	Description	Proposed Rule or Fee
1	Approved Commercial Uses	Fitness Groups, and other professional fitness services as approved by the Director of Parks and Recreation
2	Approved Locations	Doral Central Park Morgan Levy Park Doral Meadow Park Downtown Doral Park Trails & Tails Park
3	Excluded Areas	Any area specifically dedicated to a use that would reasonably conflict with any approved use is excluded. For example, holding fitness classes in an area dedicated as a children's play area, basketball court, soccer field, dog play areas, or under art sculpture (Downtown Doral Park) is not appropriate.
4	Approved Equipment	Trainers may not bring equipment to parks that could damage the parkland, facility or pose a hazard to the general public. These items include but are not limited to: - Tractor tires - Vehicles on park property -Cables or railroad ties - Attaching equipment to trees, hand rails or other fixed items. *Trainers are allowed to bring yoga mats, weights (under 50lbs), aerobic

		steps, water bottles, medicine balls, rubber and TRX brand suspension bands.
5	Impact on public use and priority of the permit	Permit holders shall not interrupt existing use of an area by the general public and the public must always have access to park entrances. Blocking of public access is prohibited. Alternatively if a training session has already begun and is in process, the general public may not interrupt an ongoing fitness class.
6	Fitness Zones	Fitness zones are located around the park at Morgan Levy Park and Doral Meadow Park for use by permit holders, however, use cannot restrict public access to fitness zones. Other use of park space is allowed except for locations listed in excluded areas.
7	Permit Credential	<ul style="list-style-type: none"> <li>• ID card with Photo for each permit holder. Permit Holders are required to wear or have with them the permit credential when conducting business on City property. City retains the right to request proof of permit by requesting permit credential by any City of Doral employee. City will issue ID card to permit holder.</li> <li>• There is 1 permit issued to the holder for each park. If permit holder wishes to use multiple parks they must have a permit for each park. The ID will specify which park permitted to use.</li> </ul>
8	Enforcement	Parks & Recreation Staff. Violations of this permit or Parks & Recreation rules may result in the revocation of permit. Three (3) or more violations by any permit holder shall result in permanent removal from the program.

9	Parking Lots	Dedicated parking lots may not be used for any fitness, training or professional services or purpose at any time.
10	Addition or Removal of Approved Park Locations	Parks and Recreation Staff will review the addition and/or deletion of approved locations at each annual review of the permitting program. Addition and/or deletion of approved locations may be done outside of the annual review of the permit as the Parks and Recreation staff see fit.



EXHIBIT "B"

Parks and Recreation  
BACKGROUND CHECK RELEASE FORM

VOLUNTEER       CONTRACTUAL       EMPLOYEE

BY SIGNING THIS FORM, I AUTHORIZE THE CITY OF DORAL TO CONDUCT A CRIMINAL BACKGROUND CHECK UNDER THE CITY OF DORAL'S VOLUNTEER/EMPLOYMENT POLICY. I UNDERSTAND THAT SOUTHEASTERN SECURITY CONSULTANTS, INC., HAS BEEN SOLICITED BY THE CITY OF DORAL TO CONDUCT CRIMINAL BACKGROUND CHECKS FOR ALL CITY EMPLOYEES/VOLUNTEERS.

I ALSO UNDERSTAND THAT THE RESULT OF THE BACKGROUND CHECK WILL BE CONSIDERED, ALONG WITH ALL OTHER INFORMATION SUBMITTED, IN MAKING A DECISION REGARDING MY SUITABILITY AS AN EMPLOYEE/VOLUNTEER FOR THE CITY OF DORAL.

NOTICE OF COLLECTION OF SOCIAL SECURITY NUMBER

Please be advised that, consistent with Section 119.071(5), Florida Statutes, the City of Doral collects social security numbers on its employment and volunteer applications. The purpose and need for the collection of social security numbers is to conduct a criminal background and credit history check, if applicable, on the candidate applying as an employee or volunteer. The social security numbers collected by the City of Doral will not be used for any purpose other than to conduct a criminal background and credit history check. The City of Doral will not release the social security number to any individual or agency unless required by court order or state law.

CURRENT PERSONAL DATA

NAME \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

I HEREBY CONSENT TO A CRIMINAL BACKGROUND CHECK AND RELEASE THE CITY OF DORAL, ITS AFFILIATES, ASSOCIATES, AND ANYONE ACTING ON THEIR BEHALF FROM ANY AND ALL CLAIMS OR LIABILITIES OF ANY NATURE ARISING FROM OR RELATED TO THE PREPARATION OF THE INFORMATION CONTAINED IN THE CRIMINAL BACKGROUND REPORT AND THE DISCLOSURE OF SUCH INFORMATION FOR EMPLOYMENT/VOLUNTEER PURPOSES.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

Office Use Only: The above applicant's information is to be used to conduct the following background screening:

Criminal background records/information

National Sex Offender Registry check

Credit History Check

Signature of person making this request \_\_\_\_\_ Title \_\_\_\_\_



## EXHIBIT C

### INSURANCE REQUIREMENTS - PERSONAL TRAINING

#### I. Risk of Loss

In no event shall the CITY be liable, or responsible for any bodily injury, or loss to, or damage to any property, owned by, rented by, or in care of the USER, or PERMITEE, its officers, agents, employees, invitees, or patrons, including or resulting from theft, destruction, or damage of any kind, or nature whatsoever in connection with this agreement.

#### 2. Indemnification

USER shall indemnify, defend and hold harmless the CITY, its elected officials, employees, agents and volunteers (collectively referred as "Indemnitees") against all loss, costs, penalties, fines, damages, claims, expenses, including attorney's fees, or liabilities ("collectively referred to as "Liabilities") by reason of any injury to, or death of any person, or damage to, or destruction, or loss of any property arising out of, resulting from, or in connection with the performance, or non-performance of the services contemplated by this agreement which is, or is alleged to be directly, or indirectly caused, in whole, or in part by any act of omission, default, or negligence of the user, its employees, agents, or sub-contractors.

#### 3. Insurance Requirements

##### I. **Commercial General Liability (Primary & Non Contributory)**

###### A. Limits of Liability

Bodily Injury & Property Damage Liability	
Each Occurrence	\$1,000,000
Policy Aggregate	\$1,000,000
Personal Injury & Adv. Injury	\$1,000,000
Products & Comp. Ops <b>(If Applicable)</b>	\$1,000,000

###### B. Endorsements Required

City of Doral listed as an additional insured  
Primary Insurance Clause Endorsement  
Contingent & Contractual Liability  
Premises and Operations Liability

##### II. **Workers Compensation (If Applicable)**

Statutory - State of Florida

###### A. Employer's Liability - Limits of Liability

\$100,000 for bodily injury caused by an accident, each accident  
\$100,000 for bodily injury caused by disease, each employee  
\$500,000 for bodily injury caused by disease, policy limit

III.	<b>Automobile Liability (If Applicable)</b>	\$300,000
	Owned or Scheduled Autos, including Hired and Non Owned Autos Exposures City of Doral listed as an additional insured	
IV.	<b>Professional Liability/Error's &amp; Omissions (If Applicable)</b>	
	A. Limits of Liability	
	Each Claim	\$250,000
	Policy Aggregate	\$250,000
	"Retro Date" coverage included	

**The above policies shall provide the City of Doral with written notice of cancellation or material change from the insurer in accordance to policy provisions.**

**Companies authorized to do business in the State of Florida with the following qualifications shall issue all insurance policies required above:**

**The Company must be rated no less than "A-" as to management, and no less than "Class V" as to financial strength, by the latest edition of Best Insurance Guide published by A.M. best Company, or its equivalent. All policies or certificates of insurance are subject to review and verification by Risk Management.**

**The City reserves the right to solicit additional insurance requirements as needed, and request copies of all insurance policies including any and all applicable endorsements.**